



10 College Parkway  
Folsom, CA 95630

**PURCHASE ORDER NO. CBF15006B-01**

BLANKET PO Change Order 03/09/2015

PO Date: Jul 1, 2014      Date Required:

Ordered By: B. HANEY

Requisition #: FLC-BSO

VENDOR: HANCOCK FABRICS  
5229 HAZEL AVENUE  
FAIR OAKS CA 95628

SHIP TO: FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM, CA 95630

BILL TO: FOLSOM LAKE COLLEGE  
ATTN: BUSINESS SERVICES  
10 COLLEGE PARKWAY  
FOLSOM, CA 95630

PH: 916-966-0237      FAX:

Line #	Item/Description	QTY	UOM	PO Price	Extended Amount
1	BLANKET PURCHASE ORDER FOR SUPPLIES FOR: FOLSOM LAKE COLLEGE CAMPUS BASED BANFL & SCOFL REQUISITIONS FROM JULY 1, 2014- JUNE 30, 2015	1.00	EA	\$1,000.000	\$1,000.00
	AUTHORIZED FOR ALL SACRAMENTO AREA STORES.				
	SEND ALL ORDER COMPLETION NOTICES, INVOICES & RECEIPTS FOR THIS PURCHASE ORDER TO: BUSINESS SERVICES - ATTN: BRENDA HANEY haneyb@flc.losrios.edu				
	AUTHORIZED PURCHASERS: PHOTO ID REQUIRED				
	THEATRE ARTS: DAVID HARRIS, IAN WALLACE, RENEE RUSSO, DAVID WILLIAMS ADD: REBECCA REDMOND_3/9/15				
	OTHERS: PLEASE CALL 916.608.6635				
	Shipping/Handling (taxable)				

INSTRUCTIONS:

FAIR OAKS STORE: Please keep this Purchase Order  
on file for period specified above. Questions:  
Contact Brenda Haney FLC Business Services at  
916.608.6635

State Tax %

Sub Total

State Tax

Shipping

Total PO Amount

All shipments, invoices, and correspondence must be identified with our Purchase Order Number  
Direct all deliveries and delivery documents to the SHIP TO address.  
Direct all correspondence and invoices to the BILL TO address.

NO PAYMENT will be made without an invoice.

Payment Terms: NET 30

AUTHORIZED SIGNATURE AND DATE

*Kathleen Kurkin* 3/9/15

## Haney, Brenda

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**From:** Russo, Renee  
**Sent:** Monday, March 09, 2015 3:15 PM  
**To:** Haney, Brenda  
**Cc:** 'Rebecca Redmond'; Wallace, Ian; Russo, Renee  
**Subject:** Hancock fabric signer

Hi Brenda,

Please add Rebecca Redmond to the Hancock Fabrics PO as a signer.

Thankyou

**Renee Russo** | Assistant to Dr. David Williams, Dean of Instruction ( VAPA/OIR)  
Folsom Lake College | 10 College Parkway | Folsom, CA 95630  
p. 916.608.6529 | [Russor@flc.losrios.edu](mailto:Russor@flc.losrios.edu) | [www.flc.losrios.edu](http://www.flc.losrios.edu)

**Things should be made as simple as possible, and not simpler.**

**~Albert Einstien**



FOLSOM LAKE COLLEGE  
EL DORADO CENTER | RANCHO CORDOVA CENTER

CHECK ONE

- ASG(71,72)
- College Act. Trust(81)
- Foundation(83)
- IR(13,14)
- Harris Ctr(55)

2014 JUL 17 P 1:45  
**CAMPUS-BASED REQUISITION**

7-15-15

DATE

VENDOR HANCOCK FABRICS

REQ. # CBF 37334

ADDRESS \_\_\_\_\_

PO REQUIRED(circle one) YES NO

CITY SACRAMENTO

P.O. # CBF \_\_\_\_\_

STATE CA ZIP 95821

DATE REQUIRED \_\_\_\_\_

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	OPEN BLANKET PO WITH HANCOCK FABRICS				
2	FOR THE THEATRE DEPT				
3					
4					
5	OUTWORLD SIGNORS: DAVID WILLIAMS				
6	DAVID HARRIS, IAN WALLACE, REBECCA				
7	RODOLFO, RENZO RUSSO				
8					
9					
10					

**Check Distribution**

Call Student, Hold for pick up # \_\_\_\_\_  
 Call \_\_\_\_\_, Hold for pick up # \_\_\_\_\_  
 Forward to \_\_\_\_\_  
 Inter-Campus mail to \_\_\_\_\_  
 USPS mail  
 Other \_\_\_\_\_

Sub-Total	
Sales Tax	
Freight	
<b>TOTAL</b>	<u>1000.00</u>

THOMAS    SCOFL | 4300    114 | FL.VI. ARO7 | 10070 | 00006 | 077A    \$ 1000.00  
 Account Name      Bus Unit      Account      Fund      Department      Program      Class      Project      Amount

\_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \$ \_\_\_\_\_  
 Account Name      Bus Unit      Account      Fund      Department      Program      Class      Project      Amount

AUTHORIZED [Signature]  
 Club Officer/Requestor  
 APPROVED [Signature]  
 Faculty Advisor/Administrator

Business Services Use Only  
 Budget Checked [Initials]      Vendor ID 1466  
 Voucher # \_\_\_\_\_      Date \_\_\_\_\_  
 Warrant # \_\_\_\_\_      Date \_\_\_\_\_