

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145  
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

**PURCHASE ORDER NO** 0001079693  
**CHANGE ORDER**

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

<b>Date</b> 01/16/2015	<b>Revision</b> 2 - 03/16/2015	<b>Page</b> 1
<b>Payment Terms</b> NET 30	<b>Freight Terms</b> Shipping Point	<b>Ship Via</b> Best Metho
<b>Reference:</b> 808874 ALDEAS GALLARZC		<b>Location / Dept</b> 04ASPH

**Vendor:** 0000025569  
 SCHOOL DATEBOOKS, INC.  
 2880 US HWY 231 S STE 200  
 LAFAYETTE IN 47909-2874

**Phone:** (800) 705-7526  
**Fax:** (765) 471-8874

\* **email:** dale@schooldatebooks.com

**Ship To:** FOLSOM LAKE COLLEGE  
 RECEIVING  
 10 COLLEGE PARKWAY  
 FOLSOM CA 95630-6798  
 United States

**Bill To:** 1919 Spanos Court  
 Sacramento CA 95825-3981  
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	CUSTOM STUDENT PLANNERS: 176 PAGES, CUSTOM COVER, TWO-PAGE MONTHLIES	3,000.00	EA	3.45	10,348.80	01/22/2015
2- 1	SHIPPING & HANDLING (10% OF LINE 1 COST).	1.00	EA	1,059.90	1,059.90	01/22/2015
3- 1	PRINTING ENHANCEMENT_EVENTS PLACED TWICE	1.00	EA	250.00	250.00	03/26/2015

REF QUOTE DATED 01/07/2015.

STAGGERED DEADLINES: ARTWORK BY JANUARY 23, 2015; TEXT BY FEBRUARY 20, 2015; DELIVERY BY MARCH 21, 2015.

3/16/15: INCREASE LINE #2 TO \$1,059.90 AND ADD LINE #3 IN THE AMOUNT OF \$250.00, NEW PO TOTAL \$12,591.41, PER J. HARMAN. CG

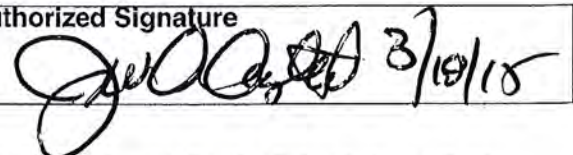
<b>Sub Total Amount</b>	11,658.70
<b>Sales Tax Amount</b>	932.69
<b>Total PO Amount</b>	12,591.39

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4500	12	FL.VS.MATR	63100	00000	597H	12,591.39	2015

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature**



Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

## LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

### PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact the LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTORS who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

# Los Rios Community College District

## Requisition

Page 1 of 1

FLC BUSINESS SERVICES  
 Req. No. **808874**  
 P.O. NO.

Vendor Code  
 Approved by / Date  
 Reviewed by / Date  
 Dispatched Method / Date

DATE 1-6-15  
 VENDOR School Datebooks  
 ADDRESS 2880 U.S. Hwy 231 St. 200  
 CITY Lafayette STATE IN ZIP 47909  
 PHONE 800-705-7526 FAX 765-471-9874

DELIVERY INSTRUCTIONS  
 Location Code 04ASPH  
 College/District Location FLC Department Outreach  
 Division SDEM Date Required

ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED		AMOUNT	
		QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
*Use additional paper if necessary and please reference requisition number. DO NOT USE A SECOND REQUISITION.					
1					
2	Custom Student Planners	3,000		4.10	10,349.00
3	176 pages				
4	Custom Cover				
5	Two Page Monthlies				
6	Staggered				
7	Deadlines: Text by Feb 20;				
8	Artwork by Jan. 23 <sup>rd</sup> to deliver				
9	by March 21 (see attached)				
10					
11	Contract attached for signature				
12					
13	Shipping & Handling				1,034.90

**Purchases Charged to Categorical Programs, Grants or Special Projects**  
 This purchase is in compliance with the requirements of SSSP  
 Program Name 597H Sales Tax 910.71  
 Program Director/Coordinator Signature Melvin Dixon For grants/special projects SSSP Project/Grant Number 597H **Total** 12,294.61  
 Program Goal/Objective Number/Explanation

I hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations and laws.

REQUESTED BY: Sarah Aldea TYPED/PRINT 1/6/15 DATE  
 REQUESTED BY: Sarah Aldea SIGNATURE 1/6/15 DATE  
 AUTHORIZED: Melvin Dixon DEAN OR AUTHORIZED SIGNATURE 1/7/15 DATE  
 APPROVED: Kathleen Fubler VICE PRESIDENT, ADMINISTRATION 1/12/15 DATE

Genfd / 4500 / 12 / FL.VS. MATR  
 Bus. Unit Account \* Fund Org  
63100 / 00000 / 2015 / 597H \$ 12,294.61  
 Program Sub-Class BY Proj/Grnt Amount  
 Bus. Unit Account \* Fund Org  
 Program Sub-Class BY Proj/Grnt Amount  
 \*Asset Location - For equipment purchases over \$200 (Accounts 6490, 6495 and computers) complete the area below indicating the final location where equipment will be housed.  
 Location Code \_\_\_\_\_ Dept. \_\_\_\_\_  
 Building \_\_\_\_\_ Room No. \_\_\_\_\_

**Instructions on Reverse**



# 2015 Custom Book 5.5x8.5 Contract

2880 U.S. Hwy. 231 S., Suite 200  
Lafayette, IN 47909-2874  
Phone: (800) 705-7526  
Fax: (765) 471-8874

**School**  
Folsom Lake College  
10 College Pkwy.  
Folsom, CA 95630

**Contact**  
Sarah Aldea, Outreach Specialist  
Phone: (916) 608-6589  
Fax:  
Email: AldeaS@flc.losrios.edu

Date: 1/7/2015  
Sales Rep: Taryn Nance  
taryn@schooldatebooks.com  
CSR: Laura Humrickhouse  
laura@schooldatebooks.com

Product	#Books	#Pages	Add'l Monthlies	Add'l Supplements	52-Week	Cost/Book	Base Cost
Custom Book 5.5x8.5	3,000	176	Two Page Monthlies Staggered		<input checked="" type="checkbox"/>	\$3.90	\$11,700.00

## Discounts\* Discounts do not apply to three-year contracts

4% Discount per year with a three-year contract	\$11,700.00	x	0.00	\$0.00
4% Discount for contracts received by 10/17/14*	\$11,700.00	x	0.00	\$0.00
3% Discount for contracts received by 12/12/14*	\$11,700.00	x	0.03	\$351.00
2% Discount for contracts received by 4/3/15*	\$11,700.00	x	0.00	\$0.00
2% Multiple Orders Discount	\$11,700.00	x	0.00	\$0.00

## Standard Options

Events listed each day on any calendar design and posted online				FREE
Handbook formatted by School Datebooks and posted online				FREE
Custom cover in your colors and proof of entire datebook for your approval, posted online				FREE

## Enhancements

Text ink color - Black (FREE)	\$0.10	x	0	\$0.00
Printing on inside covers (inside front and inside back)	\$0.25	x	3,000	\$750.00
Vinyl pocket page	\$0.20	x	0	\$0.00
Stickers (per sheet)	\$0.20	x	0	\$0.00
Card-stock hall pass	\$0.10	x	0	\$0.00
Events placed twice	\$250.00	x	0	\$0.00
Typing events	\$250.00	x	0	\$0.00

## Accessories

This Week Marker	\$0.20	x	0	\$0.00
Teacher Lesson Plan and Grade Book	\$3.95	x	0	\$0.00
Contract Adjustment: Rep Discount				\$1,750.00

**Sub-Total\* \$10,349.00**

Shipping and Handling 10% , Minimum \$25 \*Rates apply to US/Canada shipments only \$1,034.90

Sales Tax: 0.080000 Exempt#: \$910.71

\* Net 30 (Net due within 30 days from invoice date)

\* Sales tax will be added if applicable

**Total (USD) \$12,294.61**

Desired Delivery Date: 3/20/2015

Buyer understands that handbook material and cover artwork are to be provided to School Datebooks, Inc. ("SDI") in the formats specified and within the deadlines provided in order to guarantee delivery by the desired delivery date. Failure to follow these guidelines may result in delivery delays and/or additional costs to the Buyer. Buyer understands that datebook and cover change requests after submission may result in additional costs and that quantity changes may result in a different per unit cost. Redelivery fees may apply if buyer is unable to accept delivery during the agreed upon delivery window. Cancelled contracts will be subject to a charge of 15% of the contract total or the total of all costs incurred as of the date of cancellation, whichever is greater. Buyer understands that when purchase orders are required, the buyer will be responsible for delivering the purchase order to SDI. In the event that invoices are not paid when due, Buyer will be responsible for any expenses, including reasonable legal fees, incurred by SDI in attempt to collect the balance due. Buyer represents and warrants to SDI that it owns or has the right to use and reproduce any and all trademarks, logos, images or other materials reproduced in this product. Buyer will be responsible for securing any required licenses and/or paying any and all licensing fees that may be due. Buyer agrees to indemnify and hold SDI harmless from and against any and all liability related to the use and reproduction of such items. As a representative of the Buyer, I understand and agree that I have authority to sign this contract and that this contract will remain in effect in the event that I leave my position prior to the completion of the contract.

**One-Year Contract**  
We agree to purchase datebooks from School Datebooks for the year of 2015-2016.

**Three-Year Contract**  
We agree to purchase datebooks from School Datebooks for the years of 2015-2016, 2016-2017, 2017-2018 at a 4% discount per year. The three year contract also "locks" into our current price grid for the length of the contract.\* (\*Shipping rate subject to change after initial year.)

Date

Signed (School Administrator)

Title



Quote Date	December 11, 2014
Name	Sarah Aldea
School	Folsom Lake College
Address	10 College Parkway
City, State Zip	Folsom, CA 95630
Phone	(916) 608-6589



where customization is standard

COMP Quote

## Quotation

Our Base price includes durable poly covers, coil binding, customization of front and back laminated covers in color, with inside covers in black and white. All planners come with a free dry-erase white board on outside back cover unless otherwise requested. All graphic design work and proof-reading are provided free of charge. This quote is valid for 30 days from date of issue.

"5.5 X 8.5" Book		notes	Price
Quantity	300-499 \$2.99 500-999 \$2.75 1000-1400 \$2.65	Population: 3,000	2.65
Number of B&W Content Pages	Cost per page \$0.02	Student Resource Information, handbook pages, month at a glance and school policies: 84 pages	1.68
On text weight color paper	No additional charge 0.02 per page	Contact info, Welcome, Policies	
On color card stock	0.04 per page	Hall Pass	
Number of Color Pages	Cost per page \$0.15	Map of State	
Calendar Section	104-page custom content on color or white paper	Homework calendar section with all events reflected: holidays, early dismissal, in-service, state testing, sports events, Block Schedule, parent/teacher conferences, fund-raising, etc.	2.24
Inserts			
Custom Binding	\$0.10		
96-page calendar section	\$0.99		
32-page full color personal section	\$0.45		
8-page map section	\$0.25		
Options			
Ruler/Bookmark	\$0.49		
Stop/Go/Wait Cards	\$0.12	"check for understanding: formative assessment tool"	
Corner Pocket	\$0.39		
Dry-Erase White Board	Free	With or without metric and standard rulers	Replaced with picture at no charge
Wallet	\$0.45		
Full Color Page	\$0.15		
Tax	Local tax applies unless proof of tax exemption provided	California Sales Tax: 9.25%	
Cost Per Planner			\$6.57
Shipping Cost			Free
Discount: 10%		Unit Cost with Discount: <b>\$5.91</b>	
Quantity			3,000
Total	Total Cost before Discount: \$19,710.00	3,000 Planners at \$5.91	\$17,730.00

Andrew M. Smith, Account Executive

901-347-8819 - Direct

888-228-1016 - Toll Free

901-566-8954 - Fax

www.school-planners.com



# Packing List

3/18/2015 8:57 AM

2880 U.S. Hwy. 231 S., Suite 200  
 Lafayette, IN 47909-2874  
 Phone: (800) 705-7526  
 Fax: (765) 471-8874

## Ship To

Folsom Lake College  
 attn: Levi Thiessen,  
 Country: United States  
 10 College Parkway  
 Folsom, CA 95630

Phone: (916) 608-6994 Ext:  
 Summer Phone: (530) 919-3997 Ext:  
 Fax: (916) 608-6732

Location: Shipping and Receiving  
 Delivery Hours: 7:30am-4:00pm  
 Loading Dock:   
 Residential Zone:

BOL Notes:

Shipped:  
 Ship Qty: 720  
 Books Per Box: 60  
 Box Weight (lbs): 30.0000  
 Shipper: Old Dominion  
Tracking#:  
 Bind Job#: 15-198011-5176-137  
 Bind Job Vendor#: 15-001  
 PO Number#: 0001079693  
 Calculated Weight (lbs): 408.00  
 Override Weight (lbs): 0

Is Exported To FedEx:

## Items

Type	Desc	#Boxes	#Units/Box	Weight (lbs)
Pallets	Pallet	1	1	47.14
Books	Custom Book 5.5x8.5	12	60	360.00

- Order Complete
- Balance to Follow

Received By \_\_\_\_\_ Date \_\_\_\_\_

SCHOOL DATEBOOKS TOTAL SO : 3000  
 PO: 0001079693  
 RCUR: 0001068356  
 3/24/15 LMT

## Haney, Brenda

---

**From:** Haney, Brenda  
**Sent:** Monday, May 04, 2015 5:00 PM  
**To:** Slav, Lyudmila; Wong, Barbara  
**Cc:** 'laura@schooldatebooks.com'  
**Subject:** E-INVOICE\_PO\_0001079693\_FW: School Datebooks: Payment Past Due - Folsom Lake College  
**Attachments:** Invoice.pdf

E-Invoice for \_PO 0001079693

Thank you,

*Brenda Haney*

Business Services

Folsom Lake College | 10 College Parkway | Folsom, CA 95630

☎ 916.608.6635 | ✉ [haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)

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**From:** Harman, Joany  
**Sent:** Monday, May 04, 2015 9:46 AM  
**To:** Haney, Brenda  
**Cc:** Adger, Valerie; Gibson, Bernard  
**Subject:** FW: School Datebooks: Payment Past Due - Folsom Lake College

Brenda,

Attached PO shows receiver but perhaps DO accounting has not received invoice. Please find it attached.

Thanks,

Joany

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**From:** Adger, Valerie  
**Sent:** Monday, May 04, 2015 9:34 AM  
**To:** Harman, Joany  
**Cc:** Gibson, Bernard  
**Subject:** FW: School Datebooks: Payment Past Due - Folsom Lake College

Good Morning Joany,

Please see attached invoice from School Datebooks. It appears they are going directly to Sarah so wasn't sure you have received the initial copy.

Thank you,

*Valerie Adger*

Assistant to the Deans of Student Services and Student Success

Folsom Lake College

916-608-6769

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**From:** Aldea, Sarah  
**Sent:** Monday, May 04, 2015 9:33 AM  
**To:** Adger, Valerie





School Datebooks, Inc.  
 2880 U.S. Hwy. 231 S., Suite 200  
 Lafayette, IN 47909-2874  
 Phone: 800-705-7526 - Fax: 765-471-8874  
 Federal ID#: 35-1682570

# Invoice

Folsom Lake College

**Date** 3/19/2015 **Invoice#** C15-0085705

**Bill To**

Folsom Lake College  
 Ms. Brenda Haney  
 1919 Spanos Ct  
 Sacramento, CA 95825

**Ship To**

Folsom Lake College  
 attn: Levi Thiessen  
 10 College Parkway  
 Folsom, CA 95630

P.O. Number	Terms	Rep	Ship	VIA
0001079693	Net 30	BM	3/18/2015	Other

QUANTITY	DESCRIPTION	PRICE EACH	AMOUNT
3000	Custom 5.5x8.5 Datebook	\$3.90	\$11,700.00
1	3% Discount for contracts received by 12/12/14*	3%	-\$351.00
1	Events Placed Twice	\$250.00	\$250.00
1	Printing Inside Covers	\$0.25	\$750.00
1	Contract Adjustment	\$1,750.00	-\$1,750.00
1	Shipping and Handling	\$1,059.90	\$1,059.90
1	Sales Tax 8.0000%	\$932.71	\$932.71

Please send all payments to:  
**School Datebooks, Inc.**  
**P.O. Box 969**  
**Lafayette, IN 47902**

Thank you for your business.  
 Login to your Zone account to view and pay your invoice via credit card.

**TOTAL \$12,591.61**

Please notify customer service of any discrepancies with this invoice within 15 days. Past due accounts may be subject to a finance charge of 18% per annum on all open invoices exceeding terms, not to exceed the maximum allowable rate by state law.