

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PURCHASE ORDER NO B116337

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date	Revision	Page
07/01/2015		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
1006921 HARTLEYG GALLARZOC	04CYPH112	

Vendor: 0000026250
 CHEMGLASS LIFE SCIENCES, LLC
 3800 NORTH MILL ROAD
 VINELAND NJ 08360

Phone: (800) 843-1794
Fax: (800) 922-4361

email:

Ship To: FOLSOM LAKE COLLEGE
 RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630
 United States

Bill To: 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	BLANKET PURCHASE ORDER FOR SUPPLIES AND GLASSWARE FOR FOLSOM LAKE COLLEGE CHEMISTRY DEPARTMENT 7/1/15 - 5/31/16	1.00 EA	1,000.00	1,000.00	05/01/2016

AUTHORIZED PERSONNEL:
 JEANNE HINTZE
 TINA SAAD
 GARY HARTLEY
 LINDA SANTORO

PY BPO B115352

Sub Total Amount	1,000.00
Sales Tax Amount	0.00
Total PO Amount	1,000.00


BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4300	12	FL.VI.AR03	19050	00000	700P	1,000.00	2016

0001006921KIRKLINK16-JUN-2015

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature
 7/21/15

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Requisition

Vendor: CHEMGLASS LIFE SCIENCES, LLC
 3800 NORTH MILL ROAD
 VINELAND NJ 08360
 United States

Ship To: RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630

Business Unit: GENFD OPEN	
Req ID: 0001006921	Date: 07/01/2015
Page 1	
Requester: Gary Hartley	Bldg#: SME
Requester Signature	
Buyer: Christina Gallarzo	
Approved: <i>KK 6/29/15</i>	

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	BLANKET PURCHASE ORDER FOR SUPPLIES AND GLASSWARE FOR FOLSOM LAKE COLLEGE CHEMISTRY DEPARTMENT 7/1/15 & 5/31/16	1	EA	1,000.00	1,000.00	07/01/2015

Total Requisition Amount: 1,000.00

NOTE TO PURCHASING:
 ASSIGN B116__PO#
 NO TAX
 AMOUNT ONLY

AUTHORIZED PERSONNEL:
 JEANNE HINTZE
 TINA SAAD
 GARY HARTLEY
 LINDA SANTORO

PY BPO B115352

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	4300	12	FL.VI.AR03	19050	00000	700P	1,000.00

Purchases Charged to Catagorical Programs, Grants or Special Project.

This purchase is in compliance with the requirement of Lottery

For grants/special projects 700P

Name: *Gary Hartley*

Approval Signature	Approval Signature	Approval Signature
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FY 15/16

Los Rios Community College District

Requisition

ONE REQ

Page _____ of _____

Req. No. 808434
P.O. NO.

Vendor Code 26250
Approved by / Date
Reviewed by / Date
Dispatched Method / Date

DATE 6-9-15

VENDOR Chem Glass Life Sciences

ADDRESS 3800 N. Mill Road

CITY Vineland STATE NJ ZIP 08360

PHONE 800-843-1794 FAX 800-922-4361

e-mail: bwilleges@calife.sciences.com

DELIVERY INSTRUCTIONS	
04CYPH112	
Location Code	FLC
College/District Location	Chemistry
Department	Instru Tech
Division	6/30/16
Date Required	

ITEM	DESCRIPTION or bwilleges@att.net	ORDERED		AMOUNT	
		QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
	*Use additional paper if necessary and please reference requisition number. DO NOT USE A SECOND REQUISITION.				
1	Blanket P.O. for FLC Chemistry Dept's				1000-
2	supplies and glassware				
3	Valid dates 7/1/15 to 5/31/16				
4					
5	Authorized personnel				
6	Jeanne Hintze				
7	Tina Saad				
8	Linda Santoro				
9	Gary Hartley				
10					
11					
12	BPO for FY 14/15 was # B115352				
13					

Purchases Charged to Categorical Programs, Grants or Special Projects		Sales Tax
This purchase is in compliance with the requirements of _____		
Program Name <u>Lottery</u>		
For grants/special projects _____		
Project/Grant Number <u>700 P</u>		
Program Director/Coordinator Signature		Total
<u>Eligible Instructional Materials</u>		<u>1000-</u>
Program Goal/Objective Number/Explanation		

I hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations and laws.

REQUESTED BY: Jeanne Hintze TYPED/PRINT DATE 6-9-15

REQUESTED BY: Jeanne Hintze SIGNATURE DATE 6-9-15

AUTHORIZED: G. Hartley DEAN OR AUTHORIZED SIGNATURE DATE 6/11/15

APPROVED: _____ VICE PRESIDENT, ADMINISTRATION DATE _____

GENFD / 4300 / 12 / FL.VI.AR03				
Bus. Unit	Account	* Fund	Org	
19050	/00000	/2016	/ 700P	\$ 1000-
Program	Sub-Class	BY	Proj/Grnt	Amount
	/	/	/	
Bus. Unit	Account	* Fund	Org	
	/	/	/	\$
Program	Sub-Class	BY	Proj/Grnt	Amount

*** Asset Location** - For equipment purchases over \$200 (Accounts 6490, 6495 and computers) complete the area below indicating the final location where equipment will be housed.

Location Code _____ Dept. _____

Building _____ Room No. _____

Instructions on Reverse