



Date **11/18/14**

**LIMITED PURCHASE ORDER**  
(Not to Exceed \$200.00)

|  |  |
|--|--|
| <p>VENDOR NAME AND ADDRESS:<br/><b>Jane Pickering-Crandell</b><br/><b>10 College Parkway</b><br/><b>Folsom, CA 95630</b></p> | <p>DELIVERY INSTRUCTIONS: <input type="checkbox"/> Deliver to Address Below<br/>(Check one) <input checked="" type="checkbox"/> Will Call<br/><b>Jane Pickering-Crandell</b><br/><b>10 College Parkway</b><br/><b>Folsom, CA 95630</b></p> |
|--|--|

| ITEM | DESCRIPTION<br>GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES | ORDERED  |      |           | UNIT PRICE | TOTAL |
|------|--|----------|------|-----------|------------|-------|
|      |  | QUANTITY | UNIT | STOCK NO. |            |       |
| 1    | Reimbursement for Accreditation                                      |          |      |           |            |       |
| 2    | Hall of Fame Supplies  |          |      |           |            |       |
| 3    |  |          |      |           |            |       |
| 4    | Ribbon   | 2        |      |           | 8.99       | 17.98 |
| 5    | Glue Stick   | 1        |      |           | 3.49       | 3.49  |
| 6    |  |          |      |           |            |       |
| 7    |  |          |      |           |            |       |
| 8    |  |          |      |           |            |       |
| 9    |  |          |      |           |            |       |
| 10   |  |          |      |           |            |       |

|  |   |
|--|---|
| <p><b>Purchases Charged to Categorical Programs, Grants or Special Projects</b><br/>This purchased is in compliance with the requirements of:</p> <p>Program Name _____<br/>For grants/special projects _____<br/>Program Director/Coord. Signature _____ Project/Grant Number _____<br/>Program Goal/Objective Number/Explanation _____</p> | <p>SUB-TOTAL <b>21.47</b></p> <p>8% SALES TAX <b>1.72</b></p> <p><b>TOTAL</b><br/>(Not to Exceed \$200.00) <b>23.19</b></p> |
|--|---|

**VENDOR:** Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

REQUESTED BY: **Kristy Hart** TYPED/PRINT DATE: **11/18/14**

REQUESTED BY: **[Signature]** SIGNATURE DATE: **11/18/14**

Received by \_\_\_\_\_ Date \_\_\_\_\_

Bus. Unit Account Fund Org  
**GENED 4500 11 FLVA PISO**

Program Sub-Class BY Proj/Grnt Amount  
**67100 0000 2015 041A \$ 23.19**

APPROVED: **[Signature]** DEAN OR OTHER AUTHORIZED SIGNATURE DATE: **11/18/14**

APPROVED: \_\_\_\_\_ VICE PRESIDENT, ADMINISTRATION DATE: \_\_\_\_\_

Bus. Unit Account Fund Org  
Program Sub-Class BY Proj/Grnt Amount  
\$ \_\_\_\_\_



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FOLSOM, CA

\*\* Return Barcode \*\*

8-9881-9195-9945-8415-1111-5112-1891-2066



13 SALE 5956 2046 001 11/18/14 10:22

|                                |      |     |      |
|--------------------------------|------|-----|------|
| RBN MG WRD STN JA 400100703922 | 8.99 | 1 @ | 8.99 |
| RBN MG WRD STN JA 400100703922 | 8.99 | 1 @ | 8.99 |
| OLAF - SNOWMAN RE 8421411474   | 7.99 | 1 @ | 7.99 |
| OLAF - SNOWMAN RE 8421411474   | 7.99 | 1 @ | 7.99 |
| BLUE STICK 25G X- 61550065840  | 3.49 | 1 @ | 3.49 |

*no reimburseable.*

|              |       |
|--------------|-------|
| SUBTOTAL     | 37.45 |
| SALES TAX 8% | 3.00  |
| TOTAL        | 40.45 |

ACCOUNT NUMBER \*\*\*\*\*8917  
 Debit 40.45  
 APPROVAL: 878065 SWIPED ONLINE

This receipt expires at 90 days on 02/18/15

8-9881-9195-9945-8415-1111-5112-1891-2066

0064-9994-0964-4305-3141-5112-1896-206



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11/18/14 10:22

*Approved Reimbursement*  
*✓ \$23.19*

|              |         |
|--------------|---------|
| 0.00         | T       |
| 0.00         | T       |
| 8.99         | +       |
| 8.99         | +       |
| 3.49         | +       |
| <u>21.47</u> | S       |
| 21.47        | *       |
| 8.00         | %       |
| 1.72         | *       |
| <i>STX</i>   |         |
| <i>total</i> | 23.19+% |