

LOS RIOS COMMUNITY COLLEGE DISTRICT

**PURCHASE ORDER NO 0001092661
CHANGE ORDER**

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date	Revision	Page
05/15/2017	2 - 08/07/2017	1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
1009445 CROFFJ SHEWMAKERN	04GYM PE/H/A	

Supplier: 0000032468
EASTBAY INC
111 S 1ST AVENUE
WAUSAU WI 54401

Phone: (916) 693-3055
Fax: (800) 991-6832

email:

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630-6798
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1-1	JERSEY, NIKE ELITE POSTERIZE BLACK SKU 802304 MEDIUM	2.00 EA	48.00	96.00	05/29/2017
2-1	JERSEY, NIKE ELITE POSTERIZE BLACK SKU 802304 LARGE	10.00 EA	48.00	480.00	05/29/2017
3-1	JERSEY, NIKE ELITE POSTERIZE BLACK SKU 802304 XL	3.00 EA	48.00	144.00	05/29/2017
4-1	SHORTS; NIKE ELITE POSTERIZE BLACK SKU 802306 MEDIUM	2.00 EA	48.00	96.00	05/29/2017
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13-1	LONG-SLEEVE, NIKE LEGEND WITH 2-COLOR LOGO ON FRONT BLACK SKU 27980010 MEDIUM	2.00 EA	23.00	46.00	05/29/2017

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Authorized Signature
Authorized Signature
on Total PO

Amount Page

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Tax Exempt? N

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15- 1	LONG-SLEEVE, NIKE LEGEND WITH 2-COLOR LOGO ON FRONT BLACK SKU 27980010 XL	3.00 EA	23.00	69.00	05/29/2017
16- 1	TANK, NIKE LEAGUE REVERSIBLE WITH 2-C NAME AND #S BLACK/WHITE SKU 626702-012 MEDIUM	2.00 EA	29.00	58.00	05/29/2017
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21- 1	SHORT, NIKE LEAGUE PRACTICE BLACK SKU 621949-012 XL	3.00 EA	18.00	54.00	05/29/2017
22- 1	BACKPACK, NIKE ELITE HOOPS MAX 2.0 WITH TEAM LOGO/# BLACK SKU 5259010	17.00 EA	63.00	1,071.00	05/29/2017
23- 1	FREIGHT	1.00 EA	80.00	80.00	05/29/2017
24- 1	SCREENPRINT DECORATION SKU 20-SS1	1.00 EA	286.00	286.00	08/04/2017
25- 1	EMBROIDERY DECORATION SKU 20-SS	1.00 EA	210.00	210.00	08/04/2017

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MENS BASKETBALL-BILL BENFORD

PER QUOTE DATED 04/27/2017

08/04/2017 PER J HARMAN - ADD LINE 24 "SCREENPRINT DECORATION SKU 20-SS1" UNIT PRICE \$286.00 AND LINE 25 "EMBROIDERY DECORATION SKU 20-SS UNIT PRICE \$210.00 - NEW PO TOTAL OF \$5,964.60 - NTS

Sub Total Amount	5,577.00
Sales Tax Amount	387.60
Total PO Amount	5,964.60

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4300	12	FL.VI.KINE	08700	00000	700P	5,964.60	2018

0001009445HARMANJ03-MAY-2017

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/pvalidation>

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Change Order Request

PO #0001092661

Request Date: 08/02/17

College/Dept: FLC/ATHL

Vendor Name: EAST BAY SALES

Add the following items to the purchase order:

LINE 24: QTY: 1 UOM: EA UNIT PRICE: \$286.00

DESCRIPTION: SCREENPRINT DECORATION SKU 20-SS1

LINE 25: QTY: 1 UOM: EA UNIT PRICE: \$210.00

DESCRIPTION: EMBROIDERY DECORATION SKU 20-SS

BUDGET: GENFD 12 FL.VI.KINE 08700 00000 2018 700P

FUND 12 Requirement – Complete if adding new department org, or project/grant#:

Program Name: LOTTERY	Project/Grant Number:700P
Program Director/Coordinator Signature: 	

PO COMMENTS: BILLED FOR SERVICES PROVIDED PER INVOICE

Purchase Order / Change Order Request
(One PO per Request)

PO # 0001092661

Request Date: 05/09/17

College/Dept.: FLC/ATHL

Vendor Name EASTBAY INC

Change Budget Information on All Lines to:

GENFD 4300 12 FL.VI.KINE 08700 00000 2017 700P

Per Attached Email.

Requested by: District Purchasing

Approved by: Joany Harman

FL65017_Submitted 5/9/17 to increase budget.

From: [Harman, Joany](#)
To: [DO - BS FS Budget](#)
Cc: [Sabo, Paula](#); [Haney, Brenda](#)
Subject: FL65017_FL.VI.KINE Eastbay 700P.xlsx
Date: Tuesday, May 09, 2017 8:57:07 AM
Attachments: [image005.png](#)
[FL65017_FL.VI.KINE Eastbay 700P.xlsx](#)

Fiscal - Please post. Thank you.

Brenda – Please process a change to Eastbay requisitions previously charged to SIEF and code to:
GENFD 4300 12 FL.VI.KINE 08700 00000 2017 700P

Thank you,



Joany Harman | Interim Vice President of Administration
Folsom Lake College | 10 College Parkway | Folsom, CA 95630
p. 916.608-6555 | **f.** 916.608.6553 | harmanj@flc.losrios.edu | www.flc.losrios.edu

From: [Harman, Joany](#)
To: [Matista, Theresa](#); [Gordon, Paula](#); [Singh, Anita](#); [Shewmaker, Nicholas](#)
Cc: [Haney, Brenda](#); [Sabo, Paula](#); [Bray, Carrie](#); [Andres, Raymond](#); [Kirklin, Kathleen](#)
Subject: RE: FOR YOUR ACTION_FW: Basketball Startup / Need ASAP
Date: Tuesday, May 09, 2017 8:44:47 AM

We are recoding the two requisitions to lottery.

Thank you,

Joany Harman | Interim Vice President of Administration
Folsom Lake College | 10 College Parkway | Folsom, CA 95630
p. 916.608-6555 | f. 916.608.6553 | harmanj@flc.losrios.edu | www.flc.losrios.edu

-----Original Message-----

From: Matista, Theresa
Sent: Tuesday, May 09, 2017 8:34 AM
To: Gordon, Paula; Harman, Joany; Singh, Anita; Shewmaker, Nicholas
Cc: Haney, Brenda; Sabo, Paula; Bray, Carrie; Andres, Raymond; Kirklin, Kathleen
Subject: RE: FOR YOUR ACTION_FW: Basketball Startup / Need ASAP

Hi all,

I would not have considered this as allowable under that exception. That is for opening a new or modernized facility. Adding a program that is new to the college does not necessarily qualify.

Why 6490 rather than 4300? SIEF versus Lottery?

Theresa

From: Gordon, Paula
Sent: Tuesday, May 09, 2017 7:50 AM
To: Harman, Joany; Singh, Anita; Shewmaker, Nicholas; Matista, Theresa
Cc: Haney, Brenda; Sabo, Paula; Bray, Carrie; Andres, Raymond; Kirklin, Kathleen
Subject: RE: FOR YOUR ACTION_FW: Basketball Startup / Need ASAP

Hi all,

I found the Word document of State Object Codes buried in one of my predecessor's folders and we can update it to match the Purchasing Handbook. It apparently has not been updated since 2004.

Paula Gordon, Purchasing Supervisor
Los Rios Community College District
916-568-3149

From: Harman, Joany
Sent: Monday, May 08, 2017 7:40 PM
To: Singh, Anita; Shewmaker, Nicholas; Gordon, Paula; Matista, Theresa
Cc: Haney, Brenda; Sabo, Paula; Bray, Carrie; Andres, Raymond; Kirklin, Kathleen
Subject: RE: FOR YOUR ACTION_FW: Basketball Startup / Need ASAP

Hi Anita,

Thank you for the information. Over the years FLC has brought on several new sports programs capitalizing the

initial purchases of uniforms and small equipment and that was our plan here. Although our gymnasium came online several years back, the basketball team is new for Fall 2017. I am not sure when the clarification was made which changed this exception, but unfortunately neither Kathleen or I were aware. We would like to request a one-time consideration for using 6490 versus a supply account for these purchases. Please advise.

On a side note, I was referencing the state object code link under purchasing information, not the LRCCD handbook as I initially stated below. The information in the state object code link does not match the purchasing handbook link, and should be updated.

Thank you,

[JHsig]

[cid:image003.jpg@01D2C898.F362D350]Joany Harman | Interim Vice President of Administration Folsom Lake College | 10 College Parkway | Folsom, CA 95630 p. 916.608-6555 | f. 916.608.6553 | harmanj@flc.losrios.edu<<mailto:harmanj@flc.losrios.edu>> | www.flc.losrios.edu<<http://www.flc.losrios.edu/>>
From: Singh, Anita
Sent: Monday, May 08, 2017 4:17 PM
To: Harman, Joany; Shewmaker, Nicholas; Gordon, Paula
Cc: Haney, Brenda; Sabo, Paula; Bray, Carrie; Andres, Raymond
Subject: RE: FOR YOUR ACTION_FW: Basketball Startup / Need ASAP

Hi Joany,

I tried hard to have that language kept in the purchasing handbook but was over-ruled by Director of Accounting and VC Finance. There were many 'initial stock' purchases being approved – some as 6490 some as 4500. I brought the issue up and it was clarified that the only supplies allowed to be included as 6490 would be for remodels and new construction, no exceptions.

The description you reference was removed as incorrect on the most recent purchasing handbook update, see website link, page 63. <https://www.losrios.edu/lrc/district/misc/purchguide.pdf>

Unless a new basketball court is being constructed, these items would have to be 4300 or 4500 supply accounts since they are all under \$200 each.

Thanks,
Anita

From: Harman, Joany
Sent: Monday, May 08, 2017 2:32 PM
To: Shewmaker, Nicholas; Singh, Anita; Gordon, Paula
Cc: Haney, Brenda; Sabo, Paula
Subject: FW: FOR YOUR ACTION_FW: Basketball Startup / Need ASAP

Our basketball program is new for Fall 2017 at FLC. The requisitions in question are for uniforms and supplies to start up the basketball programs. Per the state object code description of 6490 in the LRCCD handbook, "The initial stocking of a laboratory or classroom with a large quantity of inexpensive items" is allowable using account code 6490. We believe the purchase of these items fits within this description. FLC has capitalized many startup costs many times over the years.

Thank you,

[JHsig]

[cid:image004.jpg@01D2C898.F362D350]Joany Harman | Interim Vice President of Administration Folsom Lake College | 10 College Parkway | Folsom, CA 95630 p. 916.608-6555 | f. 916.608.6553 | harmanj@flc.losrios.edu<<mailto:harmanj@flc.losrios.edu>> | www.flc.losrios.edu<<http://www.flc.losrios.edu/>>
From: Pactol, Monica
Sent: Monday, May 08, 2017 12:56 PM

To: Anderson, Jae
Cc: Haney, Brenda; Harman, Joany
Subject: RE: FOR YOUR ACTION_FW: Basketball Startup / Need ASAP

Per Kathleen, we can use SIEF for start-up athletics costs.

From: Haney, Brenda
Sent: Monday, May 08, 2017 11:45 AM
To: Anderson, Jae <Jae.Anderson@flc.losrios.edu<<mailto:Jae.Anderson@flc.losrios.edu>>>
Subject: FOR YOUR ACTION_FW: Basketball Startup / Need ASAP
Importance: High

Hi Jae –

Please advise if you can provide this requested documentation - Purchasing is requesting Instructions – that support why 6490 account coding is being used on all currently Basketball Start-up requisitions, (specifically for Eastbay Inc. OLRs for uniforms).

Please Note: I have explained that this has been the standard, (historically), for all initial start-up purchases of each new Intercollegiate Sports Team, with that - they are still requesting copy of communication streams instructing this as it relates to FLC Men's and Women's Basketball.

Thank you,
Brenda Haney
Business Services
Folsom Lake College | 10 College Parkway | Folsom, CA 95630 • 916.608.6635 | •
haneyb@flc.losrios.edu<<mailto:haneyb@flc.losrios.edu>>

From: Croff, Jeanne
Sent: Monday, May 08, 2017 11:26 AM
To: Haney, Brenda <haneyb@flc.losrios.edu<<mailto:haneyb@flc.losrios.edu>>>
Subject: FW: Basketball Startup

Brenda,
This is what I have from Jae for basketball start-up funds.

From: Anderson, Jae
Sent: Thursday, April 20, 2017 9:48 AM
To: Croff, Jeanne <CroffJ@flc.losrios.edu<<mailto:CroffJ@flc.losrios.edu>>>; Wright, Matt <WrightM@flc.losrios.edu<<mailto:WrightM@flc.losrios.edu>>>
Subject: Basketball Startup

Hi Jeanne

Here is the basketball startup account:

GENFD 6490 12 FL.VI.IEQP 68202 00000 2017 548F

Budget Year

Account String

Current Budget

Pre-Encumbrance

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 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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Sub Total Amount	5,081.00
Sales Tax Amount	387.60
Total PO Amount	5,468.60

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4300	12	FL.VI.KINE	08700	00000	700P	5,468.60	2017

0001009445HARMANJ03-MAY-2017

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

A. S. L. 5/16/17

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact the LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTORS who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

Requisition

Supplier: EASTBAY INC
111 S 1ST AVENUE
WAUSAU WI 54401
United States

FLC BUSINESS SERVICES 0000032468

Phone: (916) 693-3055
email:


Fax: (800) 991-6832

2017 MAY -3 A 6:03

Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630-6798

Business Unit: GENFD OPEN	
Req ID: 0001009445	Date: 04/27/2017
Page: 1	
Requisition Name: EASTBAYMEN	
Requester: Jeanne M. Croff	Bldg#: PE/H/A
Requester Signature	
Buyer: Nicholas Shewmaker	
Approved:	
Entered By: M.J	27-APR-2017

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	JERSEY, NIKE ELITE POSTERIZE BLACK SKU 802304 MEDIUM	2	EA	48.00	96.00	05/11/2017
	ASSET DEPT: PE/H/A LOCATION: 04GYM CATEGORY: EQU:OTHER 2 PROFILE: EQP:OTHER					
2-1	JERSEY, NIKE ELITE POSTERIZE BLACK SKU 802304 LARGE	10	EA	48.00	480.00	05/11/2017
	ASSET DEPT: PE/H/A LOCATION: 04GYM CATEGORY: EQU:OTHER 10 PROFILE: EQP:OTHER					
3-1	JERSEY, NIKE ELITE POSTERIZE BLACK SKU 802304 XL	3	EA	48.00	144.00	05/11/2017
	ASSET DEPT: PE/H/A LOCATION: 04GYM CATEGORY: EQU:OTHER 3 PROFILE: EQP:OTHER					
4-1	SHORTS; NIKE ELITE POSTERIZE BLACK SKU 802306 MEDIUM	2	EA	48.00	96.00	05/11/2017
	ASSET DEPT: PE/H/A LOCATION: 04GYM CATEGORY: EQU:OTHER 2 PROFILE: EQP:OTHER					
5-1	SHORTS; NIKE ELITE POSTERIZE BLACK SKU 802306 LARGE	10	EA	48.00	480.00	05/11/2017
	ASSET DEPT: PE/H/A LOCATION: 04GYM CATEGORY: EQU:OTHER 10 PROFILE: EQP:OTHER					
6-1	SHORTS; NIKE ELITE POSTERIZE BLACK SKU 802306 XL	3	EA	48.00	144.00	05/11/2017
	ASSET DEPT: PE/H/A LOCATION: 04GYM CATEGORY: EQU:OTHER 3 PROFILE: EQP:OTHER					
7-1	JERSEY, NIKE ELITE POSTERIZE WHITE SKU 802304 MEDIUM	2	EA	48.00	96.00	05/11/2017
	ASSET DEPT: PE/H/A LOCATION: 04GYM CATEGORY: EQU:OTHER 2 PROFILE: EQP:OTHER					
8-1	JERSEY, NIKE ELITE POSTERIZE WHITE SKU 802304 LARGE	10	EA	48.00	480.00	05/11/2017
	ASSET DEPT: PE/H/A LOCATION: 04GYM CATEGORY: EQU:OTHER 10 PROFILE: EQP:OTHER					
9-1	JERSEY, NIKE ELITE POSTERIZE WHITE SKU 802304 XL	3	EA	48.00	144.00	05/11/2017
	ASSET DEPT: PE/H/A LOCATION: 04GYM CATEGORY: EQU:OTHER 3 PROFILE: EQP:OTHER					
10-1	SHORTS, NIKE ELITE POSTERIZE WHITE SKU 802306 MEDIUM	2	EA	48.00	96.00	05/11/2017
	ASSET DEPT: PE/H/A LOCATION: 04GYM CATEGORY: EQU:OTHER 2 PROFILE: EQP:OTHER					

Approval Signature 	Approval Signature	Approval Signature
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Requisition

Supplier: EASTBAY INC 0000032468
 111 S 1ST AVENUE
 WAUSAU WI 54401
 United States

Phone: (916) 693-3055 **Fax:** (800) 991-6832
email:

Ship To: RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798

Business Unit: GENFD OPEN		
Req ID: 0001009445	Date 04/27/2017	Page 2
Requisition Name: EASTBAYMEN		
Requester Jeanne M. Croff	Bldg# PE/H/A	
Requester Signature		
Buyer: Nicholas Shewmaker		
Approved:		
Entered By: M.J 27-APR-2017		

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
11-1	SHORTS, NIKE ELITE POSTERIZE WHITE SKU 802306 LARGE	10	EA	48.00	480.00	05/11/2017
ASSET DEPT: PE/H/A LOCATION: 04GYM CATEGORY: EQU:OTHER 10 PROFILE: EQP:OTHER						
12-1	SHORTS, NIKE ELITE POSTERIZE WHITE SKU 802306 XL	3	EA	48.00	144.00	05/11/2017
ASSET DEPT: PE/H/A LOCATION: 04GYM CATEGORY: EQU:OTHER 3 PROFILE: EQP:OTHER						
13-1	LONG-SLEEVE, NIKE LEGEND WITH 2-COLOR LOGO ON FRONT BLACK SKU 27980010 MEDIUM	2	EA	23.00	46.00	05/11/2017
ASSET DEPT: PE/H/A LOCATION: 04GYM CATEGORY: EQU:OTHER 2 PROFILE: EQP:OTHER						
14-1	LONG-SLEEVE, NIKE LEGEND WITH 2-COLOR LOGO ON FRONT BLACK SKU 27980010 LARGE	10	EA	23.00	230.00	05/11/2017
ASSET DEPT: PE/H/A LOCATION: 04GYM CATEGORY: EQU:OTHER 10 PROFILE: EQP:OTHER						
15-1	LONG-SLEEVE, NIKE LEGEND WITH 2-COLOR LOGO ON FRONT BLACK SKU 27980010 XL	3	EA	23.00	69.00	05/11/2017
ASSET DEPT: PE/H/A LOCATION: 04GYM CATEGORY: EQU:OTHER 3 PROFILE: EQP:OTHER						
16-1	TANK, NIKE LEAGUE REVERSIBLE WITH 2-C NAME AND #S BLACK/WHITE SKU 626702-012 MEDIUM	2	EA	29.00	58.00	05/11/2017
ASSET DEPT: PE/H/A LOCATION: 04GYM CATEGORY: EQU:OTHER 2 PROFILE: EQP:OTHER						
17-1	TANK, NIKE LEAGUE REVERSIBLE WITH 2-C NAME AND #S BLACK/WHITE SKU 626702-012 LARGE	10	EA	29.00	290.00	05/11/2017
ASSET DEPT: PE/H/A LOCATION: 04GYM CATEGORY: EQU:OTHER 10 PROFILE: EQP:OTHER						

Approval Signature 	Approval Signature	Approval Signature
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Requisition

Supplier: EASTBAY INC 0000032468
 111 S 1ST AVENUE
 WAUSAU WI 54401
 United States

Phone: (916) 693-3055 **Fax:** (800) 991-6832
email:

Ship To: RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798

Business Unit: GENFD OPEN		
Req ID:	Date	Page
0001009445	04/27/2017	3
Requisition Name: EASTBAYMEN		
Requester		Bldg#
Jeanne M. Croff		PE/H/A
Requester Signature		
Buyer: Nicholas Shewmaker		
Approved:		
Entered By: M.J 27-APR-2017		

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
18-1	TANK, NIKE LEAGUE REVERSIBLE WITH 2-C NAME AND #'S BLACK/WHITE SKU 626702-012 XL	3	EA	29.00	87.00	05/11/2017
ASSET DEPT: PE/H/A LOCATION: 04GYM CATEGORY: EQU:OTHER 3 PROFILE: EQP:OTHER						
19-1	SHORT, NIKE LEAGUE PRACTICE BLACK SKU 621949-012 MEDIUM	2	EA	18.00	36.00	05/11/2017
ASSET DEPT: PE/H/A LOCATION: 04GYM CATEGORY: EQU:OTHER 2 PROFILE: EQP:OTHER						
20-1	SHORT, NIKE LEAGUE PRACTICE BLACK SKU 621949-012 LARGE	10	EA	18.00	180.00	05/11/2017
ASSET DEPT: PE/H/A LOCATION: 04GYM CATEGORY: EQU:OTHER 10 PROFILE: EQP:OTHER						
21-1	SHORT, NIKE LEAGUE PRACTICE BLACK SKU 621949-012 XL	3	EA	18.00	54.00	05/11/2017
ASSET DEPT: PE/H/A LOCATION: 04GYM CATEGORY: EQU:OTHER 3 PROFILE: EQP:OTHER						
22-1	BACKPACK, NIKE ELITE HOOPS MAX 2.0 WITH TEAM LOGO/# BLACK SKU 5259010	17	EA	63.00	1,071.00	05/11/2017
ASSET DEPT: PE/H/A LOCATION: 04GYM CATEGORY: EQU:OTHER 17 PROFILE: EQP:OTHER						
23-1	FREIGHT	1	EA	80.00	80.00	05/11/2017
ASSET DEPT: PE/H/A LOCATION: 04GYM CATEGORY: EQU:OTHER 1 PROFILE: EQP:OTHER						

Total Requisition Amount: 5,081.00

MENS BASKETBALL-BILL BENFORD
 SUBTOTAL \$5,001.00; FRIEGHT \$80.00; TAX \$400.08; GRAND TOTAL \$5,481.08

Approval Signature 	Approval Signature	Approval Signature
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Requisition

Supplier: EASTBAY INC 0000032468
 111 S 1ST AVENUE
 WAUSAU WI 54401
 United States

Phone: (916) 693-3055 **Fax:** (800) 991-6832
email:

Ship To: RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798

Business Unit: GENFD OPEN		
Req ID:	Date	Page
0001009445	04/27/2017	4
Requisition Name: EASTBAYMEN		
Requester	Bldg#	
Jeanne M. Croff	PE/H/A	
Requester Signature		
Buyer: Nicholas Shewmaker		
Approved:		
Entered By: M.J 27-APR-2017		

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
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6490 BUDGET FOR NEW SPORTS TEAM START-UP - FALL 2017

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	6490	12	FL.VI.IEQP	68202	00000	548F	5,081.00

Purchases Charged to Catagorical Programs, Grants or Special Project.

This purchase is in compliance with the requirement of SIIEP

For grants/special projects 548F

Name: *M.J* 4.27.17

Approval Signature <i>M.J</i> 4.27.17	Approval Signature <i>M.Parker</i>	Approval Signature
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Croff, Jeanne

From: Wright, Matt
Sent: Thursday, April 20, 2017 10:17 AM
To: Pactol, Monica
Cc: Anderson, Jae; Croff, Jeanne
Subject: RE: Basketball Startup

Follow Up Flag: Follow up
Flag Status: Flagged

Thanks Jae!

Monica,

The basketball coaches have submitted very competitive quotes to me for their uniform needs and we are \$600 dollars short in the account below. Can we transfer of \$600 additional dollars into the account below so we can process these uniform orders? I looked over the quotes closely. I am really happy with the coaches and their work on these quotes. They really were fiscally conservative in putting these together to get within \$600 bucks.

Thanks
Matt

Matt Wright

Dean, Kinesiology, Health, Athletics, and Nutrition / Athletic Director

From: Anderson, Jae
Sent: Thursday, April 20, 2017 9:48 AM
To: Croff, Jeanne <CroffJ@flc.losrios.edu>; Wright, Matt <WrightM@flc.losrios.edu>
Subject: Basketball Startup

Hi Jeanne

Here is the basketball startup account:

GENFD 6490 12 FL.VI.IEQP 68202 00000 2017 548F

Budget Year	Account String	Current Budget	Pre-Encumbrance	Encumbrances	YTD Expenses	Available Balance
2017	GENFD 6490 12 FL.VI.IEQP 68202 00000 2017 548F	\$12,000.00	\$0.00	\$0.00	\$2,302.71	\$9,697.29

Req ID	PO ID	VENDOR	DESCRIPTION	Jrnl ID	Vchr ID	Campus ID	INVOICE	POSTED	PMT STATUS	APPROP	PR-ENC	ENC
	0	0	BASKETBALL STARTUP	0002057204	0	FL07917	0	07/27/16		\$12,000.00	\$0.00	\$0.00
0001009021	0001091117	AMAZON.COM	REQ_DESCR			0	0	01/19/17		\$0.00	\$959.84	\$0.00
0001009021	0001091117	AMAZON.COM	REQ_DESCR			0	0	01/19/17		\$0.00	\$1,119.52	\$0.00
0001009021	0001091117	AMAZON.COM	REQ_DESCR			0	0	01/19/17		\$0.00	\$292.20	\$0.00
0001009021	0001091117	AMAZON.COM	WILSON SOLUTION			0	0	02/13/17		\$0.00	\$0.00	\$1,074.00

			NCAA COMPOSITE BASKETBALL									
0001009021	0001091117	AMAZON.COM	WILSON DELUXE BASKETBALL BALL RACK			0	0	02/13/17		\$0.00	\$0.00	\$297.5
0001009021	0001091117	AMAZON.COM	WILSON EVOLUTION INTERMEDIATE SIZE GAME BASKETBALL, BROWN			0	0	02/13/17		\$0.00	\$0.00	\$930.6
0001009021	0001091117	AMAZON.COM	REQ_DESCR			0	0	02/13/17		\$0.00	(\$292.20)	\$0.00
0001009021	0001091117	AMAZON.COM	REQ_DESCR			0	0	02/13/17		\$0.00	(\$959.84)	\$0.00
0001009021	0001091117	AMAZON.COM	REQ_DESCR			0	0	02/13/17		\$0.00	(\$1,119.52)	\$0.00
0001009021	0001091117	AMAZON.COM	WILSON EVOLUTION INTERMEDIATE SIZE GAME BASKETBALL, BROWN		00482954	0	068841184428	03/24/17		\$0.00	\$0.00	(\$930.6
0001009021	0001091117	AMAZON.COM	WILSON DELUXE BASKETBALL BALL RACK		00482954	0	068841184428	03/24/17		\$0.00	\$0.00	(\$297.5
0001009021	0001091117	AMAZON.COM	WILSON SOLUTION NCAA COMPOSITE BASKETBALL		00482954	0	068841184428	03/24/17		\$0.00	\$0.00	(\$1,074.
	0001091117	AMAZON.COM	WILSON SOLUTION NCAA COMPOSITE	AP02067940	00482954	0	068841184428	03/27/17	P	\$0.00	\$0.00	\$0.00
	0001091117	AMAZON.COM	WILSON DELUXE BASKETBALL BALL	AP02067940	00482954	0	068841184428	03/27/17	P	\$0.00	\$0.00	\$0.00
	0001091117	AMAZON.COM	WILSON EVOLUTION INTERMEDIATE	AP02067940	00482954	0	068841184428	03/27/17	P	\$0.00	\$0.00	\$0.00

Jae A. Anderson

Administrative Assistant to the
Vice President of Instruction
Folsom Lake College
(916) 608-6899

EAST BAY

P: 1001092661

POUR: 000107

7/6/17

10 L

3 XL

2 AA

TANK

SHORT (PRACTICE)

LONG SLEEVE

LINE 5

13 - 21

and El Baron

Aliacion de Corte

Cliente: NikeRetail
Style: 802304
PO #: T538073

Equipo: 001
Color: 010
Descripcion: FA17- M's Elite Posterize Jersey

MO: 614374 SO: NK2_6144€
Customer PO: 6067264-81

Embroidery / Digital:

MED	0,1		2
LRG	10,11,14,2,20,22,23,3,4,5	EAST BAY PO: 0001072661 PCUR: 00010791740	10
XLG	32,41,42	8/3/17 cms	3

Tranfer / Screen Print:

MED	0,1		2
LRG	10,11,14,2,20,22,23,3,4,5		10
XLG	32,41,42		3

Ingreso a Linea:

MED	0,1		2
LRG	10,11,14,2,20,22,23,3,4,5		10
XLG	32,41,42		3

Salida de Linea:

MED	0,1		2
LRG	10,11,14,2,20,22,23,3,4,5		10
XLG	32,41,42		3

nd El Baron on de Corte

... keRetail
style: 683307
PO #: T538181

Equipo: 002
Color: 010
Descripcion: FA17- W's Mod Elite Finals Digital Short

MO: 614394
SO: NK2_61448
Customer PO: 6067106-81

G		4
XLG		2