

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASE ORDER NO 0001088938

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date	Revision	Page
09/09/2016		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
1008569 DOWELLZ SHEWMAKERN	04ASPH130 INST	

Supplier: 0000006424
 AMAZON.COM
 BILLING DEPARTMENT
 P O BOX 80463
 SEATTLE WA 98108

Ship To: FOLSOM LAKE COLLEGE
 RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798
 United States

email:

Bill To: 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	MICROSOFT SURFACE ETHERNET ADAPTER 3.0	1.00 EA	29.98	29.98	09/23/2016
2- 1	MICROSOFT SURFACE HDMI ADAPTER	1.00 EA	27.96	27.96	09/23/2016
3- 1	X-ACTO SELF-HEALING CUTTING MAT WITH NON-STICK BOTTOM, GRAY, ONE-INCH GRID, 18 X 24 INCHES (X7762)	2.00 EA	19.26	38.52	09/23/2016
4- 1	X-ACTO X602 BLADES 100 PACK	1.00 EA	26.12	26.12	09/23/2016
5- 1	XACTO X3001 RAZOR KNIFE, NO. 1 KNIFE WITH NO. 11 BLADE	3.00 EA	5.77	17.31	09/23/2016
6- 1	CHANZON® SMD HIGH POWER LED CHIP 10W COB LED LAMP BEADS FOR FLOODLIGHT SPOTLIGHT ULTRAVIOLET PURPLE (405NM UV)	6.00 EA	7.84	47.04	09/23/2016
7- 1	INTERNET OF THINGS WITH ARDUINO: BUILD INTERNET OF THINGS PROJECTS USING THE ARDUINO PLATFORM PAPERBACK 2, MARCH 18, 2015	1.00 EA	14.99	14.99	09/23/2016
8- 1	BUILDING ARDUINO PROJECTS FOR THE INTERNET OF THINGS: EXPERIMENTS WITH REAL-WORLD APPLICATIONS 1ST ED. EDITION - PAPERBACK	1.00 EA	22.30	22.30	09/23/2016
9- 1	INTERNET OF THINGS WITH ARDUINO BLUEPRINTS PAPERBACK , OCTOBER 27, 2015	1.00 EA	44.99	44.99	09/23/2016
10- 1	FUNCTIONAL DESIGN FOR 3D PRINTING 2ND EDITION: DESIGNING 3D PRINTED THINGS FOR EVERYDAY USE PAPERBACK APRIL 2, 2015	1.00 EA	19.49	19.49	09/23/2016
11- 1	MAKE: ACTION: MOVEMENT, LIGHT, AND SOUND WITH ARDUINO AND RASPBERRY PI 1ST EDITION - PAPERBACK	1.00 EA	23.24	23.24	09/23/2016

DO NOT SEND TO VENDOR

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature



Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASE ORDER NO 0001088938

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date 09/09/2016	Revision	Page 2
Payment Terms NET 30	Freight Terms Shipping Point	Ship Via Best Metho
Reference: 1008569 DOWELLZ SHEWMAKERN	Location / Dept 04ASPH130 INST	

Supplier: 0000006424
 AMAZON.COM
 BILLING DEPARTMENT
 P O BOX 80463
 SEATTLE WA 98108

Ship To: FOLSOM LAKE COLLEGE
 RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798
 United States

email:

Bill To: 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
12- 1	MAKE: SENSORS: A HANDS-ON PRIMER FOR MONITORING THE REAL WORLD WITH ARDUINO AND RASPBERRY PI 1ST EDITION - PAPERBACK	1.00 EA	23.87	23.87	09/23/2016

ORDER# 102-1221216-4796208 / 102-0305318-6058632

ATTN LEVI: MakerSpace warehouse hold. ty

DO NOT SEND TO VENDOR

Sub Total Amount	335.81
Sales Tax Amount	26.86
Total PO Amount	362.67

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4500	12	FL.CP.MAKR	61900	00000	696A	362.67	2017

0001008569KIRKLINK08-SEP-2016

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

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LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact the LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTORS who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

MakerSpace

Requisition

Supplier: AMAZON.COM
BILLING DEPARTMENT
P O BOX 80463
SEATTLE WA 98108
United States

0000006424

Business Unit: GENFD OPEN	
Req ID: 0001008569	Date 08/26/2016
Page 1	
Requisition Name: 2017 Amazon	
Requester Zachary Dowell	Bldg# INST
Requester Signature	
Buyer: Nicholas Shewmaker	
Approved:	

email:


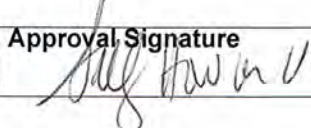
Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630-6798

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1 ✓	MICROSOFT SURFACE ETHERNET ADAPTER 3.0	1	EA	28.12	28.12	09/23/2016
2-1 ✓	MICROSOFT SURFACE HDMI ADAPTER	1	EA	27.96	27.96	09/23/2016
3-1 ✓	X-ACTO SELF-HEALING CUTTING MAT WITH NON-STICK BOTTOM, GRAY, ONE-INCH GRID, 18 X 24 INCHES (X7762)	2	EA	19.26	38.52	09/23/2016
4-1 ✓	X-ACTO X602 BLADES 100 PACK	1	EA	26.07	26.07	09/23/2016
5-1	XACTO X3001 RAZOR KNIFE, NO. 1 KNIFE WITH NO. 11 BLADE	3	EA	5.87	17.61	09/23/2016
6-1 ✓	CHANZON® SMD HIGH POWER LED CHIP 10W COB LED LAMP BEADS FOR FLOODLIGHT SPOTLIGHT ULTRAVIOLET PURPLE (405NM UV)	6	EA	7.84	47.04	09/23/2016
7-1 ✓	INTERNET OF THINGS WITH ARDUINO: BUILD INTERNET OF THINGS PROJECTS USING THE ARDUINO PLATFORM PAPERBACK & MARCH 18, 2015	1	EA	14.99	14.99	09/23/2016
8-1 ✓	BUILDING ARDUINO PROJECTS FOR THE INTERNET OF THINGS: EXPERIMENTS WITH REAL-WORLD APPLICATIONS 1ST ED. EDITION - PAPERBACK	1	EA	21.92	21.92	09/23/2016
9-1 ✓	INTERNET OF THINGS WITH ARDUINO BLUEPRINTS PAPERBACK & OCTOBER 27, 2015	1	EA	44.99	44.99	09/23/2016
10-1 ✓	FUNCTIONAL DESIGN FOR 3D PRINTING 2ND EDITION: DESIGNING 3D PRINTED THINGS FOR EVERYDAY USE PAPERBACK & APRIL 2, 2015	1	EA	19.49	19.49	09/23/2016
11-1 ✓	MAKE: ACTION: MOVEMENT, LIGHT, AND SOUND WITH ARDUINO AND RASPBERRY PI 1ST EDITION - PAPERBACK	1	EA	23.24	23.24	09/23/2016
12-1 ✓	MAKE: SENSORS: A HANDS-ON PRIMER FOR MONITORING THE REAL WORLD WITH ARDUINO AND RASPBERRY PI 1ST EDITION - PAPERBACK	1	EA	23.87	23.87	09/23/2016

Total Requisition Amount: 333.82

Sub:
S/h: \$0
Tax @ 8%: \$26.71
total: \$360.53

ATTN LEVI: MakerSpace warehouse hold. ty

Approval Signature 	Approval Signature 	Approval Signature
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Requisition

Supplier: AMAZON.COM
 BILLING DEPARTMENT
 P O BOX 80463
 SEATTLE WA 98108
 United States

0000006424

Business Unit: GENFD		OPEN
Req ID: 0001008569	Date: 08/26/2016	Page 2
Requisition Name: 2017 Amazon		
Requester: Zachary Dowell		Bldg# INST
Requester Signature		
Buyer: Nicholas Shewmaker		
Approved:		

email:

Ship To: RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798


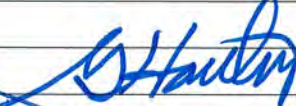
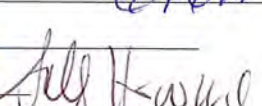
Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
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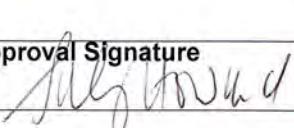
<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	4500	12	FL.CP.MAKR	61900	00000	696A	333.82

Purchases Charged to Catagorical Programs, Grants or Special Project.

This purchase is in compliance with the requirement of make good FLCP mini Grant

For grants/special projects 696A

Name   

Approval Signature 	Approval Signature 	Approval Signature
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Place your order

By placing your order, you agree to Amazon.com's privacy notice and conditions of use.

Order Summary

Items (20):	\$333.82
Shipping & handling:	\$0.00
Total before tax:	\$333.82
Estimated tax to be collected:*	\$20.17

26.71

Order total:

~~\$353.99~~

total: \$ 360.53

RED
LINE#

items snipped from Amazon.com

L3



X-ACTO Self-Healing Cutting Mat with Non-Stick Bottom, Gray, One-Inch Grid, 18 x 24 Inches (X7762)

\$19.26 Prime

Qty: 2

Sold by: Amazon.com LLC

Add a gift receipt

and see other gift options

Choose your Prime delivery option:

Monday, Aug. 29

\$43.92 - One-Day Shipping

Tuesday, Aug. 30

FREE Two-Day Shipping

4-5 business days

FREE Standard Shipping

5 business days

FREE No-Rush Shipping

Get a \$5.99 credit for Prime Pantry. [Details](#)

L10



Functional Design for 3D Printing 2nd edition: Designing 3D printed things for everyday use

by Clifford T Smyth

\$19.49 FREE Shipping for Prime members once available

Qty: 1

Sold by: Amazon.com LLC

Add a gift receipt

and see other gift options

L9



Internet of Things with Arduino Blueprints

by Pradeeka Seneviratne

\$44.99 FREE Shipping for Prime members once available

Qty: 1

Sold by: Amazon.com LLC

Add a gift receipt

and see other gift options

L2



Microsoft Surface HDMI Adapter

\$27.96 Prime

Qty: 1

Sold by: Amazon.com LLC

Add a gift receipt

and see other gift options

REQ
LINE #

L7



Internet of Things with Arduino: Build Internet of Things Projects Using the Arduino Platform

by Marco Schwartz

\$14.99 FREE Shipping for Prime members once available

Qty: 1

Sold by: Amazon.com LLC

Add a gift receipt

and see other gift options

L1



Microsoft Surface Ethernet Adapter 3.0

\$28.12 Prime

Qty: 1

Sold by: Amazon.com LLC

Add a gift receipt

and see other gift options

L8



Building Arduino Projects for the Internet of Things: Experiments with Real-World Applications

by Adeel Javed

\$21.92 FREE Shipping for Prime members once available

Qty: 1

Sold by: Amazon.com LLC

Add a gift receipt

and see other gift options



Get a \$50 Gift Card instantly

upon approval for the Amazon.com Rewards Visa Card.

[Apply now](#)

Estimated delivery: Sept. 22, 2016 - Oct. 11, 2016

Items shipped from CHANZON

L4



CHANZON® SMD High Power Led Chip 10W COB LED Lamp Beads for Floodlight Spotlight Ultraviolet Purple (405nm UV)

\$7.84

Qty: 6

Sold by: CHANZON

Gift options not available.

Choose a delivery option:

Sept. 22-Oct. 11
FREE Standard

RED
Line #

Items shipped from Amazon.com

L12



Make: Sensors: A Hands-On Primer for Monitoring the Real World with Arduino and Raspberry Pi

by Tero Karvinen
\$23.87 ✓ Prime

Qty: 1

Sold by: Amazon.com LLC

Add a gift receipt

and see other gift options

Choose your Prime delivery option:

- Saturday, Aug. 27
FREE One-Day Shipping
 - Tuesday, Aug. 30
FREE Two-Day Shipping
4.5 business days
FREE Standard Shipping
 - 5 business days
FREE No-Rush Shipping
- Get a \$5.99 credit for Prime Pantry. [Details](#)

L11



Make: Action: Movement, Light, and Sound with Arduino and Raspberry Pi

by Simon Monk
\$23.24 ✓ Prime

Qty: 1

Sold by: Amazon.com LLC

Add a gift receipt

and see other gift options

L5



Xacto X3001 Razor Knife, No. 1 Knife With No. 11 Blade

\$5.87 Add-on Item

Qty: 3

Sold by: BestSource OfficeSupplies

Add a gift receipt

and see other gift options



Get a \$5.99 credit towards your first order on Prime Pantry

Make the most out of your Prime membership and receive a \$5.99 Prime Pantry credit on your first Pantry order when you choose FREE No-Rush Shipping.

Estimated delivery: Sept. 6, 2016

Items shipped from Amazon.com

L4



X-acto X602 Blades 100 Pack

\$26.07 ✓ Prime

Qty: 1

Sold by: Amazon.com LLC

In stock on August 31, 2016.

Add a gift receipt

and see other gift options

Choose your Prime delivery option:

- 1 business day
\$3.99 - One-Day Shipping
 - 2 business days
FREE Two-Day Shipping
 - 4.5 business days
FREE Standard Shipping
 - 5 business days
FREE No-Rush Shipping
- Get a \$5.99 credit for Prime Pantry. [Details](#)

5 ISSUES

MAKE ACTION /
INTEREST OF THINGS / ADVANCED BLEED PROOF PRINTS /
MAKE SENSORS
FUNCTIONAL DESIGNS FOR 3D PRINTING
INTEREST OF THINGS WITH ADVANCED

AMAZON.COM

PO: 0001288938

PO# 0001055475

10/3/10 CNT

Amazon Fulfillment Services
3837 Bay Lake Trail, Suite 115
North Las Vegas NV 89030
USA

CARRIER - LEAVE IF NO RESPONSE
ADDRESS SERVICE REQUESTED

#056034050163#

R027

FOLSOM LAKE COLLEGE
RECEIVING 10 COLLEGE PKWY
FOLSOM CA 95630 - 6798

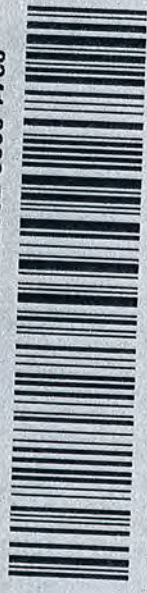
552

C	PRST BPM
010	U.S. POSTAGE & FEES PAID
C-010	AFS
	e-VS
	95630



DKWVSV0H/5/sss - us/1 of 1/916 - 608 - 6500/3032

USPS TRACKING # eV5



9341 9896 7609 0034 0501 66

OAK5

OAK5

C-010

DLMYRW



Thiessen, Levi

From: Harman, Joany
Sent: Monday, October 31, 2016 3:40 PM
To: Thiessen, Levi; Dowell, Zachary
Subject: FW: PO Invoiced but not received - PO 0001088938 AMAZON.COM

Zack – Thanks for the quick response.

Levi - Per Zack's email below, please receive lines 5 and 12 on PO 0001088938.

Thank you,

Joany Harman

 **Joany Harman** | Business Services Supervisor
Folsom Lake College | 10 College Parkway | Folsom, CA 95630
p. 916.608.6622 | f. 916.608-6553 | harmanj@flc.losrios.edu | www.flc.losrios.edu

Amazon
PO#: 0001075910
10/31/16 LMT

From: Dowell, Zachary
Sent: Monday, October 31, 2016 3:38 PM
To: Harman, Joany
Subject: RE: PO Invoiced but not received - PO 0001088938 AMAZON.COM

Joany,

Items from lines 5 and 12 have been received.

Thanks,
Zack

From: Harman, Joany
Sent: Monday, October 31, 2016 3:37 PM
To: Dowell, Zachary <DowellZ@flc.losrios.edu>
Subject: PO Invoiced but not received - PO 0001088938 AMAZON.COM

The vendor has submitted invoice #160898247601 and 068808677545 dated 9/12/16 and 9/22/16 for the items listed below, yet our records indicate that not all items have been received.

Line	Descr
5	XACTO X3001 RAZOR KNIFE, NO. 1
12	MAKE: SENSORS: A HANDS-ON PRIM

1. If you **have received** the items or services have been rendered, please **contact Levi Thiessen** and request that an online receiver be processed, which will get the vendor paid.
2. If you **have not received** the items, please **contact the vendor** and ask for delivery status or delivery confirmation so that the order can be tracked down.
3. If you are **already working with Brenda** because there is a problem with the order, please **disregard this email**.

Thiessen, Levi

From: Harman, Joany
Sent: Friday, October 28, 2016 1:37 PM
To: Thiessen, Levi
Subject: FW: PO 0001088159 ACS DIV

*REC: 0001075902
10/28/16 cmf*

Levi,
Per Ted's email below, please process the online receiver for PO 0001088159.
Thank you,

Joany Harman



Joany Harman | Business Services Supervisor
Folsom Lake College | 10 College Parkway | Folsom, CA 95630
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From: Foster, Ted
Sent: Friday, October 28, 2016 1:32 PM
To: Harman, Joany
Subject: RE: PO 0001088159 ACS DIV

Hi Joany,

Yes it was placed in my mailbox at the beginning of the semester. I probably opened it between the 15 of August to the 20th. Then took it to Kim. I do not see any evidence of the shipping container or invoice around my desk area. There probably was a packing list with it since I thought it was a little pricey for an old safety video – we have been using it for years on tape.

Hope I didn't mess up your book keeping too much.

Ted

From: Harman, Joany
Sent: Friday, October 28, 2016 11:09 AM
To: Foster, Ted <FosterT@flc.losrios.edu>
Cc: Zwerenz, Kim <ZwerenK@flc.losrios.edu>
Subject: FW: PO 0001088159 ACS DIV

Hi Ted,

I am trying to track down when you received from ACS the DVD "Starting with Safety Video" and if there was a packing list or invoice with it. Kim says she thought it was put in your mailbox at the beginning of the semester.

Thank you,

Joany Harman



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