

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PURCHASE ORDER NO 0001090656

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

US BANK for QLABs

Open

Date	Revision	Page
01/06/2017		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
1008954 LEWISJ SHEWMAKERN	04VAPA1152 VAPA	

Supplier: 0000024305
 US BANK
 CORPORATE PAYMENT SYSTEM
 PO BOX 790428
 ST LOUIS MO 63179-0428

Ship To: FOLSOM LAKE COLLEGE
 RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630
 United States

email:

Bill To: 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	SOFTWARE, QLAB 4 BUNDLE STANDARD	1.00 EA	799.00	799.00	01/06/2017

ONLINE VENDOR:
 FIGURE 53
 2443 MARYLAND AVE
 BALTIMORE, MD 21218
 PHONE 888-453-5352
 FAX 443-451-8279

ORDER# R-1701-0618-5530
 ORDER DATE 1/6/2017

Licensing info should be delivered to flc-edelivery@flc.losrios.edu email account.

DO NOT SEND TO VENDOR

Sub Total Amount	799.00
Sales Tax Amount	0.00
Total PO Amount	799.00


BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENPD	5603	12	FL.VI.VTEA	10060	00000	314A	799.00	2017

0001008954HARMANJ05-JAN-2017

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.
 If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature


Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Requisition

Supplier: US BANK
CORPORATE PAYMENT SYSTEM
PO BOX 790428
ST LOUIS MO 63179-0428
United States

0000024305

Business Unit: GENFD		OPEN
Req ID:	Date	Page
0001008954	12/20/2016	1
Requisition Name: USBank-QLab Software		
Requester		Bldg#
Jeff Lewis		VAPA
Requester Signature		
Buyer: Nicholas Shewmaker		
Approved:		
Entered By: LEWISJ 20-DEC-2016		

email:

Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630-6798

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	SOFTWARE, QLAB 4 BUNDLE STANDARD	1	EA	799.00	799.00	01/13/2017

Total Requisition Amount: 799.00

Supporting docs attached, including directions to purchase with USBank credit card online.
No Tax.
Total is \$799.00.
Licensing info should be delivered to flc-edelivery@flc.losrios.edu email account.

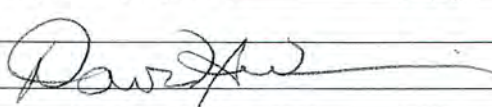
BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
GENFD	4303	12	FL.VI.VTEA	10060	00000	314A	799.00

2017 JAN -5 A 10:51
 FLC BUSINESS SERVICES

Purchases Charged to Catagorical Programs, Grants or Special Project.

This purchase is in compliance with the requirement of PERKINS

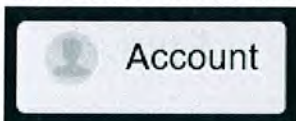
For grants/special projects 314A

Name: 

Approval Signature 	Approval Signature 	Approval Signature
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Steps to order QLab software with educational discount

1. Use Google Chrome perhaps FireFox (IE had strange formatting.)
2. Go here: <https://figure53.com/>
3. Click on Account button in upper right to login.



4. Sign in to the account I setup. We created this email to receive electronic license information. The email account is fic-edelivery@flic.losrios.edu and the password is FolsomLakeCollege.

Sign in to your account.

Please note that the accounts system is new with QLab 4, so if you haven't created an account since then, you'll need to create an account with the form to the right.

Sign in to your Figure 53 account...

Account E-Mail

Want to log in without a password? [Get a Login Link via Email](#)

We will send you an email giving you access to your account. No need to enter a password.

Password

5. Once you sign in scroll down to the Your Orders section and click on buy.

Your Orders

Your account has no orders yet. When you a **buy** or rent a license in the shop, your order will show up here.

6. It should already have QLab 4 Bundle Standard for \$799.00 in the cart. If not add it to the cart and click on the Go to Checkout ->.

Cart

 QLab 4 Bundle Standard

\$799.00

Total: \$799.00

Go to Checkout →

7. This is the Billing Info screen and I think you know what to do here. There is a Contact Support button if you get stuck.