

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASE ORDER NO

0001082358

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date	Revision	Page
07/08/2015	2 - 07/17/2015	1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
1006982 JOHNSONC GALLARZOC	040PER PRNTSVC	

Vendor: 0000012222
 NEOPOST NORTHWEST
 2720 GATEWAY OAKS DR #160
 SACRAMENTO CA 95833

Phone: (916) 286-7826
 Fax: (916) 924-3426

email:

Ship To: FOLSOM LAKE COLLEGE
 RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798
 United States

Bill To: 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	5601 S/N 82035482 METER RENTAL PLUS S/TAX (\$87.40 FLC TAXABLE)	1.00 LOT	1,092.62	1,092.62	05/01/2016
2- 1	5600 S/N 0049J3660157 MAINTENANCE AGREEMENT FOR IJ90 MAILING SYSTEM INCLUDES PARTS AND LABOR NO SALES TAX	1.00 LOT	3,589.07	3,589.07	05/01/2016
3- 1	5600 RATE CHANGE PROTECTION FOR TWO SCALES SE67 SN: SE105788 AND IJ90 DYNAMIC SN: 0049JD660135 PLUS S/TAX \$40.00 SALES TAX	1.00 LOT	499.92	499.92	05/01/2016

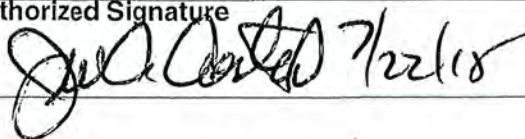
PERIOD: 07/01/15 - 06/30/16
 SEE SALES TAX BY PO LINE:
 L1 TAXABLE
 L2 NON-TAXABLE
 L3 TAXABLE
 PO TOTAL: \$ 5309.01
 PY PO#: 0001077575

Sub Total Amount	5,181.61
Sales Tax Amount	127.40
Total PO Amount	5,309.01

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5600	11	FL.VA. PRNT	67900	00000	041A	4,128.98	2016
GENFD	5601	11	FL.VA. PRNT	67900	00000	041A	1,180.03	2016

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature



Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Requisition

Vendor: NEOPOST NORTHWEST
 2720 GATEWAY OAKS DR #160
 SACRAMENTO CA 95833
 United States

Ship To: RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798

Business Unit: GENFD OPEN	
Req ID: 0001006982	Date: 07/01/2015
Requester: Colleen R Johnson	Bldg#: PRNTSVC
Requester Signature	
Buyer: Christina Gallarzo	
Approved: <i>KK 6/26/15</i>	

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	5601 S/N 82035482 METER RENTAL PLUS S/TAX(\$87.40 FLC TAXABLE)	1	EA	1,092.62	1,092.62	07/01/2015
2-1	5600 S/N 0049J3660157 MAINTENANCE AGREEMENT FOR IJ90 MAILING SYSTEM INCLUDES PARTS AND LABORNO SALES TAX	1	EA	3,589.07	3,589.07	07/01/2015
3-1	5600 RATE CHANGE PROTECTION FOR TWO SCALES SE67 SN: SE105788 AND IJ90 DYNAMIC SN: 0049JD660135 PLUS S/TAX \$40.00 SALES TAX	1	EA	499.92	499.92	07/01/2015

Total Requisition Amount: 5,181.61

PERIOD: 07/01/15 & 06/30/16
 SEE SALES TAX BY PO LINE:
 L1 TAXABLE
 L2 NON-TAXABLE
 L3 TAXABLE
 PO TOTAL: \$ 5309.01
 PY PO#: 0001077575

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
GENFD	5600	11	FL.VA.PRNT	67900	00000	041A	4,088.99
GENFD	5601	11	FL.VA.PRNT	67900	00000	041A	1,092.62

Approval Signature	Approval Signature	Approval Signature
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US POSTAGE
PRSRPT FIRST-CLASS MAIL \$0.43⁹
ZIP 75006 6/2/2015 NEOPOST



011D13201074

FOLSOM LAKE COLLEGE
60209750-1946856
10 College Pkwy
FOLSOM, CA 95630-6798

←
FLC



Los Rios Community College District
Attention: Accounts Payable
1919 Spanos Ct
Sacramento CA 95825-3905

Office Number: 9300

Due Date	Billing Period	Order/Contract No.	Invoice Date	Invoice No.	Page
01-JUL-2015	01-JUL-15 - 30-JUN-16	316501	01-JUN-2015	52849157	1
Federal ID Number	Postage Account Number	Payment Terms	PO/ERA #		
1002	94-2388882	27918524	NET 30	<<Required>>	

#	Item #	Serial #	Description	Unit Price	Qty	Amount	Tax
1	METER RENTAL		IJ90BAI IJ90 All Inclusive - Standard	1092.67	1	1092.67	T
		82035482	N22I IJ70/80/90/110 STANDARD METER	0.00	1		
2	RATE CHANGE PROTECTION		8904 IJDS OLS RATE PAK	249.96	1	499.92	T
		20304162	8967 RATE PAK LEFT 8967	249.96	1		
3	STANDARD MAINTENANCE		660 Electronic DC/SC	0.00	1	3589.07	
		20304163	8967 RATE PAK LEFT 8967	0.00	1		
		105788	SE375767IJ/EC SE375767IJ	0.00	1		
TOTAL AMOUNT DUE						5309.06	

JUN 05 2015

For billing inquiries please contact us at 1.800.636.7678. For service requests or to place a supply order please contact your local representative NEOPOST NW DISTRICT at 206.764.9000

Payment Stub

To ensure proper credit to your account, please write your customer number and invoice number on your check. Please detach and return this portion with your payment

To pay your invoice, manage your postage, and more, visit us at www.myneopost.com

Make checks payable to remit address:

Neopost USA Inc
25880 Network Place
CHICAGO, IL 60673-1258

Customer No. 60120226-1680988

Customer Name: LOS RIOS COMMUNITY COLLEGE DISTR

Invoice No.
52849157

Amount Due
5309.06

Amount Paid

1 60120226 52849157

000530906 3



Due Date	Billing Period	Order/Contract No.	Invoice Date	Invoice No.	Page
01-JUL-2015	01-JUL-15 - 30-JUN-16	316501	01-JUN-2015	52849157	2
Federal ID Number	Postage Account Number	Payment Terms	P.O. Number		
		NET 30	<<Required>>		

#	Item #	Serial #	Description	Unit Price	Qty	Amount	Tax
			w/ E Confirmation Capability				
			IJ90-110DS Dynamic Scale for IJ90/110	697.66	1		
		20304162	602 2lb Weight Capacity	0.00	1		
			8904 IJDS OLS RATE PAK	0.00	1		
			IJDS-UPG Dynamic Scale Upgrade for IJ80/90/110	0.00	1		
		660135	IJDS (4120420D) Dynamic Scale	0.00	1		
			MPR1 Report Printer for IJ80, IJ90 and IJ110	71.73	1		
		640259	MST1 Stacker - New part number MST2	241.15	1		
			MM90-57 IJ90 MIXED MAIL	2578.53	1		



Due Date	Billing Period	Order/Contract No.	Invoice Date	Invoice No.	Page
01-JUL-2015	01-JUL-15 - 30-JUN-16	316501	01-JUN-2015	52849157	3
Federal ID Number	Postage Account Number	Payment Terms	P.O. Number		
		NET 30	<<Required>>		

#	Item #	Serial #	Description	Unit Price	Qty	Amount	Tax
		3660157	FEEDER WITH SE57IJ	0.00	1		
		660158	IJ90 IJ90 Mailing System	0.00	1		
			MMF IJ90110 Mixed Mail Feeder	0.00	1		
			MCT1 Mail Machine Catch Tray	0.00	1		
			SE57IJEC 10 LB SCALE FOR IJ MAILING MACHINES	0.00	1		
			630 10-LB CAPACITY	0.00	1		
			Tax		8%	127.40	

Los Rios Community College District FY 2016

Requisition

Page _____ of _____

Req. No. **815689**

P.O. No. _____

Vendor Code 12222	DATE <u>5/22/15</u> VENDOR <u>NeoPost</u>
Approved by / Date	ADDRESS <u>2720 Gateway Oaks Dr, #160</u>
Reviewed by / Date	CITY <u>Sacramento</u> STATE <u>CA</u> ZIP <u>95833</u>
Dispatched Method / Date	E-MAIL <u>d.oberg@neopost.com</u>
	PHONE _____ FAX _____

DELIVERY INSTRUCTIONS	
04 OPER	207
Building Name	
FLC printing	
College/District Location	Department
Division	Date Required

ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, ITEM NUMBER, COLOR & SIZE	ORDERED		AMOUNT	
		QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
*Use additional paper if necessary and please reference requisition number. DO NOT USE A SECOND REQUISITION.					
1	5601 5601 SN 82035482, meter rental	1	ea		1092.62
2	1092.00 plus tax				
3	5600, SN 3660157, IJ90 mailing system	1	ea		3589.07
4	3589.07, maintenance agreement includes				
5	all parts, labor, PM, emergency repairs				
6	3589.07				
7	5600 Rate Change protection	1	ea		499.92
8	for two scales, SE67 on IJ90				
9	dynamic, 499.92 + tax				
10	7/1/15 - 6/30/16				
11					
12					
13	14/15 PO 0001077575				

Purchases Charged to Categorical Programs, Grants or Special Projects				Tax	127.40
This purchase is in compliance with the requirements of _____				Total	5309.01
Program Name		Project/Grant Number			
Program Director/Coordinator Signature		For grants/special projects			
Program Goal/Objective Number/Explanation					

I hereby certify the items/services listed above are to be obtained in accordance with District Policy, Conflict of Interest Code, P-8611 and all other applicable district, state, and federal policies, rules, regulations and laws.

Genfd / 5600 / 11 / FLVA PRNT					
Bus. Unit	Account	*Fund	Org		
67900	00000	16	041A	\$	4128.99
Program	Sub-Class	BY	Proj/Grnt	Amount	
Genfd / 5601 / 11 / FLVA PRNT					
Bus. Unit	Account	*Fund	Org		
67900	00000	16	041A	\$	1180.03
Program	Sub-Class	BY	Proj/Grnt	Amount	

REQUESTED BY: Kathy Barnes Liguori TYPED/PRINT DATE: 5/26/15

REQUESTED BY: Kathy Barnes Liguori SIGNATURE DATE: 5/26/15

AUTHORIZED: [Signature] DEAN OR AUTHORIZED SIGNATURE DATE: 6/2/15

APPROVED: _____ VICE PRESIDENT, ADMINISTRATION DATE: _____

Instructions on Reverse

* Asset Location - For equipment purchases over \$200 (Accounts 6480, 6490, 6491, 6493, 6495, and computers) complete the area below indicating the final location where equipment will be housed.

Location Code _____ Dept. _____

Building _____ Room No. _____