

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PURCHASE ORDER NO 0001090841

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date 01/20/2017	Revision 1 - 01/20/2017	Page 1
Payment Terms NET 30	Freight Terms Shipping Point	Ship Via Best Metho
Reference: 1009003 SHANEV SHEWMAKERN		Location / Dept 04ADMN

Supplier: 0000010481
 FOLSOM LAKE COLLEGE
 BOOKSTORE
 10 COLLEGE PKWY
 FOLSOM CA 95630

Phone: (916) 608-6565
Fax: (916) 608-6576

email: Robert.Mulligan@flc.losrios.edu

Ship To: FOLSOM LAKE COLLEGE
 RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798
 United States

Bill To: 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	TEXTBOOK - FERRELL: M: BUSINESS ISBN# 9781259578144	35.00 EA	106.70	3,734.50	01/29/2017
FOR BUS 330: QUOTE DATED 12/19/16 - No Substitutions					
2- 1	TEXTBOOK - LEVINTHAL: DRUGS, BEHAVIOR ISBN# 9780205959334	70.00 EA	185.40	12,978.00	01/29/2017
FOR HSRV 340: PER QUOTE DATED 01/06/17 - No Substitutions					
3- 1	TEXTBOOK - COREY: ISSUES AND ETHICS ISBN# 9781285464671	70.00 EA	200.00	14,000.00	01/29/2017
FOR HSRV 350: PER QUOTE DATED 01/06/17 - No Substitutions					
4- 1	TEXTBOOK - NICKELS: UNDERSTANDING BUSINESS ISBN# 9781259307942 LOOSE LEAF EDITION	35.00 EA	128.95	4,513.25	01/29/2017
FOR BUS 330: PER QUOTE DATED 12/21/16 - No Substitutions					

DELIVER BOOKS TO DON HOPKINS (FLC) - SIGNATURE REQUIRED

Sub Total Amount	35,225.75
Sales Tax Amount	2,730.00
Total PO Amount	37,955.75

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4500	12	FL.VI.INMT	49000	00000	478A	37,955.75	2017

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

A. S. L. 1/20/17

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Requisition

Supplier: FOLSOM LAKE COLLEGE 0000010481
 BOOKSTORE
 10 COLLEGE PKWY
 FOLSOM CA 95630
 United States

Phone: (916) 608-6565 **Fax:** (916) 608-6576
email: Robert.Mulligan@flc.losrios.edu

Ship To: RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798

Business Unit: GENFD OPEN		
Req ID:	Date	Page
0001009003	01/12/2017	1
Requisition Name: FLC BOOKSTORE - Inmate Edu		
Requester Brenda Haney		
Requester Signature		
Buyer: Nicholas Shewmaker		
Approved:		
Entered By: HANEYB 12-JAN-2017		


Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	TEXTBOOK - FERREL: M: BUSINESS ISBN# 9781259578144	35	EA	106.70	3,734.50	
PER QUOTE DATED 12/19/16 - No Substitutions						
2-1	TEXTBOOK - LEVINTHAL: DRUGS, BEHAVIOR ISBN# 9780205959334	70	EA	185.40	12,978.00	
PER QUOTE DATED 01/06/17 - No Substitutions						
3-1	TEXTBOOK - CORY: ISSUES AND ETHICS ISBN# 9781285464671	70	EA	200.00	14,000.00	
PER QUOTE DATED 01/06/17 - No Substitutions						
4-1	TEXTBOOK - NICKELS: UNDERSTANDING BUSINESS ISBN# 9781259307942 LOOSE LEAF EDITION	35	EA	128.95	4,513.25	
PER QUOTE DATED 12/21/16 - No Substitutions						

Total Requisition Amount: 35,225.75

DELIVER BOOKS TO DON HOPKINS (FLC) - SIGNATURE REQUIRED

MDSE SUBTOTAL \$35,225.75
 SALES TAX 7.75% \$ 2,730.00
 PO TOTAL = \$37,955.75

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	4500	12	FL.VI.INMT	49000	00000	478A	35,225.75

Approval Signature 	Approval Signature	Approval Signature
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1/17/17

Requisition

Supplier: FOLSOM LAKE COLLEGE 0000010481
 BOOKSTORE
 10 COLLEGE PKWY
 FOLSOM CA 95630
 United States

Phone: (916) 608-6565 Fax: (916) 608-6576
 email: Robert.Mulligan@flc.losrios.edu

Ship To: RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798

Business Unit: GENFD OPEN	
Req ID: 0001009003	Date: 01/12/2017
Page 2	
Requisition Name: FLC BOOKSTORE - Inmate Edu	
Requester Brenda Haney	
Requester Signature	
Buyer: Nicholas Shewmaker	
Approved:	
Entered By: HANEYB 12-JAN-2017	

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
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Purchases Charged to Catagorical Programs, Grants or Special Project	
This purchase is in compliance with the requirement of	<u>Inmate Education</u>
For grants/special projects	<u>Pilot Project</u>
Name:	<u>478A</u> <u>J. J. A. [Signature]</u> 1/12/17

Approved Signature

Approval Signature	Approval Signature	Approval Signature
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OLR# 0001009003

Quote Sheet



FOLSOM LAKE COLLEGE
BOOKSTORE
EDC CENTER/RCC CENTER
100 CLARKSVILLE ROAD • FOLSOM, CA 95630
PH 916-608-6565 • FAX 916-608-6576

SOLD TO: INMATE EDUCATION

Date: 12/19/16

ATTN: DON HOPKINS

(L1)

QTY	DESCRIPTION	UNIT PRICE	AMOUNT			
35	FERRELL: M: BUSINESS #9781259578144	106.70	3734.50			
REMARKS: <i>Please pay from this invoice.</i>		SUBTOTAL	3734.50			
RECEIVED BY: _____ DATE: _____		TAX	298.76 289.42			
DATE SHIPPED	PPD/COLL.	NO. CTNS.	SHIPPED VIA	PACKED BY	SHIPPING/HANDLING	
					TOTAL DUE	4033.26

7.75%

VENDOR

4,023.92

OLR# 0001009003



FOLSOM LAKE COLLEGE
BOOKSTORE
EDC CENTER/RCC CENTER
100 CLARKSVILLE ROAD • FOLSOM, CA 95630
PH 916-608-6565 • FAX 916-608-6576

Quote Sheet

SOLD TO: INMATE EDUCATION
ATTN: DON HOFFMAN

Date: 1/6/17

(2)

(3)

QTY	DESCRIPTION	UNIT PRICE	AMOUNT
70	LEVINTHAL: DRUGS, BEHAVIOR # 9780205959334	185.40	12,978.00
70	CAREY: ISSUES AND ETHICS # 9781285464671	200.00	14,000.00
REMARKS: <i>Please pay from this invoice.</i>		SUBTOTAL	26,978.00
RECEIVED BY: _____ DATE: _____		TAX	2090.80
DATE SHIPPED	PPD/COLL.	NO. CTNS.	SHIPPED VIA
			PACKED BY
		SHIPPING/HANDLING	—
		TOTAL DUE	29,668.80

7.15%

VENDOR

Los Rios Community College District

Requisition

OLR 1009003

Page _____ of _____

Req. No. 814836

P.O. No. _____

Vendor Code _____ DATE 1/6/17 VENDOR FLC Bookstore

Approved by / Date _____ ADDRESS _____

Reviewed by / Date _____ CITY _____ STATE _____ ZIP _____

Dispatched Method / Date _____ E-MAIL _____

PHONE _____ FAX _____

DELIVERY INSTRUCTIONS

04 EDC B228
Building Name

El Dorado Center
College/District Location Department

Administration 1/17/17
Division Date Required

ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, ITEM NUMBER, COLOR & SIZE	ORDERED		AMOUNT	
		QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
*Use additional paper if necessary and please reference requisition number. DO NOT USE A SECOND REQUISITION.					
1	<u>LEVINTHAL: DRUGS, BEHAVIOR</u>	<u>70</u>	<u>EA</u>	<u>185.40</u>	<u>12,978.00</u>
2	<u># 9780205959334</u>				
3					
4	<u>CORY: ISSUES AND ETHICS</u>	<u>70</u>	<u>EA</u>	<u>200.00</u>	<u>14,000.00</u>
5	<u># 9781285464671</u>				
6					
7					
8	<u>(Per Attached Quote)</u>				
9	<u>Deliver to FLC Bookstore</u>				
10	<u>Attn: Don Hopkins</u>				
11					
12					
13					

Converted to OLR

Purchases Charged to Categorical Programs, Grants or Special Projects

This purchase is in compliance with the requirements of Inmate Education Tax 2,090.80

Program Name 478A

Program Director/Coordinator Signature [Signature] For grants/special projects _____ Project/Grant Number _____

Program Goal/Objective Number/Explanation Eligible Instructional Materials Total 29,068.80

I hereby certify the items/services listed above are to be obtained in accordance with District Policy, Conflict of Interest Code, P-8611 and all other applicable district, state, and federal policies, rules, regulations and laws.

GENFD/4500/12/FL.VI.INMT

Bus. Unit	Account	*Fund	Org	
<u>49000</u>	<u>100000</u>	<u>2007</u>	<u>478A</u>	<u>\$ 29,068.80</u>
Program	Sub-Class	BY	Proj/Grnt	Amount
	/	/	/	
Bus. Unit	Account	*Fund	Org	
	/	/	/	\$
Program	Sub-Class	BY	Proj/Grnt	Amount

REQUESTED BY: Vonnie Shane 1/6/17

REQUESTED BY: [Signature] 1/6/17

REQUESTED BY: [Signature] 1/9/17

AUTHORIZED: DEAN OR AUTHORIZED SIGNATURE _____ DATE _____

APPROVED: VICE PRESIDENT, ADMINISTRATION _____ DATE _____

*** Asset Location** - For equipment purchases over \$200 (Accounts 6480, 6490, 6491, 6493, 6495, and computers) complete the area below indicating the final location where equipment will be housed.

Location Code _____ Dept. _____

Building _____ Room No. _____

Instructions on Reverse

Los Rios Community College District

Requisition

OLR 1009003

Page _____ of _____

Req. No. 814831
P.O. No. _____

Vendor Code
Approved by / Date
Reviewed by / Date
Dispatched Method / Date

DATE 1/6/17 VENDOR FLC Bookstore

ADDRESS _____

CITY _____ STATE _____ ZIP _____

E-MAIL _____

PHONE _____ FAX _____

DELIVERY INSTRUCTIONS	
<u>04 EDC B228</u>	Building Name
<u>EL Dorado Center</u>	College/District Location
<u>Administration</u>	Department
Division	Date Required <u>1/17/17</u>

ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, ITEM NUMBER, COLOR & SIZE	ORDERED		AMOUNT	
		QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
	<small>*Use additional paper if necessary and please reference requisition number. DO NOT USE A SECOND REQUISITION.</small>				
1	<u>FERREL: M: BUSINESS</u>	<u>35</u>	<u>EA</u>	<u>106.70</u>	<u>3,734.50</u>
2	<u>#9781259578144</u>				
3					
4					
5					
6	<u>(Per attached Quote)</u>				
7	<u>Deliver to FLC Bookstore</u>				
8	<u>Attn: Don Hopkins</u>				
9					
10					
11					
12					
13					

commented to OLR

Purchases Charged to Categorical Programs, Grants or Special Projects			
This purchase is in compliance with the requirements of <u>Inmate Education</u>		Tax	<u>298.50</u>
<u>Don A. ...</u> Program Director/Coordinator Signature	For grants/special projects <u>478A</u> Program Name	Total	<u>4,033.26</u>
<u>Eligible Instructional Materials</u> Project/Grant Number			
Program Goal/Objective Number/Explanation			

I hereby certify the items/services listed above are to be obtained in accordance with District Policy, Conflict of Interest Code, P-8611 and all other applicable district, state, and federal policies, rules, regulations and laws.

Vannie Shone 1/6/17
REQUESTED BY: TYPED/PRINT DATE

Jessie Shone 1/6/17
REQUESTED BY: SIGNATURE DATE

Don A. ... 1/9/17
AUTHORIZED: DEAN OR AUTHORIZED SIGNATURE DATE

GENFD 4500/12 / FL.VI. INST

Bus. Unit	Account	*Fund	Org	
<u>49000</u>	<u>100000</u>	<u>12017</u>	<u>478A</u>	<u>\$ 4,033.26</u>
Program	Sub-Class	BY	Proj/Grnt	Amount
/	/	/	/	

Bus. Unit	Account	*Fund	Org	
/	/	/	/	\$
Program	Sub-Class	BY	Proj/Grnt	Amount

APPROVED: VICE PRESIDENT, ADMINISTRATION DATE

*** Asset Location** - For equipment purchases over \$200 (Accounts 6480, 6490, 6491, 6493, 6495, and computers) complete the area below indicating the final location where equipment will be housed.

Location Code _____ Dept. _____

Building _____ Room No. _____

Instructions on Reverse