



LOS RIOS COMMUNITY COLLEGE DISTRICT

1919 Spanos Court • Sacramento, CA 95825-3981

P.O. No. **F 2781**

Date **7/23/14**

LIMITED PURCHASE ORDER

(Not to Exceed \$200.00)

VID: 23393

2014 AUG -1 P 4: 05

VENDOR NAME AND ADDRESS:

*Yvonne Bielsfield
Folsom Lake College*

DELIVERY INSTRUCTIONS: Deliver to Address Below
 Will Call

Delivered to Employee.

Employee Reimbursement

ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	<i>materials for Strong</i>					
2	<i>Interest Inventory Certification</i>					
3	<i>training T90252</i>					
4						
5	<i>materials purchased</i>	<i>1</i>	<i>EA</i>	<i>84001</i>	<i>97.00</i>	<i>97-</i>
6	<i>From CPP!</i>	<i>1</i>	<i>EA</i>	<i>8432</i>	<i>10.95</i>	<i>10.95</i>
7	<i>Strong Interest Inv. manual +</i>					
8	<i>where do I go next manual</i>					
9	<i>Shipping</i>	<i>1</i>	<i>EA</i>		<i>17.75</i>	<i>17.75</i>
10						

Purchases Charged to Categorical Programs, Grants or Special Projects
This purchased is in compliance with the requirements of:

SB70 CTE Grant
Program Name
d.l.a. u. For grants/special projects
Project/Grant Number *4544*
d.l.a. u.
Program Goal/Objective Number/Explanation

SUB-TOTAL *125.70*
SALES TAX *8%* *8.64*
TOTAL *134.34*
(Not to Exceed \$200.00)

VENDOR: Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

Received by _____ Date _____

REQUESTED BY: *Yvonne Bielsfield* TYPED/PRINT DATE *7/23/14* Bus. Unit *GENED/4500* Account *12* Fund *ED.VL* Org *SB70*

REQUESTED BY: *[Signature]* SIGNATURE DATE *7/23/14* Program *49990* Sub-Class *00000* BY *2015* Proj/Grnt *4544* Amount *\$ 134.34*

APPROVED: *[Signature]* DEAN OR OTHER AUTHORIZED SIGNATURE DATE *7/30/14* Bus. Unit / Account / Fund / Org

APPROVED: *[Signature]* VICE PRESIDENT ADMINISTRATION DATE *8/1/14* Program / Sub-Class / BY / Proj/Grnt Amount

From: [Haney, Brenda](#)
To: [Bielefield, Yvonne \(Vonnie\)](#)
Cc: [Shane, Vonnie](#); [Swanson, Mary](#); [Wong, Barbara](#)
Subject: FOR YOUR ACTION INVOICE / PAID RECEIPT REQUIRED _ LPO F2781_EMPL REIMBURSEMENT / Yvonne Bielefield
Date: Friday, August 08, 2014 9:01:19 AM
Attachments: [F278_BIELEFILED, YVONNE_SIIC_TRAINING.pdf](#)
Importance: High

Hi Yvonne –

LRCCD Accounting Operations - requires an itemized paid Receipt/Invoice from this vendor – for the Training Materials you purchased out-of-pocket.

- Please obtain a copy from vendor and email it to me.
- NOTE: A copy of your Credit Card Transaction or Statement – is not accepted as a receipt.

Your reimbursement is on HOLD pending this requested documentation.

Thank you,

Brenda Haney

Business Services

Folsom Lake College | 10 College Parkway | Folsom, CA 95630

☎ 916.608.6635 | ✉ haneyb@flc.losrios.edu

From: Wong, Barbara
Sent: Friday, August 08, 2014 8:42 AM
To: Haney, Brenda
Subject: LPO F2781 to reimburse Yvonne Bielefield

Hi Brenda,

LPO F2781 to reimburse Yvonne Bielefield does not have a printout of the invoice. Please have the invoice copy printed out and emailed to me. Thanks.

Barbara Wong

Accounting Operations Supervisor

Los Rios Community College District

1919 Spanos Court ♦ Sacramento CA 95825

Phone: (916) 568-3038

E-mail: wongb@losrios.edu

Order Information

Total :\$107.95
Discount :\$ 0.00
Shipping:\$17.75
Sales Tax:\$8.64
Total Purchase :\$134.34
Pre-Paid :\$134.34

We are always looking for ways to improve your shopping experience. Please email us at custserv@cpp.com with your comments and suggestions. If you have questions about your order please contact CPP Customer Relations.

Email: custserv@cpp.com
Phone: (800) 624-1765 (MON-FRI 6:00 am to 4:30 pm PST.)
Fax: (650) 969-8608

[Purchase Terms and Conditions](#)



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Search Results - Matching Products/Items

List by: [Product Name | Author] Use these options to group the results by product name or author's first name.

This item matched your query:

Item # 1

Strong Interest Inventory® Manual and User's Guide Set (#84001)

(Strong Interest Inventory®)

In Stock

97.00 each

Find out what (R) means on the Certification page.

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FIRO®	Training	Webinars	Industries	Careers	Invoices
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Search Results - Matching Products/Items

List by: [Product Name | Author] Use these options to group the results by product name or author's first name.

These items matched your query:

GEM#
2

Where Do I Go Next? (#8432)

Using Your Strong Results to Manage Your Career, Revised Edition

(for use with Strong products)

(Strong Interest Inventory®)

Fred Borgen and Judith Grutter

In Stock

10.95 each

67.50 pkg of 10

328.50 pkg of 50

Find out what (R) means on the Certification page.

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Myers-Briggs®	Certification	Case Studies	Press Releases	Company Management	Customer Service
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Sample Reports			Independent Consultants		Permissions

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Swanson, Mary

From: Bielefield, Yvonne (Vonnie)
Sent: Thursday, July 24, 2014 9:20 AM
To: Swanson, Mary
Cc: Clark, Shannon
Subject: V. Bielefield CPP, Inc. Training Materials Receipt

Hi Mary,

Below is the [purchase receipt](#) from CPP, Inc. for my [Strong Interest Inventory Certification training materials](#). As soon as I receive the second receipt, from GS Consultants, for the on-line training, I will forward it to you.

Thank you so much for your help with my training reimbursement paperwork—I really appreciate your effort to insure that I get it all right!

Have a great day!



Vonnie Bielefield | Career and Transfer Services Center SPA
Folsom Lake College | 10 College Parkway | Folsom, CA 95630
p. 916.608.6526 | Vonnie.Bielefield@fcl.losrios.edu | <http://fcl.losrios.edu>

From: shipment@cpp-db.com [<mailto:shipment@cpp-db.com>]
Sent: Thursday, July 24, 2014 2:30 AM
To: Bielefield, Yvonne (Vonnie)
Cc: shipment@cpp-db.com
Subject: Your order has been shipped/invoiced.



Please do not respond to this email
Thank you for shopping at [CPP, Inc.](#).

Order Information

YVONNE BIELEFIELD
100 ROCKYCOVE COURT

FOLSOM CA-95630 UNITED STATES OF AMERICA

If you need a hard copy of this invoice please click the link below.
[View invoice:1358106](#)

Your order was placed on:7/23/2014
Shipping Method:UPS GROUND
[Track Package #:1Z9067270354359639](#)