PURCHASING: (916) 568-3071 • FAX: (916) 568-3145 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

### PURCHASE ORDER NO 0001090134

Date	Revision	Page
12/01/201	6 ·	1
Payment Te	rms Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:		Location / Dept
1008759 AN	DREWSA SHEWMAKER	N 04EDCB248 EDC

Supplier: 0000018967

TOSHIBA BUSINESS SOLUTIONS 12677 ALCOSTA BLVD STE 100

SAN RAMON CA 94583

Phone:

(888) 417-2000

email:

Ship To:

EL DORADO CENTER

RECEIVING

6699 CAMPUS DRIVE PLACERVILLE CA 95667

**United States** 

Bill To:

1919 Spanos Court

Sacramento CA 95825-3981

United States

Tax Exempt? N				<del> </del>	
Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	S/N TBD LEASE AGREEMENT TOSHIBA E-STUDIO 5506ACT	1.00EA	1,457.72	1,457.72	05/01/2017
	LOCATED AT EDC - FACULTY WORKROOM 04EDCB248 \$339.00 + \$25.43 7.50% SALES TAX PER MONTH X 4 MONTHS PERIOD: 03/01/17 TO 06/30/17			•	
2- 1	COPY OVERAGES - B/W COPIES (OVER \$45,000 BILLED @ \$0.01 / QUARTERLY); ALL COLOR BILLED @ \$0.039 (NO MINIMUM). PERIOD: 03/01/17 06/30/17	1.00EA	400.00	400.00	05/01/2017

TERMS OF LEASE - 36 MONTHS @ \$364.43 PER MONTH INCLUDING 7.50% SALES TAX X 36 MONTHS = \$13,119.48.

03/01/17 - 06/30/17 4/MONTHS \$1,457.72 PO# 0001090134

07/01/17 - 06/30/18 12/MONTHS \$4,373.16 PO# 07/01/18 - 06/30/19 12/MONTHS \$4,373.16 PO# 07/01/19 - 02/28/20 8/MONTHS \$2,915.44 PO#

INCLUDES ALL PARTS, LABOR, SERVICE, SUPPLIES AND STAPLES; TRAINING; PREVENTIVE MAINTENANCE; EXCLUDE PAPER: 45,000 B/W COPIES / PRINTS PER QUARTER.

B/W OVERAGES BILLED @ \$0.01 (QUARTERLY); ALL COLOR BILLED @ \$0.039 (NO MINIMUMS).

REFERENCE SACRAMENTO COUNTY RFP #8191

**CONTRACT #WA00033568** 

EMAIL PURCHASE ORDER TO: Shane.Pitto@tbs.toshiba.com

Sub Total Amount Sales Tax Amount Total PO Amount

1,857.72 0.00 857.72

<u>BU</u>

Acct Fd Ora

Prog Sub <u>Proj</u>

**Amount** 

<u>BYear</u>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment. Authorized Signature

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

### **PURCHASE ORDER NO 0001090134**

Date	Revision	Page
12/01/2016		2
Payment Te	rms Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:		Location / Dept
1008759 AN	DREWSA SHEWMAKERN	04EDCB248 EDC

**Supplier:** 0000018967

TOSHIBA BUSINESS SOLUTIONS 12677 ALCOSTA BLVD STE 100

SAN RAMON CA 94583

Phone:

(888) 417-2000

email:

Ship To:

EL DORADO CENTER

RECEIVING

6699 CAMPUS DRIVE PLACERVILLE CA 95667

**United States** 

Bill To:

1919 Spanos Court

Sacramento CA 95825-3981

**United States** 

 Tax Exempt? N

 Line-Sch
 Item/Description
 Quantity UOM
 PO Price
 Extended Amt
 Due Date

 GENFD
 5601
 11
 FL.VI.ELDO
 67900
 00000
 041A
 1,857.72
 2017

0001008759KIRKLINK22-NOV-2016

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

http://www.losrios.edu/purchasing/povalidation

All shipments, involces, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature** 

Authorized Signature on Total PO Amount Page

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

#### **PURCHASE ORDER TERMS AND CONDITIONS**

- 1. APPLICABLE LAW: The contract resulting from this order shall be governed by the laws of the State of California
- 2. COMPLETION OF ORDERS: LRCCD reserves the right to withhold payment until order is completed.
- 3. DISCOUNTS: Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
- 4. INVOICES: Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
- 5. CHANGES: No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
- 6. BILL OF LADING: If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
- 7. TRANSPORTATION CHARGES: Invoices for prepaid transportation charges must be supported by original receipted expense bills.
- ROB POINT AND FREIGHT CHARGES: Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
- 9. PATENT INDEMNITY: The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
- 10. TAXES: Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
- 11. EQUAL OPPORTUNITY EMPLOYER: The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
- 12. GENERAL SAFETY ORDERS: All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
- 13. INDEMNIFICATION: CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
- 14. TERMINATION: LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
- 15. ASSIGNMENT: Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
- 16. PUBLIC WORKS PROJECTS: CONTRACTOR must comply with Public Contract Code.
- 17. CA LABOR CODE: Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
- 18. NOTICE: Your employees <u>may</u> be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees <u>may</u> be exposed to contact the LRCCD General Services Department at (916) 568-3048.
- 19. INSURANCE: CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
- 20. DISQUALIFIED EMPLOYEES: CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
- 21. WORK AUTHORIZATION: Prior to LRCCD's acceptance of this Agreement, CONTRACTORs who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
- 22. WARRANTY: CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

# Requisition

Supplier: TOSHIBA BUSINESS SOLUTIONS

12677 ALCOSTA BLVD STE 100

SAN RAMON CA 94583

United States

Phone: (888) 417-2000

email:

Ship To:

RECEIVING

6699 CAMPUS DRIVE

PLACERVILLE CA 95667

0000018967

Business Unit: GENFD OPEN
Reg ID: Date

0001008759 10/20/2016

Requisition Name: 2017 TOSHIBA BUS SOLUTNS EDC-2

Requester Bldg#
Adrienne Andrews EDC

Requester Signature

Buyer: Nicholas Shewmaker

Approved:

Line-Schd	Description	Quantit	y UOM	Price	Extended Amt Due Date
1-1	S/N TBD LEASE AGREEMENT TOSHIBA E-STUDIO 5506ACT LOCATED AT EDC - FACULTY WORKROOM 04EDCB248 \$339.00 + \$25.43 7.50% SALES TAX PER MONTH X 4 MONTHS PERIOD: 03/01/17 TO 06/30/17	1	LOT	1,457.70	1,457.70 02/21/201
2-1	COPY OVERAGES - B/W COPIES (OVER \$45,000 BILLED @ \$0.01 / QUARTERLY); ALL COLOR BILLED @ \$0.039 (NO MINIMUM). PERIOD: 03/01/17 06/30/17	1.1	LOT	400.00	400.00 02/21/201

Total Requisition Amount:

1,857.70

Page

TERMS OF LEASE - 36 MONTHS @ \$364.43 PER MONTH INCLUDING 7.50% SALES TAX X 36 MONTHS = \$13,119.48.

03/01/17 - 06/30/17 4/MONTHS \$1,457.72 PO# 07/01/17 - 06/30/18 12/MONTHS \$4,373.16 PO# 07/01/18 - 06/30/19 12/MONTHS \$4,373.16 PO# 07/01/19 - 02/28/20 8/MONTHS \$2,915.44 PO#

INCLUDES ALL PARTS, LABOR, SERVICE, SUPPLIES AND STAPLES; TRAINING; PREVENTIVE MAINTENANCE; EXCLUDE PAPER; 45,000 B/W COPIES / PRINTS PER QUARTER.

B/W OVERAGES BILLED @ \$0.01 (QUARTERLY); ALL COLOR BILLED @ \$0.039 (NO MINIMUMS).

REFERENCE SACRAMENTO COUNTY RFP #8191

CONTRACT #WA00033568

EMAIL PURCHASE ORDER TO: Shane.Pitto@tbs.toshiba.com

<u>BU Acct Fd Org Prog Sub Proj Amount</u> GENFD 5601 11 FL.VI.ELDO 67900 00000 041A 1,857.70

-10-21-16

Approval Signature

Approval Signature

Approval Signature

10/21/16

# El Dorado Center Faculty Workroom

# Toshiba e-Studio 5506acT

- 65 Copies / Prints Per Minute (B/W)
- 55 Copies / Prints Per Minute (Color)
- 2 x 540 Sheet Paper Cassettes (Adjustable)
- 2,320 Sheet Tandem Paper Cassette (Letter Size)
- Sorter / Stapler ( Multi- Staple Positions up to 50 Sheets / Set )
- 2 /3 Hole Punch
- Automatic Duplex Module
- Network Print / Scan ( USB / File / Email )
- Data Security
- 120 Sheet Bypass Tray

### Monthly Rental Cost (36 Month Term): \$339.00 + Sales Tax

- \*\*Monthly Payment for ES5540ct is \$373.00 + Sales Tax
- \*\* Monthly B/W average usage is 10,864
- \*\* Monthly Color average usage is 1,626

# **Maintenance Agreement Included In Monthly Cost:**

- All Parts, Labor, Service, Supplies and Staples
- Training
- Preventative Maintenance
- 45,000 B/W Copies / Prints Per Quarter
- B/W Overages Billed @ .01 ( Quarterly )
- All Color Billed @ .039 ( No Minimums )
- Excludes Paper

### Note: Requisition / Purchase Order must include the following:

Model Number
Term of Contract (36 Months)
Sacramento County RFP #8191 / Contract WA00033568
Monthly Payment
Monthly Allowance (black & white)
Black & White Overage Cost
Color Cost Per Page
Delivery Contact Name, Phone Number, Email Address
Meter Reading Contact Name, Phone Number, Email Address

### **Provided By Toshiba Business Solutions**

1016 North Market, Suite 40
Sacramento, CA 95834
Shane Pitto
Account Manager
916-928-2713
shane.pitto@tbs.toshiba.com

# El Dorado Center Faculty Workroom

# Toshiba e-Studio 5506acT

- 65 Copies / Prints Per Minute (B/W)
- 55 Copies / Prints Per Minute (Color)
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- 2,320 Sheet Tandem Paper Cassette (Letter Size)
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- 2 /3 Hole Punch
- Automatic Duplex Module
- Network Print / Scan ( USB / File / Email )
- Data Security
- 120 Sheet Bypass Tray

### Monthly Rental Cost (36 Month Term): \$339.00 + Sales Tax

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#### Note: Requisition / Purchase Order must include the following:

Model Number
Term of Contract (36 Months)
Sacramento County RFP #8191 / Contract WA00033568
Monthly Payment
Monthly Allowance (black & white)
Black & White Overage Cost
Color Cost Per Page
Delivery Contact Name, Phone Number, Email Address
Meter Reading Contact Name, Phone Number, Email Address

#### **Provided By Toshiba Business Solutions**

1016 North Market, Suite 40
Sacramento, CA 95834
Shane Pitto
Account Manager
916-928-2713
shane.pitto@tbs.toshiba.com

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

# PURCHASE ORDER NO 0001087602

Date	Revision /	Page
06/29/2016		1
Payment Terms	Freight Terms	Ship Via
	ipping Point	Best Metho
Reference:	/	Location / Dept
1007993 ANDREV	VSA SHEWMAN	04EDCB248 OPS

Supplier: 0000018967

TOSHIBA BUSINESS SOLUTIONS 12677 ALCOSTA BLVD STE 100

SAN RAMON CA 94583

Phone:

(888) 417-2000

email:

Ship To: EL D

EL DORADO CENTER

RECEIVING

6999 CAMPUS DRIVE PLACERVILLE CA 95667

United States

Bill To: / 1919 Spanos Court

Sacramento CA 95825-3981

United States

COPIETE

Tax Exempt? N Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	S/N CBKC24203 LEASE AGREEMENT TOSHIBA E-STUDIO 5540CT LOCATED AT EDC - FACULTY WORKROOM 04EDCB248 \$373.00 + \$27.98 7.50% SALES TAX PER MONTH X 8 MONTHS PERIOD: 07/01/16 TO 02/28/17	1.00 LOT	3,207.80	3,207.80	07/01/2016
2- 1	COPY OVERAGES - B/W COPIES (OVER \$75,000 BILLED @ \$0.01 / QUARTERLY); ALL COLOR BILLED @ \$0.039 (NO MINIMUM). PERIOD: 07/01/16 02/28/17	1.00 LOT	400.00	400.00	07/01/2016

TERMS OF LEASE - 36 MONTHS @ \$400.98 PER MONTH INCLUDING 7.50% SALES TAX X 36 MONTHS = \$14,435.10

03/01/14 - 06/30/14 4/MONTHS \$1,603.90 PO# 0001074820 07/01/14 - 06/30/15 12/MONTHS \$4,811.70 PO# 0001077175 07/01/15 - 06/30/16 12/MONTHS \$4,811.70 PO# 0001082593 07/04/16 - 02/28/17 8/MONTHS \$3,207.80 PO#

INCLUDES ALL PARTS, LABOR, SERVICE, SUPPLIES AND STAPLES; TRAINING; PREVENTIVE MAINTENANCE; EXCLUDE PAPER; 75,000 B/W COPIES / PRINTS PER QUARTER.
B/W OVERAGES BILLED @ \$0.01 (QUARTERLY); ALL COLOR BILLED @ \$0.039 (NO MINIMUMS).
REFERENCE SACRAMENTO COUNTY RFP #7294
CONTRACT #WA00025092
EMAIL PURCHASE ORDER TO: Shane.Pitto@tbs.toshiba.com

Sub Total Amount Sales Tax Amount Total PO Amount 3,607.80 0.00 3,607.80

BI

cct Fd O

Prog Sub

Proj

**Amount** 

BYear

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

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MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

### Andrews, Adrienne

From:

Shane Pitto <Shane.Pitto@tbs.toshiba.com>

Sent:

Friday, October 14, 2016 11:47 AM

To:

Andrews, Adrienne

Subject:

RE: Copier Quote

Importance:

High

Hi Adrienne,

Happy Friday! Hope your day is going well. The proposed Toshiba ES5506acT DOES support Java SDK 2. We have these products at Sac County CPS and they are running Paper Cut on the devices.

If more information is needed please let me know.

Have a great weekend!!

### Shane Pitto

State & Local Government Account Manager

Toshiba Business Solutions 1016 North Market, Suite 40 | Sacramento, CA 95834 Direct: 916-928-2713 | Fax: 916-928-2704

shane.pitto@tbs.toshiba.com

www.tbs.toshiba.com

#### TOSHIBA BUSINESS SOLUTIONS

From: Andrews, Adrienne [mailto:AndrewA@flc.losrios.edu]

Sent: Thursday, October 13, 2016 11:25 AM

To: Shane Pitto

Subject: RE: Copier Quote

Hi Shane,

Just had to check on one more thing...

With our new PaperCut software on the machines, PaperCut does require that the copier support embedded Java SDK 2. Does this newer machine have this?

Thanks,

Adrienne

From: Shane Pitto [mailto:Shane.Pitto@tbs.toshiba.com]

Sent: Wednesday, October 12, 2016 11:38 AM

To: Andrews, Adrienne <AndrewA@flc.losrios.edu>

Subject: RE: Copier Quote

### Andrews, Adrienne

From: Sent: Shane Pitto <Shane.Pitto@tbs.toshiba.com> Wednesday, October 12, 2016 10:15 AM

To:

Andrews, Adrienne FW: Copier Quote

Subject: Attachments:

Toshiba Replacement Quote- EDC Faculty Workroom- ES5506acT.pdf

Importance:

High

Hi Adrienne.

Sorry, please disregard the previous quote provided and replace with the attached quote. The previous quote had the incorrect "included black & white allowance". The correct included black & white allowance is 45,000 (per quarter)

Thanks,

# **Shane Pitto**

State & Local Government Account Manager

Toshiba Business Solutions
1016 North Market, Suite 40 | Sacramento, CA 95834
Direct: 916-928-2713 | Fax: 916-928-2704
shane.pitto@tbs.toshiba.com

www.tbs.toshiba.com

### TOSHIBA BUSINESS SOLUTIONS

From: Shane Pitto

Sent: Wednesday, October 12, 2016 9:45 AM

To: 'Andrews, Adrienne' Subject: RE: Copier Quote

Importance: High

Good Morning Adrienne,

Sorry for the delayed reply, I have been out of the office the past few days working off site on a project. All is well, thank you for asking. Hope the same for you. I appreciate the contact in regards to your current Toshiba e-Studio 5540ct product and contract. You are correct, the 36-month contract is due to expire the end of February 2017.

At that time, you will have a couple options available to you which are listed below:

First option is the keep the ES5540ct in place and continue on a month-to-month contract at the same monthly rental payment. You can continue the month-to-month contract for up to six (6) months past the expiration date. At that time you will need to replace the ES5540ct product. The option for only extending out an additional six (6) months is due to the age of the ES5540ct product and availability of parts.

Second option is to upgrade the ES5540ct product with a new Toshiba product. The contract will be a new 36-month contract piggybacked from our Sacramento County contract. I have prepared and attached a replacement / upgrade quote for your review. The quote is for a Toshiba e-Studio 5506acT which is comparable to your e-Studio 5540ct. You

### Andrews, Adrienne

From:

Shane Pitto <Shane.Pitto@tbs.toshiba.com>

Sent:

Wednesday, October 12, 2016 9:46 AM

To: Subject: Andrews, Adrienne RE: Copier Quote

Attachments:

Toshiba Replacement Quote- EDC Faculty Workroom- ES5506acT.dotx;

5506AC-6506AC-7506AC Brochure 8.8.16.pdf

Importance:

High

Good Morning Adrienne,

Sorry for the delayed reply, I have been out of the office the past few days working off site on a project. All is well, thank you for asking. Hope the same for you. I appreciate the contact in regards to your current Toshiba e-Studio 5540ct product and contract. You are correct, the 36-month contract is due to expire the end of February 2017.

At that time, you will have a couple options available to you which are listed below:

First option is the keep the ES5540ct in place and continue on a month-to-month contract at the same monthly rental payment. You can continue the month-to-month contract for up to six (6) months past the expiration date. At that time you will need to replace the ES5540ct product. The option for only extending out an additional six (6) months is due to the age of the ES5540ct product and availability of parts.

Second option is to upgrade the ES5540ct product with a new Toshiba product. The contract will be a new 36-month contract piggybacked from our Sacramento County contract. I have prepared and attached a replacement / upgrade quote for your review. The quote is for a Toshiba e-Studio 5506acT which is comparable to your e-Studio 5540ct. You will see that the monthly payment for the proposed ES5506acT is lower than your current ES5540ct payment. I pulled your usage over the past twelve (12) months on the ES5540ct and your monthly average volume for black and white is 10,864 and color is 1,626. You currently have an included "black and white" allowance of 25,000 on the ES5540ct product which is more than double what you are actually producing so I lowered the included black and white allowance to 15,000. For the color usage you are billed at 0.039 per color copy / print with no minimums. This will remain the same for the new ES5506acT product.

Also attached for your review is a product brochure for the proposed ES5506acT. You will see that the ES5506acT product is completely redesigned and looks much different than your ES5540ct. But not to worry, the user operation control panel will be identical to the ES5540ct product so staff will be very comfortable and familiar with the use and operation of this new product.

Upon review, if you have any questions or would like additional information please let me know. You still have a few months to think it over and decide which option you would like to move forward with. I will follow up with you the first of the new year to touch base.

Thank you again for reaching out to me and for your continued support.

Have a wonderful rest of your day!!

Best Regards,

# **Shane Pitto**

State & Local Government Account Manager

**Toshiba Business Solutions** 

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shane.pitto@tbs.toshiba.com

www.tbs.toshiba.com



From: Andrews, Adrienne [mailto:AndrewA@flc.losrios.edu]

Sent: Wednesday, October 05, 2016 11:46 AM

To: Shane Pitto

Subject: FW: Copier Quote

Importance: High

Hi Shane,

Hope you are doing well these days.

Our lease on the Toshiba in the faculty workroom is going to expire on 02/28/2017. Is there a way to keep the same machine and extend the lease/maintenance agreement at the same cost or lower? The machine still works great and the faculty are used to working with its components.

If not, what will we need to do to get a new machine and a new lease in place before 02/28/2017?

Thank you, Adrienne 530-344-5716

From: Shane Pitto [mailto:Shane.Pitto@tbs.toshiba.com]

Sent: Monday, December 16, 2013 12:28 PM
To: Kirklin, Kathleen < Kirklik@flc.losrios.edu >
Cc: Andrews, Adrienne < AndrewA@flc.losrios.edu >

Subject: RE: Copier Quote

Importance: High

Hi Adrienne,

Please see attached for "revised" quote, including quarterly overage billing.

If you need further details please let me know.

Have a wonderful rest of your day.

Happy Holidays!!

# **Shane Pitto**

State & Local Government Account Manager

**Toshiba Business Solutions**