

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PURCHASE ORDER NO 0001081048

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date	Revision	Page
04/23/2015	2 - 10/12/2015	1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
808536 PORTER N ROUILLES	04ASPH105 INST	

Supplier: 0000006424
 AMAZON.COM
 BILLING DEPARTMENT
 P O BOX 80463
 SEATTLE WA 98108

Ship To: FOLSOM LAKE COLLEGE
 RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798
 United States

email:

Bill To: 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	BLENDER - VITAMIX PROFESSIONAL SERIES 300 BLENDER, COLOR ONYX	1.00	EA	525.85	525.85	10/26/2015

CONF# 104-3748478-8763446 PLACED 10-12-15 - SR

Sub Total Amount	525.85
Sales Tax Amount	42.07
Total PO Amount	567.92

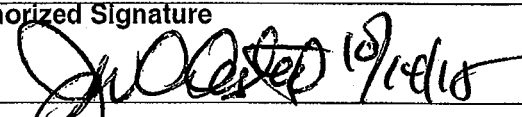
BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	Year
GENFD	6490	12	FL.VI.IEQP	13060	00000	548H	567.92	2016

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

DO NOT SEND TO VENDOR

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature


Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PURCHASE ORDER NO 0001081048

7/29

5/15 pen

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date	Revision	Page
04/23/2015	1 - 04/24/2015	1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
808536 PORTERN GALLARZC	04ASPH105 INST	

Vendor: 0000006424
 AMAZON.COM
 BILLING DEPARTMENT
 P O BOX 80463
 SEATTLE WA 98108

Ship To: FOLSOM LAKE COLLEGE
 RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798
 United States

email:

Bill To: 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	BLENDER - VITAMIX PROFESSIONAL SERIES 300 BLENDER, COLOR ONYX	1.00 EA	528.95	528.95	04/29/2015

10/12/15

Found that Amazon Order had never been placed from DO. Purchasing corrected Order# 104-3748478-8763446 placed 10/12/15_new PO issued see attached.

Sub Total Amount	528.95
Sales Tax Amount	42.32
Total PO Amount	571.27

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	6490	12	FL.VI.IEQP	13060	00000	548H	571.27	2015

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

From: [Harman, Joany](#)
To: [Rouiller, Suzanne](#)
Cc: [Haney, Brenda](#)
Subject: FW: Amazon.com PO 0001081048
Date: Monday, October 12, 2015 2:13:27 PM
Attachments: [image001.png](#)
[image003.png](#)
[104-3748478-8763446.pdf](#)

Thanks Suzy!

From: Rouiller, Suzanne
Sent: Monday, October 12, 2015 1:40 PM
To: Harman, Joany
Subject: RE: Amazon.com PO 0001081048

Good afternoon, Joany,

SO glad you checked in on this one. Doesn't look as though the order was placed. The blender has been ordered from Amazon (confirmation attached).

Thanks!

Suzy Rouiller
Buyer III
Purchasing Dept
Los Rios Community College District
P: 916-568-3074
F: 916-568-3145

From: Harman, Joany
Sent: Monday, October 12, 2015 11:39 AM
To: Rouiller, Suzanne
Subject: Amazon.com PO 0001081048

Hi Suzy,
Can you check to see if this Amazon order was actually placed? If it was, can you check on the tracking? We do not show it as being received.
Thank you,



Joany Harman | Business Services Supervisor
Folsom Lake College | 10 College Parkway | Folsom, CA 95630
[p. 916.608.6622](tel:916.608.6622) | [f. 916.608-6553](tel:916.608-6553) | harmanj@flc.losrios.edu | www.flc.losrios.edu

[Try Prime](#)

All ▾

Shop by Department ▾

Suzy's Amazon.com

[Today's Deals](#)

[Gift Cards](#)

[Sell](#)

[Help](#)

Hello, Suzy
[Your Account](#) ▾

[Try Prime](#) ▾

[Wish List](#) ▾

0
[Cart](#)

[Your Account](#) > [Your Orders](#) > [Order Details](#)

Order Details

PO# 0001081048 Ordered on October 12, 2015 Order# 104-3748478-8763446


[View or Print invoice](#)

Shipping Address	Payment Method	Order Summary												
FOLSOM LAKE COLLEGE RECEIVING 10 College Parkway Folsom, CA 95630 United States Change	Change	<table border="0"> <tr><td>Item(s) Subtotal:</td><td>\$525.85</td></tr> <tr><td>Shipping & Handling:</td><td>\$12.62</td></tr> <tr><td>Free Shipping:</td><td>-\$12.62</td></tr> <tr><td>Total before tax:</td><td>\$525.85</td></tr> <tr><td>Estimated tax to be collected:</td><td>\$0.00</td></tr> <tr><td>Grand Total:</td><td>\$525.85</td></tr> </table>	Item(s) Subtotal:	\$525.85	Shipping & Handling:	\$12.62	Free Shipping:	-\$12.62	Total before tax:	\$525.85	Estimated tax to be collected:	\$0.00	Grand Total:	\$525.85
Item(s) Subtotal:	\$525.85													
Shipping & Handling:	\$12.62													
Free Shipping:	-\$12.62													
Total before tax:	\$525.85													
Estimated tax to be collected:	\$0.00													
Grand Total:	\$525.85													
Order method	Other													

Arriving Mon, Oct 19 - Thu, Oct 22
Not yet shipped

[Track package](#)

[Cancel items](#)

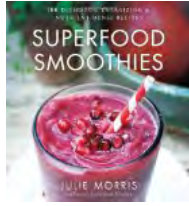





Vitamix Pro 300 Onyx New Professional Countertop Blender
Sold by: [Metropolitans Warehouse](#)
\$525.85
Condition: New
[Add gift option](#)
[Buy it Again](#)

Shipping speed
FREE Shipping
[Change](#)

Customers Who Bought Items in Your Order Also Bought

Page 1 of 6

 Superfood Smoothies: 100 Delicious, Energizing... > Julie Morris 650 Hardcover \$9.71	 The Green Smoothie Bible: 300 Delicious... > Kristine Miles 240 Paperback \$12.47	 Vitamix Accelerator/Tamper Tool 763 \$12.49	 Vitamix Eastman Tritan Copolyester 32-Ounce Container with Wet Blade and Lid 371 \$123.99
--	--	---	--

[Back to top](#)

Get to Know Us

- [Careers](#)
- [Investor Relations](#)
- [Press Releases](#)
- [Amazon and Our Planet](#)

Make Money with Us

- [Sell on Amazon](#)
- [Sell Your Services on Amazon](#)
- [Sell on Amazon Business](#)
- [Sell Your Apps on Amazon](#)

Amazon Payment Products

- [Amazon.com Rewards Visa Card](#)
- [Amazon.com Store Card](#)
- [Amazon.com Corporate Credit Line](#)
- [Shop with Points](#)

Let Us Help You

- [Your Account](#)
- [Your Orders](#)
- [Shipping Rates & Policies](#)
- [Amazon Prime](#)

Los Rios Community College District

Requisition

Page _____ of _____

Req. No. 808536
P.O. NO.

Vendor Code

DATE 3/20/15

Approved by / Date
Reviewed by / Date
Dispatched Method / Date

VENDOR Amazon

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ FAX _____

DELIVERY INSTRUCTIONS	
<u>04 DOG HALL</u>	
Location Code	
<u>FLC</u>	<u>NUTR</u>
College/District Location	Department
<u>Instruction</u>	
Division	Date Required

ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED		AMOUNT	
		QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
*Use additional paper if necessary and please reference requisition number. DO NOT USE A SECOND REQUISITION.					
1	<u>Vitamix Professional Series 300</u>	1	1	\$528.95	\$528.95
2	<u>Blender - Onyx</u>				
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
			<u>Shipping & handling</u>		<u>\$0</u>

Purchases Charged to Categorical Programs, Grants or Special Projects			
This purchase is in compliance with the requirements of _____			
<u>Monica Padal</u>	Program Name <u>31EF</u>	Sales Tax <u>8%</u>	Sales Tax <u>\$42.32</u>
For grants/special projects _____	Project/Grant Number <u>548H</u>		
Program Director/Coordinator Signature	Program Goal/Objective Number/Explanation	Total	\$571.27

I hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations and laws.

REQUESTED BY: Nancy Porter TYPED/PRINT DATE 3/20/15

REQUESTED BY: N SIGNATURE DATE 3/20/15

AUTHORIZED: [Signature] DEAN OR AUTHORIZED SIGNATURE DATE 3/20/15

APPROVED: [Signature] VICE PRESIDENT, ADMINISTRATION DATE 3/25/15

<u>GenED / 6490 / 12 / FL.VI.1EQP</u>				
Bus. Unit	Account	* Fund	Org	
<u>13060</u>	<u>00000</u>	<u>2015</u>	<u>548H</u>	\$ <u>571.27</u>
Program	Sub-Class	BY	Proj/Grnt	Amount
Bus. Unit	Account	* Fund	Org	
				\$
Program	Sub-Class	BY	Proj/Grnt	Amount

* Asset Location - For equipment purchases over \$200 (Accounts 6490, 6495 and computers) complete the area below indicating the final location where equipment will be housed.

Location Code _____ Dept. NUTR

Building _____ Room No. _____

Instructions on Reverse

Try Prime

Your Amazon.com Today's Deals Gift Cards Sell Help

Shop by Department

Search All

Hello, Sign in Your Account

Try Prime

Wish List

1

Cart



6 Month Financing

Your cart is eligible for

6 Month Special Financing

when you purchase \$149 or more with the Amazon.com Store Card. See details and restrictions.

Apply now

Your order qualifies for FREE Shipping Choose this option at checkout. Restrictions apply

Subtotal (1 item): \$528.95

This order contains a gift

Proceed to checkout

or

Sign in to turn on 1-Click ordering.

Shopping Cart



Vitamix Professional Series 300-Onyx by Vitamix

Only 16 left in stock.

Eligible for FREE Shipping

This is a gift [Learn more](#)

Delete Save for later

Price Quantity

\$528.95

1

Subtotal (1 item): \$528.95

The price and availability of items at Amazon.com are subject to change. The Cart is a temporary place to store a list of your items and reflects each item's most recent price. [Learn more](#)

Do you have a gift card or promotional code? We'll ask you to enter your claim code when it's time to pay.

Estimate your shipping and tax

Order summary

Shipping to: FOLSOM, CALIFORNIA, 95630

Items	\$528.95
Estimated shipping & handling	FREE
Total before tax	\$528.95
Estimated tax to be collected	\$0.00
Estimated order total	\$528.95

Customers Who Bought Items in Your Cart Also Bought

Page 1 of 5



Regency Natural Ultra ... (264)

\$3.99

Add to Cart



Manitoba Harvest Hemp ... (801)

\$13.83

Add to Cart



Navitas Naturals ... (853)

\$11.89

Add to Cart



Superfood Smoothies: ... Julie Morris (493)

\$16.95 \$9.14

Add to Cart



Vitamix Accelerator / ... (598)

\$15.56 \$12.84

Add to Cart



The Green Smoothie Bi... Kristine Miles (219)

\$14.95 \$10.68

Add to Cart



The Healthy Green Dri... Jason Manheim (646)

\$16.95 \$9.60

Add to Cart

Your Recently Viewed Items and Featured Recommendations

Inspired by your browsing history

Page 1 of 5

For Home For Business

Search

View Cart (1)



Shopping Cart

[continue shopping](#)

[Proceed to Checkout](#)

Item	Quantity	Price	Total
------	----------	-------	-------



1

\$559.00

\$559.00

Professional Series 300

Item # 001945

Color - Onyx

Warranty :

7 yr / Standard (Included)

[remove](#)

***Item Subtotal:** \$559.00

Promotion Code:

[Apply](#)

[continue shopping](#)

[Proceed to Checkout](#)

*Promotions, Shipping and Taxes will be added during checkout

Shipping & Return Policy

For details on returning a product purchased from Vitamix, contact customer service at (800) 848-

2649 or service@vitamix.com.

Shipping and delivery timeframes below are estimations only, not guarantees. Actual delivery times are subject to product availability, destination address, and the shipping option you've chosen. Once your items ship from our warehouse, you will receive a shipment notification email with tracking information. For your protection, we may request a signature on delivery for all orders.

- Standard Shipping - Estimated Delivery: 8-15 business days
- Priority Shipping - Estimated Delivery: 3-5 business days

ABOUT SSL CERTIFICATES

We accept:     Verified:  

Perebikovskiy, Tatyana

From: Nielsen, Ruth
Sent: Thursday, March 19, 2015 2:14 PM
To: Perebikovskiy, Tatyana
Subject: FW: Equipment for Nutrition

NUTR Equip
GENFD 6490 12 FL.VI.VTEA
13060 0000 2015 316C
\$ 325



Here you go..

Ruth Nielsen | Assistant to Dean of Instruction – Brian Robinson – Interim
Folsom Lake College | 10 College Parkway | Folsom, CA 95630
p. 916.608.6621 | f. 916-608-6523 | NielseR@flc.losrios.edu | www.flc.losrios.edu

From: Porter, Nancy
Sent: Monday, January 05, 2015 10:42 AM
To: Nielsen, Ruth
Subject: Equipment for Nutrition

Ruth,

Here are the items our Nutrition Department would like to order. Hopefully, funds are still available.

Vendor:
Steve Rosenthal
Tess Kitchen Store, 115 Mill Street, Grass Valley, CA 95945
Vitamix blender - Pro 300 Model
Price: \$359.64

Vendor:
Amazon
Automatic Rice Cooker
http://www.amazon.com/Oster-CKSTRCMS65-Uncooked-Cooked-Cooker/dp/B007JNNN5U/ref=sr_1_1?s=kitchen&ie=UTF8&qid=1420482084&sr=1-1&keywords=rice+cooker
Price: \$26.38

OXO Good Grips 11-inch Balloon Whisk
http://www.amazon.com/OXO-Grips-11-Inch-Balloon-Whisk/dp/B00004OCNS/ref=sr_1_1?ie=UTF8&qid=1420482818&sr=8-1&keywords=whisk
Price: \$ 9.95

✓
ordered ✓

Total Amazon Price, including tax and Free Standard Shipping: \$39.06

Total Amount: \$398.70

Please let me know whether these can be ordered and if you have any questions. Shipment should be to your office since we usually don't have someone available in our department office.

Hope you had a wonderful Christmas and New Year's!

Haney, Brenda

From: Haney, Brenda
Sent: Wednesday, April 22, 2015 2:23 PM
To: Anderson, Jae
Cc: Harman, Joany
Subject: BUDGET ERROR_ FW: REQ#808536, AMAZON
Attachments: REQ#_808536_AMAZON.COM.pdf

Importance: High

Hi Jae –

This attached REQ is failing budget check – please advise:

- GENFD 6490 12 FL.VI.IEQP 13060 00000 2015 548H - does not currently exist.

Thank you,

Brenda Haney

Business Services

Folsom Lake College | 10 College Parkway | Folsom, CA 95630

☎ 916.608.6635 | ✉ haneyb@flc.losrios.edu

From: Gallarzo, Christina
Sent: Wednesday, April 22, 2015 9:23 AM
To: Haney, Brenda
Subject: REQ#808536, AMAZON

PO# 0001081048 BUDGET ERROR. Cannot process Amazon Order for the Blender as the PeopleSoft PO came up in budget error.