

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASE ORDER NO 0003016471

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145  
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

|                            |                 |            |
|----------------------------|-----------------|------------|
| Date                       | Revision        | Page       |
| 10/14/2015                 |                 | 1          |
| Payment Terms              | Freight Terms   | Ship Via   |
| NET 30                     | Shipping Point  | Best Metho |
| Reference:                 | Location / Dept |            |
| 3005242 JOHNSONC ROUILLERS | 04ADMN OPS      |            |

**Supplier:** 0000010222  
 CALIFORNIA CONTRACT COMMERCIAL DESIGNS  
 4311 WILSHIRE BLVD., #112  
 LOS ANGELES CA 90010

**Phone:** (323) 549-4270  
**Fax:** (323) 549-9070

**email:**

**Ship To:** FOLSOM LAKE COLLEGE  
 RECEIVING  
 10 COLLEGE PARKWAY  
 FOLSOM CA 95630-6798  
 United States

**Bill To:** 1919 Spanos Court  
 Sacramento CA 95825-3981  
 United States

Tax Exempt? N

| Line-Sch | Item/Description   | Quantity UOM | PO Price | Extended Amt | Due Date   |
|----------|--|--------------|----------|--------------|------------|
| 1- 1     | SIGN MODEL 1002 EVACUATION PLAN<br>SIGNS FOR FLC GYMNASIUM                       | 13.00 EA     | 95.00    | 1,235.00     | 10/27/2015 |
| 2- 1     | SIGN MODEL 1002 EVACUATION PLAN<br>SIGNS FOR EDC EXPANSION                       | 7.00 EA      | 95.00    | 665.00       | 10/27/2015 |
| 3- 1     | SIGN MODEL 1002 EVACUATION PLAN<br>SIGNS WITH FRAME FOR RANCHO CORDOVA<br>CENTER | 10.00 EA     | 80.00    | 800.00       | 10/27/2015 |
| 4- 1     | ARTWORK , ONSITE PLANNING AND<br>DRAWING 1 FLOOR AT FLC                          | 1.00 EA      | 978.75   | 978.75       | 10/27/2015 |
| 5- 1     | ARTWORK , ONSITE PLANNING AND<br>DRAWING 1 FLOOR AT EDC                          | 1.00 EA      | 725.00   | 725.00       | 10/27/2015 |
| 6- 1     | ARTWORK , ONSITE PLANNING AND<br>DRAWING 2-FLOORS AT RANCHO CORDOVA<br>CENTER    | 1.00 EA      | 1,087.50 | 1,087.50     | 10/27/2015 |

PER PROPOSALS:  
 PRO-FLC1 FOR FLC GYMNASIUM  
 PRO-FLC2 FOR EDC EXPANSION  
 PRO-FLC4 FOR RANCHO CORDOVA CENTER

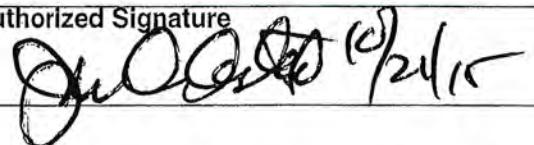
PAYMENT REQUIRES 50% PROGRESS PAYMENT DUE ON DELIVERY  
 TOTAL PROGRESS PAYMENT \$2965.28

FINAL PAYMENT DUE ON DELIVERY OF SIGNS/JOB COMPLETION  
 TOTAL FINAL PAYMENT \$2965.27

|                  |          |
|------------------|----------|
| Sub Total Amount | 5,491.25 |
| Sales Tax Amount | 439.30   |
| Total PO Amount  | 5,930.55 |

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature



Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASE ORDER NO 0003016471

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145  
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

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|                            |                 |            |
|----------------------------|-----------------|------------|
| Date                       | Revision        | Page       |
| 10/14/2015                 |                 | 2          |
| Payment Terms              | Freight Terms   | Ship Via   |
| NET 30                     | Shipping Point  | Best Metho |
| Reference:                 | Location / Dept |            |
| 3005242 JOHNSONC ROUILLERS | 04ADMN OPS      |            |

Supplier: 0000010222  
 CALIFORNIA CONTRACT COMMERCIAL DESIGNS  
 4311 WILSHIRE BLVD., #112  
 LOS ANGELES CA 90010

Phone: (323) 549-4270  
 Fax: (323) 549-9070

email:

Ship To: FOLSOM LAKE COLLEGE  
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 10 COLLEGE PARKWAY  
 FOLSOM CA 95630-6798  
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Bill To: 1919 Spanos Court  
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Tax Exempt? N

| Line-Sch | Item/Description | Quantity UOM | PO Price | Extended Amt | Due Date |
|----------|------------------|--------------|----------|--------------|----------|
|----------|------------------|--------------|----------|--------------|----------|

| BU    | Acct | Fd | Org        | Prog  | Sub   | Proj | Amount   | BYear |
|-------|------|----|------------|-------|-------|------|----------|-------|
| COPFD | 6490 | 41 | FL.VA.PROJ | 67700 | 00201 | 051E | 5,930.55 | 2016  |

0003005242KIRKLINK09-OCT-2015

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.  
 If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.



Authorized Signature

Authorized Signature  
 on Total PO  
 Amount Page

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 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

## LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

### PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact the LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTORS who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

# Requisition

**Supplier** CALIFORNIA CONTRACT COMMERCIAL DESIGNS  
 4311 WILSHIRE BLVD., #112  
 LOS ANGELES CA 90010  
 United States

|  |                         |             |
|--|-------------------------|-------------|
| <b>Business Unit:</b> COPFD OPEN                           |                         | <b>Page</b> |
| <b>Req ID:</b> 0003005242                                  | <b>Date:</b> 10/09/2015 | 1           |
| <b>Requisition Name:</b><br>CALIFORNIA CONTRACT -EVAC SIGN |                         |             |
| <b>Requester:</b> Colleen Johnson                          | <b>Bldg#:</b> OPS       |             |
| <b>Requester Signature</b>                                 |                         |             |
| <b>Buyer:</b> Suzanne Rouiller                             |                         |             |
| <b>Approved:</b> <i>WR</i> 10/9                            |                         |             |

**Ship To:** RECEIVING  
 10 COLLEGE PARKWAY  
 FOLSOM CA 95630-6798

| Line-Schd | Description  | Quantity | UOM | Price    | Extended Amt   | Due Date   |
|-----------|--|----------|-----|----------|----------------|------------|
| 1-1       | SIGN MODEL 1002 EVACUATION PLAN SIGNS FOR FLC GYMNASIUM                    | 13       | EA  | 95.00    | 1,235.00       | 10/23/2015 |
|           | ASSET DEPT: OPS      LOCATION: 04ADMN      CATEGORY: BLDIM                 | 13       |     |          | PROFILE: BLDIM |            |
| 2-1       | SIGN MODEL 1002 EVACUATION PLAN SIGNS FOR EDC EXPANSION                    | 7        | EA  | 95.00    | 665.00         | 10/23/2015 |
|           | ASSET DEPT: OPS      LOCATION: 04ADMN      CATEGORY: BLDIM                 | 7        |     |          | PROFILE: BLDIM |            |
| 3-1       | SIGN MODEL 1002 EVACUATION PLAN SIGNS WITH FRAME FOR RANCHO CORDOVA CENTER | 10       | EA  | 80.00    | 800.00         | 10/23/2015 |
|           | ASSET DEPT: OPS      LOCATION: 04ADMN      CATEGORY: BLDIM                 | 10       |     |          | PROFILE: BLDIM |            |
| 4-1       | ARTWORK , ONSITE PLANNING AND DRAWING 1 FLOOR AT FLC                       | 1        | EA  | 978.75   | 978.75         | 10/23/2015 |
|           | ASSET DEPT: OPS      LOCATION: 04ATHC      CATEGORY: BLDIM                 | 1        |     |          | PROFILE: BLDIM |            |
| 5-1       | ARTWORK , ONSITE PLANNING AND DRAWING 1 FLOOR AT EDC                       | 1        | EA  | 725.00   | 725.00         | 10/23/2015 |
|           | ASSET DEPT: OPS      LOCATION: 04EDCB      CATEGORY: BLDIM                 | 1        |     |          | PROFILE: BLDIM |            |
| 6-1       | ARTWORK , ONSITE PLANNING AND DRAWING 2 FLOORS AT RANCHO CORDOVA CENTER    | 1        | EA  | 1,087.50 | 1,087.50       | 10/23/2015 |
|           | ASSET DEPT: OPS      LOCATION: 04RCC      CATEGORY: BLDIM                  | 1        |     |          | PROFILE: BLDIM |            |

**Total Requisition Amount:** 5,491.25

SEE THREE ATTACHED PROPOSALS:  
 PRO-FLC1 FOR FLC GYMNASIUM  
 PRO-FLC2 FOR EDC EXPANSION  
 PRO-FLC4 FOR RANCHO CORDOVA CENTER

TOTAL TAX \$439.30  
 PO TOTAL \$5930.55

PAYMENT REQUIRES 50% PROGRESS PAYMENT DUE ON DELIVERY OF SIGN LOCATION PLANS  
 TOTAL PROGRESS PAYMENT \$2965.28

FINAL PAYMENT DUE ON DELIVERY OF SIGNS/JOB COMPLETION  
 TOTAL FINAL PAYMENT \$2965.27

|                           |                           |                           |
|---------------------------|---------------------------|---------------------------|
| <b>Approval Signature</b> | <b>Approval Signature</b> | <b>Approval Signature</b> |
|---------------------------|---------------------------|---------------------------|

# Requisition

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**Ship To:** RECEIVING  
 10 COLLEGE PARKWAY  
 FOLSOM CA 95630-6798

|                                |            |             |
|--------------------------------|------------|-------------|
| <b>Business Unit:</b> COPFD    |            | <b>OPEN</b> |
| Req ID:                        | Date       | Page        |
| 0003005242                     | 10/09/2015 | 2           |
| Requisition Name:              |            |             |
| CALIFORNIA CONTRACT -EVAC SIGN |            |             |
| Requester                      | Bldg#      |             |
| Colleen Johnson                | OPS        |             |
| Requester Signature            |            |             |
| Buyer: Suzanne Rouiller        |            |             |
| Approved:                      |            |             |

| Line-Schd | Description | Quantity | UOM | Price | Extended Amt | Due Date |
|-----------|-------------|----------|-----|-------|--------------|----------|
|-----------|-------------|----------|-----|-------|--------------|----------|

| <u>BU</u> | <u>Acct</u> | <u>Fd</u> | <u>Org</u> | <u>Prog</u> | <u>Sub</u> | <u>Proj</u> | <u>Amount</u> |
|-----------|-------------|-----------|------------|-------------|------------|-------------|---------------|
| COPFD     | 6490        | 41        | FL.VA.PROJ | 67700       | 00201      | 051E        | 5,491.25      |

**Purchases Charged to Catagorical Programs, Grants or Special Project.**

This purchase is in compliance with the requirement of \_\_\_\_\_

For grants/special projects \_\_\_\_\_

\_\_\_\_\_

Name: \_\_\_\_\_

|                           |                           |                           |
|---------------------------|---------------------------|---------------------------|
| <b>Approval Signature</b> | <b>Approval Signature</b> | <b>Approval Signature</b> |
|---------------------------|---------------------------|---------------------------|

000 200 5242



**CALIFORNIA CONTRACT™**  
COMMERCIAL DESIGNS

**PROPOSAL # PRO-FLC1**

SEPTEMBER 26TH 2015  
PG 1 OF 3

4311 WILSHIRE BL #112 LOS ANGELES CA90010  
TELEPHONE (323) 549-4270 FAX (323) 549-9070

LICENSE #925079  
WWW.CAContract.COM

To: **Folsom Lake College**  
**10 College Pkwy**  
**Folsom CA 95630**

Attn: Colleen Johnson  
Operations

Re: **Proposal to Provide**  
**Evacuation Plan Signs**  
**per CCR Title 19 Sec 3.09**

Jobsite **FLC - Gymnasium**  
Description:

Tel (916) 608-6585  
Email colleen.johnson@flc.losrios.edu

| Item                                 | Description   | Quantity                             | Unit Price        | Price Extended        |                   |                       |                |             |  |           |  |  |   |   |    |  |  |  |
|--------------------------------------|---|--------------------------------------|-------------------|-----------------------|-------------------|-----------------------|----------------|-------------|--|-----------|--|--|---|---|----|--|--|--|
| 1a                                   | <b>Cost of the Signs: Model #1002 Evacuation Plan Signs</b><br>Includes Production and Delivery of Signs from Client Approved Artwork per Samples Submitted and Specifications Attached   | 13                                   | \$ 95.00          | \$ 1,235.00           |                   |                       |                |             |  |           |  |  |   |   |    |  |  |  |
|                                      | <table border="1"> <thead> <tr> <th>Proposed Sign Locations &amp; Quantities</th> <th>Bldg Level</th> <th>Elevator Lobbies</th> <th>Stairway Entrance</th> <th>Bldg Exits/ Entrances</th> <th>Other Location</th> <th>Sign Totals</th> </tr> </thead> <tbody> <tr> <td></td> <td>1st Floor</td> <td></td> <td></td> <td>9</td> <td>4</td> <td>13</td> </tr> </tbody> </table> | Proposed Sign Locations & Quantities | Bldg Level        | Elevator Lobbies      | Stairway Entrance | Bldg Exits/ Entrances | Other Location | Sign Totals |  | 1st Floor |  |  | 9 | 4 | 13 |  |  |  |
| Proposed Sign Locations & Quantities | Bldg Level  | Elevator Lobbies                     | Stairway Entrance | Bldg Exits/ Entrances | Other Location    | Sign Totals           |                |             |  |           |  |  |   |   |    |  |  |  |
|                                      | 1st Floor   |                                      |                   | 9                     | 4                 | 13                    |                |             |  |           |  |  |   |   |    |  |  |  |
|                                      | a1 <b>Alternate: Model #2001 Evacuation Plan Signs</b>  |                                      | \$ 80.00          |                       |                   |                       |                |             |  |           |  |  |   |   |    |  |  |  |
| 1b                                   | <b>Cost of the Artwork:</b><br>Includes: 1) On-site Planning and Drawing of 1 Individual Floor Plan<br>2) Production of 'Location Plan' Submittals for Client Approval<br>3) Creation of Artwork for Each of 13 Individual Signs<br>4) Production of 'Proof Set' Submittals for Client Approval   | 1.35<br>Work Days                    | 725.00            | 978.75                |                   |                       |                |             |  |           |  |  |   |   |    |  |  |  |
| 2                                    | Product Total:  |                                      |                   | \$ 2,213.75           |                   |                       |                |             |  |           |  |  |   |   |    |  |  |  |
| 2a                                   | Sales Tax @ 8.0%:   |                                      |                   | 177.10                |                   |                       |                |             |  |           |  |  |   |   |    |  |  |  |
| 2b                                   | Installation by College Personnel   |                                      |                   |                       |                   |                       |                |             |  |           |  |  |   |   |    |  |  |  |
| 3                                    | <b>Job Total - Cost of Signs, Artwork and Sales Tax FOB Delivered::</b>   |                                      |                   | <b>\$ 2,390.85</b>    |                   |                       |                |             |  |           |  |  |   |   |    |  |  |  |
| 4                                    | <b>Payment Schedule:</b>  |                                      |                   |                       |                   |                       |                |             |  |           |  |  |   |   |    |  |  |  |
|                                      | 4a College Purchase Order / Executed Proposal to Start Job  |                                      |                   |                       |                   |                       |                |             |  |           |  |  |   |   |    |  |  |  |
|                                      | 4b 50% Progress Payment Due Upon Delivery of Sign Location Plans:   |                                      |                   | \$ 1,195.43           |                   |                       |                |             |  |           |  |  |   |   |    |  |  |  |
|                                      | 4c Final Payment Due Upon Delivery of Signs / Job Completion:   |                                      |                   | \$ 1,195.42           |                   |                       |                |             |  |           |  |  |   |   |    |  |  |  |
| 5                                    | <b>Estimated Production Times:</b>  |                                      |                   |                       |                   |                       |                |             |  |           |  |  |   |   |    |  |  |  |
|                                      | 5a Planning and Production of Location Plan Submittals - 1 to 2 Weeks   |                                      |                   |                       |                   |                       |                |             |  |           |  |  |   |   |    |  |  |  |
|                                      | 5b Production of Sign Proof Set for Client Approval - 1 Week  |                                      |                   |                       |                   |                       |                |             |  |           |  |  |   |   |    |  |  |  |
|                                      | 5c Production and Delivery of Signs - 1 to 2 Weeks  |                                      |                   |                       |                   |                       |                |             |  |           |  |  |   |   |    |  |  |  |

**Additions to or Deletions from Scope of Work**  
Cost of Signs Added to or Deleted from Quantity Indicated:  
Cost of the Sign plus \$ 17.50 Art each plus Sales Tax

X \_\_\_\_\_  
by: Mike Hershorn  
California Contract Commercial Designs, Inc.  
License # 925079

09/26/15  
date

X \_\_\_\_\_  
Acceptance by: \_\_\_\_\_ date  
for: Los Rios Community College District



4311 WILSHIRE BL #112 LOS ANGELES CA90010  
TELEPHONE (323) 549-4270 FAX (323) 549-9070

LICENSE #925079  
WWW.CAContract.COM

To: **Folsom Lake College**  
**10 College Pkwy**  
**Folsom CA 95630**

Attn: Colleen Johnson  
Operations

Tel (916) 608-6585  
Email colleen.johnson@flc.losrios.edu

Re: **Proposal to Provide**  
**Evacuation Plan Signs**  
**per CCR Title 19 Sec 3.09**

Jobsite **EDC Expansion**  
Description:

| Item                                 | Description  | Quantity                             | Unit Price        | Price Extended        |                   |                       |                |             |  |           |   |  |   |  |   |  |  |  |
|--------------------------------------|--|--------------------------------------|-------------------|-----------------------|-------------------|-----------------------|----------------|-------------|--|-----------|---|--|---|--|---|--|--|--|
| 1a                                   | <b>Cost of the Signs: Model #1002 Evacuation Plan Signs</b><br>Includes Production and Delivery of Signs from Client Approved Artwork per Samples Submitted and Specifications Attached  | 7                                    | \$ 95.00          | \$ 665.00             |                   |                       |                |             |  |           |   |  |   |  |   |  |  |  |
|                                      | <table border="1"> <thead> <tr> <th>Proposed Sign Locations &amp; Quantities</th> <th>Bldg Level</th> <th>Elevator Lobbies</th> <th>Stairway Entrance</th> <th>Bldg Exits/ Entrances</th> <th>Other Location</th> <th>Sign Totals</th> </tr> </thead> <tbody> <tr> <td></td> <td>1st Floor</td> <td>1</td> <td></td> <td>6</td> <td></td> <td>7</td> </tr> </tbody> </table> | Proposed Sign Locations & Quantities | Bldg Level        | Elevator Lobbies      | Stairway Entrance | Bldg Exits/ Entrances | Other Location | Sign Totals |  | 1st Floor | 1 |  | 6 |  | 7 |  |  |  |
| Proposed Sign Locations & Quantities | Bldg Level   | Elevator Lobbies                     | Stairway Entrance | Bldg Exits/ Entrances | Other Location    | Sign Totals           |                |             |  |           |   |  |   |  |   |  |  |  |
|                                      | 1st Floor  | 1                                    |                   | 6                     |                   | 7                     |                |             |  |           |   |  |   |  |   |  |  |  |
|                                      | a1 <b>Alternate: Model #2001 Evacuation Plan Signs</b>   |                                      | \$ 80.00          |                       |                   |                       |                |             |  |           |   |  |   |  |   |  |  |  |
| 1b                                   | <b>Cost of the Artwork:</b><br>Includes: 1) On-site Planning and Drawing of 1 Individual Floor Plan<br>2) Production of 'Location Plan' Submittals for Client Approval<br>3) Creation of Artwork for Each of 7 Individual Signs<br>4) Production of 'Proof Set' Submittals for Client Approval   | 1.0<br>Work Days                     | 725.00            | 725.00                |                   |                       |                |             |  |           |   |  |   |  |   |  |  |  |
| 2                                    | Product Total:   |                                      |                   | \$ 1,390.00           |                   |                       |                |             |  |           |   |  |   |  |   |  |  |  |
| 2a                                   | Sales Tax @ 8.0%:  |                                      |                   | 111.20                |                   |                       |                |             |  |           |   |  |   |  |   |  |  |  |
| 2b                                   | Installation by College Personnel  |                                      |                   |                       |                   |                       |                |             |  |           |   |  |   |  |   |  |  |  |
| 3                                    | <b>Job Total - Cost of Signs, Artwork and Sales Tax FOB Delivered::</b>  |                                      |                   | <b>\$ 1,501.20</b>    |                   |                       |                |             |  |           |   |  |   |  |   |  |  |  |
| 4                                    | <b>Payment Schedule:</b>   |                                      |                   |                       |                   |                       |                |             |  |           |   |  |   |  |   |  |  |  |
|                                      | 4a College Purchase Oder / Executed Proposal to Start Job  |                                      |                   |                       |                   |                       |                |             |  |           |   |  |   |  |   |  |  |  |
|                                      | 4b 50% Progress Payment Due Upon Delivery of Sign Location Plans:  |                                      |                   | \$ 750.60             |                   |                       |                |             |  |           |   |  |   |  |   |  |  |  |
|                                      | 4c Final Payment Due Upon Delivery of Signs / Job Completion:  |                                      |                   | \$ 750.60             |                   |                       |                |             |  |           |   |  |   |  |   |  |  |  |
| 5                                    | <b>Estimated Production Times:</b>   |                                      |                   |                       |                   |                       |                |             |  |           |   |  |   |  |   |  |  |  |
|                                      | 5a Planning and Production of Location Plan Submittals - 1 to 2 Weeks  |                                      |                   |                       |                   |                       |                |             |  |           |   |  |   |  |   |  |  |  |
|                                      | 5b Production of Sign Proof Set for Client Approval - 1 Week   |                                      |                   |                       |                   |                       |                |             |  |           |   |  |   |  |   |  |  |  |
|                                      | 5c Production and Delivery of Signs - 1 to 2 Weeks   |                                      |                   |                       |                   |                       |                |             |  |           |   |  |   |  |   |  |  |  |

**Additions to or Deletions from Scope of Work**

Cost of Signs Added to or Deleted from Quantity Indicated:  
Cost of the Sign plus \$ 17.50 Art each plus Sales Tax

X   
by: Mike Hershorn  
California Contract Commercial Designs, Inc.  
License # 925079

09/26/15  
date

X \_\_\_\_\_  
Acceptance by: \_\_\_\_\_ date  
for: Los Rios Community College District



|  |                                       |
|--|---------------------------------------|
| 4311 WILSHIRE BL #112 LOS ANGELES CA90010<br>TELEPHONE (323) 549-4270 FAX (323) 549-9070 | LICENSE #925079<br>WWW.CACONTRACT.COM |
|--|---------------------------------------|

To: **Folsom Lake College**  
**10 College Pkwy**  
**Folsom CA 95630**

Attn: Colleen Johnson  
Operations

Tel (916) 608-6585  
Email JohnsoC@flc.losrios.edu

Re: **Proposal to Provide  
Evacuation Plan Signs**  
(Revision of Proposal  
#FLC3 dated Sept 26th)

Jobsite **Ranco Cordova Center**  
Description:

| Item                                 | Description   | Quantity                             | Unit Price        | Price Extended        |                   |                       |                |             |  |           |   |   |  |  |   |  |           |   |  |   |  |   |  |  |  |
|--------------------------------------|---|--------------------------------------|-------------------|-----------------------|-------------------|-----------------------|----------------|-------------|--|-----------|---|---|--|--|---|--|-----------|---|--|---|--|---|--|--|--|
| 1a                                   | <b>Cost of the Signs: Model #2001 Evac Plan Sign w/ Frame</b><br>Includes Production and Delivery of Signs from Client Approved Artwork per Samples Submitted   | 10                                   | \$ 80.00          | \$ 800.00             |                   |                       |                |             |  |           |   |   |  |  |   |  |           |   |  |   |  |   |  |  |  |
|                                      | <table border="1"> <thead> <tr> <th>Proposed Sign Locations &amp; Quantities</th> <th>Bldg Level</th> <th>Elevator Lobbies</th> <th>Stairway Entrance</th> <th>Bldg Exits/ Entrances</th> <th>Other Location</th> <th>Sign Totals</th> </tr> </thead> <tbody> <tr> <td></td> <td>2nd Floor</td> <td>1</td> <td>3</td> <td></td> <td></td> <td>4</td> </tr> <tr> <td></td> <td>1st Floor</td> <td>1</td> <td></td> <td>5</td> <td></td> <td>6</td> </tr> </tbody> </table> | Proposed Sign Locations & Quantities | Bldg Level        | Elevator Lobbies      | Stairway Entrance | Bldg Exits/ Entrances | Other Location | Sign Totals |  | 2nd Floor | 1 | 3 |  |  | 4 |  | 1st Floor | 1 |  | 5 |  | 6 |  |  |  |
| Proposed Sign Locations & Quantities | Bldg Level  | Elevator Lobbies                     | Stairway Entrance | Bldg Exits/ Entrances | Other Location    | Sign Totals           |                |             |  |           |   |   |  |  |   |  |           |   |  |   |  |   |  |  |  |
|                                      | 2nd Floor   | 1                                    | 3                 |                       |                   | 4                     |                |             |  |           |   |   |  |  |   |  |           |   |  |   |  |   |  |  |  |
|                                      | 1st Floor   | 1                                    |                   | 5                     |                   | 6                     |                |             |  |           |   |   |  |  |   |  |           |   |  |   |  |   |  |  |  |
| 1b                                   | <b>Cost of the Artwork:</b><br>Includes: 1) On-site Planning and Drawing of 2 Individual Floor Plan<br>2) Production of 'Location Plan' Submittals for Client Approval<br>3) Creation of Artwork for Each of 10 Individual Signs<br>4) Production of 'Proof Set' Submittals for Client Approval   | 1.5<br>Work Days                     | 725.00            | 1,087.50              |                   |                       |                |             |  |           |   |   |  |  |   |  |           |   |  |   |  |   |  |  |  |
| 2                                    | Product Total:  |                                      |                   | \$ 1,887.50           |                   |                       |                |             |  |           |   |   |  |  |   |  |           |   |  |   |  |   |  |  |  |
| 2a                                   | Sales Tax @ 8.0%:   |                                      |                   | 151.00                |                   |                       |                |             |  |           |   |   |  |  |   |  |           |   |  |   |  |   |  |  |  |
| 2b                                   | Installation by College Personnel   |                                      |                   |                       |                   |                       |                |             |  |           |   |   |  |  |   |  |           |   |  |   |  |   |  |  |  |
| 3                                    | <b>Job Total - Cost of Signs, Artwork and Sales Tax FOB Delivered::</b>   |                                      |                   | <b>\$ 2,038.50</b>    |                   |                       |                |             |  |           |   |   |  |  |   |  |           |   |  |   |  |   |  |  |  |
| 4                                    | <b>Payment Schedule:</b>  |                                      |                   |                       |                   |                       |                |             |  |           |   |   |  |  |   |  |           |   |  |   |  |   |  |  |  |
|                                      | 4a College Purchase Oder / Executed Proposal to Start Job   |                                      |                   |                       |                   |                       |                |             |  |           |   |   |  |  |   |  |           |   |  |   |  |   |  |  |  |
|                                      | 4b 50% Progress Payment Due Upon Delivery of Sign Location Plans:   |                                      |                   | \$ 1,019.25           |                   |                       |                |             |  |           |   |   |  |  |   |  |           |   |  |   |  |   |  |  |  |
|                                      | 4c Final Payment Due Upon Delivery of Signs / Job Completion:   |                                      |                   | 1,019.25              |                   |                       |                |             |  |           |   |   |  |  |   |  |           |   |  |   |  |   |  |  |  |
| 5                                    | <b>Estimated Production Times:</b>  |                                      |                   |                       |                   |                       |                |             |  |           |   |   |  |  |   |  |           |   |  |   |  |   |  |  |  |
|                                      | 5a Planning and Production of Location Plan Submittals - 1 to 2 Weeks   |                                      |                   |                       |                   |                       |                |             |  |           |   |   |  |  |   |  |           |   |  |   |  |   |  |  |  |
|                                      | 5b Production of Sign Proof Set for Client Approval - 1 Week  |                                      |                   |                       |                   |                       |                |             |  |           |   |   |  |  |   |  |           |   |  |   |  |   |  |  |  |
|                                      | 5c Production and Delivery of Signs - 1 to 2 Weeks  |                                      |                   |                       |                   |                       |                |             |  |           |   |   |  |  |   |  |           |   |  |   |  |   |  |  |  |

|   |
|---|
| <b>Additions to or Deletions from Scope of Work</b><br>Cost of Signs Added to or Deleted from Quantity Indicated:<br>Cost of the Sign plus \$ 17.50 Art each plus Sales Tax |
|---|

X   
by: Mike Hershorn  
California Contract Commercial Designs, Inc.  
License # 925079

09/26/15  
date

X \_\_\_\_\_  
Acceptance by: \_\_\_\_\_ date  
for: Los Rios Community College District



## Vander Werf, Wenda

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**From:** Aasted, Jon  
**Sent:** Friday, October 09, 2015 2:34 PM  
**To:** Kirklin, Kathleen  
**Subject:** RE: Evacuation Signs

Kathleen – Kathy and I agree that we don't see a reason on this one for additional quotes. The reasoning you provided is acceptable.

JON

---

**From:** Kirklin, Kathleen  
**Sent:** Thursday, October 08, 2015 6:26 PM  
**To:** Aasted, Jon; Karnitz, Kathy J.  
**Subject:** Evacuation Signs  
**Importance:** High

Hi Jon and Kathy,

We need to purchase additional/new evacuation signs due to new construction at main campus, EDC and RCC. Attached are the cost proposals that California Contract has provided. California Contract is the vendor that did all the existing evacuations signs for main campus and EDC so we want to use this vendor to match existing (cost proposals pro-flc1.pdf and pro-flc2.pdf attached). 1002-pl.pdf is a sample the sign style.

We would also like to use this vendor for RCC signage (cost proposal Pro-flc4.pdf attached). IMG 0915.jpg is a photo of the sign style we have chosen for RCC.

We know California Contract's work is quality and are confident in their knowledge of how best determine evacuation paths of travel and where signs must be located. For RCC we have chosen a different style of sign so the cost per sign for this facility is \$80 rather than \$95. I have a sample of sign style in my office.

The total cost for all three sites is \$5,930.55 including tax. Do we need to obtain 2 additional proposals? If yes, can you provide some vendor contacts? For safety reasons and as required by code, we need to get this work done as soon as possible.

Thank you.

Kathleen



**Kathleen Kirklin | Vice President, Administration**

Folsom Lake College | 10 College Parkway | Folsom, CA 95630

p. 916.608.6733 | f. 916.608.6584 | [kathleen.kirklin@flc.losrios.edu](mailto:kathleen.kirklin@flc.losrios.edu) | [www.flc.losrios.edu](http://www.flc.losrios.edu)