



LIMITED PURCHASE ORDER
 (Not to Exceed \$200.00)

VENDOR NAME AND ADDRESS: Brodart Order Center 500 Arch Street Williamsport PA 17701	DELIVERY INSTRUCTIONS: <input checked="" type="checkbox"/> Deliver to Address Below (Check one) <input type="checkbox"/> Will Call El Dorado Center Learning Resource Center 6699 Campus Dr Placerville CA 95667-7744
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ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	Spine labels, foil backed	2	ea		56.40	112.80
2	55-345-020					
3						
4	CAL CARD ORDER 7076 4/17/15					
5	ORDER# 7-56269					
6						
7	Shipping					23.94
8						
9						
10						

Purchases Charged to Categorical Programs, Grants or Special Projects This purchased is in compliance with the requirements of: Program Name _____ For grants/special projects _____ Program Director/Coord. Signature _____ Project/Grant Number _____ Program Goal/Objective Number/Explanation _____	<table style="width:100%"> <tr> <td style="text-align:right">SUB-TOTAL</td> <td style="text-align:right">136.74</td> </tr> <tr> <td style="text-align:right">SALES TAX</td> <td style="text-align:right">10.25</td> </tr> <tr> <td style="text-align:right">TOTAL (Not to Exceed \$200.00)</td> <td style="text-align:right">146.99</td> </tr> </table>	SUB-TOTAL	136.74	SALES TAX	10.25	TOTAL (Not to Exceed \$200.00)	146.99
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TOTAL (Not to Exceed \$200.00)	146.99						

VENDOR: Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

REQUESTED BY: <u>Gayle List</u> TYPED/PRINT DATE: <u>4/10/15</u>	Received by _____ Date _____ <u>GENED 4500 / 11 / ED.VI.LIBR</u>
REQUESTED BY: <u>Gayle List</u> SIGNATURE DATE: <u>4/10/15</u>	Bus. Unit Account Fund Org <u>61200/00000/2015/04HA</u> \$ <u>146.99</u>
APPROVED: <u>Del a. w.</u> DEAN OR OTHER AUTHORIZED SIGNATURE DATE: <u>4/10/15</u>	Program Sub-Class BY Proj/Grnt Amount _____ / _____ / _____ / _____ \$ _____
APPROVED: <u>Kathleen Kuebler</u> VICE PRESIDENT, ADMINISTRATION DATE: <u>4/15/15</u>	Bus. Unit Account Fund Org _____ / _____ / _____ / _____ \$ _____

From: supplies@brodart.com
To: [Haney, Brenda](#)
Subject: Brodart - USA Confirmation for Order #Y-56269
Date: Friday, April 17, 2015 12:03:37 PM



ORDER NUMBER: #Y-56269

Shipments & Items

1. Shipment #1

Shipping To:

*Gayle List
El Dorado Center/Folsom Lake College
6699 Campus Drive
Placerville, California 95667
United States of America*

Shipping Via:

UPS Ground

Items

Product	Price	Qty	Total
Brodart Premium Quality Archival Foil-Backed 1 21/32" x 7/8" Spine Labels SKU #: 55345020	\$56.40	2	\$112.80

Totals

Subtotal: \$112.80
Shipping: \$23.94
Tax: \$0.00
Total: \$136.74

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