



LIMITED PURCHASE ORDER
(Not to Exceed \$200.00)

VENDOR NAME AND ADDRESS: Sondra Lee 103 Baldwin Lake Circle Folsom, CA 95630	DELIVERY INSTRUCTIONS: <input type="checkbox"/> Deliver to Address Below (Check one) <input checked="" type="checkbox"/> Will Call
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ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	Water & snacks for					#24.27
2	dignitaries @ Commencement					
3	from Raley's					
4						
5						
6						
7						
8						
9						
10						

Purchases Charged to Categorical Programs, Grants or Special Projects This purchased is in compliance with the requirements of:	SUB-TOTAL		
Program Name _____ For grants/special projects _____ Program Director/Coord. Signature _____ Project/Grant Number _____ Program Goal/Objective Number/Explanation _____	SALES TAX		
	TOTAL (Not to Exceed \$200.00)		#24.27

VENDOR: Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

REQUESTED BY: Sondra Lee TYPED/PRINT DATE: 5/23/16

REQUESTED BY: Sondra Lee SIGNATURE DATE: 5/23/16

APPROVED: Rachel Rosenthal DEAN OR OTHER AUTHORIZED SIGNATURE DATE: 5/23/16

APPROVED: Kathleen Kukler VICE PRESIDENT, ADMINISTRATION DATE: 5/25/16

Received by _____ Date _____

GENFD/5200/11 / FL.CP.OFFC
 Bus. Unit Account Fund Org

60100/00000/2016/ 041A \$ 24.27
 Program Sub-Class BY Proj/Grnt Amount

Bus. Unit Account Fund Org

Program Sub-Class BY Proj/Grnt Amount

PO F 3159

For dignitaries
before Commencement

BEL AIR

Get Something Extra
at Raleys.com

TERM# 9 STORE# 524 OPERATOR# 889
05/18/16 15:35:43
BEL AIR (800)925-9989

SOMETHING EXTRA ACCT. XXXXXX9059			
RFF TRAIL MIX (CP-	Q1	9.98	F
Regular Price		11.99	
KIND PLUS BAR	Q1	1.67	F
1 @ 3 /	5.00		
KIND BAR	Q1	1.67	F
1 @ 3 /	5.00		
KIND F/NUT BAR	Q1	1.66	F
1 @ 3 /	5.00		
KIND PLUS BAR	Q1	1.67	F
1 @ 3 /	5.00		
KIND PLUS BAR	Q1	1.67	F
1 @ 3 /	5.00		
KIND PLUS BAR	Q1	1.66	F
1 @ 3 /	5.00		
BANANAS	Q1	.80	W
1.18 lb @ 1 lb /	.68		
ARROWHD SPRING WTR	Q1	2.89	F
CRV 12PACK GROCERY	Q1	.60	f
Points Ineligible Item			
SUBTOTAL		24.27	
TAX DUE		.00	
TOTAL	\$	24.27	
CREDIT CARDS		24.27	
XXXXXXXXXXXX8333			
01274C			
CASH	CHANGE	.00	

NUMBER OF ITEMS 10

CREDIT CARD PAYMENT

05/18/16 15:37:05

M Acct XXXXXXXXXXXX8333

Withdrawal from CREDIT CARDS 24.27

RESPONSE CODE 01274C

RMOO Cash back .00

Ref #101551

Merch #06626561001