

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PURCHASE ORDER NO 0001079186

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date 11/20/2014	Revision 2 - 11/25/2014	Page 1
Payment Terms NET 30	Freight Terms Shipping Point	Ship Via Best Metho
Reference: 814569 CLARK KB PANKOWSK		Location / Dept 04EDCB

Vendor: 0000001253
 CPP, INC.
 1055 JOAQUIN RD STE 200
 MOUNTAIN VIEW CA 94043

Phone: (800) 624-1765
Fax: (650) 969-8608

email: ar@cpp.com

Ship To: EL DORADO CENTER
 RECEIVING
 6699 CAMPUS DRIVE
 PLACERVILLE CA 95667
 United States

Bill To: 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	284106 STRONG PROFILE, COLLEGE EDITION ADMIN PRICE REFLECTS 7.69% DISCOUNT	232.00	EA	9.00	2,088.00	12/19/2014
2- 1	8432 WHERE DO I GO NEXT?	1.00	EA	67.50	67.50	12/19/2014
3- 1	10207 SKILLSONE ADDL SITE LICENSE	1.00	EA	100.00	100.00	12/19/2014
4- 1	FREIGHT	1.00	EA	17.03	17.03	12/19/2014

AS PER QUOTE #1314745 DATED 10/29/2014

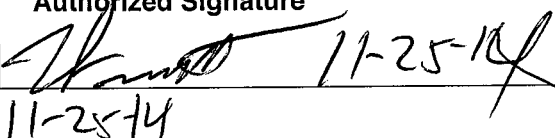
Sub Total Amount	2,272.53
Sales Tax Amount	0.00
Total PO Amount	2,272.53

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4500	12	ED.VI.SB70	49990	00000	454Y	2,272.53	2015

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

 11-25-14

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact the LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTORS who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

Los Rios Community College District

Requisition

F.I.C. BUSINESS SERVICES Req. No. **814569**

Page _____ of _____

Vendor Code _____

Approved by / Date _____

Reviewed by / Date _____

Dispatched Method / Date _____

DATE 10/30/14 VENDOR CPP 2014 NOV --4 A

ADDRESS 1055 Juanaired Ste 200

CITY Mountain View STATE CA ZIP 94043

E-MAIL _____

PHONE 800 604 9859 FAX 650-969-8008

P.O. No. 7:06

DELIVERY INSTRUCTIONS

o4 edcb

Building Name edc SB70

College/District Location admin Department 11/30/14

Division _____ Date Required _____

ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, ITEM NUMBER, COLOR & SIZE	ORDERED		AMOUNT	
		QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
	<i>*Use additional paper if necessary and please reference requisition number. DO NOT USE A SECOND REQUISITION.</i>				
1	Strong Profile, College edition	232	ea	9.75	2262.00
2	career interest survey				
3	for use in FLC Career Center				
4	educational discount	7.69%			<174.00>
5					
6	"Where do I go next?"	1	ea	67.50	67.50
7					
8	skills one license	1	ea	100.00	100.00
9	(to administer tests & receive online results)				
10					
11	freight				17.03
12	per quote 1314745				
13					

Purchases Charged to Categorical Programs, Grants or Special Projects

This purchase is in compliance with the requirements of SB70 Round 6 Tax 0

Program Name 4514

For grants/special projects _____

Program Director/Coordinator Signature [Signature] Project/Grant Number _____

Program Goal/Objective Number/Explanation qualifying grant expenditure **Total** 2272.53

I hereby certify the items/services listed above are to be obtained in accordance with District Policy, Conflict of Interest Code, P-8611 and all other applicable district, state, and federal policies, rules, regulations and laws.

REQUESTED BY: Shannon Clark TYPED/PRINT DATE 10/31/14

REQUESTED BY: [Signature] SIGNATURE DATE 10/31/14

AUTHORIZED: [Signature] DEAN OR AUTHORIZED SIGNATURE DATE 11/1/14

APPROVED: [Signature] VICE PRESIDENT, ADMINISTRATION DATE 11/1/14

Bus. Unit 4500 / 12 / ed.vi.s070

Account 49990 / 0000 / 2015 / 4514 \$ 2272.53

Program	Sub-Class	BY	Proj/Grnt	Amount
/	/	/	/	

Bus. Unit	Account	*Fund	Org	\$
/	/	/	/	

Program	Sub-Class	BY	Proj/Grnt	Amount
/	/	/	/	

* Asset Location - For equipment purchases over \$200 (Accounts 6480, 6490, 6491, 6493, 6495, and computers) complete the area below indicating the final location where equipment will be housed.

Location Code _____ Dept. _____

Building _____ Room No. _____

Instructions on Reverse

Print Quote



CPP, Inc.
 1055 Joaquin Rd., 2nd Floor
 Mountain View, CA 94043-1243
 800.624.1765 Fax: 650.969.8608
 Email: ar@cpp.com

SALES QUOTE

This quote is valid for 30 days

OPERATOR: jpowers

Order #: 1314745
 Order Date: 10/29/2014
 Order Total: \$2,272.53
 Shipment Cost:\$17.03
 Tax Total: \$0.00
 Discount Total:\$174.00
 Weight (in Lbs): 3 Lbs

Customer No: 447049
 Folsom Lake Coll
 100 Rockycove Court

Yvonne Bielefield
 916 608 6799

Ship To No:0
 Folsom Lake Coll
 100 Rockycove Court

Folsom
 CA - 95630
 United States of America

Folsom
 CA - 95630
 United States of America

ORDER No : 1314745
 ORDER DATE : 10/29/2014
 ORDER TYPE : PICK, PACK AND SHIP
 ORDER SOURCE:PHONE ORDER
 CUSTOMER PO:
 SHIPPING METHOD:UPS GROUND

CURRENCY: USD

SI#	LINE#	ITEM/DESCRIPTION	QUANTITY	UNIT PRICE	\$ DISCOUNT	% DISCOUNT	NET AMOUNT
1	3	284106 / STRONG PRF CLLGE ED ADMIN	232	9.75	174	7.69 %	\$2,088.00
2	2	8432 / WHERE DO I GO NEXT? REV	1	67.5	0	0 %	\$67.50
3	1	10207 / SKILLSONE ADDL SITE LICENSE	1	100	0	0 %	\$100.00

Schdvhghwdfk#k#r#s#r#w#r#q#f#g#g#j#v#h#g#g#f#z#k#f#s#d|p#h#g#S#d#v#h#v#h#f#z#v#f#s#d#j#h#r#f#s#d|#z#k#f#f#u#g#m#f#d#g#l#f

Schdvh#z#u#h#|#r#u#f#f#r#x#q#w#j#x#p#e#h#f#q#|#r#u#f#k#h#f#n

REMIT TO:
 CPP, Inc.
 PO BOX 49156
 SAN JOSE CA 95161-9156
 USA

CUSTOMER No :
 447049
 Order No: 1314745

FREIGHT CHARGE:	\$17.03
SUB TOTAL:	\$2,272.53
TOTAL TAX AMOUNT:	\$0.00
TOTAL AMOUNT DUE:	\$2,272.53

Continued in next page.....



CPP, Inc.
1055 Joaquin Rd., 2nd Floor
Mountain View, CA 94043-1243
800.624.1765 Fax: 650.969.8608
Email: ar@cpp.com

SALES QUOTE

OPERATOR: jpowers

Order #: 1314745
Order Date: 10/29/2014
Order Total: \$2,272.53
Shipment Cost:\$17.03
Tax Total: \$0.00
Discount Total:\$174.00
Weight (in Lbs): 3 Lbs

Customer No: 447049
Folsom Lake Coll
100 Rockycove Court

Yvonne Bielefield
916 608 6799

Ship To No:0
Folsom Lake Coll
100 Rockycove Court

Folsom
CA - 95630
United States of America
ORDER No : 1314745
ORDER DATE : 10/29/2014
ORDER TYPE : PICK, PACK AND SHIP
ORDER SOURCE:PHONE ORDER
CUSTOMER PO:
SHIPPING METHOD :UPS GROUND

Folsom
CA - 95630
United States of America

CURRENCY: USD

Order Comments

Thank you for your order!
Invoice to follow on any order with an
open balance.
Please note: Orders under \$500 without
a purchase order require prepayment.
Jack Powers

Need a copy of an invoice or want to
pay an invoice online? Go to
www.cpp.com and click the Support link.

S&idv#ghwdfk#k#l#s#r#w&rg#i#qg#v#ngg#z#k#s#d|p#q#w#S&idv#v#h#z#l#v#s#d#j#h#k#s#d|#z#k#f#u#g#l#E#d#u#l#f#

S&idv#z#u#h#|#r#u#f#f#r#x#q#t#x#p#e#h#t#q#|#r#u#f#k#h#n#

REMIT TO:
CPP, Inc.
PO BOX 49156
SAN JOSE CA 95161-9156
USA

CUSTOMER No:
447049
Order No: 1314745

FREIGHT CHARGE:	\$17.03
SUB TOTAL:	\$2,272.53
TOTAL TAX AMOUNT	\$0.00
TOTAL AMOUNT DUE:	\$2,272.53

CPP, Inc.

TERMS AND CONDITIONS

Test User Qualifications: Sound test use is addressed by many professional associations and in the *Standards for Educational Psychological Testing, 1999*. Certain tests published by CPP are available only to users who have appropriate training and credentials, and who adhere to the principles of proper test use for psychological and educational testing. In ordering such tests and agreeing to the terms of this invoice, you represent that you have such training and credentials and agree to use publications purchased from CPP in accordance with such standards. Further information is available at www.cpp.com, or by calling CPP Customer Relations at 1-800-624-1765 between 6:00 a.m. and 4:00 p.m., Pacific Time.

Licensing of Test Instruments. Resale and Export Prohibited: Any copyrighted test instrument you order from CPP is licensed for your use only, and then only if you are a qualified professional whose qualifications are on file with and have been accepted by CPP. By submitting this order and/or accepting the publications listed hereon, you agree that all copies of any test instrument you order from CPP are licensed rather than sold to you, and you agree that you will not in any circumstance resell, sublicense, export, or otherwise transfer to any third party any copy of any test instrument licensed to you by CPP. Any violation of any of these restrictions shall automatically terminate your license to use the test instrument(s) in question. You acknowledge that, beyond this limited license, CPP reserves all rights to such test instruments and other publications under U.S. and international copyright and trademark laws.

Return Information: Returns and exchanges must be sent to CPP via traceable methods. Returns will be for credit only. To receive credit to your CPP account, materials must be unopened, in reusable condition, accompanied by a copy of the original invoice and returned within 60 days of the original invoice date. This policy also applies to administrations. Kits and money-saving packages must be returned in their entirety. Test results are not returnable for credit. CPP requires that all prepaid answer sheets be scored no later than December 31 of the year following the year of the sale or license in question.

Sales taxes will be charged where applicable under state law. Sales tax on freight charges will be charged on shipments to Indiana, New York, and Pennsylvania.

Please remit payment to:

CPP, Inc.
PO Box 49156
San Jose, CA 95161-9156

Balances remaining unpaid after the due date of the invoice will be assessed finance charges at the rate of 1.5% per month.

Acceptance: If these Terms and Conditions are not acceptable, please immediately return all materials described in this invoice for full credit.

Credit Card Payment Information:

VISA MASTER CARD AMERICAN EXPRESS DISCOVER

Card No

Card Holder Name

Expiration Date

Card Holder Signature

SB70.

Thiessen, Levi

From: Clark, Shannon
Sent: Monday, December 08, 2014 11:09 AM
To: Thiessen, Levi
Cc: Shane, Vonnie
Subject: receiver


Levi,

Can you make sure that we have received:

1079186 CPP	RCVR: 0001067183	12/8/14 LMT
1079126 Sierra Pacific	RCVR: 0001067183	
1079220 Mark Egbert	RCVR: 0001067184	12/8/14 LMT

Thank you!

Shannon N. Clark
Grant Coordinator
Governor's Career Technical Education Initiative (SB-70)
Folsom Lake College, El Dorado Center
6699 Campus Drive
Placerville, CA
(530) 642-5624



El Dorado County Career Technical Partnership
In Partnership: Folsom Lake College • El Dorado Union High School District • El Dorado County Office of Education