

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065

FAX: (916) 568-3145

**PURCHASE ORDER NO  
CHANGE ORDER**

**B115534**

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS  
AND CONDITIONS.

Date	Revision	Page
07/31/2014	2 - 10/16/2014	1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
808515 HANEYB POONV	04ADMN	

**Vendor:** 0000002554  
HOME DEPOT  
STORE # 6675  
6675 E. BIDWELL ST.  
FOLSOM CA 95630

**Phone:** (916) 983-0401

**email:**

**DO NOT SEND TO VENDOR**

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630  
United States

**Bill To:** 1919 Spanos Court  
Sacramento CA 95825-3981  
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	TA / VTEA- BLANKET PURCHASE ORDER FOR FLC AREA 7 SUPPLY PURCHASES WITH HOME DEPOT CREDIT CARDS 7/1/14 - 6/30/15	1.00	LOT	1,276.00	1,276.00	05/01/2015

09/24/14 - INCREASE \$69.00. NEW PO TOTAL \$1069.00 PER J. HARMAN - JA  
DO NOT SEND TO VENDOR

10/16/14 - INCREASE \$207 NEW PO TOTAL \$1,276 PER J. HARMAN. VP  
DO NOT SEND CHANG ORDER TO VENDOR

AUTHORIZED PERSONNEL :  
DAVID WILLIAMS  
RENEE RUSSO  
IAN WALLACE  
DAVID HARRIS  
EUNYOUNG HWANG  
MARISA SAYAGO  
HEIKE SCHMID

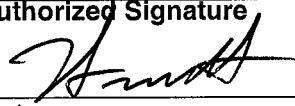
DO NOT SEND PO TO VENDOR

Sub Total Amount	1,276.00
Sales Tax Amount	0.00
Total PO Amount	1,276.00

**DO NOT SEND TO VENDOR**

BU    Acct   Fd    Org                    Prog   Sub    Proj                    Amount                    BYear

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature**  
 10-17-14

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065

FAX: (916) 568-3145

**PURCHASE ORDER NO  
CHANGE ORDER**

**B115534**

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AND CONDITIONS.*

<b>Date</b>	<b>Revision</b>	<b>Page</b>
07/31/2014	2 - 10/16/2014	2
<b>Payment Terms</b>	<b>Freight Terms</b>	<b>Ship Via</b>
NET 30	Shipping Point	Best Metho
<b>Reference:</b>	<b>Location / Dept</b>	
808515 HANEYB POONV	04ADMN	

**Vendor:** 0000002554  
HOME DEPOT  
STORE # 6675  
6675 E. BIDWELL ST.  
FOLSOM CA 95630

**Phone:** (916) 983-0401

**email:**

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630  
United States

**Bill To:** 1919 Spanos Court  
Sacramento CA 95825-3981  
United States

**Tax Exempt?** N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
GENFD 4300 12	FL.VI.VTEA 10060 00000 316C	1,276.00		2015		

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.  
If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature**



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# BLANKET PO - CHANGE ORDER REQUEST

One Purchase Order per Form

## PO HEADER - COMPLETE ALL SECTIONS:

**BPO#: B115534**  
(Enter PO# as it appears of BPO)

**REQUEST DATE: 10/16/14**

**COLLEGE: FLC**


**VENDOR NAME: HOME DEPOT**

**VENDOR#: 2554**

**Blanket Purchase Orders Require a Separate PO Line for each Budget Code Encumbered**

**CHANGE ENCUMBRANCE OF AN EXISTING PO LINE - Do Not Enter Budget Codes:**

**INCREASE**      **PO LINE#: 1**      **AMOUNT: 207.00**  
(Required)

<b>Purchases Charged to Categorical Programs, Grants or Special Projects</b>	
This purchase is in compliance with the requirements of _____	
	For grants/special projects _____
Program Director/Coordinator Signature	Program Name <b>VTEA</b>
	Program/Grant Number <b>316C</b>
Program Goal/Objective Number/Explanation _____	

**NEW PO TOTAL = \$1,276.00** (If CW/BPO - Do Not Enter)

**PO COMMENTS:** Increase required to pay invoices BOR# 349034, 349035, 354936

**REQUESTED BY: FLC BSO**  
(Required)

**DEPT: AREA 7/TA**  
(Required)

**DO NOT SEND CHANGE ORDER TO VENDOR - (For BSO Use Only)**

**Email Completed BPO Change Order Form to FLC BSO Attn: Brenda Haney at [haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)**  
Must be submitted as a single page Word.doc attachment to your email. Do not paste into body of email.

From: [Haney, Brenda](#)  
 To: [WV@fc-lac](#)  
 Subject: HOME DEPOT BPO, B115534 (GENFD/VTEA) - CREDIT CARD PURCHASES TO THIS BPO ON HOLD - ENC INCREASE REQUIRED TO RESUME  
 Date: Thursday, October 16, 2014 8:51:58 AM

Hi Ian -

Your Area 7 Home Depot BPO B115534 - has been over expensed twice since September - for GENFD 4300 12 FL.VI.VTEA 10060 00000 2015 316C

Therefore, BSO has had to processed Change Orders to increase encumbrance to cover payments for credit card charges already made to this BPO. All CO/PO are posted to the BPO file on the Insider.

**At this time - you will need to stop credit card purchases to this BPO, as current OPEN BAL = \$0.56 .**

**If you want to continue making credit card purchases for this BPO - submit a Change Order Request to increase the encumbrance further.**

The BPO spreadsheet and PO Transaction History provided below - allows you to see all posted and pending transactions. Give be a call if you have any questions.

BOR #	VENDOR NAME	BPO #	DATE RCVD IN BSO	DOCS	BUDGET CHECKED Y/N	DATE BOR TO ADPS	ORDER/ PACKING LIST #	INVOICE#	TOTAL BOR AMOUNT SUBMITTED	DATE PAID	CHECK#	TOTAL BOR AMOUNT PAID	COMMENTS
349024	HOME DEPOT	B115534	09/05/14		Y	09/05/14	IN STORE	1025532	\$376.64	09/11/14	94-704894	\$376.64	LINE#1
							ONL ORDER#						
349334	HOME DEPOT	B115534	09/12/14		Y	09/12/14		3274393, 4492512, 1312419, 3274392	\$690.38		PENDING		LINE#1, CO SUBMITTED TO INC \$69.00 TO COVER INV PMT (PO Short \$67.02)
349035	HOME DEPOT	B115534	10/10/14		Y	10/16/14	IN STORE	8023498	\$32.23		PENDING		LINE#1, CO SUBMITTED TO INC \$207.00 TO COVER PMT OF THESE 4 INV'S (PO Short \$206.44)
349034	HOME DEPOT	B115534	10/10/14		Y	10/16/14	IN STORE	6013458	\$87.11		PENDING		
354936	HOME DEPOT	B115534	10/16/14		Y	10/16/14	IN STORE	2023805, 2024158	\$89.08		PENDING		
								PENDING PMT	\$898.80				
								TOTAL PURCHASES YTD	\$1,275.44				

**PO Transaction History: B115534**

PO ID	LINE	VENDOR	OPEN ENC	EXPENDED TOTAL
B115534	1	HOME DEPOT	692.36	376.64
			4,207.00 PO/CO PENDING	\$898.80 PRIOR PENDING
			BAL. IN TRS. RESERVE. PMT. IN P. 0.56	~ \$1,275.44 EXPD YTD

Account String	PO ID	LINE#	DESCRIPTION	VENDOR	Jrnl	VOUCHER	INVOICE	POSTED	Check# / Pymnt Status	ENC	EXPS	CHECK#
GENFD 4300 12 FL.VI.VTEA 10060 00000 2015 316C	B115534	1	TA /VTEA- BLANKET PURCHASE ORDER FOR FLC AREA 7 SUPPLY PURCHASES WITH HOME DEPOT CREDIT CARDS 7/11/14 - 6/30/15	HOME DEPOT				0	07/31/14	0	1000	0
GENFD 4300 12 FL.VI.VTEA 10060 00000 2015 316C	B115534	1	BOR349024	HOME DEPOT				0	07/31/14	0	376.64	0094704894
GENFD 4300 12 FL.VI.VTEA 10060 00000 2015 316C	B115534	1	TA /VTEA- BLANKET PURCHASE ORDER FOR FLC AREA 7 SUPPLY PURCHASES WITH HOME DEPOT CREDIT CARDS 7/11/14 - 6/30/15	HOME DEPOT	AP02028522	00410732	1025532	09/11/14	0094704894	0	376.64	0
GENFD 4300 12 FL.VI.VTEA 10060 00000 2015 316C	B115534	1	INCREASE	HOME DEPOT				0	09/24/14	0	89	0
GENFD 4300 12 FL.VI.VTEA 10060 00000 2015 316C	B115534	1	INCREASE / PENDING PO/CO IN PROGRESS	HOME DEPOT				0	Submitted 10/16/14	0	207	0

Thank you,

*Brenda Haney*

Business Services

Folsom Lake College | 10 College Parkway | Folsom, CA 95630

916.608.6635 | [haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065

FAX: (916) 568-3145

**PURCHASE ORDER NO  
CHANGE ORDER**

**B115534**

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS  
AND CONDITIONS.

<b>Date</b> 07/31/2014	<b>Revision</b> 1 - 09/24/2014	<b>Page</b> 1
<b>Payment Terms</b> NET 30	<b>Freight Terms</b> Shipping Point	<b>Ship Via</b> Best Metho
<b>Reference:</b> 808515 HANEYB POONV		<b>Location / Dept</b> 04ADMN

**Vendor:** 0000002554  
HOME DEPOT  
STORE # 6675  
6675 E. BIDWELL ST.  
FOLSOM CA 95630

**Phone:** (916) 983-0401

**email:**

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630  
United States

**Bill To:** 1919 Spanos Court  
Sacramento CA 95825-3981  
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	TA / VTEA- BLANKET PURCHASE ORDER FOR FLC AREA 7 SUPPLY PURCHASES WITH HOME DEPOT CREDIT CARDS 7/1/14 - 6/30/15	1.00	LOT	1,069.00	1,069.00	05/01/2015

AUTHORIZED PERSONNEL :  
DAVID WILLIAMS  
RENEE RUSSO  
IAN WALLACE  
DAVID HARRIS  
EUNYOUNG HWANG  
MARISA SAYAGO  
HEIKE SCHMID

DO NOT SEND PO TO VENDOR

09/24/14 - INCREASE \$69.00. NEW PO TOTAL \$1069.00 PER J. HARMAN - JA

DO NOT SEND TO VENDOR

**DO NOT SEND TO VENDOR**

<b>Sub Total Amount</b>	1,069.00
<b>Sales Tax Amount</b>	0.00
<b>Total PO Amount</b>	1,069.00

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proi</u>	<u>Amount</u>	<u>BYear</u>
GENPD	4300	12	FL.VI.VTEA	10060	00000	316C	1,069.00	2015

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**Authorized Signature**

*[Signature]* 9-26-14

9-26-14

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One Purchase Order per Form

## PO HEADER - COMPLETE ALL SECTIONS:

**BPO#: B115534**  
(Enter PO# as it appears of BPO)

**REQUEST DATE: 9/22/2014**

**COLLEGE: FLC**

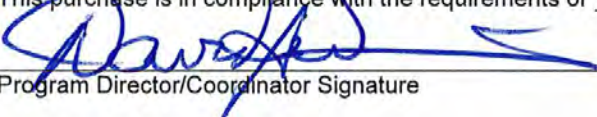
**VENDOR NAME: HOME DEPOT**

**VENDOR#: 2554**

**Blanket Purchase Orders Require a Separate PO Line for each Budget Code Encumbered**

**CHANGE ENCUMBRANCE OF AN EXISTING PO LINE - Do Not Enter Budget Codes:**

**INCREASE**      **PO LINE#: 1**      **AMOUNT: 69.00**  
(Required)

<b>Purchases Charged to Categorical Programs, Grants or Special Projects</b>	
This purchase is in compliance with the requirements of _____	
 Program Director/Coordinator Signature	For grants/special projects _____
	<b>VTEA</b> Program Name <b>316C</b> Program/Grant Number
Program Goal/Objective Number/Explanation _____	

**NEW PO TOTAL = \$1,069.00** (If CW/BPO - Do Not Enter)

**PO COMMENTS:** Increase required to pay invoices BOR# 349334 - Order# C044326342

**REQUESTED BY: FLC BSO**  
(Required)

**DEPT: AREA 7/TA**  
(Required)

**DO NOT SEND CHANGE ORDER TO VENDOR - (For BSO Use Only)**

**Email Completed BPO Change Order Form to FLC BSO Attn: Brenda Haney at [hanevb@flc.losrios.edu](mailto:hanevb@flc.losrios.edu)**  
Must be submitted as a single page Word.doc attachment to your email. Do not paste into body of email.

**LOS RIOS COMMUNITY COLLEGE DISTRICT**

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065

FAX: (916) 568-3145

**PURCHASE ORDER NO**

**B115534**

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Date	Revision	Page
07/31/2014		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
808515 HANEYB POONV	04ADMN	

**Vendor:** 0000002554  
HOME DEPOT  
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6675 E. BIDWELL ST.  
FOLSOM CA 95630

**Phone:** (916) 983-0401

**email:**

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630  
United States

**Bill To:** 1919 Spanos Court  
Sacramento CA 95825-3981  
United States

**DO NOT SEND TO VENDOR**

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	TA / VTEA- BLANKET PURCHASE ORDER FOR FLC AREA 7 SUPPLY PURCHASES WITH HOME DEPOT CREDIT CARDS 7/1/14 - 6/30/15	1.00	LOT	1,000.00	1,000.00	05/01/2015

AUTHORIZED PERSONNEL :  
DAVID WILLIAMS  
RENEE RUSSO  
IAN WALLACE  
DAVID HARRIS  
EUNYOUNG HWANG  
MARISA SAYAGO  
HEIKE SCHMID

DO NOT SEND PO TO VENDOR

Sub Total Amount	1,000.00
Sales Tax Amount	0.00
Total PO Amount	1,000.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4300	12	FL.VI.VTEA	10060	00000	316C	1,000.00	2015

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

**DO NOT SEND TO VENDOR**

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**Authorized Signature**  
*David Williams* 8/6/2014

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# Los Rios Community College District

## Requisition

Page 1 of 1

Req. No. **808515**

Vendor Code  
**0000002554**

DATE <sup>07/01/14 Bkt</sup> 4/28/14 VENDOR HOME DEPOT

P.O. NO.

Approved by / Date

ADDRESS 2675 E. BIDWELL

DELIVERY INSTRUCTIONS

Reviewed by / Date

CITY FOLSOM STATE CA ZIP 95630

**04ADMN**

Dispatched Method / Date

E-MAIL \_\_\_\_\_

Department Building Location  
FLC - Instruction - Dean: D. Williams

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

College/District Location Department  
COLLEGE-WIDE FLC AREA 7

Division Date Required

ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED		AMOUNT	
		QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
	*Use additional paper if necessary and please reference requisition number. DO NOT USE A SECOND REQUISITION.				
1	BLANKET PURCHASE ORDER FOR <b>FLC AREA 7</b> SUPPLY PURCHASES				
2	WITH HOME DEPOT CREDIT CARD FROM: 07/01/14 - 06/30/15				
3	Please set up line# 1 Description as follows:				
4	LINE# 1 TA / VTEA : GENFD 4300 12 FL.VI.VTEA 10060 00000 316C	1	EA	1000.00	1000.00
5	LINE# 2 TA / AR07: To be added later.				
6	LINE# 3 TA / AR07: To be added later.				
7					
8					
9	Authorized Personnel: DAVID WILLIAMS, RENEE RUSSO				
10	Ian Wallace, David Harris, Eunyoung Hwang, Marisa Sayago, Heike Schmid				
11					
12	DO NOT SEND PO TO VENDOR				
13					

Purchases Charged to Categorical Programs, Grants or Special Projects		SalesTax
This purchase is in compliance with the requirements of _____ VTEA _____		
 Program Director/Coordinator Signature For grants/special projects _____ Kim Harrell _____		
Program Name _____ Project/Grant Number _____ Eligible Instructional Materials		<b>Total</b>
Program Goal/Objective Number/Explanation _____		<b>\$1,000.00</b>

I hereby certify the items/services listed above shall be obtained in accordance with District Policy, Conflict of Interest Code, P-8611, and all other applicable district, state and federal policies, rules, regulations and laws.

**Brenda Haney** 07/01/14

REQUESTED BY: TYPED/PRINT DATE

REQUESTED BY: SIGNATURE DATE

**David Williams** 7/01/14

AUTHORIZED: DEAN OR AUTHORIZED SIGNATURE DATE

7/15/14

APPROVED: VICE PRESIDENT, ADMINISTRATION DATE

/ / / SEE ABOVE - 1 LINE, 1 BUDGET

Bus. Unit Account \*Fund Org

/ / / \$

Program Sub-Class BY Proj/Grnt Amount

/ / /

Bus. Unit Account \*Fund Org

/ / / \$

Program Sub-Class BY Proj/Grnt Amount

\* Asset Location - Equipment purchases over \$200 (Accts: 6480, 6490, 6491, 6493, 6495) complete the area below indicating the final assigned location of equipment.

Location Code \_\_\_\_\_ Dept. \_\_\_\_\_

Building \_\_\_\_\_ Room No. \_\_\_\_\_



**From:** [Haney, Brenda](#)  
**To:** [Wallace, Ian](#); [Williams, David](#)  
**Cc:** [Russo, Renee](#)  
**Subject:** HOME DEPOT PO\_B115534 / REQ#\_808361 / ORDER PLACED  
**Date:** Friday, August 29, 2014 4:02:46 PM  
**Attachments:** [B115534\\_HOME DEPOT\\_REQ#\\_808361\\_ONLINE ORDER#\\_C044326342.pdf](#)

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**Online Order for Home Depot Order PO\_B115534/REQ#\_808361 has been placed.**

- Revision to REQ - Item# 204304407 mobile Wire Shelving was removed from this REQ 808361 and added to REQ808379 /PO 0001077928\_ as it required 6490 budget coding.
- This supply order placed against your Area 7 BPO B115534 Line# 1– [BOR required see below](#):

**Delivery:**

- This order qualified for FREE Shipping with combination of items shipped to Home Depot Folsom Store# 6675 and FLC Campus.
- BSO will arrange for FLC Receiving Dept. to pick-up items shipped to Store, process online RCVR and deliver all items to VAPA/1176.

**FOR YOUR ACTION:**

**Blanket Order Release Required:** Please prepare a BOR for this Order# C044326342 \$693.63 and submit to BSO asap.

Best Regards,

*Brenda Haney*

Business Services

Folsom Lake College | 10 College Parkway | Folsom, CA 95630

☎ 916.608.6635 |

✉ [haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)

*Phone Order Required*  
**Los Rios Community College District**

**Requisition**

Page 1 of 1

Req. No. **808361**  
 P.O. NO. **B115534**

Vendor Code **2554**  
 DATE **08/19/14** VENDOR **www.Home Depot.com**  
 Approved by / Date \_\_\_\_\_ ADDRESS **2675 East Bidwell St**  
 Reviewed by / Date \_\_\_\_\_ CITY **Folsom** STATE **CA** ZIP **95630**  
 Dispatched Method / Date \_\_\_\_\_ E-MAIL \_\_\_\_\_  
 PHONE **916 983-0410** FAX \_\_\_\_\_

DELIVERY INSTRUCTIONS  
**04VAPA**  
 Department Building Location  
**FLC TA Area 7**  
 College/District Location Department  
**Instructional**  
 Division Date Required

ITEM	DESCRIPTION	ORDERED		AMOUNT	
		QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
*Use additional paper if necessary and please reference requisition number. DO NOT USE A SECOND REQUISITION.					
<u>1</u>	Internet # 203877995 Supreme Garment racks	4	ea	59.97	239.88
<del>2</del>	<del>Internet # 204304407 Mobile wire shelving in chrome</del>	<del>4</del>	<del>ea</del>	<del>189.00</del>	<del>756.00</del>
<u>3</u>	Internet# 203538913 44 combo drawer	1	ea	28.00	28.00
4	# 100656193 6' folding table - white	4	ea	74.85	299.40
<u>5</u>	# 203498861 Natural cork underlayment roll	1	ea	74.85	74.97
6					
7					
8	Merchandise subtotal:				642.25
9	<i>Line item 4 - Free Shipping to Store #6675</i>				
10	<i>Line items 1, 3, 5 - Free Shipping to College</i>				
11	<i>Order Conf # C044326342 spaly</i>				
12					
13	<i>BOR TO PO - B115534</i>				
Purchases Charged to Categorical Programs, Grants or Special Projects This purchase is in compliance with the requirements of				Sales Tax	5.138
Program Name <b>VTEA</b> Project/Grant Number <b>316C</b>				Total	<b>\$ 693.63</b>
Program Director/Coordinator Signature _____ For grants/special projects					
Program Goal/Objective Number/Explanation					

I hereby certify the items/services listed above shall be obtained in accordance with District Policy, Conflict of Interest Code, P-8611, and all other applicable district, state and federal policies, rules, regulations and laws.

REQUESTED BY: **Russos Russo** TYPED/PRINT DATE **8/26/14**  
 REQUESTED BY: **[Signature]** SIGNATURE DATE **8/26/14**  
 AUTHORIZED: **[Signature]** DEAN OR AUTHORIZED SIGNATURE DATE **8/25/14**  
 APPROVED: **[Signature]** VICE PRESIDENT, ADMINISTRATION DATE **8/29/14**

GENFD / <b>4300</b> / 12 / FL.VI.VTEA					
Bus. Unit	Account	*Fund	Org		
10060	/00000	/2015	/316C	\$ <b>693.63</b>	
Program	Sub-Class	BY	Proj/Grnt	Amount	
	/	/	/		
Bus. Unit	Account	*Fund	Org		
	/	/	/	\$	
Program	Sub-Class	BY	Proj/Grnt	Amount	
* Asset Location - Equipment purchases over \$200 (Accts: 6480, 6490, 6491, 6493, 6495) complete the area below indicating the final assigned location of equipment.					
Location Code			Dept.		
Building			Room No.		

*GENFD 4300 316*

Haney, Brenda

PO# B215534 Area 7 TA  
Line # 1

From: HomeDepot@homedepot.com  
Sent: Friday, August 29, 2014 3:34 PM  
To: Haney, Brenda  
Subject: The Home Depot Order Confirmation for C044326342

Phone Order: for Area 7 Theatre Arts Costume Class

Please keep this email for your records.

Please add OnlineCustomerCare@homedepot.com to your address book. Learn how.

Items - not available in-store.



More saving. More doing.

### Order Confirmation

APPLIANCES BATH LIGHTING FANS FLOORING OUTDOORS TOOLS & HARDWARE

FIND A TRUSTED HANDYMAN ON REDBEACON.COM Go >

PO# 349334  
PO# B215534  
Line # 1

Order Number: C044326342  
Order Date: Aug 29, 2014 5:51:57 PM EST

- Item 1 - ship to store - Will call PLU  
- Items 3-4 ship to PLU RCVG

Dear Brenda Haney,

Thank you for shopping **homedepot.com**. Please review your order details below and retain this email for your records. You will receive a shipping confirmation email once your order has shipped.

HEMAT

Qty Ordered	Internet #	Product Description	Unit Price	Amount
4	100656193	6 ft. Granite Folding Utility Table in White	\$74.85	\$299.40

Est. Arrival Date : 09/18/14 - 09/23/14

Shipping Address: Brenda Haney, C/O HD Ship to Store #6675, 2675 E Bidwell St. Folsom, CA 95630, US  
Ship To Phone: 9169830401

Shipping Method: Ground  
Pick Up Person: Raines, Chris  
Pick Up Location: Customer Service Desk  
Pick Up Phone: 9166056635

Qty Ordered	Internet #	Product Description	Unit Price	Amount
4	203877995	Supreme Garment Rack	\$59.97	\$239.88

Est. Arrival Date : 09/04/14 - 09/08/14

1	203538913	44 Combo Drawer Small Parts Storage Cabinet	\$28.00	\$28.00
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INV# 3274393  
9/3/14

INV# 4492512  
9/2/14

INV# 1312419  
9/5/14

Item#

Est. Arrival Date : 09/08/14 - 09/10/14

\$74.97

④  
INV#  
3274392  
9/3/14

1 203498861 100 sq. ft. 1/4 in. Natural Cork Underlayment Roll

\$74.97

Est. Arrival Date : 09/04/14 - 09/08/14

Shipping Address: Folsom College, 10 college Parkway, Folsom Lake College, FOLSOM, CA 95630, US  
Ship To Phone: 9169830401

Shipping Method: Ground

Subtotal: \$642.25

Shipping: \$0.00

Estimated Sales Tax: \$51.38

Order Total: \$693.63



Get a Handyman to help you >

Billing Address: Brenda Haney  
Los Rios Community College  
1919 Spanos Ct  
Sacramento CA 95825 US

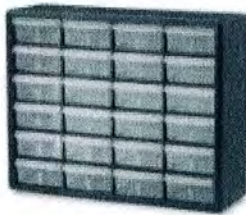
Customer PO: b115534

Check your **order status** online at any time. Thank you again for visiting **homedepot.com**.

Sincerely,  
homedepot.com Online Customer Support

P.S. If you have questions about your order, please contact us **online**, or call homedepot.com Online Customer Support at 1-800-430-3376, 7 days a week, from 6 AM to 2 AM ET.

### ADDITIONAL ITEMS THAT MAY INTEREST YOU

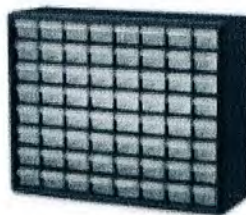


\$28.99

Akro-Mils 24 Large Drawer Small Parts Storage Cabinet

★★★★★ (18)

Shop Now >

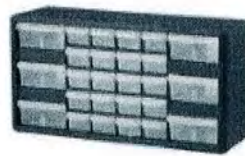


\$37.99

Akro-Mils 64 Drawer Small Parts Storage Cabinet

★★★★★ (10)

Shop Now >



\$26.99

Akro-Mils 26 Combo Drawer Small Parts Storage Cabinet

★★★★★ (5)

Shop Now >



\$139.00

Lifetime White Granite Residential Grade Folding...

★★★★★ (5)

Shop Now >

ARC  DO   
 CRC  FM   
 FLC  ETW   
 SCC  OTHER \_\_\_\_\_

Release No. <b>349334</b>	Purchase Order No. <b>B115534</b>
------------------------------	--------------------------------------


Line # 1

*Home Depot*

Vendor Name (As it appears on Purchase Order) Vendor Code

**SEE INSTRUCTIONS ON REVERSE SIDE FOR COMPLETING THIS FORM**

Invoice No, Credit Memo No., or Packing Slip No. Date Items Received  
 (Please check if attached and write total dollar amount below)

DESCRIPTION (Do Not Complete if Attaching Invoice Credit Memo or Packing Slip)	QUANTITY	UNIT	UNIT PRICE	TOTAL
<del>Online order number C044326342</del> <i>Phone Order BH</i>				<del>693.63</del>
INV# 3274393 9/3/14 Folding Tables				326.85
INV# 492512 9/2/14 Garmet Packer				257.87
INV# 1312419 9/5/14 44 Combo Drawer Cabinet				30.10
INV# 3274392 9/3/14 100SF Cork Roll				80.59
<b>Purchases Charged to Categorical Programs, Grants or Special Projects</b> This purchase is in compliance with the requirements of <u>VTEA</u>  For grants/special projects Program Director/Coordinator Signature				Total Amount or Estimate \$ <b>690.38</b> BH <del>693.63</del>
Program Name: <u>316C</u> Program/Grant Number				
Program Goal/Objective Number/Explanation				

I hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

GENFD	4300	12	FL.VI.VTEA	
Bus. Unit	Account	Fund	Org	Amount
10060	00000	2015	316C	\$ <b>690.38</b> BH <del>693.63</del>
Program	Sub-Class	BY	Proj/Grant	Amount
Bus. Unit	Account	Fund	Org	\$
Program	Sub-Class	BY	Proj/Grant	Amount

 9/11/14  
 AUTHORIZED PURCHASER SIGNATURE (must be listed on Purchase Order) Date  
 9/14/14  
 APPROVED: SUPERVISOR, DEAN OR OTHER AUTHORIZED SIGNATURE Date

Dept. xx-xxxxxx3955  
PO BOX 790340  
ST. LOUIS MO 63179-0340

# INVOICE

Invoice Number: 3274393  
Account Number: XXXXXXXXXXXX3955  
Amount Due: \$ 321.85  
Payment Due Date: 10-18-14  
Store: 000008119  
ATLANTA GA

Bill To:

LOS RIOS COMMUNITY COLLE  
1919 SPANOS CT  
SACRAMENTO CA 95825

Please Pay From This Invoice.

Ship To:

8

*B115534 Line #1 / BOR 349334*

Customer No.	Ordered By	Authorized By	Purchase Order No. B115534	Invoice Date 09-03-14	Customer Agreement No.
--------------	------------	---------------	-------------------------------	--------------------------	------------------------

*Order # C044326342 Item # 1*

Stock No/SKU	Description	Ordered	Unit	Unit Price	Extension
1000740188	6 FT. GRANIT	1.0000	EA	74.85	74.85
1000740188	6 FT. GRANIT	1.0000	EA	74.85	74.85
1000740188	6 FT. GRANIT	1.0000	EA	74.85	74.85
1000740188	6 FT. GRANIT	1.0000	EA	74.85	74.85
SUBTOTAL:					299.40
TAX					22.45
Total Tax:					22.45
Total:					321.85

This Account Issued by Citibank, N.A.

For questions about your account:

(888) 454-5016  
(888) 965-8140 - Fax  
MARGO.B.AMAKWE@CITI.COM

XXXXXXXXXXXX395500000032185000

<u>INVOICE NUMBER</u>
3274393

<u>TOTAL BALANCE</u>
\$ 321.85

<u>AMOUNT ENCLOSED</u>
\$

**FOR PROPER CREDIT, PLEASE WRITE XXXX XXXX XXXX 3955 ON YOUR CHECK AND ENCLOSE WITH THIS STUB**

Please make checks payable to: HOME DEPOT CREDIT SERVICES

LOS RIOS COMMUNITY COLLE  
1919 SPANOS CT  
SACRAMENTO CA 95825

MAIL PAYMENTS TO:

HOME DEPOT CREDIT SERVICES  
Dept. xx-xxxxxx3955  
PO BOX 183176  
COLUMBUS OH 43218-3176  
KWE EXT 034037

Please mark this box if there is a new address or billing contact and write the changes above

Dept. xx-xxxxxx3955  
 PO BOX 790340  
 ST. LOUIS MO 63179-0340

# INVOICE

Invoice Number: 4492512  
 Account Number: XXXXXXXXXXXX3955  
 Amount Due: \$ 257.87  
 Payment Due Date: 10-18-14  
 Store: 000008119  
 ATLANTA GA

Bill To:

LOS RIOS COMMUNITY COLLE  
 1919 SPANOS CT  
 SACRAMENTO CA 95825

Please Pay From This Invoice.

Ship To:

8

*B115534 Line # 1 / BOR 349334*

Customer No.	Ordered By	Authorized By	Purchase Order No. B115534	Invoice Date 09-02-14	Customer Agreement No.
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*Order # C04432634 2 Item # 2*

Stock No/SKU	Description	Ordered	Unit	Unit Price	Extension
1000737276	GARMENTRAC	1.0000	EA	59.97	59.97
1000737276	GARMENTRAC	1.0000	EA	59.97	59.97
1000737276	GARMENTRAC	1.0000	EA	59.97	59.97
1000737276	GARMENTRAC	1.0000	EA	59.97	59.97
SUBTOTAL:					239.88
TAX					17.99
Total Tax:					17.99
Total:					257.87

This Account Issued by Citibank, N.A.

For questions about your account:

(888) 454-5016  
 (888) 965-8140 - Fax  
 MARGO.B.AMAKWE@CITI.COM

XXXXXXXXXXXX395500000025787000

<u>INVOICE NUMBER</u> 4492512
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<u>TOTAL BALANCE</u> \$ 257.87
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<u>AMOUNT ENCLOSED</u> \$
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**FOR PROPER CREDIT, PLEASE WRITE XXXX XXXX XXXX 3955 ON YOUR CHECK AND ENCLOSE WITH THIS STUB**

Please make checks payable to: HOME DEPOT CREDIT SERVICES

LOS RIOS COMMUNITY COLLE  
 1919 SPANOS CT  
 SACRAMENTO CA 95825

MAIL PAYMENTS TO:

HOME DEPOT CREDIT SERVICES  
 Dept. xx-xxxxxx3955  
 PO BOX 183176  
 COLUMBUS OH 43218-3176  
 KWE EXT 034037

Please mark this box if there is a new address or billing contact and write the changes above

Dept. xx-xxxxxx3955  
PO BOX 790340  
ST. LOUIS MO 63179-0340

# INVOICE

Invoice Number: 1312419  
Account Number: XXXXXXXXXXXX3955  
Amount Due: \$ 30.10  
Payment Due Date: 10-18-14  
Store: 000008119  
ATLANTA GA

Bill To:

LOS RIOS COMMUNITY COLLEGE  
1919 SPANOS CT  
SACRAMENTO CA 95825

Please Pay From This Invoice.

Ship To:

8

*B115534* *Line # 1* */BOR 349334*

Customer No.	Ordered By	Authorized By	Purchase Order No. B115534	Invoice Date 09-05-14	Customer Agreement No.
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*Order # 6044326342 item # 3*

Stock No/SKU	Description	Ordered	Unit	Unit Price	Extension
1000645896 44	COMBO DRA	1.0000	EA	28.00	28.00
SUBTOTAL:					28.00
TAX					2.10
Total Tax:					2.10
Total:					30.10

This Account Issued by Citibank, N.A.

For questions about your account:

(888) 454-5016  
(888) 965-8140 - Fax  
MARGO.B.AMAKWE@CITI.COM

XXXXXXXXXXXX395500000003010000

<u>INVOICE NUMBER</u>
1312419

<u>TOTAL BALANCE</u>
\$ 30.10

<u>AMOUNT ENCLOSED</u>
\$

**FOR PROPER CREDIT, PLEASE WRITE XXXX XXXX XXXX 3955 ON YOUR CHECK AND ENCLOSE WITH THIS STUB**

Please make checks payable to: HOME DEPOT CREDIT SERVICES

LOS RIOS COMMUNITY COLLEGE  
1919 SPANOS CT  
SACRAMENTO CA 95825

MAIL PAYMENTS TO:

HOME DEPOT CREDIT SERVICES  
Dept. xx-xxxxxx3955  
PO BOX 183176  
COLUMBUS OH 43218-3176  
KWE EXT 034037

Please mark this box if there is a new address or billing contact and write the changes above



Dept. xx-xxxxxx3955  
PO BOX 790340  
ST. LOUIS MO 63179-0340

# INVOICE

Invoice Number: 3274392  
Account Number: XXXXXXXXXXXX3955  
Amount Due: \$ 80.59  
Payment Due Date: 10-18-14  
Store: 000008119  
ATLANTA GA

Bill To:

LOS RIOS COMMUNITY COLLE  
1919 SPANOS CT  
SACRAMENTO CA 95825

Please Pay From This Invoice.

Ship To:

8

*B115534 Line # 1 / BOR# 349334*

Customer No.	Ordered By	Authorized By	Purchase Order No. B115534	Invoice Date 09-03-14	Customer Agreement No.
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*Order # @044326342 Item # 4*

Stock No/SKU	Description	Ordered	Unit	Unit Price	Extension
1000717113	100 SQ. FT.	1.0000	EA	74.97	74.97
SUBTOTAL:					74.97
TAX					5.62
Total Tax:					5.62
Total:					80.59

This Account Issued by Citibank, N.A.

For questions about your account:

(888) 454-5016  
(888) 965-8140 - Fax  
MARGO.B.AMAKWE@CITI.COM

XXXXXXXXXXXX395500000008059000

<u>INVOICE NUMBER</u>
3274392

<u>TOTAL BALANCE</u>
\$ 80.59

<u>AMOUNT ENCLOSED</u>
\$

**FOR PROPER CREDIT, PLEASE WRITE XXXX XXXX XXXX 3955 ON YOUR CHECK AND ENCLOSE WITH THIS STUB**

Please make checks payable to: HOME DEPOT CREDIT SERVICES

LOS RIOS COMMUNITY COLLE  
1919 SPANOS CT  
SACRAMENTO CA 95825

MAIL PAYMENTS TO:

HOME DEPOT CREDIT SERVICES  
Dept. xx-xxxxxx3955  
PO BOX 183176  
COLUMBUS OH 43218-3176  
KWE EXT 034037

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