

**FOLSOM LAKE COLLEGE
REVOLVING FUND ACCOUNT**

10 College Parkway • Folsom, CA 95630
P: (916) 608-6549

CHECK NO. **FL-01591**

GENFD: NOT TO EXCEED \$500
VENDOR NO. 0000003279
LOCATION 09

CBFUND: NOT TO EXCEED \$1,000
VENDOR NO. 0000000001

DATE 12/2/2015

TO 203 - PRAXAIR DISTRIBUTION INC.
DEPT. LA 21511
PASADENA, CA 91185-1511

REQUISITIONED BY
LPO F3177 ANDERSON/ HARMAN

GENFD	4300	12	FL.VI.OFFC	49000	000000	2016	700P	44.93
BUS UNIT	ACCOUNT	FUND	DEPARTMENT (ORG)	PROGRAM	CLASS	BY	PROJECT/GRANT	AMOUNT

BUS UNIT	ACCOUNT	FUND	DEPARTMENT (ORG)	PROGRAM	CLASS	BY	PROJECT/GRANT	AMOUNT

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	EST. TOTAL AMOUNT
		Invoice# 41310035 05/26/15	-59.210	
		Invoice# 50486412 09/20/14	19.350	
		Invoice# 50583454 09/24/15	38.34	
		Invoice# 50762166 10/20/14	17.85	
		Invoice# 51057378 11/20/14	17.25	
		Invoice# 52685818 02/20/15	11.35	
		NET PAYMENT AMOUNT - TO BE APPLIED TO CREDITS & INVOICES LISTED ABOVE ON ACCOUNT# MJ139 FOR LRCCD/Folsom Lake College		44.93
		RECEIVED BY: _____		
		DATE: _____		

<p>FOLSOM LAKE COLLEGE REVOLVING FUND ACCOUNT 10 College Parkway • Folsom, CA 95630 (916) 608-6549</p>	<p>BANK OF AMERICA GOVERNMENT BANKING</p>	<p>CHECK No. FL-01591 December 1, 2015 DATE: _____</p>	<p>11-35 1210</p>
<p>Pay to the order of: PRAXAIR DISTRIBUTION INC. *****</p>		<p>44.93</p>	
<p>Forty-Four and 93/100 *****</p>		<p>DOLLARS</p>	<p>*THIS CHECK VOID 6 MONTHS FROM DATE DRAWN</p>
<p>NON-NEGOTIABLE</p>			



LIMITED PURCHASE ORDER

(Not to Exceed \$200.00)

VENDOR NAME AND ADDRESS: 203- Praxair Distribution Inc Dept LA 21511 PASADENA, CA 91185-1511	DELIVERY INSTRUCTIONS: <input type="checkbox"/> Deliver to Address Below (Check one) <input type="checkbox"/> Will Call Services rendered FY 15 REVV CR# FLO1591 12/2/15
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ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	41310635 5/26/15					<59.21>
2	50486412 9/20/14					19.35
3	50583454 9/24/14					38.34
4	50762166 10/20/14					17.85
5	51059378 11/20/14					17.25
6	52685818 5/20/15					11.35
7						
8						
9	Please write FIC Revolving Check					
10						

Purchases Charged to Categorical Programs, Grants or Special Projects This purchased is in compliance with the requirements of: Lottery Program Name For grants/special projects 700P Program Director/Coord. Signature Project/Grant Number Example Instructional Supply Program Goal/Objective Number/Explanation	SUB-TOTAL SALES TAX TOTAL (Not to Exceed \$200.00)	44.93 0 44.93
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VENDOR: Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

REQUESTED BY: Joe Anderson TYPED/PRINT DATE: 12/1/15

REQUESTED BY: [Signature] SIGNATURE DATE: 12/1/15

APPROVED: [Signature] DEAN OR OTHER AUTHORIZED SIGNATURE DATE: 12/1/15

APPROVED: [Signature] VICE PRESIDENT, ADMINISTRATION DATE: 12/2/15

Received by	Date
<u>GENFD 4300 12/1 FL VIL OFFC</u>	
Bus. Unit Account Fund Org	
<u>49000/00000/2016 700P</u>	\$ <u>44.93</u>
Program Sub-Class BY Proj/Grnt	Amount
Bus. Unit Account Fund Org	
Program Sub-Class BY Proj/Grnt	Amount

Praxair F3177 – Revolving Check - Additional notes to accounting

Barbara – This is the transaction that you and I spoke about on 12/1/15. Praxair said that payments do not always get applied correctly and this appears to be correct for several of the invoices below which we thought we had already paid. The original invoices were higher and then there were credits applied to them. I suspect the general credit that cannot be explained probably has something to do with these outstanding balances, although it does not match exactly. There are two invoices that we have never recorded payment on. All of these transactions are from last fiscal year, and we would like to get this account up to date.

41310035	5/26/15	- 59.21	General credit that Praxair cannot explain but said to take
50486412	9/20/14	19.35	Invoice previously recorded/paid
50583454	9/24/14	38.34	New invoice
50762166	10/20/14	17.85	Invoice previously recorded/paid
51057378	11/20/14	17.25	Invoice previously recorded/paid
52685818	5/20/15	<u>11.35</u>	New Invoice
		44.93	

Please reimburse revolving based on this information.

Thanks,

Joany


F O L S O M L A K E C O L L E G E
EL DORADO CENTER ♦ RANCHO CORDOVA CENTER

12/1/15

203-PRAXAIR DISTRIBUTION INC.
DEPT LA 21511
PASADENA, CA 91185-1511

RE: MJ139 Los Rios Comm Coll

To Whom It May Concern:

Please find attached check for \$44.93. **Please make sure that this check gets applied to the following credits and invoices:**

41310035	5/26/15	- 59.21
50486412	9/20/14	19.35
50583454	9/24/14	38.34
50762166	10/20/14	17.85
51057378	11/20/14	17.25
52685818	5/20/15	<u>11.35</u>
Total		\$44.93

Please send statement confirmation that these credits/invoices are no longer open on this account. Confirmation can be mailed to:

Folsom Lake College
Business Services
10 College Parkway
Folsom, CA 95630

Alternately, confirmation can be faxed to 916-608-6553.

Please let me know if you have any questions regarding this application of payment as we are trying to get these old items cleared.

Thank you,



Joany Harman
Business Services Supervisor
Phone 916-608-6622
Fax 916-608-6553



LOS RIOS COMM COLL *MS*
FOLSOM LAKE COLLEGE
10 COLLEGE PKWY
FOLSOM CA 95630-6798

Account # MJ139
Past Due Amount \$254.96
PLEASE NOTE: REFLECTS PAYMENTS
THROUGH 11/06/15

**** SECOND NOTICE ****

11/09/15

Dear Customer:

Our records indicate that your account remains past due. This is our second letter requesting payment on your account. Please give this matter your immediate attention.

Please see attached for detail of invoices that remain past due.

We value your business and hope to continue our services to you. Failure to make immediate payment will result in suspension of service. Please submit your payment immediately using one of the following methods:

- ◆ Mail a check with the attached tear-off remittance slip to the address below.
- ◆ Visa, MasterCard or American Express by calling your local Praxair Customer Service outlet or the toll free number below.
- ◆ Through your financial institution or internet provider.
- ◆ At your nearest Praxair location.

Should you have any inquiries on your Praxair account, please call us immediately to discuss and to avoid any interruption in service.

Sincerely,

Customer Financial Services
800-229-4449

PLEASE DETACH AND RETURN BOTTOM PORTION WITH PAYMENT

If you would like to pay by major credit card, please check here and record information on reverse side ()

LOS RIOS COMM COLL *MS*
10 COLLEGE PKWY
FOLSOM LAKE COLLEGE
FOLSOM CA 95630-0000

Account # MJ139
Past Due Amount \$254.96
Amount Paid _____

PLEASE MAKE CHECKS PAYABLE TO
AND MAIL TO:

PRAXAIR DISTRIBUTION, INC.
DEPT. CH 10660
PALATINE, IL 60055-0660

MJ139 99000011100000254966

LOS RIOS COMM COLL *MS*

MJ139

REF-NO	DOCUMENT DATE	PURCHASE ORDER NUMBER	BALANCE CODE
41310035	05/26/15		59.21-
50486412	09/20/14		19.35-
50583454	09/24/14	PICK UP	38.34 <i>New</i>
50762166	10/20/14		17.85
51057378	11/20/14		17.25
52685818	05/20/15		11.35 <i>New</i>
53686016	09/09/15	B116521	197.18 <i>current</i>
53753566	09/20/15		12.85

44.93

59.21-
 19.35-
 38.34 *New*
 17.85
 17.25
 11.35 *New*
 197.18 *current*
 12.85

