



LIMITED PURCHASE ORDER
(Not to Exceed \$200.00)

| | |
|--|--|
| VENDOR NAME AND ADDRESS: Jane Crandell 10 College Parkway Folsom, CA 95630 | DELIVERY INSTRUCTIONS: <input checked="" type="checkbox"/> Deliver to Address Below (Check one) <input type="checkbox"/> Will Call 10 College Parkway Folsom, CA 95630 |
|--|--|

| ITEM | DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES | ORDERED | | | UNIT PRICE | TOTAL |
|------|--|----------|------|-----------|------------|-------|
| | | QUANTITY | UNIT | STOCK NO. | | |
| 1 | Reimbursement for poster printing for Gym Dedication event | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | Aerial of Gym 20x30 | 1 | | | | 29.00 |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |

| | |
|---|--|
| Purchases Charged to Categorical Programs, Grants or Special Projects This purchased is in compliance with the requirements of: Program Name _____ For grants/special projects _____ Program Director/Coord. Signature _____ Project/Grant Number _____ Program Goal/Objective Number/Explanation _____ | SUB-TOTAL 29.00 SALES TAX 2.32 TOTAL (Not to Exceed \$200.00) 31.32 |
|---|--|

VENDOR: Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

REQUESTED BY: Kristy Hart TYPED/PRINT DATE: 2/27/15

REQUESTED BY: Kristy Hart SIGNATURE DATE: 2/27/15

Received by _____ Date _____

GENFD, 4500, 11, FL VA PISO

Bus. Unit Account Fund Org

67100 / 0000 2015 / 041A \$ 31.32

Program Sub-Class BY Proj/Grnt Amount

APPROVED: _____ DEAN OR OTHER AUTHORIZED SIGNATURE DATE: 2/27/15

APPROVED: _____ VICE PRESIDENT, ADMINISTRATION DATE: _____

Bus. Unit Account Fund Org

Program Sub-Class BY Proj/Grnt Amount



FedEx Office is your destination
for printing and shipping.

1111 Riley St
Folsom, CA 95630-3508
Tel: (916) 983-9898

2/26/2015 11:26:39 AM PST
Team Member: Ryan K.
Customer: Jane Crandell

SALE

| | | |
|---------------------|-------|----------|
| Aerial of Gym 20x30 | Qty 1 | 29.00 |
| Matte Paper/SqFt | 5 @ | 5.8000 T |
| 001450 Reg. Price | 7.25 | |
| Price per piece | 29.00 | |
| Regular Total | 36.25 | |
| Discounts | 7.25 | |

| | |
|-----------|-------|
| Sub-Total | 29.00 |
| Tax | 2.32 |
| Deposit | 0.00 |

| | |
|--------------|--------------|
| Total | 31.32 |
|--------------|--------------|

| | |
|----------|-------|
| Visa (S) | 31.32 |
|----------|-------|

Account: 8917
Auth: 041253 (A)

| | |
|--------------|-------|
| Total Tender | 31.32 |
| Change Due | 0.00 |

| | |
|-----------------|------|
| Total Discounts | 7.25 |
|-----------------|------|

