

**FOLSOM LAKE COLLEGE  
REVOLVING FUND ACCOUNT**

10 College Parkway • Folsom, CA 95630  
P: (916) 608-6549

CHECK NO. **FL-01660**

DATE 5/13/2016

GENFD: NOT TO EXCEED \$500  
VENDOR NO. 0000003279  
LOCATION 09

CBFUND: NOT TO EXCEED \$1,000  
VENDOR NO. 0000000001

TO Balloons Galore  
PO BOX 2072  
Rancho Cordova CA 95741

REQUISITIONED BY F2489 FALLS / HARRELL

GENFD	4500	12	FL.VI.TCHP	49990	00000	2016	329A	179.57
BUS UNIT	ACCOUNT	FUND	DEPARTMENT (ORG)	PROGRAM	CLASS	BY	PROJECT/GRANT	AMOUNT

BUS UNIT	ACCOUNT	FUND	DEPARTMENT (ORG)	PROGRAM	CLASS	BY	PROJECT/GRANT	AMOUNT

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	EST. TOTAL AMOUNT
1.00	EA	BALLOON ARCH CLUSTER	148.500	148.50
1.00	EA	DELIVERY & SET-UP	17.000	17.00
		SALES TAX 8.50%		14.07
		Invoice# B1947		
		TOTAL 179.57		

RECEIVED BY: \_\_\_\_\_  
DATE: \_\_\_\_\_

**FOLSOM LAKE COLLEGE  
REVOLVING FUND ACCOUNT**

10 College Parkway • Folsom, CA 95630  
(916) 608-6549

**BANK OF AMERICA  
GOVERNMENT BANKING**

CHECK No. **FL-01660**  
DATE: May 13, 2016 11-35/1210

Pay to the order of:

Balloons Galore \*\*\*\*\*

179.57

\$

One Hundred Seventy-Nine and 57/100 \*\*\*\*\*

DOLLARS

\*THIS CHECK VOID 6 MONTHS FROM DATE DRAWN

**NON-NEGOTIABLE**



**LIMITED PURCHASE ORDER**  
(Not to Exceed \$200.00)

<p>VENDOR NAME AND ADDRESS: <b>Balloons Galore</b> <b>P.O. Box 2072</b> <b>Rancho Cordova, CA. 95741</b></p>	<p>DELIVERY INSTRUCTIONS: <input checked="" type="checkbox"/> Deliver to Address Below (Check one) <input type="checkbox"/> Will Call <del>Balloons Galore</del> <b>Folsom</b> <del>P.O. Box 2072</del> <b>Lake College</b> <del>Rancho Cordova, CA. 95741</del> <b>10 College Pkwy</b> <b>Folsom CA 95632</b></p>
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ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	18' cluster arch (balloons)	1			148.50	148.50
2						
3	delivery & set up				17.00	17.00
4						
5						
6						
7						
8						
9						
10						

**Purchases Charged to Categorical Programs, Grants or Special Projects**  
This purchased is in compliance with the requirements of:

**Internship and Work Experience Program**  
Program Name  
*Kim Harrell* X  
Program Director/Coord. Signature  
**Career & Internship Fair**  
Program Goal/Objective Number/Explanation

**329A**  
Project/Grant Number

SUB-TOTAL	165.50	165.50
SALES TAX	14.07	14.07
<b>TOTAL</b> (Not to Exceed \$200.00)	<b>179.57</b>	<b>179.57</b>

**VENDOR:** Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

**Lynnette Falls** 3/29/2016  
REQUESTED BY: TYPED/PRINT DATE

*Lynnette Falls* 3/29/2016  
REQUESTED BY: SIGNATURE DATE

**Kim Harrell** 3/30/16  
APPROVED: DEAN OR OTHER AUTHORIZED SIGNATURE DATE

*Kathleen Kuklan* 4/6/16  
APPROVED: VICE PRESIDENT, ADMINISTRATION DATE

Received by \_\_\_\_\_ Date \_\_\_\_\_

**5890 BHT**  
**GENFD 4500 / 12 / FL.VI, TCHP**  
Bus. Unit Account Fund Org

**49990 / 00000 / 2016 / 329A** \$179.57  
Program Sub-Class BY Proj/Grnt Amount

Bus. Unit Account Fund Org  
Program Sub-Class BY Proj/Grnt Amount

# BALLOONS GALORE

INVOICE

P.O. Box 2072

B 1947

Rancho Cordova, CA 95741

(916) 383-6427 • Fax (916) 361-7831

PO# F2489



# FallsL@FLC.losrios.edu / Wecl

COD

MAIL

BILL

Date 4-6-16

Setup 9:00 AM

Time starts @ 11:00

Name Folsom Lake College

Address 10 College Parkway Zip 95630  
Folsom, Ca

Phone Lynnette Falls Work 608-6979

To \_\_\_\_\_

Address Folsom Lake College gym

18 ft Cluster Arch

Turg, purple, yellow

	Amount
	148.50
Deliver etc	17.00
Subtotal	165.50
Tax	14.07
Total	179.57

TERMS NET 30 DAYS  
1.67% INTEREST PER MONTH THEREAFTER

Thank You