



**LIMITED PURCHASE ORDER**  
(Not to Exceed \$200.00)

<b>VENDOR NAME AND ADDRESS:</b>  <b>ALI PADASH</b> <b>FLC Financial Aid</b> <b>10 COLLEGE PARKWAY</b> <b>FOLSOM, CA 95630</b>	<b>DELIVERY INSTRUCTIONS:</b> <input type="checkbox"/> Deliver to Address Below (Check one) <input checked="" type="checkbox"/> Will Call
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ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	REQUEST FOR REIMBURSEMENT					3.94
2	FOR MAILING FISAP DOCUMENTS					
3	DATED: 09/30/15					
4	TO FISAP Administrator					
5						
6	REQUEST FOR REIMBURSEMENT					19.99
7	FOR MAILING PPA RECERTIFICATION					
8	DOCUMENTS DATED: 12/11/15					
9	TO US Dept of EDU, FSA					
10						

**Purchases Charged to Categorical Programs, Grants or Special Projects**  
This purchased is in compliance with the requirements of:

**BFAP**  
Program Name

**Ali Padash** For grants/special projects **438A**  
Program Director/Coord. Signature Project/Grant Number

Program Goal/Objective Number/Explanation

SUB-TOTAL	23.93
SALES TAX	
<b>TOTAL</b> (Not to Exceed \$200.00)	<b>23.93</b>

**VENDOR:** Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

**Ali Padash** 12/17/15  
REQUESTED BY: TYPED/PRINT DATE

**Ali Padash** 12/17/15  
REQUESTED BY: SIGNATURE DATE

**[Signature]** 12.18.15  
APPROVED: DEAN OR OTHER AUTHORIZED SIGNATURE DATE

**[Signature]** 12/21/15  
APPROVED: VICE PRESIDENT, ADMINISTRATION DATE

Received by	Date
<b>GENFD/5810 / 12 / FL-VS-FAOF</b>	
Bus. Unit Account Fund Org	
<b>64600/00000 / 2016 / 438A</b>	<b>\$23.93</b>
Program Sub-Class BY Proj/Grnt Amount	
Bus. Unit Account Fund Org	
Program Sub-Class BY Proj/Grnt Amount	



F3171

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7015 0640 0000 1537 0863

U.S. Postal Service™  
**CERTIFIED MAIL® RECEIPT**  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.  
MC LEAN, VA 22102

**OFFICIAL USE**

Certified Mail Fee	\$3.45
Extra Services & Fees (check box, add fee as appropriate)	\$0.00
<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00
Postage	\$0.49
Total Postage and Fees	\$3.94



Sent To **FISAP ADMINISTRATOR**  
 Street and Apt. No., or PO Box No. **8405 GREENSBORO DRIVE SUITE 1020**  
 City, State, ZIP+4® **MCLEAN, VA 22102**

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

FOLSOM  
1015 RILEY ST  
FOLSOM  
CA  
956309998  
0527420630  
09/30/2015 (800)275-8777 4:32 PM

Product Description	Sale Qty	Final Price
First-Class Mail Letter (Domestic) (MC LEAN, VA 22102) (Weight:0 Lb 0.30 Oz) (Expected Delivery Day) (Saturday 10/03/2015)	1	\$0.49
Certified (USPS Certified Mail #) (70150640000015370863)	1	\$3.45
<b>Total</b>		<b>\$3.94</b>

Credit Card Remitd \$3.94  
 (Card Name:VISA)  
 (Account #:XXXXXXXXXX9126)  
 (Approval #:07802C)  
 (Transaction #:525)

For tracking or inquiries go to [USPS.com](http://USPS.com) or call 1-800-222-1811.

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 BRIGHTEN SOMEONE'S MAILBOX. Greeting cards available for purchase at select Post Offices.  
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\*\*\*\*\*  
 Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at [usps.com/poboxes](http://usps.com/poboxes).  
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EL 009283278 US

**UNITED STATES POSTAL SERVICE®**

**PRIORITY MAIL EXPRESS™**

**CUSTOMER USE ONLY**

FROM: (PLEASE PRINT) PHONE ( 916) 608-6648

FOLSOM LAKE COLLEGE

FINANCIAL AID OFFICE

10 COLLEGE PARKWAY

FOLSOM, CA 95630

**PAYMENT BY ACCOUNT (if applicable)**  
Federal Agency Act. No. or Postal Service™ Act. No.  
USPS® Corporate Act. No.

**ORIGIN (POSTAL SERVICE USE ONLY)**

1-Day  2-Day  Military  DPO

PO ZIP Code 95630

Scheduled Delivery Date (MM/DD/YYYY) 12/14/15

Date Accepted (MM/DD/YYYY) 12/10/15

Time Accepted 11:50 AM

Weight 1.150 lbs.

Flat Rate  AM  PM

Postage \$ 1.99

Insurance Fee \$

Return Receipt Fee \$

Total Postage & Fees \$ 1.99

Employee Signature

Employee Initials

Employee Signature

**DELIVERY OPTIONS (Customer Use Only)**

SIGNATURE REQUIRED Note: The mailer must check the "Signature Required" box if the mailer: 1) Requires the addressee's signature; OR 2) Purchases additional insurance; OR 3) Purchases COD service; OR 4) Purchases Return Receipt service. If the box is not checked, the Postal Service will leave the item in the addressee's mail receptacle or other secure location without attempting to obtain the addressee's signature on delivery.

**Delivery Options**

No Saturday Delivery (delivered next business day)

Sunday/Holiday Delivery Required (additional fee, where available\*)

10:30 AM Delivery Required (additional fee, where available\*)

\*Refer to USPS.com® or local Post Office™ for availability.

TO: (PLEASE PRINT) PHONE ( 916 )

U.S. DEPARTMENT OF EDUCATION, FSA

SCHOOL ELIGIBILITY CHANNEL

INTEGRATED PARTNER MANAGEMENT

830 FIRST STREET NE

WASHINGTON, DC 20202-5402

ZIP + 4® (U.S. ADDRESSES ONLY)

For pickup or USPS Tracking™, visit USPS.com or call 800-222-1811.

\$100.00 insurance included.

FOLSOM MAIN PO  
1015 RILEY ST  
FOLSOM  
CA  
956309998  
0527420630  
12/11/2015 (800)275-8777 11:54 AM

Product Description	Sale Qty	Final Price
PM Exp 1-Day Flat Rate Env (Domestic) (WASHINGTON, DC 20202) (Flat Rate) (Signature Waiver) (Scheduled Delivery Day) (Monday 12/14/2015 12:00 PM) (Money Back Guarantee) (USPS Tracking #) (EL009283278US)	1	\$19.99
PM Exp Insurance (Up to \$100.00 included)	1	\$0.00
Signature Waived	1	\$0.00
<b>Total</b>		<b>\$19.99</b>
Credit Card Remitd (Card Name:VISA) (Account #:XXXXXXXXXXXX3971) (Approval #:07109D) (Transaction #:085)		\$19.99

In a hurry? Self-service kiosks offer quick and easy check-out. Any Retail Associate can show you how.

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LABEL 11-B, JANUARY 2014