

**PURCHASE ORDER NO 0001088366
DUPLICATE**

Date 08/04/2016	Revision 1 - 08/05/2016	Page 2
Payment Terms NET 30	Freight Terms Shipping Point	Ship Via Best Metho
Reference: 1008462 WERFW SHEWMAKERN RCC		

Supplier: 0000023201
CAL TRANS
DEPT OF TRANS-TRAFFIC OPERATIONS
703 B STREET
MARYSVILLE CA 95901

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630-6798
United States

email:

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
10- 1	20% CONTINGENCY	1.00 CHG	1,042.77	1,042.77	08/03/2016
11- 1	DEPOSIT	1.00 CHG	5,213.83	5,213.83	08/04/2016
12- 1	DEPOSIT CREDIT	1.00 CHG	-5,213.83	-5,213.83	08/04/2016

PAYMENT INSTRUCTIONS: PREPAY DEPOSIT TOTAL \$5,213.83 TO BE PAID AT TIME OF PURCHASE ORDER.
*VENDOR TO REFUND UNUSED FUNDS IF APPLICABLE ON FINAL ACCOUNTING
PER ATTACHED SIGN INSTALLATION ORDER NO 54-16 (SIGN PANEL ORDER NO 03-5916)

SEND TO MAILING ADDRESS:
DEPT OF TRANSPORTATION, HIGHWAY OPERATIONS
ATTN: NIK BEACH
703 B STREET
MARYSVILLE, CA 95901

04/04/2018 PER J HARMAN - CLOSE PO - FINAL CONTRACT AMOUNT \$3753.76 (PREPAID DEPOSIT \$5213.83,
VENDOR REFUND RECEIVED \$1460.07 (CK# 08-266619). JE BW80402A PROCESSED 04/03/18 TO CLEAR PRE-PAID
EXPENSE. - NTS

Sub Total Amount	6,117.47
Sales Tax Amount	139.14
Total PO Amount	6,256.61

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5890	11	FL.VA.PROJ	67700	00000	041A	6,256.61	2018
GENFD	9220	11					0.00	2018

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Unauthorized

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Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	132X54 G86 SIGN PREPAY BASE "FOLSOM LAKE COLLEGE RANCHO CORDOVA CTR" SIGNS W/ DIRECTIONAL ARROWS/ FREEWAY EXIT ID INFO HWY EXIT SIGNS - IN SAC COUNTY, RANCHO CORDOVA, ROUTE 50 AT OR NEAR MATHER FIELD ROAD INTERCHANGE (APPROXIMATE PM R8.4/R11.0)	2.00 JOB	686.40	1,372.80	08/11/2016
2- 1	48X42 G8 W/ LEFT ARROW SIGN PREPAY "FOLSOM LAKE COLLEGE RANCHO CORDOVA CTR" W/ DIRECTION ARROWS/ FRWY EXIT ID INFO DIRECTION HWY EXIT SIGNS - IN SAC COUNTY, RANCHO CORDOVA, ROUTE 50 AT OR NEAR MATHER FIELD ROAD INTERCHANGE (APPROXIMATE PM R8.4/R11.0)	1.00 JOB	241.16	241.16	08/11/2016
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4- 1	6X6X22' TREATED WOOD POST	2.00 JOB	83.02	166.04	08/11/2016
5- 1	6X6X18' TREATED WOOD POST	2.00 JOB	29.02	58.04	08/11/2016
6- 1	2.5 X 2.5 GALV STEEL POST W/BASE ANCHOR	2.00 JOB	96.35	192.70	08/11/2016
7- 1	90 LB RAPID SET CONCRETE	10.00 JOB	4.97	49.70	08/11/2016
8- 1	EQUIPMENT	1.00 JOB	221.97	221.97	08/11/2016
9- 1	LABOR	1.00 CHG	2,531.13	2,531.13	08/03/2016

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Unauthorized

Change Order Request

(One PO per Change Order Request)

PO # 0001088366

Request Date: 04/03/18

College/Dept.: FLC/BSO

DO NOT SEND TO VENDOR

Vendor Name CAL TRANS

CLOSE PO – Update Comments on PO before closing, per BW, Accounting Operations.

PO COMMENTS:

FINAL CONTRACT AMOUNT \$3753.76 – (PREPAID DEPOSIT \$5213.83, VENDOR REFUND RECEIVED \$1460.07 (CK# 08-266619). JE BW80402A PROCESSED 04/03/18 TO CLEAR PRE-PAID EXPENSE.

DEPARTMENT OF TRANSPORTATION

DIVISION OF ACCOUNTING

1820 Alhambra Boulevard

P.O. BOX 168043

SACRAMENTO, CA 95816-8043

PHONE (916) 227-9000

FAX (916) 227-9176

TTY 711

www.dot.ca.gov



*Serious Drought.
Making Conservation
a California Way of Life.*

February 21, 2018

Los Rios Community College District
ATTN: Brenda Haney - Accounting Operations
1919 Spanos CT
Sacramento, CA 95825

RE: Project Closeout

Co-op Agreement # 03-123, EA 03-926123, Project ID # 03170000054.
For furnishing and installation of four road signs, at Mather Field Road
Interchange, Rancho Cordova.

This letter is to notify you that the Department of Transportation has completed the above referenced project and the final expenditure analysis. Attached are the final accounting reports:

- Project Cost Summary (PCS) - Project billings/collections
- Project Expenditure Statement (Q41R) - Reimbursement project expenditures to date
- Project Expenditure Statement (Q48) - Total project expenditures to date

Upon completion of the final analysis, it was determined that the total billings and collections exceeded the total project costs. Therefore, a refund in the amount of \$1,460.07 will be issued within 30 days of this letter.

If you have any questions, please contact Yogesh Karan at (916) 227-9004.

Sincerely,

A handwritten signature in blue ink that reads "Salimata Wood".

Salimata Wood, Chief
Final Vouchering North
Division of Accounting
(916) 227-9042

Enclosure

From: [Harman, Joany](#)
To: [FLC-Purchase](#)
Cc: [Haney, Brenda](#)
Subject: FW: Change Order_ CAL TRANS_0001088366/ Close PO / FW: BW80402A CALTRANS PO1088366 TRANSFERS
Date: Wednesday, April 4, 2018 8:03:58 AM
Attachments: [Change Order - Cal Trans 0001088366 04-03-18.doc](#)
[BW80402A PO1088366 XFER TO CLEAR PREPAID EXPENSE.XLS](#)
[image002.png](#)
Importance: High

Please process.

Thank you,



Joany Harman | Business Services Supervisor
Folsom Lake College | 10 College Parkway | Folsom, CA 95630
p. 916.608-6622 | f. 916.608.6553 | harmanj@flc.losrios.edu | www.flc.losrios.edu

From: Haney, Brenda
Sent: Tuesday, April 3, 2018 4:40 PM
To: Harman, Joany <harmanj@flc.losrios.edu>
Subject: Change Order_ CAL TRANS_0001088366/ Close PO / FW: BW80402A CALTRANS PO1088366 TRANSFERS
Importance: High

Closing Aged PO.

Thank you,
Brenda Haney
Business Services

Folsom Lake College | 10 College Parkway | Folsom, CA 95630
☎ 916.608.6635 | ✉ haneyb@flc.losrios.edu

From: Wong, Barbara
Sent: Monday, April 2, 2018 5:14 PM
To: DO - BS ACCT JE 2018 <DO-BSACCTJE2018@losrios.edu>
Cc: Harman, Joany <harmanj@flc.losrios.edu>; Haney, Brenda <haneyb@flc.losrios.edu>
Subject: BW80402A CALTRANS PO1088366 TRANSFERS

Please process attached journal to transfer income (refund) and accrual credits (actual expense) to clear prepaid expense. See attached reconciliation. Thank you.

(Joany/Brenda, the account has an over accrual amount of -2502.85. The amount can remain in the budget or be transferred as appropriate. Let me know if you have any questions.)

Barbara Wong

From: Wong, Barbara

Sent: Monday, April 02, 2018 3:28 PM
To: Haney, Brenda
Subject: RE: REFUND CHECK # 08-266619 ST. OF CA _ CAL TRANS PO#_0001088366

Hi Brenda,

You can request authorization from Kathleen to close the PO, since there is no final payment to be issued. I will review the budget number to ensure we accounted for the final expenditure accurately as \$3,753.76. When requesting PO to be closed, please have PO comments updated with the final contract amount of \$3,753.76, the refund check number, and the refund check amount of \$1,460.07. Thank you.

Barbara Wong

From: Haney, Brenda
Sent: Friday, March 23, 2018 8:57 AM
To: Chasengnou, Chou
Cc: Wong, Barbara; Shewmaker, Nicholas
Subject: REFUND CHECK # 08-266619 ST. OF CA _ CAL TRANS PO#_0001088366
Importance: High

Hi Chou,
Yes, thank you we were waiting for this.

This is a Cal Trans Refund for PO_0001088366, please code to: GENFD 5890 1 FL.VA.PROJ 677000 00000 041A

All detail attached.

- o On August 11, 2016 - warrant# 94-735473 – was paid to Cal Trans as deposit for this Hwy 50 Signage Project.
- o On February 21, 2018 Cal Trans provided final Project Closeout statement (copy attached).
- o Final project costs came in at \$3,753.76 - with State of CA/Cal Trans Refunding LRCCD/FLC \$1,460.07

When Barbara Wong returns next week I will work with her to Close out the PO.

Thank you,
Brenda Haney
Business Services
Folsom Lake College | 10 College Parkway | Folsom, CA 95630
☎ 916.608.6635 | ✉ haneyb@flc.losrios.edu

From: Chasengnou, Chou
Sent: Friday, March 23, 2018 8:26 AM
To: Haney, Brenda <haneyb@flc.losrios.edu>
Subject: check

Hi Brenda, is this check yours? I finally got someone from the state department to give more information on this check that we got a couple of weeks ago. Do you know what account string this check should be coded to? The check has already been deposited.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PURCHASE ORDER NO 0001088366

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date	Revision	Page
08/04/2016	1 - 08/05/2016	1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
1008462 WERFW SHEWMAKERN	04RCC RCC	

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Authorized Signature


Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

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 ATTN: NIK BEACH
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 MARYSVILLE, CA 95901

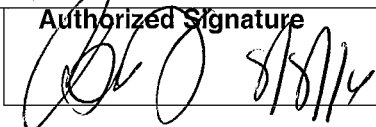
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0001008462KIRKLINK29--JUL-2016

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.

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LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact the LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTORS who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

Requisition

Supplier: CAL TRANS 0000023201
 DEPT OF TRANS-TRAFFIC OPERATIONS
 703 B STREET
 MARYSVILLE CA 95901
 United States

email:

Ship To: RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798

Business Unit: GENFD OPEN	
Req ID: 0001008462	Date: 07/28/2016
Page 1	
Requisition Name: CAL TRANS RCC HWY SIGNAGE	
Requester: Wenda Vander Werf	Bldg#: RCC
Requester Signature	
Buyer: Nicholas Shewmaker	
Approved:	

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	132X54 G86 SIGN PREPAY BASE "FOLSOM LAKE COLLEGE RANCHO CORDOVA CTR" SIGNS W/ DIRECTIONAL ARROWS/ FREEWAY EXIT ID INFO HWY EXIT SIGNS - IN SAC COUNTY, RANCHO CORDOVA, ROUTE 50 AT OR NEAR MATHER FIELD ROAD INTERCHANGE (APPROXIMATE PM R8.4/R11.0)	2	JOB	686.40	1,372.80	08/11/2016
2-1	48X42 G8 W/ LEFT ARROW SIGN PREPAY "FOLSOM LAKE COLLEGE RANCHO CORDOVA CTR" W/ DIRECTION ARROWS/ FRWY EXIT ID INFO DIRECTION HWY EXIT SIGNS - IN SAC COUNTY, RANCHO CORDOVA, ROUTE 50 AT OR NEAR MATHER FIELD ROAD INTERCHANGE (APPROXIMATE PM R8.4/R11.0)	1	JOB	241.16	241.16	08/11/2016
3-1	48X42 G8 W/ RIGHT ARROW SIGN PREPAY "FOLSOM LAKE COLLEGE RANCHO CORDOVA CTR" W/ DIRECTION ARROWS/ FRWY EXIT ID INFO DIRECTION HWY EXIT SIGNS - IN SAC COUNTY, RANCHO CORDOVA, ROUTE 50 AT OR NEAR MATHER FIELD ROAD INTERCHANGE (APPROXIMATE PM R8.4/R11.0)	1	JOB	241.16	241.16	08/11/2016
4-1	6X6X22" TREATED WOOD POST	2	JOB	83.02	166.04	08/11/2016
5-1	6X6X18" TREATED WOOD POST	2	JOB	29.02	58.04	08/11/2016
6-1	2.5 X 2.5 GALV STEEL POST WBASE ANCHOR	2	JOB	96.35	192.70	08/11/2016
7-1	90 LB RAPID SET CONCRETE	10	JOB	4.97	49.70	08/11/2016
8-1	EQUIPMENT	1	JOB	221.97	221.97	08/11/2016

Total Requisition Amount: 2,543.57

LABOR \$2,531.13
 TAX \$ 139.13
 AND 20% CONTINGENCY OF \$1,042.77
 TOTAL PO \$6,256.60

PAYMENT INSTRUCTIONS: PREPAY DEPOSIT TOTAL \$5,213.83 TO BE PAID AT TIME OF PURCHASE ORDER.
 *VENDOR TO REFUND UNUSED FUNDS IF APPLICABLE ON FINAL ACCOUNTING
 PER ATTACHED SIGN INSTALLATION ORDER NO 54-16 (SIGN PANEL ORDER NO 03-5916)

SEND TO MAILING ADDRESS:
 DEPT OF TRANSPORTATION, HIGHWAY OPERATIONS
 ATTN: NIK BEACH
 703 B STREET
 MARYSVILLE, CA 95901

Approval Signature	Approval Signature	Approval Signature
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Requisition

Supplier: CAL TRANS 0000023201
 DEPT OF TRANS-TRAFFIC OPERATIONS
 703 B STREET
 MARYSVILLE CA 95901
 United States

email:

Ship To: RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798

Business Unit: GENFD		OPEN
Req ID:	Date:	Page
0001008462	07/28/2016	2
Requisition Name:		
CAL TRANS RCC HWY SIGNAGE		
Requester		Bldg#
Wenda Vander Werf		RCC
Requester Signature		
Buyer: Nicholas Shewmaker		
Approved:		

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
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<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	5890	11	FL.VA.PROJ	67700	00000	041A	2,543.57

Approval Signature	Approval Signature	Approval Signature
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STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION
STANDARD AGREEMENT
FOR MISCELLANEOUS REIMBURSED WORK
 FA-2640 (NEW 1/2007)

(Required)
 Agreement
 Number

EA _____

This agreement is entered into this 12th day of July, 2016 by and between the undersigned parties:

Set forth service / materials, to be furnished, and/or work to be performed and by whom.

This agreement is for:

WHAT: Reimbursement for the cost of furnishing and installing four roadside signs, including posts, miscellaneous hardware, mobilization and traffic control. These signs will read "Folsom Lake College Rancho Cordova Ctr" along with various directional arrows and/or freeway exit identification information.

WHERE: In Sacramento County, in Rancho Cordova, on Route 50 at or near Mather Field Road Interchange (approximate PM R8.4 /R11.0).

ESTIMATED TO COST (attach detailed estimate)

Date: Estimated Beginning 10/12/2016 Estimated Completion 12/12/2016

Payment to be made upon billing:

Advanced deposit (Estimate amount) \$ 5,213.83

Maximum to be billed (Include 10-20% contingency) \$ 6,256.60

It is agreed that costs for the above services are subject to an assessment for direct and indirect costs (functional and administrative overhead) when applicable.

Work will be done in a timely manner, but at the convenience of Caltrans, and will not take precedence over Caltrans work.

The State reserves the right to cancel this agreement by written notice at any time when it is deemed in the best interest of the State to do so and to refund any unexpected funds collected.

(Caltrans Contract Manager fill in the following upon completion of the work for final accounting of project and forward copy of agreement, along with any purchase orders, to Division of Accounting, Attn: A/R Reimbursements, MS 33).

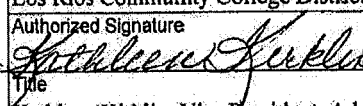
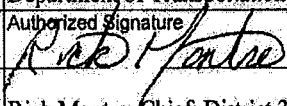
Work Completed _____

Certified as to Funds:

Work Order # _____

Contract Manager _____

Budget Manager _____

Name of Agency/Contributor (If private party, should be name of party on check)	Name of Agency
Los Rios Community College District	Department of Transportation
Authorized Signature	Authorized Signature
 Phone #: 916-608-6733	
Title	
Kathleen Kirklin, Vice President, Admin, Folsom Lake College	Rick Montre, Chief, District 3 Highway Operations
Billing Address	Project Manager: Nik Beach
Los Rios Community College District - Folsom Lake College	Phone #: (530) 741-5757
Attn: Accounting Operations	Mailing Address
1919 Spanos Court	Dept of Transportation, Highway Operations
Sacramento, CA 95825	Attn: Nik Beach
	703 B Street
	Marysville, CA 95901

SIGN INSTALLATION ORDER No. 54-16 (SIGN PANEL ORDER No. 03-5916)

7/12/2016

Folsom Lake College, Rancho Cordova Center

SIGN PANELS:				
Description	Quantity	Price	Extension	
132 x 54 G86 aluminum	2	\$ 686.40	\$	1,372.80
48 x 42 G8 aluminum w/left arrow	1	\$ 241.16	\$	241.16
48 x 42 G8 aluminum w/right arrow	1	\$ 241.16	\$	241.16
			Subtotal:	\$ 1,855.12
			7.5% California Base Sales Tax:	\$ 139.13
			Sign Panel Total:	\$ 1,994.25
OTHER MATERIALS:				
Description	Quantity	Price	Extension	
6 x 6 x 22' treated wood post	2	\$ 83.02	\$	166.04
6 x 6 x 18' treated wood post	2	\$ 29.02	\$	58.04
2.5 x 2.5 galv steel post w/base anchor	2	\$ 96.35	\$	192.70
90 lb rapid set concrete	10	\$ 4.97	\$	49.70
			Other Materials Total:	\$ 466.48
LABOR:				
Employees (task)	Duration (hours)	Rate	OT Rate	Extension
6 (sign install, traff ctrl)	6	\$ 25.00	-	\$ 900.00
6 (mobilization)	1	\$ 25.00	-	\$ 150.00
			Subtotal	\$ 1,050.00
			Payroll Reserve Assessment Rate (2/20/15)	79.04% \$ 829.92
			Indirect Cost Rate (3/16/16 for 16/17 FY)	62.02% \$ 651.21
			Labor Total:	\$ 2,531.13
EQUIPMENT:				
Equipment ID	Duration (hours)	Rate	Extension	
7003057	7	\$ 6.13	\$	42.91
0257051	7	\$ 4.47	\$	31.29
0338754	7	\$ 6.49	\$	45.43
0477177	7	\$ 8.98	\$	62.86
7005076	7	\$ 3.76	\$	26.32
6023689	7	\$ 1.88	\$	13.16
			Equipment Total	\$ 221.97
MAZEPP:				
No. CHP Officers	duration (hours)	rate/hour	Extension	
0	0	\$ 65.00	\$	-
			Subtotal:	\$ 5,213.83
ESTIMATED COST/DEPOSIT AMOUNT				\$ 5,213.83
			20% Contingency	\$ 1,042.77
MAXIMUM COST (actual total cost will not exceed this amount)				\$ 6,256.60
*If cost is at least \$10 less than estimated total (deposit amount) the difference is refunded. If cost is more than estimated total (deposit amount) contributor billed the difference not exceeding contingency amount of: \$1,042.77				

Haney, Brenda

From: Vander Werf, Wenda
Sent: Thursday, July 28, 2016 5:52 PM
To: Kirklin, Kathleen
Cc: Haney, Brenda
Subject: On Line Requisition for Cal Trans RCC Highway Signage
Attachments: SBizhubc55016072816370.pdf

Kathleen,

Attached is the online requisition for Cal Trans Traffic Operations, Rancho Cordova Signs #0001008462 accompanied by the quote.

The original paperwork is in the Business Services mailbox for Brenda.

Budget check is valid.

The requisition with a copfd budget code has been deleted from the system.

Thank you,

Wenda

916.608.6733 | vanderw@flc.losrios.edu

*"Knowledge is important, but much more important is the use toward which it is put.
This depends upon the heart and mind of the one who uses it." The Dalai Lama*