

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PURCHASE ORDER NO 0001087092

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date	Revision	Page
05/11/2016		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
1007982 HART K ROUILLER S	04ADMN	

Supplier: 0000004339

POSTMASTER
1015 RILEY
FOLSOM CA 95630

email:

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	POSTAGE FOR BULK MAIL PERMIT NO. 41	1.00	LOT	6,100.00	6,100.00	05/25/2016

PLEASE DELIVER WARRANT TO FLC BSO

Sub Total Amount	6,100.00
Sales Tax Amount	0.00
Total PO Amount	6,100.00

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	5810	11	FL.VA.PISO	67100	00000	041A	6,100.00	2016

0001007982KIRKLINK09-MAY-2016

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.
If you have any questions, please contact the Purchasing Office at (916) 568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

 5/12/16

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Requisition

Supplier POSTMASTER
1015 RILEY
FOLSOM CA 95630
United States

Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630-6798

Business Unit:		GENFD	OPEN
Req ID:	Date	Page	
0001007982	05/09/2016	1	
Requisition Name:			
POSTMASTER - PERMIT FUNDS			
Requester			
Kristy Hart			
Requester Signature			
Buyer: Suzanne Rouiller			
Approved:			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	POSTAGE FOR BULK MAIL PERMIT NO. 41	1	LOT	6,100.00	6,100.00	05/16/2016

Total Requisition Amount: 6,100.00

PLEASE DELIVER WARRANT TO FLC BSO

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	5810	11	FL.VA.PISO	67100	00000	041A	6,100.00

Approval Signature	Approval Signature	Approval Signature
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