

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145  
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

**PURCHASE ORDER NO 0001083818**

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date	Revision	Page
10/20/2015	1 - 10/21/2015	1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
1007383 RUSSO R ROUILLER S	04VAPA2260 IT	

Supplier: 0000002496  
 HEWLETT PACKARD  
 ATTN: PUBLIC SECTOR SALES  
 14231 TANDEM BLVD  
 AUSTIN TX 78728

Ship To: FOLSOM LAKE COLLEGE  
 RECEIVING  
 10 COLLEGE PARKWAY  
 FOLSOM CA 95630-6798  
 United States

email: sgoodman@nwnit.com

Bill To: 1919 Spanos Court  
 Sacramento CA 95825-3981  
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	PROBOOK, HP 650 G1 #D3B21AV	1.00	EA	845.02	845.02	11/03/2015
2- 1	CASE,HP NYLON #H5M92UT	1.00	EA	29.00	29.00	11/03/2015
3- 1	WARRANTY, 4 YR #U7868E	1.00	EA	77.00	77.00	11/03/2015
4- 1	RECYCLING FEE	1.00	EA	4.00	4.00	11/03/2015

PER QUOTE# NWNQ18594

LOCATION ID# 10318407

HP-NASPO VALUE POINT 7-15-70-34-001

Sub Total Amount	955.02
Sales Tax Amount	69.92
Total PO Amount	1,024.94

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	6490	11	FL.CP.PRDO	60100	00000	041A	1,024.94	2016

0001007383KIRKLINK13-OCT-2015

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.  
 If you have any questions, please contact the Purchasing Office at (916) 568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

## LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

### PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact the LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTORS who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

# Requisition

**Supplier** NWN CORPORATION  
11931 FOUNDATION PL DR STE 250  
GOLD RIVER CA 95670  
United States

**Ship To:** RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630-6798

<b>Business Unit:</b> GENFD OPEN	
Req ID: 0001007383	Date: 10/07/2015
Requisition Name: NWN CORPORATION	
Requester: Renee Russo	Bldg#: IT
Requester Signature	
Buyer: Suzanne Rouiller	
Approved:	

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	HP PROBOOK 650 G1	1	EA	845.02	845.02	10/19/2015
	ASSET DEPT: IT      LOCATION: 04VAPA2260      CATEGORY: COMPU      1      PROFILE: COMPU					
2-1	HP NYLON CASE BP848AA	1	EA	29.00	29.00	10/19/2015
	ASSET DEPT: IT      LOCATION: 04VAPA2260      CATEGORY: COMPU      1      PROFILE: COMPU					
3-1	4 YR WARRANTY	1	EA	87.20	87.20	10/19/2015
	ASSET DEPT: IT      LOCATION: 04VAPA2260      CATEGORY: COMPU      1      PROFILE: COMPU					
4-1	MONITOR RECYCLING FEE	1	EA	4.00	4.00	10/19/2015
	ASSET DEPT: IT      LOCATION: 04VAPA2260      CATEGORY: COMPU      1      PROFILE: COMPU					

Total Requisition Amount:      965.22

\*EQ SUB TOTAL: \$965.22

\*\*TAX      \$69.92

\*\*\*NO TAX FOR MONITOR RECYCLING FEE

PLEASE FAX PO TO STACY GOODMAN AT: 916-596-4802

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	6490	11	FL.CP.PRDO	60100	00000	041A	965.22

<b>Approval Signature</b> 	<b>Approval Signature</b> 	<b>Approval Signature</b>
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**23" HP EliteDisplay E231i LED Monitor**

23" HP EliteDisplay E231i LED Monitor  
 Display Diagonal Size 23 Inch  
 Ergonomic Features: Tilt: -5 to +30°; Swivel ±360°; Pivot rotation 90°  
 Dimensions w/Stand 21.4x9.5x18.5in (WxDxH)  
 Dimensions w/o Stand 21.4x2x12.9in (WxDxH)  
 USB; VGA; DVI-D; Display Port  
 Image Contrast Ratio 1000:1 static; 4000000:1 dynamic 1  
 Brightness 250 cd/m²  
 Max Resolution 1920x1080  
 3 year Warranty  
 Part# F9Z10AA#ABA  
 \$205.00  
 E-Waste Recycling Fee \$4.00

**24" HP Z24i LED Backlit IPS LCD Monitor**

24" HP Z24i LED Backlit IPS LCD Monitor  
 Resolution: 1920 x 1200  
 Contrast Ratio: 1000:1  
 Response Rate: 6 ms (on/off)  
 Input signal: DVI-D, HDMI, DisplayPort  
 Weight: 15.35 lbs  
 3 Year Warranty

Part # D7P53A4#ABA  
 \$340.00  
 E-Waste Recycling Fee \$4.00

**21.5" HP L2206tm LED Backlit Touch Screen Monitor**

21.5" HP L2206TM LED Backlit Touch Screen Monitor  
 Resolution: 1920 x 1200  
 Contrast Ratio: 1000:1  
 Response Rate: 5 ms (on/off)  
 Input signal: USB; VGA; DVI-D, Headphone; Microphone; DisplayPort  
 Weight: 18.74 lbs  
 Three Year Warranty

Part # B0L55A8  
 \$280.00  
 E-Waste Recycling Fee \$4.00

**HP Accessories**

**HP Business Top Load Case**  
 For Notebooks up to 15.6"  
 Part # H5M92UT  
 \$29.00





Part # G8T23AV  
 \$1,079.12  
 E-Waste Recycling Fee  
 \$4.00

**Options**

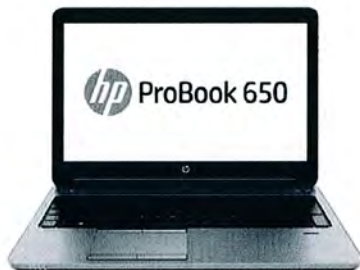
Part # D9Y32UT  
 HP Ultra Slim Docking Station  
 \$159.00

**Extended Warranty Options**

Part # U7868E  
 Four Year HP Pick Up & Return Warranty  
 \$87.20

Part # U7869E  
 Five Year HP Pick Up & Return Warranty  
 \$143.20

**HP ProBook 650 G1 Notebook  
 With 8GB Memory**



HP ProBook 650 G1 Notebook  
 Microsoft Windows 7 Professional - 64bit  
 Intel Core i5-4200M (2.50GHz With 3MB Cache)  
 8GB 1600MHz DDR3 (1 x 8GB)  
 500GB 5400rpm SATA Hard Drive  
 Intel Graphics 4600  
 DVD+/-RW SuperMulti DL Drive  
 Integrated Webcam  
 15.6" diagonal LED-Backlit Display (1366 x 768)  
 Touchpad keyboard  
 Six-cell 5Whr battery  
 Broadcom 802.11a/b/g/n (2x2) + Bluetooth 4.0  
 Three-year parts, three-year labor, limited warranty

Part # D3B21AV  
 \$845.02

E-Waste Recycling Fee  
 \$4.00

**Options**

Part # A7E32UT  
 90W HP Docking Station  
 \$149.00

**HP Monitors**

**20" HP EliteDisplay E201 LED Backlit LCD Monitor**



20" HP EliteDisplay E201 LED Backlit LCD Monitor  
 Display Technology TFT Active Matrix  
 Display Diagonal Size 20 Inch  
 Dot Pitch / Pixel Pitch 0.277 Mm  
 Dimensions Width 19.03 Inch x Depth 8.31 Inch x Height 12.45 Inch  
 USB; VGA; DVI-D; Display Port  
 Image Contrast Ratio 1000:01:00  
 Brightness 250 cd/m2  
 Max Resolution 1600 x 900  
 3 year Warranty

Part # C9V73AA  
 \$165.00

E-Waste Recycling Fee \$4.00

Home

Below is a listing of the Los Rios Community College District computer equipment standards as approved by the Management Information Systems Department. Please choose the items you are interested in procuring and submit them through the district requisition process.

### Ordering Information

#### HP Products :

Purchases Orders need to be made out to Hewlett Packard and reference Location ID #10212421 and Contract #B27164.

Hewlett Packard  
 Attn: Public Sector Sales  
 14231 Tandem Blvd  
 Austin, TX 78728

No shipping charges apply.

CA sales tax not included.

Fax all PO's to # 916-596-4802

#### Samsung Products :

Special pricing is set up through NWN. Issue Purchase Orders to:

NWN Corporation  
 9745 Business Park Drive, Suite A  
 Sacramento, CA 95827

No shipping charges apply.

CA sales tax not included.

Fax all PO's to # 916-596-4802

### HP Desktops

#### HP ProDesk 600 G1 Small Form Factor Desktop With 8GB Memory



HP ProDesk 600 G1 Small Form Factor  
 Microsoft Windows 7 Professional - 64bit  
 HP ProDesk 600 SFF 92% High-Efficient Chassis  
 Energy Star 5.0 Enabled  
 Intel Core i5-4590 3.3G 6MB HD 4600 CPU  
 8GB 1600MHz DDR3 (1 x 8GB)  
 500GB 7200 RPM 3.5 HDD  
 Intel HD Graphics 4600  
 SuperMulti DVDRW Optical Drive  
 Intel I217LM Gigabit Network Connection  
 HP USB Standard Keyboard  
 HP USB Optical Mouse  
 HP SFF Chassis Tower Stand  
 3/3/3 SFF Warranty

Part # C8T89AV  
 \$655.00

#### Options

Part # QP897AT  
 HP Integrated Work Center Stand  
 \$99.00

#### Extended Warranty Options

Part # U7897E  
 4-year Next Business Day Onsite  
 \$46.00

Part # U7899E  
 5-year Next Business Day Onsite  
 \$60.00

**HP ProDesk 600 G1 Tower Desktop With 8GB Memory**



HP ProDesk 600 G1 Tower Desktop PC  
 Microsoft Windows 7 Professional - 64bit  
 HP ProDesk 600 Tower Standard Chassis  
 Energy Star 5.0 Enabled  
 Intel Core i5-4590 3.3G 6MB HD 4600 CPU  
 8GB 1600MHz DDR3 (1 x 8GB)  
 500GB 7200 RPM 3.5 HDD  
 Intel HD Graphics 4600  
 SuperMulti DVDRW Optical Drive  
 Intel I217LM Gigabit Network Connection  
 HP USB Standard Keyboard  
 HP USB Optical Mouse  
 3/3/3 Tower Warranty

Part # C8T90AV  
 \$644.88

**Extended Warranty Options**

Part # U7897E  
 4-year Next Business Day Onsite  
 \$46.00

Part # U7899E  
 5-year Next Business Day Onsite  
 \$60.00

**HP ProDesk 600 G1 Desktop Mini**



HP ProDesk 600 G1 Desktop Mini PC  
 Microsoft Windows 8.1 DG 7 Professional - 64bit  
 HP ProDesk 600 Tower Standard Chassis  
 Energy Star 5.0 Enabled  
 Intel Core i3-4160T Dual Core 3.10 GHz CPU  
 4B 1600MHz DDR3 (1 x 4GB)  
 500GB Solid State Hybrid Drive  
 Intel HD Graphics 4400  
 Intel I217LM GbE Integrated Network Connection  
 HP USB Standard Keyboard  
 HP USB Optical Mouse  
 3/3/3 Warranty

Part # K1K23UT#ABA  
 \$619.00

**HP Integrated Work Center Stand**

Part # G1V61AT  
 \$74.00

**Extended Warranty Options**

Part # U7899E  
 5-year Next Business Day Onsite  
 \$60.00

**HP Notebooks**

**HP EliteBook 850 G2 Mobile Workstation With 8GB Memory**

HP EliteBook 850 G2 Mobile Workstation  
 Microsoft Windows 7 Professional - 64bit  
 Intel Core i5-5200U 2.20GHz 3MB dual core Processor  
 15.6 inch LED HD SVA Anti-Glare Display (1366 x 768)  
 720p HD Integrated Webcam  
 Intel HD Graphics 5500  
 8GB 1600MHz DDR3 (1 x 8GB)  
 500GB 7200rpm SATA Hard Drive  
 Dualpoint Backlit Keyboard  
 Bluetooth 4.0 Wireless Technology  
 Intel 802.11 a/b/g/n/ac Wireless  
 Integrated Fingerprint Reader  
 3-cell 50Whr Polymer/Prismatic Long Life Battery  
 Three Year HP Pick Up & Return Warranty



**HP Silver Flat Panel Speaker Bar**  
For any HP LCD Monitor  
Part # NQ576AT  
\$19.00



**HP DisplayPort to DVI-D Adapter**  
For any HP LCD Monitor  
Part # FH973AA  
\$14.00



**HP DMS59 DVI Dual Head Connector Cable**  
For any HP LCD Monitor  
Part # DL139A  
\$16.00

**HP Service Repair**

For service or repair please contact Rick or Lorne with Zytech solutions:

Rick Young at (916) 616-9207 or email: [service@zytechsolutions.com](mailto:service@zytechsolutions.com)  
Lorne Zeni at (916) 616-9206 or email: [service@zytechsolutions.com](mailto:service@zytechsolutions.com)

**Samsung Printers**



**Samsung M4020ND Monochrome Laser Printer** \*  
42PPM, 100,000 Duty Cycle, includes First In Toner - 2,000 Page Yield, 3 Year, 3 Day Ship Exchange (Replaces Samsung ML-3712ND)  
Part # M4020ND  
\$117.80  
Samsung Black Ink Cartridge, 15,000 page yield  
Part #MLT-D203U  
\$135.99  
Hi-Speed USB 2.0 cable - 10 foot  
Part #USBAB-10ft  
\$2.52  
4 Year Next Business Day Exchange Warranty  
Part #ATK-SS4020CA-4  
\$24.15

*\*PO for these products must be issued to NWN*

**Ordering Information**

**HP Products :**

Purchases Orders need to be made out to Hewlett Packard and reference Location ID #10212421 and Contract #B27164.  
Hewlett Packard Attn: Public Sector Sales  
14231 Tandem Blvd  
Austin, TX 78728

**Samsung Products :**

Special pricing is set up through NWN. Issue Purchase Orders to:  
NWN Corporation  
9745 Business Park Drive, Suite A  
Sacramento, CA 95827  
No shipping charges apply.



CA sales tax not included.

Fax all PO's to # 916-596-4802

### **NWN Contact Information**

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**SALES:**

(for order processing and questions/comments concerning equipment information provided on this webpage)

Stacy Goodman - Account Executive, Education

(916) 216-5196

SGoodman@nwnit.com

## Russo, Renee

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**From:** Lewis, Jeff  
**Sent:** Thursday, October 01, 2015 6:55 PM  
**To:** Russo, Renee  
**Subject:** RE: Laptop request  
**Attachments:** NWNPrices.pdf

This link takes me to a station that cost \$844 and has less RAM. Here is the quote. You can include the attached .pdf with the req as support documentation. Please send me a copy of your req so I know what it is when it comes in. Make sure to name the Req in PS something like HP-NWN-Laptop for Renee

FLC/RCC Laptop Prices			
	<u>Qty</u>	<u>Price</u>	<u>Total</u>
HP EliteBook 850 G2	0	1079.12	0.00
HP Probook 650 G1	1	845.02	845.02
HP Zbook 15"/8GB RAM	0	1625.00	0.00
EliteBook Docking Station	0	159.00	0.00
HP Nylon Case (BP848AA)	1	29.00	29.00
4 year Warranty*	1	87.20	87.20
Monitor Recycling Fee*	1	4.00	4.00
Sub Total			965.22
Tax Rate	8.00%	tax	\$69.92
No tax		total	\$1,035.14

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**From:** Russo, Renee  
**Sent:** Wednesday, September 30, 2015 3:10 PM  
**To:** Lewis, Jeff <lewisj@flc.losrios.edu>  
**Subject:** RE: Laptop request  
**Importance:** High

<http://store.hp.com/us/en/pdp/business-solutions/hp-probook-650-g1-notebook-pc-p-k4l00ut-aba--1>

Also, Please call me as soon as you can. I need to set up MOLlys calendar to allow me to send meeting makers and responses to come to me.

Renee Russo  
916-608-6529

If you chase two rabbits, you  
will lose them both.  
~Italian Proverb

**From:** Lewis, Jeff  
**Sent:** Wednesday, September 30, 2015 3:00 PM  
**To:** Russo, Renee <[russor@flc.losrios.edu](mailto:russor@flc.losrios.edu)>  
**Subject:** Re: Laptop request

Where did you see these prices?

Jeff

On Sep 30, 2015, at 11:51 AM, Russo, Renee <[russor@flc.losrios.edu](mailto:russor@flc.losrios.edu)> wrote:

<image003.jpg>  
HI Jeff,

Since my personal computer has the "blue screen of death" and won't start up it is now necessary for me to order a laptop, especially since I am now taking minutes for 4 committees. I do have a question regarding the HP PROBook 650. I saw a cheaper price of 784,00 vs 845.02. Can you tell me why that is?

In any event we need to purchase the laptop so please let me know what I need to do to make it happen. Please and thank you.

rr

<image002.jpg>

**Renee Russo**  
**916-608-6529**

**If you chase two rabbits, you  
will lose them both.**  
**~Italian Proverb**

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**From:** Lewis, Jeff  
**Sent:** Wednesday, September 09, 2015 7:45 PM  
**To:** Russo, Renee <[russor@flc.losrios.edu](mailto:russor@flc.losrios.edu)>  
**Subject:** RE: Laptop request

Sorry. Here you go.

<b>FLC/RCC Laptop Prices</b>			
	<u>Qty</u>	<u>Price</u>	<u>Total</u>
HP EliteBook 850 G2	0	1079.12	0.00
HP Probook 650 G1	1	845.02	845.02
HP Zbook 15"/8GB RAM	0	1625.00	0.00

EliteBook Docking Station	0	159.00	0.00
HP Nylon Case (BP848AA)	1	29.00	29.00
4 year Warranty*	1	87.20	87.20
Monitor Recycling Fee*	1	4.00	4.00
Sub Total			965.22
Tax Rate	8.00%	tax	\$69.92
*No tax		total	\$1,035.14

**From:** Russo, Renee  
**Sent:** Wednesday, September 09, 2015 4:21 PM  
**To:** Lewis, Jeff <[lewisj@flc.losrios.edu](mailto:lewisj@flc.losrios.edu)>  
**Subject:** FW: Laptop request

Hi Jeff,

Did you by chance send a quote to me for a laptop we can purchase? I figure there is not one laying around so looks like we will need to purchase. I have been bringing in my personal laptop and I really DO NOT want to continue schlepping it back and forth. And I should not have to, right? ☺ Thank you Jeff.

Renee Russo  
916-608-6529

If you chase two rabbits, you  
will lose them both.  
~Italian Proverb

**From:** Russo, Renee  
**Sent:** Tuesday, August 18, 2015 12:42 PM  
**To:** Lewis, Jeff <[lewisj@flc.losrios.edu](mailto:lewisj@flc.losrios.edu)>  
**Subject:** Laptop request

Hi Jeff,

Molly asked me to check with you about getting a laptop I can use. The laptop will be used just for minute taking. I know you mentioned using her Surface but I really prefer not to use, further, when we have our OIR meetings Molly is using her surface. I have been bring in my personal laptop to take our minutes, I cannot continue to do that, and once the semester begins I will be taking minutes for PDC as well as once a week for OIR.

If there is not a laptop available, will you give us a quote for one? Nothing fancy, must be on the cheap.

Thank you.



<image004.jpg> **Renee Russo** | Assistant to Molly Senecal, MPA, Dean, Planning/Research  
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"Vivere ogni momento, Ridi ogni giorno  
l'amore oltre le parole"