

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145  
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

**PURCHASE ORDER NO 0001082929**

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

<b>Date</b> 08/27/2015	<b>Revision</b>	<b>Page</b> 1
<b>Payment Terms</b> NET 30	<b>Freight Terms</b> Shipping Point	<b>Ship Via</b> Best Metho
<b>Reference:</b> 1007176 NIELSEN R ROUILLES		<b>Location / Dept</b> 04ADMN VAPA

**Vendor:** 000008581  
 MCMASTER-CARR SUPPLY CO.  
 9630 NORWALK BLVD  
 SANTA FE SPRINGS CA 90670-2932

**Phone:** (562) 692-5911  
**Fax:** (562) 695-2323

**email:**

**Ship To:** FOLSOM LAKE COLLEGE  
 RECEIVING  
 10 COLLEGE PARKWAY  
 FOLSOM CA 95630-6798  
 United States

**Bill To:** 1919 Spanos Court  
 Sacramento CA 95825-3981  
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	DESK, COMP WORKSTATION, HARSH ENVIRO CABINET STYLE, 26"W X 24"D X 64"H #4652T55	1.00	EA	656.83	656.83	09/10/2015
2- 1	SCREEN, HD 1-PANEL SEE-THRU, VINYL, 6'H X 4"W, ORANGE CURTAIN #5611T335	4.00	EA	109.77	439.08	09/10/2015
3- 1	REEL, HD SPRING-REWIND SWING MOUNT W/PLUG & 4 NEMA, 14 GAUGE WIRE, 50' CORD #7608K18	2.00	EA	522.56	1,045.12	09/10/2015
4- 1	RACK, HD STEEL PIPE AND BAR, 18" LONG STRAIGHT ARM & REMOVABLE LIP #44525T75	6.00	EA	26.24	157.44	09/10/2015
5- 1	SHIPPING	1.00	EA	165.00	165.00	09/10/2015

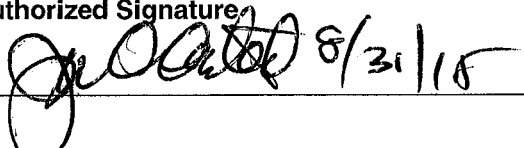
PER QUOTE# 71170

<b>Sub Total Amount</b>	2,463.47
<b>Sales Tax Amount</b>	183.89
<b>Total PO Amount</b>	2,647.36

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	6490	12	FL.VI.VTEA	10060	00000	314A	2,647.36	2016

0001007176PACTOLM13-AUG-2015

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature**  
  
 8/31/15

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

## LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

### PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact the LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTORS who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

# Requisition

**Vendor:** MCMaster-CARR SUPPLY CO.  
9630 NORWALK BLVD  
SANTA FE SPRINGS CA 90670-2932  
United States

**Ship To:** RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630-6798

<b>Business Unit:</b> GENFD OPEN	
Req ID: 0001007176 ✓	Date: 08/07/2015 Page: 1
Requester: Ruth Nielsen	Bldg#: VAPA
Requester Signature	
Buyer: Christina Gallarzo	
Approved: <i>MP</i>	

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	COMP WORKSTATION-HARSH ENVIRO CABINET STYLE 26"WX24"DX64"H	1	EA	656.83	656.83	08/22/2015
ASSET DEPT: VAPA      LOCATION: 04ADMN      CATEGORY: EQU:OTHER 1      PROFILE: EQP:OTHER						
2-1	HD 1-PANEL SEE-THRU SCREEN, VINYL, 6'HX4"W, ORANGE CURTAIN	4	EA	109.77	439.08	08/22/2015
ASSET DEPT: VAPA      LOCATION: 04ADMN      CATEGORY: EQU:OTHER 4      PROFILE: EQP:OTHER						
3-1	HD SPRING-REWIND SWING MOUNT REEL W/PLUG & 4 NEMA, 14 GAUGE WIRE, 50' CORD	2	EA	522.56	1,045.12	08/22/2015
ASSET DEPT: VAPA      LOCATION: 04ADMN      CATEGORY: EQU:OTHER 2      PROFILE: EQP:OTHER						
4-1	HD STEEL PIPE AND BAR RACK, 18" LONG STRAIGHT ARM & REMOVABLE LIP	6	EA	26.24	157.44	08/22/2015
ASSET DEPT: VAPA      LOCATION: 04ADMN      CATEGORY: EQU:OTHER 6      PROFILE: EQP:OTHER						

Total Requisition Amount:      2,298.47

Quote#71170 attached & valid until August 22, 2015  
Perkins Expenditure Checklist Form Attached

Merchandise \$2,298.47  
Tax (8%): \$183.88  
Shipping: \$165.00  
Total: \$2,647.35

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
GENFD	6490	12	FL.VI.VTEA	10060	00000	314A	2,298.47

**Purchases Charged to Catagorical Programs, Grants or Special Project.**

This purchase is in compliance with the requirement of VTEA

For grants/special projects 314A

Name: *Bum Harrell*

2015 AUG 13 A 10:45

Approval Signature <i>[Signature]</i>	Approval Signature <i>Bum Harrell</i>	Approval Signature <i>[Signature]</i>
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ENTERED

EQUIPMENT



# Quotation

562-692-5911  
562-695-2323 (fax)  
la.sales@mcmaster.com

Folsom Lake College  
10 College Pkwy  
Folsom CA 95630-6798

Quote  
71170

Date  
7/23/15

Requested By  
Ian Wallace

Line	Product	Quantity	Available	Price	Total
1	4652T55 Computer Workstation for Harsh Environments, Cabinet Style, 26" W X 24" D X 64" H Overall	1 each	2 weeks (ships via freight)	656.83 each	656.83
2	5611T335 Heavy Duty 1-Panel See-Thru Protective Screen, Vinyl, 6' Height X 4' Width, Orange Curtain	4 each	today	109.77 each	439.08
3	7608K18 Heavy Duty Spring-Rewind Swing Mount Reel, with Plug & 4 NEMA 5-15 Outlets, 14 Gauge Wire, 50' Cord	2 each	today	522.56 each	1,045.12
4	44525T75 Heavy Duty Powder-Coated Steel Pipe and Bar Rack, 18" Long Straight Arm with Removable Lip, 850LBS Cap.	6 each	today	26.24 each	157.44

Merchandise	\$2,298.47
Tax	\$163.88
Estimated Shipping	\$165

### Notes

Prices good through 8/22/15.

Your order is subject only to our terms and conditions, available at [www.mcmaster.com](http://www.mcmaster.com) or from our Sales Department.



# PERKINS EXPENDITURE CHECKLIST FORM

Requisition/ PO/ CBR/ or BOR Number: \_\_\_\_\_  
Date: 8/5/15

### REQUIRED USE OF FUNDS

Please indicate which of the requirements are met by this expenditure (check all that apply).

- Strengthen academic and career technical skills of students through integration
- Link CTE secondary and postsecondary programs (at least 1 program of study)
- Provide students with strong experience and understanding in all aspects of an industry Work-Based Learning (WBL)
- Develop, improve or expand use of technology
- Professional development
- Evaluate programs with emphasis on special populations
- Initiate, improve, expand and modernize quality programs
- Provide activities, services and be of sufficient, size, scope and quality
- Prepare special populations for high skill, high wage, or high demand, occupations

### PERMISSIBLE USE OF FUNDS

Please indicate which of the permissive uses are met by this expenditure (check all that apply).

- Involve parents, business and labor in planning & operation
- Career guidance & academic counseling
- Business Partnerships - Work-related experiences for students or faculty
- Programs for special populations
- CTE student organizations
- Mentoring & support services
- Upgrading equipment
- Teacher preparation programs
- Improving and developing new CTE courses including distance education
- Assist transition to BA degree programs
- Support entrepreneurship education
- Initiatives for secondary students obtaining postsecondary credit to count towards an AA/AS or BA/BS degree
- Support small CTE learning communities
- Family & consumer sciences
- Job placement programs
- Support Nontraditional activities
- Pooling funds
- Teacher preparation, data and accountability, assessments
- Support other CTE programs

Budget String GENFD/0490/12/ FL.VI.VTEA/10000/00000/2016/314A \$ 2627.35  
*Acct.* *Program* *Proj/Grnt*

Current balance in above budget string \$ \_\_\_\_\_

Is not an impermissible expenditure (see back side of this form for a list)    Yes    No

Thank you!

\*special populations - students with disabilities, socioeconomically disadvantaged, displaced homemakers, students preparing for non-traditional careers, single parents, students with limited English proficiency.

\*\*nontraditional careers - occupations for which individuals from one gender comprise less than 25% of individuals employed in that occupation.



**FOLSOM LAKE COLLEGE  
REVOLVING FUND ACCOUNT**

10 College Parkway • Folsom, CA 95630  
P: (916) 608-6549

CHECK NO. **FL-01586**

DATE 10/29/2015

GENFD: NOT TO EXCEED \$500  
VENDOR NO. 0000003279  
LOCATION 09

CBFUND: NOT TO EXCEED \$1,000  
VENDOR NO. 0000000001

TO DEPT. LA  
BOX 21415  
PASADENA CA 91185-1415

*Mailed to:  
Fed Ex Freight  
PO BOX 223125  
Pittsburg PA 15251-2125*

*to AOPS 11/2/15*

REQUISITIONED BY  
*LPO F 1849 Nielsen/Williams*

GENFD	4300	12	FL.VI.VTEA	10060	00000	2016	314A	132.58
BUS UNIT	ACCOUNT	FUND	DEPARTMENT (ORG)	PROGRAM	CLASS	BY	PROJECT/GRANT	AMOUNT

BUS UNIT	ACCOUNT	FUND	DEPARTMENT (ORG)	PROGRAM	CLASS	BY	PROJECT/GRANT	AMOUNT
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QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	EST. TOTAL AMOUNT
1.00	EA	FED EX FREIGHT INVOICE# 3529569024 <i>A/C# 653912544</i> FOR MC MASTER-CARR PO_0001082929 INVOICE CHARGES INCLUDES: FRIEGHT MIN CHARGE \$188.90 FUEL SURCHARGE \$ 8.09 DISCOUNT \$- 64.41 INVOICE TOTAL \$132.58	132.580	132.58
		RECEIVED BY: _____		
		DATE: _____		

<p><b>FOLSOM LAKE COLLEGE REVOLVING FUND ACCOUNT</b> 10 College Parkway • Folsom, CA 95630 (916) 608-6549</p>	<p><b>BANK OF AMERICA</b> GOVERNMENT BANKING</p>	<p>CHECK No. <b>FL-01586</b> October 29, 2015 DATE: _____</p>
<p>Pay to the order of: FedEx Freight *****</p>		<p>132.58</p>
<p>One Hundred Thirty-Two and 58/100 *****</p>		<p>\$ _____</p>
<p>ENTERED <i>[Signature]</i></p>		<p><b>NON-NEGOTIABLE</b></p>





October 22, 2015

LOS RIOS COMMUNITY COLLEGE DIST  
1919 SPANOS CT  
SACRAMENTO, CA 95825-3981

Account No. 653912544

Dear FedEx Customer:

Thank you for choosing FedEx to service your shipping needs.

We have sent you previous statements notifying you of the delinquent status of your account. To date, we have not received your payment. This letter is to ask you to send immediate payment for your past due invoices. Your past due balance as of October 22, 2015 is \$132.58.

Your remittance by return mail is anticipated.

Please mail payment to: FedEx Freight  
P.O. Box 223125  
Pittsburgh, PA 15251-2125

For your added convenience, FedEx Freight accepts all major credit cards for payment of freight bills (Visa, MasterCard, American Express, Discover Card). If you have any questions regarding your account or would like to pay by credit card, please call 1.877.723.2438 or email [collections@fedex.com](mailto:collections@fedex.com).

As a reminder, in the event FedEx Freight utilizes an outside collection source, one of its remedies under the FedEx Freight Rules Tariff is the revocation of all applicable discounts and allowances, resulting in collection of gross charges (Item 435, Part 5.A.).

Your prompt attention to this matter will be greatly appreciated.

Thank you,  
FedEx, Collections Department  
1.877.723.2438  
[collections@fedex.com](mailto:collections@fedex.com)

To assist you in your research and payment of outstanding invoices, we've provided the following listing of all open invoices on this account as of October 22, 2015. Past due invoices are designated by an asterisk.

<b>Freight Bill Nbr</b>	<b>Date</b>	<b>Balance Due</b>
3529569024	* 09/07/2015	\$132.58





FOLSOM LAKE COLLEGE  
EL DORADO CENTER | RANCHO CORDOVA CENTER  
10 College Parkway, Folsom CA 95630

Fed Ex Freight  
PO Box 223125  
Pittsburg PA 15251-2125



**LIMITED PURCHASE ORDER**  
(Not to Exceed \$200.00)

<b>VENDOR NAME AND ADDRESS:</b> Fed Ex Dept LA P.O. BOX 21415 Pasadena, CA 91185-1415	<b>DELIVERY INSTRUCTIONS:</b> <input type="checkbox"/> Deliver to Address Below (Check one) <input type="checkbox"/> Will Call  <div style="text-align: center; color: red; font-size: 2em; font-weight: bold;">PAID</div> <div style="text-align: center; color: blue;">10/29/15</div> <div style="text-align: center; color: blue;">REVL PLO1584 #132.58</div>
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ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	Shipping Charges McMaster Carr					\$132.58
2	(Santa Fe Springs) to FLC					
3						
4	PO # 000108229					
5						
6						
7						
8						
9	Invoice Attached; Freight #					
10	352 9569024 - Invoice date 9/7/15					

**Purchases Charged to Categorical Programs, Grants or Special Projects**  
This purchased is in compliance with the requirements of:

VTEA

Program Name <u>Kim Harrell</u> For grants/special projects <u>314A</u> <small>Program Director/Coord. Signature</small> <small>Project/Grant Number</small> Program Goal/Objective Number/Explanation <u>Instructional shipment</u>	SUB-TOTAL  SALES TAX  <b>TOTAL</b> (Not to Exceed \$200.00)
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	SUB-TOTAL  SALES TAX  <b>TOTAL</b> (Not to Exceed \$200.00)
	\$132.58

**VENDOR:** Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

REQUESTED BY: Ian Wallace TYPED/PRINT DATE: 10/29/15

REQUESTED BY: [Signature] SIGNATURE DATE: 10/29/15

APPROVED: Kim Harrell DEAN OR OTHER AUTHORIZED SIGNATURE DATE: 10/29/15

APPROVED: Kathleen Kuklen VICE PRESIDENT, ADMINISTRATION DATE: 10/30/15

Received by	Date
<u>GENAD/4300/12 /FL VI VTEA</u>	
Bus. Unit Account Fund Org	
<u>10060 / 0000 2016 / 314A</u>	\$ 132.58
Program Sub-Class BY Proj/Grnt	Amount
Bus. Unit Account Fund Org	
Program Sub-Class BY Proj/Grnt	Amount



## Haney, Brenda

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**From:** Haney, Brenda  
**Sent:** Thursday, October 29, 2015 8:53 AM  
**To:** Nielsen, Ruth; Williams, David  
**Cc:** Gorrell, Raelean  
**Subject:** REQUIRED TODAY \_ FW: FOR YOUR ACTION\_ LPO REQUIRED FOR FED EX FREIGHT FOR: MCMASTER-CARR PO\_0001082929  
**Attachments:** FEDEX FREIGHT\_PO\_0001082929\_MCMASTER-CARR.pdf; 0001082929\_MCMASTER- CARR SUPPLY.PDF  
  
**Importance:** High

Hi Ruth –

As discussed this morning – please hand-carry your LPO for this FedEx charge to BSO this morning – as FLC BSO will be issuing a Revolving check to clear this past due invoice.

Note: I will scan copy of your LPO to VPIs office for their records, as Jae is out sick today.

Thank you,

*Brenda Haney*

Business Services

Folsom Lake College | 10 College Parkway | Folsom, CA 95630

☎ 916.608.6635 | ✉ [haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)

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**From:** Haney, Brenda  
**Sent:** Thursday, October 22, 2015 1:09 PM  
**To:** Nielsen, Ruth <nielser@flc.losrios.edu>  
**Cc:** Gorrell, Raelean <GorreIR@losrios.edu>  
**Subject:** FOR YOUR ACTION\_ LPO REQUIRED FOR FED EX FREIGHT FOR: MCMASTER-CARR PO\_0001082929  
**Importance:** High

Hi Ruth –

Please provide and LPO Vendor: FedEx Freight for \$132.58 – to cover additional freight charges on PO\_0001082929 for Mc-Master-Carr.

Thank you,

*Brenda Haney*

Business Services

Folsom Lake College | 10 College Parkway | Folsom, CA 95630

☎ 916.608.6635 | ✉ [haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)

-----Original Message-----

**From:** Gorrell, Raelean  
**Sent:** Monday, October 12, 2015 11:44 AM  
**To:** Haney, Brenda <[haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)>  
**Subject:** FED EX - INV. 3529569024



UEST



# ORIGINAL INVOICE

FXFE-PRIORITY

Send payment to: DEPT LA PO BOX 21415 PASADENA CA 91185-1415  
 Direct Billing Inquiries to 2200 Forward Dr Harrison AR 72602-0840  
 EMAIL customersolutions@fedex.com WEBSITE www.fedex.com  
 PHONE 870.741.9000 FAX 870.365.4354 TOLL-FREE 866.393.4585

**Shipper**  
 MCMASTER CARR  
 9630 NORWALK BLVD  
 SANTA FE SPRINGS CA 90670

**Consignee**  
 LOS RIOS COMMUNITY COLLEGE DIST  
 C/O FOLSOM LAKE COLLEGE  
 10 COLLEGE PKWY  
 FOLSOM CA 95630-6798

9/24 a/m PO #

**Freight Bill Number** 3529569024  
 Ship Date / Invoice Date 08/31/2015 / 09/07/2015  
 Bill of Lading Number 805789902  
 P.O. Number ~~0001082929~~  
 Shipper Reference Number  
 I/L PRO Number  
 Terms COLLECT  
 Origin / Destination WHT / SAC  
**Total Amount Due 132.58**  
**Payment Due Date 09/22/2015**

**Bill To / Payment Due From**  
 LOS RIOS COMMUNITY COLLEGE DIST  
 1919 SPANOS CT  
 SACRAMENTO CA 95825-3981

Account # 653912544

PIECES	PALLETS	HM	DESCRIPTION	WT(LBS)	NMFC	CLASS	RATE	TOTAL CHARGES
2			HARDWARE NOI, SUB 9 15 BUT *LESS THAN 22.5 LBS PER CF CZAR 1000 LS 14500 ** FAK RATES APPLIED ** 000809 FUEL SURCHG LTL SHPT 6.50% 341 LESS DISCOUNT 13-4607-FXF-1202	375	095190-09	070	MIN	188.90
							.341	8.09
								64.41-
			----- Invoicing Summary ----- Original Invoice Amount Less Amount Paid Less Freight Bill Adjustments Totals / Amount Due by (09/22/2015)					132.58
2				375				132.58

Rate Tariff: 13-4607-FXF



# STATEMENT

Send payment to: DEPT LA PO BOX 21415 PASADENA CA 91185-1415  
 Direct Billing Inquiries to 2200 Forward Dr Harrison AR 72602-0840  
 EMAIL customersolutions@fedex.com WEBSITE www.fedex.com  
 PHONE 870.741.9000 FAX 870.365.4354 TOLL-FREE 866.393.4585

STATEMENT NUMBER AA58822019
CUSTOMER NUMBER 653912544
STATEMENT DATE 09/07/2015

**Bill To / Payment Due From**  
 LOS RIOS COMMUNITY COLLEGE DIST  
 1919 SPANOS CT  
 SACRAMENTO CA 95825-3981

STARTING 12/05/2013, WE WILL BEGIN SENDING INVOICES  
 AFTER SHIPMENT DELIVERY. IF THIS DOES NOT MEET YOUR  
 NEEDS, PLEASE CONTACT US.

FREIGHT BILL DATE	FREIGHT BILL NUMBER	SRVC	AMOUNT DUE	FREIGHT BILL DATE	FREIGHT BILL NUMBER	SRVC	AMOUNT DUE
08/31/2015	3529569024	PRTY	132.58				
				LRCCD SEP 14 2015 ACCTG OPS			
<b>TOTAL STATEMENT CHARGES</b>							132.58



**Remittance Advice**  
**PLEASE RETURN THIS PORTION WITH YOUR PAYMENT**



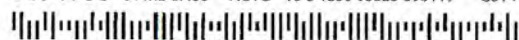
**Payment Due From Account # 653912544**

Send to: DEPT LA PO BOX 21415  
 PASADENA CA 91185-1415

**Address Change?** Please check the appropriate box and fill out  
 the information on the reverse side of this form.

FXF

0054733 01 MB 0.436 \*\*AUTO T8 0 1250 95825-398119 -C01-P54787-1



LOS RIOS COMMUNITY COLLEGE DIST  
 1919 SPANOS CT  
 SACRAMENTO CA 95825-3981



STATEMENT NUMBER AA58822019
STATEMENT DATE 09/07/2015
CUSTOMER NUMBER 653912544
TOTAL STATEMENT CHARGES 132.58

## Thank You!

**From:** [Haney, Brenda](#)  
**To:** [Gorrell, Raelean](#)  
**Cc:** [Wong, Barbara](#)  
**Subject:** RE: FED EX - INV. 3529569024  
**Date:** Friday, November 20, 2015 8:49:26 AM  
**Attachments:** [0001082929\\_MCMaster-CARR SUPPLY.pdf](#)

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Rae -

This was paid with FLC Revolving FL01586 10/29/15 \$132.58

- o Mailed to vendor 11/2/15 to: Fed Ex Freight PO Box 223125 Pittsburg, PA 15251-2125, per Fed Ex Freight Collection Letter dated 10/22/15 .
- o All documents sent to Stephanie Pringle-Fox for reimbursement to FLC REVL, with note to provide you copies if needed.
- o You can find all copies within attachment for PO\_0001082929.

Thank you,

*Brenda Haney*

Business Services

Folsom Lake College | 10 College Parkway | Folsom, CA 95630

☎ 916.608.6635 | ✉ [haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)

-----Original Message-----

From: Gorrell, Raelean  
Sent: Thursday, November 19, 2015 1:12 PM  
To: Haney, Brenda <[haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)>  
Subject: FW: FED EX - INV. 3529569024

Hi Brenda~

I just received another past due notice for the attached invoice. What ever happened with this one?

Thank you,

Rae Gorrell  
Accts Payable – ph 916.568.3181 fax 916.286.3636  
Email: [gorrelr@losrios.edu](mailto:gorrelr@losrios.edu)

-----Original Message-----

From: Gorrell, Raelean  
Sent: Monday, October 12, 2015 11:44 AM  
To: Haney, Brenda  
Subject: FED EX - INV. 3529569024

Hi Brenda,