

**FOLSOM LAKE COLLEGE  
REVOLVING FUND ACCOUNT**

10 College Parkway • Folsom, CA 95630  
P: (916) 608-6549

CHECK NO. **FL-01516**

DATE **4/13/2015**

GENFD: NOT TO EXCEED \$500  
VENDOR NO. 0000003279  
LOCATION 09

CBFUND: NOT TO EXCEED \$1,000  
VENDOR NO. 0000000001

TO **CORDOVA COMMUNITY COUNCIL  
Family Support Services - Nora Stoke  
2460 Cordova Lane  
RANCHO CORDOVA, CA 95670**

REQUISITIONED BY  
**F2554 ALDEA/GIBSON**

GENFD	5601	11	FL.VS.DIVS	60100	00000	2015	051C	25.00
BUS UNIT	ACCOUNT	FUND	DEPARTMENT (ORG)	PROGRAM	CLASS	BY	PROJECT/GRANT	AMOUNT

BUS UNIT	ACCOUNT	FUND	DEPARTMENT (ORG)	PROGRAM	CLASS	BY	PROJECT/GRANT	AMOUNT

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	EST. TOTAL AMOUNT
1.00	EA	RENTAL FEE FOR: 1 Table, 2 Chairs Booth Set-Up for Kids Day In the Park - at Hagan Community Park Rancho Cordova on Saturday, April 25, 12015 For FLC / RCC - Joyce Heiland	25.000	25.00

RECEIVED BY: \_\_\_\_\_  
DATE: \_\_\_\_\_

**FOLSOM LAKE COLLEGE  
REVOLVING FUND ACCOUNT**

10 College Parkway • Folsom, CA 95630  
(916) 608-6549

**BANK OF AMERICA  
GOVERNMENT BANKING**

CHECK No. **FL-01516**  
DATE: **April 14, 2015**

Pay to the order of:

**CORDOVA COMMUNITY COUNCIL**

**25.00**

\$

**TWENTY-FIVE AND 00/100**-----

DOLLARS

\*THIS CHECK VOID 6 MONTHS  
FROM DATE DRAWN

**NON-NEGOTIABLE**



**LIMITED PURCHASE ORDER**  
(Not to Exceed \$200.00)

<b>VENDOR NAME AND ADDRESS:</b> Cordova Community Council 2729 Prospect Park Rancho Cordova, CA 95670	<b>DELIVERY INSTRUCTIONS:</b> <input type="checkbox"/> Deliver to Address Below (Check one) <input checked="" type="checkbox"/> Will Call Joyce Heiland will pick up instant cash check in BSD on April 17.
---	---

ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	Instant cash check					25.00
2	in the amount of					
3	25.00 to Participate					
4	in Outreach activity					
5	"Kid's Day in the Park"					
6	April 25, 2015					
7	Please have check					
8	available by April					
9	17th.					
10						

<b>Purchases Charged to Categorical Programs, Grants or Special Projects</b> This purchased is in compliance with the requirements of:  Program Name _____ For grants/special projects _____ Program Director/Coord. Signature _____ Project/Grant Number _____  Program Goal/Objective Number/Explanation _____	SUB-TOTAL 25.00 SALES TAX $\emptyset$ <b>TOTAL</b> (Not to Exceed \$200.00) 25.00
---	--

**VENDOR:** Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

Received by \_\_\_\_\_ Date \_\_\_\_\_

REQUESTED BY:	TYPED/PRINT	DATE	Bus. Unit	Account	Fund	Org	
Sarah Aldea		4/10/15	5601	4500	11	FL-US	DIUS
REQUESTED BY:	SIGNATURE	DATE	Program	Sub-Class	BY	Proj/Grnt	Amount
Sarah Gildm		4/10/15	600100	00000	205	051C	\$ 25.00
APPROVED:	DEAN OR OTHER AUTHORIZED SIGNATURE	DATE	Bus. Unit	Account	Fund	Org	
[Signature]		4.10.15	/	/	/	/	
APPROVED:	VICE PRESIDENT, ADMINISTRATION	DATE	Program	Sub-Class	BY	Proj/Grnt	Amount
[Signature]		4/14/15	/	/	/	/	\$



# Kid's Day in the Park 2015

## Saturday, April 25, 2015

### Booth Application Form and Agreement

Organization name: Folsom Lake College - Rancho Cordova Center  
 Mailing address: 10378 Rockingham Dr, SAC Zip: 95827  
 Contact person: Joyce Heiland Telephone: 916-255-3431

Event Day Contact person (person who will be checking in for your booth):

Joyce Heiland

Email: jheiland@FLC.walrus.edu FAX: 916-255-4434

Brief description of service/screening AND FREE FUN ACTIVITY you will be providing:  
 Remember, a FUN ACTIVITY free to attendees is required!

SUMMER/FALL CLASS SCHEDULES TO HAND OUT AND OTHER LITERATURE FOR OUR NEW SITE LOCATION.

Specific space requirements and any special location needs: WE HAVE A 10'X10' TENT TO SET UP AND TO BE VISIBLE AS POSSIBLE.

Electrical Needs: **Power sources are limited at this event.** Please provide detailed information on ALL PLUG-INS you would like to employ, including plug type and approximate amperage of each. We will confirm via email if we will be able to accommodate your electrical request. NA

#### REGISTRATION FEES

Non-profit 501 c 3, church, or government agency	x No Charge	<u>\$0</u>
Businesses (\$50)	x \$50.00	<u>      </u>
<b>TOTAL REGISTRATION FEES DUE:</b>		<u>      </u>

#### Table and chair rental available!

NEW! Tables and chairs are available for rent. One 8-foot table with two chairs is \$25. Additional tables and chairs are available for rent by those who have purchased the table/chairs deal – see pricing below. All rented equipment will be set up and ready upon your arrival. All registration and rental fees must be pre-paid. Please indicate your rental needs below.

#### RENTAL FEES

Table/chairs deal – 1 table/2 chairs (\$25):	x \$25.00 =	<u>\$25.00</u>
Additional tables (\$10 each):	Additional #needed _____ x \$10.00 =	<u>      </u>
Additional chairs (\$5 each):	Additional #needed _____ x \$5.00 =	<u>      </u>
<b>TOTAL RENTAL FEES DUE:</b>		<u>\$25.00</u>

**Checks should be made payable to CORDOVA COMMUNITY COUNCIL.** All fees and rentals must be paid at time of registration. Please let us know if you need to be invoiced for payment by credit card. *All rentals are optional; you are welcome to bring your own tables, chairs and tents.*

### **Set up information:**

Kid's Day in the Park is held in Hagan Community Park, 2197 Chase Dr., in Rancho Cordova. All booths are located outside in a park setting, so plan for the weather!

Event hours: 11 a.m. to 3 p.m. Saturday, April 25. Check-in and set-up begins at 8:30 a.m. and all booths and activities must be ready to go by 10:30 a.m.

Upon arrival, check in at the REGISTRATION table near the entrance to Hagan Park. Follow the signs! Each booth will be issued a FREE PARKING pass at check-in if needed for free entrance into Hagan Park prior to 10 a.m. on event day. If parking inside Hagan Park this Free Parking Pass must be displayed in the front window of your vehicle, with assigned booth # showing, until your departure at the end of the event. Please note: After 10 a.m. standard park entrance fees apply.

Maps detailing your location will be sent by April 20. For booth information, contact Nora at (916) 635-4301.

### **Hold Harmless, Release & Indemnification:**

*We reserve the right to refuse any exhibitor we feel is inappropriate for a public or community showing or is in violation of local or festival ordinances.*

*In addition, applicant hereby releases and agrees to hold harmless and to not bring any lawsuit, arbitration or other action, claim or proceeding (collectively "Release") against the Cordova Community Council, the Cordova Recreation and Park District, and Kids Day in the park (collectively "Sponsoring Parties), their members, directors or employees, relating to the 2015 Kids Day in the Park. This release includes, but is not limited to any claim, loss, expense, cost, obligation or liability that Applicant may suffer related to the 2015 Kids Day in the Park or by reason of any act or omission by any of the Sponsoring Parties. This release includes, but is not limited to every type of personal injury, property damage and damage to business interests, whether caused by the Sponsoring Parties or third parties, natural, animal or human-made disaster.*

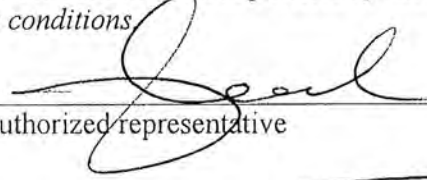
*In consideration of being permitted by the Sponsoring Parties to participate in this activity, I hereby waive, release and discharge all claims for damages for personal injury, death or property damage which I may have or which may hereafter accrue as a result of my participation in said activity. This release is intended to discharge in advance the above Sponsoring Parties, other participants, officials, sponsors, advertisers, owners and lessees of the premises used to conduct the event and each of them, their officers, directors, agents, all of which are referred to as "Releasees," from all liability to the undersigned, my/our personal representatives, assigns, heirs and next of kin for any of all claims, demands, losses or damages on account of injury, including but not limited to death or damage to property, caused or alleged to be caused in whole or in part by the negligence of the "Releasees" or otherwise.*

*I fully understand and acknowledge that: (a) there are risks and dangers associated with participation in this, including but not limited to those of bodily injury, partial and/or total disability, paralysis and death; (b) the social and economic losses and/or damages, which could result from those risks and damages could be severe; (c) these risks and dangers may be caused by the negligence of participants or the negligence of others, including but not limited to the "Releasees" named above; (d) there may be other risks not known to us or are not reasonably foreseeable at this time. I further accept and assume*

*such risks and responsibility for the losses and/or damages following such injury, disability, paralysis or death, however caused and whether caused in whole or in part by the negligence of the "Releasees" named above.*

*I HAVE CAREFULLY READ THE AGREEMENT, WAIVER AND RELEASE ABOVE AND FULLY UNDERSTAND ITS CONTENTS, I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN MYSELF AND THE ABOVE SPONSORING PARTIES AND I SIGN IT OF MY FREE WILL.*

*I have read all the conditions and policies of Kids Day in the Park as stipulated in this application and agree to those conditions.*

  
Signature of authorized representative

4-6-15  
Date

Name of Authorized Representative: Joyce DeLana

Name of Company or Business Represented: Folsom Lake College

**Register today!**

Please return Booth Application Form and Agreement, and rental fees if applicable, NO LATER THAN APRIL 6 to:

Nora Stroke  
Family Support Services  
2460 Cordova Lane  
Rancho Cordova, CA 95670  
Or send by fax to: (916) 294-2474

Applications will be accepted on a first-come, first-served basis. The Cordova Community Council reserves the right to accept or deny applications with or without cause. You will be notified by phone or email as to whether or not your application has been accepted. Confirmation of your booth space and schedule of events will be emailed to you. Thank you for your consideration.





## ***You're invited!***

Kid's Day in the Park  
April 25, 2015  
Hagan Community Park  
2197 Chase Drive  
Rancho Cordova CA 95670

### ***COME PLAY WITH US!***

You are invited to participate in Kid's Day in the Park, an event created especially for children in our community! Kid's Day in the Park is turning 26 so this year's theme is "**Ahoy Mateys! It's Kids Day**"

Kid's Day will be held rain or shine on Saturday, April 25 from 11 a.m. until 3 p.m. at Hagan Park. Events include **FREE** games, live entertainment and booths hosted by a broad spectrum of health providers, agencies and community groups. The goal is to provide information and resources to families with children. Our target group is kids ages zero to 12. Admission to the public is **FREE**.

In addition, **KIDS DAY IS FUN!** This is a chance for families to enjoy the sunshine and green grass and have fun while learning valuable information.

This is an opportunity for businesses or agency providers to become part of this wonderful event, now in its 26th year. Turnout is expected to exceed 7,000. You can participate by signing up for a booth, becoming a sponsor...or BOTH!

#### **BOOTHS: Here's the scoop!**

Space is available for booths hosted by health providers, agencies, organizations and community groups that provide services to families with Children under the age of 12. Booths may distribute or collect information, but all must provide a free game or activity for children. **NO** sales are allowed. Exhibitors must provide their own tent, table, and chairs. To participate, please read, complete and return the **BOOTH APPLICATION FORM AND AGREEMENT NO LATER THAN April 6**. You can fax your forms to Nora Stroke at (916) 294-2474 or email them to [nstroke@fcusd.org](mailto:nstroke@fcusd.org).

Be creative! If you need suggestions for activities, please contact Nora at (916) 635-4301 ext 141.

#### **SPONSORSHIPS: We appreciate your help!**

Kid's Day in the Park is now accepting sponsorships for those who wish to participate at a higher level of support and exposure. Please see the attached **PARTNERSHIP PACKAGE** for details.

***See you at the Park!***

