

STANDARD PO - CHANGE ORDER REQUEST

One Purchase Order per Form

PO#: 0001078129

REQUEST DATE: 03/30/15

COLLEGE: FLC / DEPT: CARE

VENDOR NAME: FLC BOOKSTORE VENDOR#: 10481

CHANGE UNIT PRICE ON LINE# 1 TO: \$2,978.00 (Decrease of \$498.00)

FUND 12 Requirement – Complete if adding new department org, or project/grant#:

Program Name: CARE – VOUCHER PROGRAM

Project/Grant Number: 412A

Program Director/Coordinator Signature: X

Buy Sell

NEW PO TOTAL = \$2,978.00

REQUESTED BY: K. TOLEDO

PO COMMENTS:

DO NOT SEND CHANGE ORDER TO VENDOR - (For BSO Use Only)

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PURCHASE ORDER NO 0001078129
CHANGE ORDER

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date 09/15/2014	Revision 2 - 01/13/2015	Page 1
Payment Terms NET 30	Freight Terms Shipping Point	Ship Via Best Metho
Reference: 767748 FLORESJ POONV		Location / Dept 04ASPH

Vendor: 0000010481
 FOLSOM LAKE COLLEGE
 10 COLLEGE PKWY
 FOLSOM CA 95630

email:

Ship To: FOLSOM LAKE COLLEGE
 RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630
 United States

Bill To: 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	CARE STUDENT VOUCHER PROGRAM FOR EDC, FLC, RCC FROM: 7/1/14 - 6/30/15 (PURCHASE CARDS ISSUED FALL 2014; VOUCHERS ISSUED SPRING 2015)	1.00	LOT	3,476.00	3,476.00	05/01/2015

9/15/14 CANCEL PO# B115589 AND REPLACE BY PO# 0001078129 PER J HARMAN. VP

9/19/14 INCREASE BY \$26 NEW PO TOTAL \$1,751 PER J HARMAN. VP

01/13/15 INCREASE BY \$1,725.00, NEW PO TOTAL \$3,476.00 PER J. HARMAN. CG

Sub Total Amount	3,476.00
Sales Tax Amount	0.00
Total PO Amount	3,476.00

2/24/15 Open ENC 1,724

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	Year
GENFD	7334	12	PL.VS.CARE	73225	00000	412A	3,476.00	2015

Paid YTD 1750.00 Fall

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.
 If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

[Handwritten Signature] 1/14/15

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

STANDARD PO - CHANGE ORDER REQUEST

One Purchase Order per Form

PO#: 0001078129

REQUEST DATE: 1/15/2015

COLLEGE: FLC / DEPT: CARE

VENDOR NAME: FLC BOOKSTORE VENDOR#: 10481

CHANGE UNIT PRICE ON LINE# 1 TO: \$3,476.00 (Increase of \$1,725.00)

CHANGE DESCRIPTION ON LINE#: 1 TO:

CARE STUDENT VOUCHER PROGRAM FOR EDC, FLC, RCC
FROM: 7/1/14 - 6/30/15 (PURCHASE CARDS ISSUED FALL 2014; VOUCHERS ISSUED
SPRING 2015)

CHANGE BUDGET CODE ON: ALL LINES or List Specific LINE#(s) Here:
Enter new budget code:

FUND 12 Requirement – Complete if adding new department org, or project/grant#:

Program Name: CARE – VOUCHER PROGRAM	Project/Grant Number: 412A
Program Director/Coordinator Signature: X <i>Buy Sell</i>	

NEW PO TOTAL = \$3,476.00

REQUESTED BY: J. FLORES

PO COMMENTS:

DO NOT SEND CHANGE ORDER TO VENDOR - (For BSO Use Only)

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065

FAX: (916) 568-3145

**PURCHASE ORDER NO
CHANGE ORDER**

0001078129

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS
AND CONDITIONS.

Date 09/15/2014	Revision 1 - 09/19/2014	Page 1
Payment Terms NET 30	Freight Terms Shipping Point	Ship Via Best Metho
Reference: 767748 FLORESJ POONV		Location / Dept 04ASPH

Vendor: 0000010481
FOLSOM LAKE COLLEGE
10 COLLEGE PKWY
FOLSOM CA 95630

email:

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	CARE STUDENT PURCHASE CARDS FOR EDC, FLC, RCC 7/1/14 - 6/30/15	1.00 LOT	1,751.00	1,751.00	05/01/2015

9/15/14 CANCEL PO# B115589 AND REPLACE BY PO# 0001078129 PER J HARMAN. VP

9/19/14 INCREASE BY \$26 NEW PO TOTAL \$1,751 PER J HARMAN. VP

Sub Total Amount	1,751.00
Sales Tax Amount	0.00
Total PO Amount	1,751.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	7334	12	FL.VS.CARE	73225	00000	412A	1,751.00	2015

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.
If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

DO NOT SEND TO VENDOR

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature
[Signature] 9-26-14
9-26-14

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

STANDARD PO - CHANGE ORDER REQUEST

One Purchase Order per Form

PO#: 0001078129

REQUEST DATE: 9/18/2014

COLLEGE: FLC

VENDOR NAME: FLC BOOKSTORE

VENDOR#: 10481

CHANGE UNIT PRICE ON LINE# 1 TO: 1751.00

BUDGET: GENFD 7334 12 FL.VI.CARE 73225 00000 2015 412A

NEW PO TOTAL = \$1,751.00

PO COMMENTS: INCREASE REQUIRED TO PAY INVOICE# B 04703

Purchases Charged to Categorical Programs, Grants or Special Projects	
This purchase is in compliance with the requirements of _____	CARE
_____ For grants/special projects	Program Name 412A
Program Director/Coordinator Signature CARE SUPPLY VOUCHERS	Project/Grant Number

REQUESTED BY: FLC BSO

DEPT: SDEM/CARE

DO NOT SEND CHANGE ORDER TO VENDOR - (For BSO Use Only)

Email Completed Standard PO Change Order Form to FLC BSO Attn: Brenda Haney at hanevb@flc.losrios.edu (Must be emailed as an attachment, Do Not paste into body of email).

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065

FAX: (916) 568-3145

PURCHASE ORDER NO

0001078129

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS AND CONDITIONS.

Date 09/15/2014	Revision	Page 1
Payment Terms NET 30	Freight Terms Shipping Point	Ship Via Best Metho
Reference: 767748 FLORESJ POONV		Location / Dept 04ASPH

Vendor: 0000010481
FOLSOM LAKE COLLEGE
10 COLLEGE PKWY
FOLSOM CA 95630

email:

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	CARE STUDENT PURCHASE CARDS FOR EDC, FLC, RCC 7/1/14 - 6/30/15	1.00	LOT	1,725.00	1,725.00	05/01/2015

9/15/14 CANCEL PO# B115589 AND REPLACE BY PO# 0001078129 PER J HARMAN. VP

Sub Total Amount	1,725.00
Sales Tax Amount	0.00
Total PO Amount	1,725.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	7334	12	FL.VS.CARE	73225	00000	412A	1,725.00	2015

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

[Handwritten Signature]
9-16-14

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATASHEETS (MSDS) must be provided with the delivery of product as required by law.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065

FAX: (916) 568-3145

**PURCHASE ORDER NO
CANCELED PO**

B115589

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS
AND CONDITIONS.

Date 08/20/2014	Revision 1 - 09/15/2014	Page 1
Payment Terms NET 30	Freight Terms Shipping Point	Ship Via Best Metho
Reference: 767748 FLORESJ POONV		

Vendor: 0000010481
FOLSOM LAKE COLLEGE
BOOKSTORE
10 COLLEGE PKWY
FOLSOM CA 95630

Phone: (916) 608-6565
Fax: (916) 608-6576

email: Robert.Mulligan@flc.losrios.edu

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	FLC/RCC BLANKET PURCHASE ORDER FOR CARE STUDENT PURCHASE CARDS AND SUPPLY 7/1/14 - 6/30/15	1.00	LOT	1,080.00	0.00	CANCEL
2- 1	EDC BLANKET PURCHASE ORDER FOR CARE STUDENT PURCHASE CARDS AND SUPPLY 7/1/14 - 6/30/15	1.00	LOT	645.00	0.00	CANCEL

AUTHORIZED SIGNERS :

JUAN FLORES
BRYON BELL
KIM CARRILLO

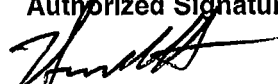
9/15/14 CANCEL PO# B115589 AND REPLACE BY PO# 0001078129 PER J HARMAN. VP

Sub Total Amount	0.00
Sales Tax Amount	0.00
Total PO Amount	0.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
							0.00	2015

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916) 568-3071.

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature
 9-16-14

9-16-14

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

BLANKET PO - CHANGE ORDER REQUEST

One Purchase Order per Form

BPO#: B115589
(Enter PO# as it appears of BPO)

REQUEST DATE: 9/12/2014

COLLEGE: FLC

VENDOR NAME: FLC BOOKSTORE

VENDOR#: 10481

CLOSE BLANKET PO - B115589

RE-OPEN – AS STANDARD – AMOUNT ONLY PO

LINE# 1 ONLY: QTY: 1 UOM: LOT or EA UNIT/EXT'D PRICE: \$1,725.00 (Amount Only)

**DESCRIPTION: CARE STUDENT PURCHASE CARDS
FOR: EDC, FLC, RCC FROM: 7/1/14 - 6/30/15**

BUDGET: GENFD 7334 12 FL.VS.CARE 73225 00000 2015 412A

NEW PO TOTAL = \$1,725.00 (NO CHANGE)

FOR ACCOUNTING PURPOSES ONLY:

PO COMMENTS: Change in PO Type Only – from BPO to Standard Amount Only PO – to accommodate Incremental On-Line Receivers, and improve payment processing.
All required PO/Fund 12 Budget Approval was provided with original requisition.

REQUESTED BY: FLC BSO

DEPT: CARE

DO NOT SEND CHANGE ORDER TO VENDOR - (For BSO Use Only)

**Email Completed BPO Change Order Form to FLC BSO Attn: Brenda Haney at haneyb@flc.losrios.edu
Must be submitted as a single page Word.doc attachment to your email. Do not paste into body of email.**

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065

FAX: (916) 568-3145

PURCHASE ORDER NO

B115589

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS AND CONDITIONS.

Date	Revision	Page
08/20/2014		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
767748 FLORESJ POONV	04ASPH	

Vendor: 0000010481
 FOLSOM LAKE COLLEGE
 BOOKSTORE
 10 COLLEGE PKWY
 FOLSOM CA 95630

Phone: (916) 608-6565
Fax: (916) 608-6576

email: Robert.Mulligan@flc.losrios.edu

Ship To: FOLSOM LAKE COLLEGE
 RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630
 United States

Bill To: 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	FLC/RCC BLANKET PURCHASE ORDER FOR CARE STUDENT PURCHASE CARDS AND SUPPLY 7/1/14 - 6/30/15	1.00	LOT	1,080.00	1,080.00	05/01/2015
2- 1	EDC BLANKET PURCHASE ORDER FOR CARE STUDENT PURCHASE CARDS AND SUPPLY 7/1/14 - 6/30/15	1.00	LOT	645.00	645.00	05/01/2015

AUTHORIZED SIGNERS :

JUAN FLORES
 BRYON BELL
 KIM CARRILLO

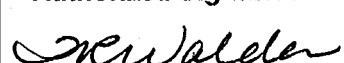
Sub Total Amount	1,725.00
Sales Tax Amount	0.00
Total PO Amount	1,725.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	7334	12	FL.VS.CARE	73225	00000	412A	1,725.00	2015

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature
 8/25/2014

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATASHEETS (MSDS) must be provided with the delivery of product as required by law.

LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact the LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTORS who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

Los Rios Community College District

Requisition

Page ____ of ____

FLC BUSINESS SERVICES

Req. No. **767748**

P.O. NO.

VendorCode
Approved
Terms
F.O.B.

DATE July 30, 2014

VENDOR FLC BOOKSTORE 2014 AUG -1 A 11: 25

ADDRESS 10 COLLEGE PARKWAY

CITY Folsom STATE CA ZIP 95630

PHONE _____ FAX _____

DELIVERY INSTRUCTIONS	
<u>04ASPH</u>	Location Code
<u>FLC</u>	<u>EDRS/CARE</u>
College/District Location	Department
<u>EDRS</u>	<u>8/11/14</u>
Division	Date Required

ITEM	DESCRIPTION	ORDERED		AMOUNT	
		QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
*Use additional paper if necessary and please reference requisition number. DO NOT USE A SECOND REQUISITION.					
1	CARE SUPPLY VOUCHERS				
2	FLC/RCC CARE STUDENT PURCHASE	1	LOT		1,080 ⁰⁰
3	TAX 8.00% CARE/SUPPLY				86.40
4					
5	EDC CARE STUDENT PURCHASE	1	LOT		645 ⁰⁰
6	TAX 7.50% CARE / SUPPLY				48.38
7					
8	Blanket PO for:				
9					
10	Authorized Personnel:				
11	Juan Flores, Kim Carrillo, Bryon Bell				
12					
13					

Purchases Charged to Categorical Programs, Grants or Special Projects This purchase is in compliance with the requirements of <u>CARE</u>		SalesTax
Program Name <u>412A</u> Project/Grant Number _____	Total <u>1,725⁰⁰</u>	
Program Director/Coordinator Signature <u>Juan Flores</u> For grants/special projects		
Program Goal/Objective Number/Explanation <u>CARE SUPPLY VOUCHERS</u>		

I hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations and laws.

REQUESTED BY: J. Flores TYPED/PRINT DATE 7/30/14

REQUESTED BY: [Signature] SIGNATURE DATE 7/30/14

AUTHORIZED: [Signature] DEAN OR AUTHORIZED SIGNATURE DATE 8/1/14

APPROVED: [Signature] VICE PRESIDENT ADMINISTRATION DATE 8/1/14

GENFD / 7334 / 12 / FL-VI. CARE

Bus. Unit	Account*	Fund	Org	
<u>73226</u>	<u>100000</u>	<u>2015</u>	<u>412A</u>	\$ <u>1,725⁰⁰</u>
Program	Sub-Class	BY	Proj/Grnt	Amount
Bus. Unit	Account*	Fund	Org	
Program	Sub-Class	BY	Proj/Grnt	Amount

* Asset Location - For equipment purchases over \$200 (Accounts 6490, 6495 and computers) complete the area below indicating the final location where equipment will be housed.

Location Code _____ Dept. _____

Building _____ Room No. _____

Instructions on Reverse

GS #127 08/06

District Office: White

College Requesting: Yellow

Requestor: Pink

Area Dean: Goldenrod



**FOLSOM LAKE COLLEGE
BOOKSTORE
EDC CENTER/RCC CENTER**

10 COLLEGE PARKWAY • FOLSOM, CA 95630 *Post*
PH 916-608-6565 • FAX 916-608-6576

INVOICE NO.

B 04703 FLC

Date: 8-15-14

Order No.: 13115589

Sold By: KW

1078129 *Post*

SOLD TO: LRCCT

DELIVER TO: _____

FLC

Care

Rev #

QTY.	DESCRIPTION	UNIT PRICE	AMOUNT
35	Care Student Purchase cards	\$50.00	1750-
	<i>ADPS:</i>		
	<i>leave \$100 ENE on PO</i>		
	<i>keep PO - open</i>		
	<i>Blame FLC/BSU</i>		

Please pay from this invoice.

REMARKS:

RECEIVED BY: Kath [Signature]

DATE: 8/15/14

SUBTOTAL 1750-

TAX -

SHIPPING/HANDLING

TOTAL DUE 1750-

DATE SHIPPED	PPD/COLL.	NO. CTNS.	SHIPPED VIA	PACKED BY
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VENDOR

PO# 1078129

INV# 604703

2011#

Fall 2014 CARE Supply Card Sign-Out Sheet

This card is not a gift card. No cash will be provided for unused balances.
It is the same as cash and if lost, no replacement will be given.

First name	Last name	Student ID	Site	REF #	Card Number	Signature	Date
Billingsley	Rebecca	1319447	FLC	6	600649 260950 2265618		
Contos	Marissa	1449451	FLC	7	600649 260950 2265600		
Dolley	Kaila	1503348	FLC	19	600649 260950 2267325		
Estrada	Olga	0974571	EDC	23	600649 260950 2265113		
Franchuk	Alla	1201047	FLC	8	600649 260950 2265592		
Green	Shavonne	0752593	FLC	18	600649 260950 2269313		
Grigoryan	Hayk	1443929	FLC	20	600649 260950 2264835		
Hairston	Amanda	1453333	EDC	1	600649 260950 2266384		
Hermosillo	Angelica	0950305	FLC	21	600649 260950 2265097		
Hummer	Krystyn	1075016	FLC	9	600649 260950 2268661		
Kesler	Rachel	1431752	FLC	10	600649 260950 2268679		
Kovet	Milo	0976333	FLC	11	600649 260950 2268687		
Kozhokar	Angelina	1290945	RCC	16	600649 260950 2269297		
Marks	Lelia	1166624	FLC	12	600649 260950 2268695		
Monnett	Ashley	1503431	EDC	2	600649 260950 2265451		
Perez	Stephanie	1483483	EDC	3	600649 260950 2265477		
Pilgrim	Christina	1500995	EDC	22	600649 260950 2265105		
Pinkney	Lauren	1411163	FLC	13	600649 260950 2268703		
Quarry	Sontamarie	1449352	RCC	17	600649 260950 2269305		
Reeder	Jessica	1271608	EDC	4	600649 260950 2265626		
Sadler	Chanelle	1459846	RCC	25	600649 260950 2264546		
San Juan	Maria	1209070	EDC	24	600649 260950 2264561		
Seliuzhytskaya	Viktoria	1515945	RCC	26	600649 260950 2264553		
Seliuzhytski	Mikalai	1516063	RCC	27	600649 260950 2266798		
Smith	Casie	1035596	FLC	14	600649 260950 2268711		
Tarantino	April	1455411	EDC	5	600649 260950 2265634		
Vogan	Deanna	0538036	FLC	15	600649 260950 2269289		

Kate L. Ashby 6/15/14

CASH RECEIPT
RECONCILIATION

FOLSOM LAKE COLLEGE
EL DORADO CENTER • RANCHO CORDOVA CENTER

Depositor: Student SVCS: EOPS, CARE Date: 12/17/14
FLC Book store Refund POs: ① 1078127, 1078128
 Description of Deposit: and ③ 1078129

DETAIL OF DEPOSIT:

Checks (list):	Amount:	Currency:	Total:	Coin:	Total:
11/35 8772	10,584.37	X 100 =		X 1.00 =	
		X 50 =		X .50 =	
		X 20 =		X .25 =	
		X 10 =		X .10 =	
		X 5 =		X .05 =	
		X 1 =		X .01 =	

Total Checks: 10,584.37 Total Currency: ✓ Total Coin: ✗

(Attach additional list if necessary)

Refund for Total Checks, Currency, & Coin: \$ 10,584.37
Fall 2014 Undistributed Less Change Fund: \$ ✗
EOPS, WORKS & CARE CARDS
and Credit for Unused
(CARD) Balances. Net Deposit: \$ 10,584.37

BANK ACCOUNT TO DEPOSIT TO:

- College Activities Trust (81,89)
- Associated Stu Gov't (71,72)
- Foundation (83)
- General Fund & IR (11,12,13,14)
- Revolving
- Separate Deposit Slip Required

BUDGET TO DEPOSIT TO:

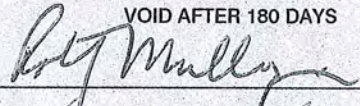
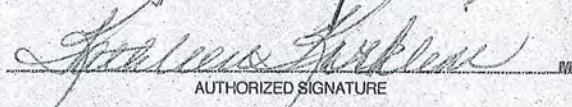
Acct. Name: <u>GENFD Clearing</u>	Speedcode: <u>9970</u>	\$ <u>10,584.37</u>				
① <u>GENFD 7334 12 FL.VS.EOPS</u>	<u>73225 00000 408B</u>	\$ <u>9,400.93</u>				
② <u>GENFD 7334 / 12 / FL.VS.WORKS</u>	<u>73200 00000 590A</u>	\$ <u>890.03</u>				
③ <u>GENFD 7334 / 12 / FL.VS.CARE</u>	<u>73225 / 00000 / 412A</u>	\$ <u>293.41</u>				
Account	Fund	Department	Program	Class	Proj/Grt	

Preparer's Signature: PJ Haney Cashier's Signature: _____
 White-Business Services (DSR) Yellow-Business Services (Other) Pink-Depositor

OUR REF. NUMBER	YOUR INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT PAID	DISCOUNT TAKEN	NET CHECK AMOL
B04780	CARE PROGRAM	10/29/2014	293.41	293.41		10,584.37
B04781	CALWORKS	10/29/2014	890.03	890.03		
B04782	EOP&S	10/29/2014	9400.93	9,400.93		

FLO BUSINESS SERVICES
 2014 DEC 16 P 4:00

③
①
②

FOLSOM LAKE COLLEGE BOOKSTORE LOS RIOS COMMUNITY COLLEGE DISTRICT 10 COLLEGE PARKWAY FOLSOM, CA 95630-6798		BANK OF AMERICA SAN FRANCISCO, CALIFORNIA	8772 <small>11-35/1210 CA CT355</small>						
		<table border="1"> <thead> <tr> <th>CHECK DATE</th> <th>CONTROL NUMBER</th> <th>CHECK AMOUNT</th> </tr> </thead> <tbody> <tr> <td>12/10/2014</td> <td>008772</td> <td>\$****10,584.37</td> </tr> </tbody> </table>	CHECK DATE	CONTROL NUMBER	CHECK AMOUNT	12/10/2014	008772	\$****10,584.37	
CHECK DATE	CONTROL NUMBER	CHECK AMOUNT							
12/10/2014	008772	\$****10,584.37							
PAY Ten Thousand Five Hundred Eighty Four and 37/100-----Dollars									
TO THE ORDER OF FOLSOM LAKE COLLEGE 10 COLLEGE PARKWAY FOLSOM, CA 95630-6798		VOID AFTER 180 DAYS   AUTHORIZED SIGNATURE							
⑈008772⑈ ⑆221000358⑆ 14996⑈07954⑈									

FOLSOM LAKE COLLEGE BOOKSTORE LOS RIOS COMMUNITY COLLEGE DISTRICT 8772

9400.93 ① Abate: GENFD 7334 12 FL.VS. EDPS 73225 0000 408B
 Refund PO - 1078127

890.03 ② Abate: GENFD 7334 12 FL.VS. WORK 73200 0000 590A
 Refund PO - 1078128

293.41 ③ Abate: GENFD 7334 12 FL.VS. CARE 73225 0000 412A
 Refund PO - 1078129

FLO BUSINESS SERVICES
 2014 DEC 15 11:18

FLC BOOKSTORE STUDENT PURCHASE CARD REFUNDS

CARE PROGRAM				
FALL 2014 PO# 0001078129				
	QTY	UOM	UNIT PRICE	TOTAL
CREDIT FOR UNDISTRIBUTED STUDENT PURCHASE CARDS - RETURNED	4	EA	(50.00)	(\$200.00)
CREDIT FOR UNUSED BALANCE ON DISTRIBUTED STUDENT PURCHASE CARDS	1	LOT	(122.11)	(\$122.11)
CHARGE FOR CARD AND ACTIVATION FEES	1	LOT	28.70	\$28.70
TOTAL CARE CREDIT/REFUND				(\$293.41)

EOPS PROGRAM				
FALL 2014 PO# 0001078127				
	QTY	UOM	UNIT PRICE	TOTAL
CREDIT FOR UNDISTRIBUTED	15	EA	(300.00)	(\$4,500.00)
CREDIT FOR UNUSED BALANCE ON DISTRIBUTED	1	LOT	(5014.73)	(\$5,014.73)
CHARGE FOR CARD AND ACTIVATION FEES	1	LOT	113.80	\$113.80
TOTAL EOPS CREDIT/REFUND				(\$9,400.93)

CAL WORKS PROGRAM				
FALL 2014 PO# 0001078128				
	QTY	UOM	UNIT PRICE	TOTAL
CREDIT FOR UNDISTRIBUTED	34	EA	(20.00)	(\$680.00)
CREDIT FOR UNUSED BALANCE ON DISTRIBUTED	1	LOT	(320.08)	(\$320.08)
CHARGE FOR CARD AND ACTIVATION FEES	1	LOT	110.05	\$110.05
TOTAL CAL WORKS CREDIT/REFUND				(\$890.03)

0.00 7
 0.00 7
 CARE
 #1078129
 EOPS 293.41
 #10782127
 CAL WORKS 400.93
 #10785128
 890.03
 10,584.37

total Refund Due
 < 10,584.37 >

Refund acc# 8772
 Paid 12/16/14



**FOLSOM LAKE COLLEGE
BOOKSTORE**
EDC CENTER/RCC CENTER
10 COLLEGE PARKWAY • FOLSOM, CA 95630
PH 916-608-6565 • FAX 916-608-6576

INVOICE NO.

B **04780** FLC

Date: 10-29-14

Order No.: 0001078129

Sold By: KL

SOLD TO: LRCCD / FLC

DELIVER TO: _____

Care Program
Fall 2014

Care Program

QTY.	DESCRIPTION	UNIT PRICE	AMOUNT
4	Credit for undistributed student purchase cards returned	50.00	200.00
1 lot	Credit for unused balance on distributed student purchase cards	122.11	122.11
1 lot	Charge for card and activation fees	28.70	28.70

Please pay from this invoice.

REMARKS:

RECEIVED BY: [Signature] DATE: 12/28/14

DATE SHIPPED	PPD/COD	NO. CTNS.	SHIPPED VIA	PACKED BY

SUBTOTAL

TAX

SHIPPING/HANDLING

TOTAL DUE 293.41

VENDOR