



10 College Parkway
Folsom, CA 95630

PURCHASE ORDER NO. CBF15029

STUDENT LIFE

PO Date: Aug 19, 2014 Date Required: Sep 15, 2014

Ordered By: Genevieve Siwabessy Requisition #: 37188

VENDOR: EZ UP INC.
1900 Second Street
NORCO CA 95630
Email:
PH: 800.457.4233 FAX: 800.810.8775

SHIP TO: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM, CA 95630
BILL TO: FOLSOM LAKE COLLEGE
ATTN: BUSINESS SERVICES
10 COLLEGE PARKWAY
FOLSOM, CA 95630

Line #	Item/Description	QTY	UOM	PO Price	Extended Amount
1	FRAME, ENTERPRISE II, NO TOP	1.00	EA	\$150.000	\$150.00
2	10 X 10 FOLSOM LAKE COLLEGE REPLACEMENT TOP	2.00	EA	\$400.000	\$800.00
	INCLUDES: ENTERPRISE II 10' STANDARD TOP; (4) MEDIUM PASS; (4) MEDIUM PASS				
3	MEDIUM SET UP FEE PER COLOR	1.00	EA	\$195.000	\$195.00
4	10 X 90 SET UP FEE PER COLOR	1.00	EA	\$175.000	\$175.00
5	WEIGHT BAG, PROFESSIONAL 40 LBS	1.00	EA	\$50.000	\$50.00
6	DELUX ROLLER BAG, 10' - BLACK	1.00	EA	\$95.000	\$95.00
	Shipping/Handling (taxable)				

INSTRUCTIONS:

EMAIL INVOICE TO:
Brenda Haney 916.608.6635
haneyb@flc.losrios.edu

Sub Total	\$1,465.00
State Tax % 8.00%	State Tax \$117.20
	Shipping \$60.83
	Total PO Amount \$1,643.03

All shipments, invoices, and correspondence must be identified with our Purchase Order Number
Direct all deliveries and delivery documents to the SHIP TO address.
Direct all correspondence and invoices to the BILL TO address.

NO PAYMENT will be made without an invoice.

Payment Terms: NET 30

AUTHORIZED SIGNATURE AND DATE
Stephleen Hubler 8/20/14

LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact the LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTORS who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

FOLSOM LAKE COLLEGE
EL DORADO CENTER | RANCHO CORDOVA CENTER

CHECK ONE
 ASG(71,72)
 College Act. Trust(81)
 Foundation(83)
 IR(13,14)
 Harris Ctr(55)

CAMPUS-BASED REQUISITION

DATE 7/29/14 International EZ ups Inc.
 VENDOR ~~Best Vendor~~
 ADDRESS 1900 Second St.
 CITY Merico
 STATE CA ZIP 92860

REQ. # CBF 37188
 PO REQUIRED(circle one) YES NO
 P.O. # CBF 15029
 DATE REQUIRED 9/2/14

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	*Purchase Order Request*				
2					
3	10x10 commercial grade shelter				
4	& replacement top for current				
5	canopy				
6					
7					
8	Student Senate voted to use				
9	Fund 72 @ Dec. 3, 2013 meeting				
10	and amended Jun. 21, 2014				

Check Distribution N/A

Call Student, Hold for pick up # _____
 Call _____, Hold for pick up # _____
 Forward to _____
 Inter-Campus mail to _____
 USPS mail _____
 Other _____

Sub-Total	
Sales Tax	
Freight	
TOTAL	NTE \$1700

SRF-Other Op. BANFL / 5875 / 72/FL.VS.WFE / 0500 / 0500 / 000A NTE \$1700
 Account Name Bus Unit Account Fund Department Program Class Project Amount

Account Name Bus Unit Account Fund Department Program Class Project Amount \$

AUTHORIZED Jonathan Meland
 Club Officer/Requestor
 APPROVED Genevieve Swabosky
 Faculty Advisor/Administrator

Business Services Use Only
 Budget Checked D Vendor ID 200
 Voucher # _____ Date _____
 Warrant # _____ Date _____

Preferred



International E-Z UP, Inc.
1900 Second Street
Norco, CA 92860
Tel: 800-45-SHADE (800-457-4233)
Fax: 800-810-8775

QUOTE
AAAQ94747-04

Date
07/15/14

Sold To: Folsom Lake College
Office of Student Life
10 College Pkwy
Folsom, CA 95630
USA

Phone: (916) 608-6635
Fax: 916.608.6553

Ship To: Folsom Lake College

10 College Pkwy
Office of Student Life
Folsom, CA 95630
USA

Phone: (916) 608-6635
Fax: 916.608.6553

In Hand Date	Acct #	Terms	Rep	P.O. Number	Ship Via
	0011379	NET 30	KBuchholz		FedEx Ground

Qty	Description	Unit Price	Ext. Price
1	Frame, Enterprise II, No Top	\$150.00	\$150.00
2	10X10 FOLSOM LAKE COLLEGE REPLACEMENT TOP	\$400.00	\$800.00
	ENTERPRISE II 10' STANDARD TOP		
	(4) MEDIUM PASS		
	(4) MEDIUM PASS		
1	MEDIUM SET UP PER COLOR	\$195.00	\$195.00
1	10 X 90 SET UP PER COLOR	\$175.00	\$175.00
1	WEIGHT BAG, PROFESSIONAL 40 lbs	\$50.00	\$50.00
1	Deluxe Roller Bag, 10' , Black	\$95.00	\$95.00

Kenbuchholz@ezup.com

Qty

Description

Unit Price

Ext. Price

SubTotal	\$1,465.00
Sales Tax	\$117.20
Shipping	\$60.83
Total	\$1,643.03

Quote is valid for 30 days from issue

Ken Buchholz
Sales Representative
1900 Second Street
Norco CA 92860
(951) 779-2356



Pro Products Art Identifier

Reviewed by: KG

Date: October 1, 2014

File Name: Voice.ai

Location / Folder: Oct 2014

Sales Person Ken

Silkscreen Digital Rendition use only

Cleanup Available _____ HRS

Requires Customer Approval to Use "As Is"

Max Size for Digital @ 150 dpi (W" x H")

No Cleanup Available

Defaulting Font(s)

Notes:

PMS color(s):

Template Setup by: Name Templates Item #: Name



F O L S O M L A K E C O L L E G E
EL DORADO CENTER | RANCHO CORDOVA CENTER

Associated Student Organization

VOICE OF THE STUDENTS

From: [Burcham, Grace](#)
To: "Ken Buchholz"
Cc: [Haney, Brenda](#); [Siwabessy, Genevieve](#)
Subject: RE: INTERNATIONAL EZ-UP INC. _ PO#_CBF15029_ FOR: FOLSOM LAKE COLLEGE_ QUOTE# AAAQ94747-04
Date: Wednesday, October 01, 2014 11:53:10 AM
Attachments: [Canopy 1.jpg](#)

Black top, please. Canopy design attached!

From: Ken Buchholz [mailto:KenBuchholz@ezup.com]
Sent: Wednesday, October 01, 2014 11:48 AM
To: Burcham, Grace
Cc: Haney, Brenda; Siwabessy, Genevieve
Subject: RE: INTERNATIONAL EZ-UP INC. _ PO#_CBF15029_ FOR: FOLSOM LAKE COLLEGE_ QUOTE# AAAQ94747-04

Art attached this time. I assume we'll do the Folsom lake logo on the peaks, Associated Student Organization on the valances (overhangs)?



Ken Buchholz | Sales Representative
International E-Z UP, Inc. | World Headquarters
1900 Second Street
Norco, CA 92860
(800) 45 SHADE | x3104
T (951) 779-2356 | F (951) 779-7943

kenbuchholz@ezup.com | ezup.com



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30 YEARS OF ORIGINAL SHADE® 1983 - 2013



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From: Burcham, Grace [<mailto:BurchaG@flc.losrios.edu>]
Sent: Wednesday, October 01, 2014 10:41 AM
To: Ken Buchholz
Cc: Haney, Brenda; Siwabessy, Genevieve
Subject: RE: INTERNATIONAL EZ-UP INC. _ PO#_CBF15029_ FOR: FOLSOM LAKE COLLEGE_ QUOTE# AAAQ94747-04

Hi Ken,

Will the attached work? Let me know!

Thank you!

Grace

From: Siwabessy, Genevieve
Sent: Wednesday, October 01, 2014 10:10 AM
To: Ken Buchholz
Cc: Haney, Brenda; Burcham, Grace
Subject: RE: INTERNATIONAL EZ-UP INC. _ PO#_CBF15029_ FOR: FOLSOM LAKE COLLEGE_ QUOTE# AAAQ94747-04

Hi Ken,

I will work with Grace to get a vector version of the design to you. I wasn't aware you needed this so it may take me a couple days to get this to you.

Thanks very much!
Genevieve

Genevieve Siwabessy
Student Life Supervisor
Folsom Lake College
(916) 608-6603
siwabeg@flc.losrios.edu
<http://www.flc.losrios.edu/student-services/student-life>

From: Ken Buchholz [KenBuchholz@ezup.com]
Sent: Tuesday, September 30, 2014 3:44 PM
To: Siwabessy, Genevieve
Cc: Haney, Brenda
Subject: FW: INTERNATIONAL EZ-UP INC. _ PO#_CBF15029_ FOR: FOLSOM LAKE COLLEGE_ QUOTE# AAAQ94747-04

Genevieve,

Brenda sent the purchase order for this project (thanks for that). I need to request a vector version of the logo to produce this project. I'd send a proof for approval prior to putting that in. Please send when you get a chance. Thanks!

Burcham, Grace

From: eCanopy - Customer Service <cgraphics@ecanopy.com>
Sent: Tuesday, July 15, 2014 11:19 AM
To: Burcham, Grace
Subject: [GRAPHICS #QSY-100-35069]: Canopy Custom Graphics Rendering Request - eCanopy

Hello,

Thank you for your interest in our custom canopies. Below you will find an estimate to have this canopy made for you. If this estimate is within your price range for this project, let us know and we will be happy to proceed with getting you a FREE rendering of your canopy so that you can see how it will look once it is produced.

QTY 1 - 10X10 CLASSIC FRAME - \$230.00

QTY 1 - 10X10 PRO TOP - \$199.95 - these tops are only meant to fit a Caravan 10X10 Frame

QTY 1 - PREMIUM WEIGHT BAG SET 4 - \$53.95

QTY 1 - 10' COMMERCIAL POCKET ROLLERBAG - \$81.99

CUSTOM GRAPHICS - \$478.80

Shipping is Free!

This will give you an estimated total of \$1,044.69. Please note that this is only an estimate using the information given.

IS THIS QUOTE OVER YOUR BUDGET? We configured the above quote as you requested and in a way that your canopy would look the best. We recommend keeping your setup this way if it is within your budget. However, if it is over your budget, we have included some options to decrease your cost below:

- DECREASE ACCESSORIES - Accessories such as sidewalls, siderails, and table covers allow you to stand out from the crowd even more but they do add some to your hardware and custom graphics costs.
- DOWNGRADE FRAME - We strongly recommend that you purchase a commercial grade frame (Classic, Aluma, or Monster) if you are going to be using this tent more than just occasionally. However, some cost savings are available if you want to go with the Displayshade frame.

Please feel free to give us your budget and we will be happy to try to configure a great looking setup that will fit your budget.

These canopies usually take about 2 weeks to make.

Please let us know if you are interested in getting a rendering or if you have any questions. Thank you again for your interest in our custom canopies.

Below, I have included recommendations and common accessories that you want to consider with this purchase.

Recommended Accessories

- Commercial Roller Bag (\$81.99)
- Set of 4 Weight Bags (\$53.95)

Production Deadline

-If you have an upcoming event and need your canopy by a certain date, please let us know so we can

work hard to meet your deadline.

****Please note: rush and expediting fees may be associated with a due date less than 10 business days from the time of order****

Please contact us at your convenience if we can be of assistance. We look forward to hearing from you. Thank you again for your interest in our custom canopies.

CG QUOTE CODE:L1S1-L2S1

Kelsey C.

Custom Graphics

www.eCanopy.com

Phone: 800-445-5611 ext. 102

Direct: 901-786-6862

Fax: 877-293-4546

Email: cgraphics@ecanopy.com

Ticket Details

Ticket ID: QSY-100-35069

Department: EC - Custom Graphics

Type: Quote Phase

Status: Closed

Priority: High

Comp Quote

NorthStar Flag & Flagpole Co

1025 S. Church St.
Rocky Mount NC 27803

Estimate

Date	Estimate #
7/15/2014	80924

Name / Address
Folsom Lake College Office of Student Life 10 College Parkway Folsom, CA 95630

Ship To

P.O. No.	Terms	Rep
	DUE UPON RECI...	SD

Description	Qty	Rate	Total
10' X 10' Dye Sublimation Tent Top & Steel Frame w' Tie Downs and Stakes	1	989.00	989.00
10'x10' Dye Sublimation Tent Top Only	1	760.00	760.00
10'x10' Heavy Duty Roller Bag w/ Wheels	1	99.00	99.00
10'x10' Weight Bags- Set of 4	1	46.00	46.00
Shipping & Handling - TAGS - SOFT GOODS ONLY	1	146.33	146.33
Shipping & Handling - NO TAGS - FRAME ONLY	1	72.66	72.66

VISIT!!! The WORLD'S LARGEST Website Catalog for Flags,Flagpoles & Accessories www.NorthStarFlags.com	Subtotal	\$2,112.99
	Sales Tax (0.0%)	\$0.00
	Total	\$2,112.99