

**LOS RIOS COMMUNITY COLLEGE DISTRICT**

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065

FAX: (916) 568-3145

**PURCHASE ORDER NO 0001077928**

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS AND CONDITIONS.

Date	Revision	Page
08/29/2014		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
808379 RUSSOR POONV	04VAPA VAPA	

**Vendor:** 0000002554  
HOME DEPOT  
STORE # 6675  
6675 E. BIDWELL ST.  
FOLSOM CA 95630

**Phone:** (916) 983-0401

**email:**

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630  
United States

**Bill To:** 1919 Spanos Court  
Sacramento CA 95825-3981  
United States

**DO NOT SEND TO VENDOR**

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	CABINET, SANDUSKY 36 IN. L X 18 IN. D X 72 IN. H QUICK ASSEMBLY STEEL STORAGE IN PUTTY # 100656700	1.00	EA	252.00	252.00	09/11/2014
B/O 2- 1 QTY 1	SHELVING, SALSURY INDUSTRIES 9500S SERIES 36 IN. W X 69 IN. H X 24 IN. D INDUSTRIAL GRADE WELDED WIRE MOBILE WIRE IN CHROME # 204304407	3 of 4 4.00	EA	189.00	756.00	09/11/2014

Plu (3) 9/11/14 Rec'd 3 of 4  
OK to Pay inv # 2301221  
4th B/O - to be inv'd separately

CONFIRMATION PURCHASE ORDER  
ONLINE QUOTE DATED 8/28/14  
FREE SHIPPING TO FOLSOM STORE # 6675, CAMPUS WILL PICK UP AT STORE  
FLC BSO WILL PLACE PHONE ORDER WITH HOME DEPOT CREDIT CARD  
DO NOT SEND PURCHASE ORDER TO VENDOR

2 inv's / Prog lists attached

Sub Total Amount	1,008.00
Sales Tax Amount	80.64
Total PO Amount	1,088.64

PO Open QTY 1 B/O remaining on  
line # 2  
Order #

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	6490	12	FL.VI.VTEA	10060	00000	316C	1,088.64	2015

**DO NOT SEND TO VENDOR**

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature**  
*MR Wald* 9/5/2014

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.



*Phone Order Required*  
**Los Rios Community College District**

**Requisition**

Page 1 of 1

Req. No. **808379**

Vendor Code 2554

DATE 8/22/14 VENDOR HOME DEPOT. *Confirm PO#*

P.O. NO. **0001077928**

Approved by / Date

ADDRESS 2675 EAST BIDWELL ST.

Reviewed by / Date

CITY Folsom STATE CA ZIP 95620

Dispatched Method / Date

E-MAIL \_\_\_\_\_  
 PHONE 916-304-10 FAX \_\_\_\_\_

DELIVERY INSTRUCTIONS  
 Department Building Location  
FLC TA Area 7  
 College/District Location Department  
Instructional  
 Division Date Required

ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED		AMOUNT	
		QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
	*Use additional paper if necessary and please reference requisition number. DO NOT USE A SECOND REQUISITION.				
<u>1</u>	#100656700 Sandusky 36in l x 18 in D x 72 in steel cabinet	1	EA	252.00	252.00
<u>2</u>	#204304407 Mobile Wire Shelving-Chrome <i>Line# 2 Revised - Home Depot had only QTY 3 available, with none on order.</i>	<del>4</del> 3	EA	189.00	<del>756.00</del> \$567.00
5	<i>Confirming PO #</i> item not available in store. Area notified.				
6					
7					
8	Free Shipping to Folsom Store #6675				
9	Campus will pick-up at store.				
10					
<u>11</u>	DO NOT SEND PO TO VENDOR				
12	Phone Order Placed by FLC/BSO				
13	Order Confirmation# C044325656 8/29/14			S/TX	\$65.52
Purchases Charged to Categorical Programs, Grants or Special Projects				SalesTax	<del>\$80.64</del>
This purchase is in compliance with the requirements of <u>VTEA</u>					
Program Name <u>316C</u>					
Program Director/Coordinator Signature _____ For grants/special projects				Total	<del>\$1088.64</del> \$884.52
Project/Grant Number _____					
Program Goal/Objective Number/Explanation					

I hereby certify the items/services listed above shall be obtained in accordance with District Policy, Conflict of Interest Code, P-8611, and all other applicable district, state and federal policies, rules, regulations and laws.

REQUESTED BY: Russso TYPED/PRINT DATE 8/26/14  
 REQUESTED BY: [Signature] SIGNATURE DATE 8/26/14  
 AUTHORIZED: [Signature] DEAN OR AUTHORIZED SIGNATURE DATE 8/25/14  
 APPROVED: [Signature] VICE PRESIDENT, ADMINISTRATION DATE 8/29/14

GENFD /6490 /12 / FL.VI.VTEA				
Bus. Unit	Account	* Fund	Org	\$884.52
10060	/00000	/2015	/316C	<del>\$1088.64</del>
Program	Sub-Class	BY	Proj/Grnt	Amount
00000	/	/	/	
Bus. Unit	Account	* Fund	Org	
	/	/	/	\$
Program	Sub-Class	BY	Proj/Grnt	Amount
* Asset Location - Equipment purchases over \$200 (Accts: 6480, 6490, 6491, 6493, 6495) complete the area below indicating the final assigned location of equipment.				
Location Code	<u>04VAPA1176</u>	Dept.	<u>TA/Area 7</u>	
Building	<u>VAPA</u>	Room No.	<u>1176</u>	

Haney, Brenda

**From:** HomeDepot@homedepot.com  
**Sent:** Friday, August 29, 2014 3:36 PM  
**To:** Haney, Brenda  
**Subject:** The Home Depot Order Confirmation for C044325656

Please keep this email for your records.

Please add OnlineCustomerCare@homedepot.com to your address book. [Learn how.](#)



More saving. More doing.™

## Order Confirmation

APPLIANCES BATH LIGHTING FANS FLOORING OUTDOORS TOOLS & HARDWARE

**FREE SHIPPING\*** + **FREE IN STORE PICK UP** + **FREE RETURNS\*\***

Order Number: C044325656  
Order Date: Aug 29, 2014 5:41:14 PM EST

*PO# 0001077928*

Dear Brenda Haney,

Thank you for shopping [homedepot.com](http://homedepot.com). Please review your order details below and retain this email for your records. You will receive a shipping confirmation email once your order has shipped.

Qty Ordered	Internet #	Product Description	Unit Price	Amount
				\$252.00
1	100656700	QASteelStorageCabinet361872	\$252.00	

Est. Arrival Date : 09/11/14 - 09/16/14

Shipping Address: Brenda Haney, C/O THD Ship to Store #6675, 2675 E Bidwell St, Folsom, CA 95630, US  
Ship To Phone: 9169830401

Shipping Method: Curbside  
Pick Up Person: Raines,Chris  
Pick Up Location: Customer Service Desk  
Pick Up Phone: 9166056635

Qty Ordered	Internet #	Product Description	Unit Price	Amount
		9500S Series 36 in. W x 69 in. H x 24 in. D		\$567.00
3	204304407	Industrial Grade Welded Wire Mobile Wire Shelving in Chrome	\$189.00	

Est. Arrival Date : 09/09/14 - 09/12/14

Shipping Address: Brenda Haney, C/O THD Ship to Store #6675, 2675 E Bidwell St, Folsom, CA 95630, US  
Ship To Phone: 9169830401

Shipping Method: Ground  
Pick Up Person: Raines,Chris  
Pick Up Location: Customer Service Desk  
Pick Up Phone: 9166056635

Subtotal: \$819.00  
Shipping: \$0.00  
Estimated Sales Tax: \$65.52  
Order Total: \$884.52

Billing Address: Brenda Haney  
Los Rios Community College  
1919 Spanos Ct  
Sacramento CA 95825 US

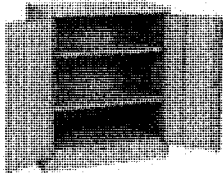
Customer PO: 0001077928

Check your **order status** online at any time. Thank you again for visiting **homedepot.com**.

Sincerely,  
homedepot.com Online Customer Support

P.S. If you have questions about your order, please contact us **online**, or call homedepot.com Online Customer Support at 1-800-430-3376, 7 days a week, from 6 AM to 2 AM ET.

### ADDITIONAL ITEMS THAT MAY INTEREST YOU



**\$202.00**

Sandusky 36 in. W x 42 in. H x 18 in. D Quick...

★★★★★ (3)

[Shop Now >](#)

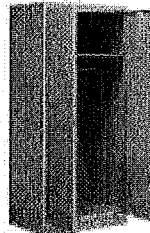


**\$252.00**

Sandusky 36 in. L x 18 in. D x 72 in. H Quick...

★★★★★ (39)

[Shop Now >](#)



**\$275.00**

Salsbury Industries 9100 Series 78 in. H x 24 in. D Wardrobe...

★★★★★ (2)

[Shop Now >](#)



**\$21.64**

Unger 1 1/2 in. Safety Scraper Replacement Blades...

~~NO RATING~~ (0)

[Shop Now >](#)

**From:** [Haney, Brenda](#)  
**To:** [Wallace, Ian](#); [Williams, David](#)  
**Cc:** [Russo, Renee](#)  
**Subject:** HOME DEPOT PO\_0001077928 / REQ#\_808379 / REVISED ORDER PLACED.  
**Date:** Friday, August 29, 2014 4:02:48 PM  
**Attachments:** [REQ#\\_808379\\_HOME\\_DEPOT\\_PHONE\\_ORDER\\_TA.pdf](#)  
**Importance:** High

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**Online Order for Home Depot Order PO\_0001077928/REQ#\_808379 has been placed.**

- Revision had to be made to Item# 204304407 mobile Wire Shelving - QTY 3 order, as Home Depot only had 3 available, with zero showing on order or backordered.
- As your Area requested QTY 4 – you'll need to see if you can get one more from Lowes or other alternate vendor.
- **Note:** these two items were combined on one REQ/PO\_ as they both required 6490 budget coding.

**Delivery:**

- This order qualified for FREE Shipping to Home Depot Folsom Store# 6675 -
- BSO will arrange for FLC Receiving Dept. to pick-up this order, process online RCVR and deliver items to VAPA/1176.

Thank you,

*Brenda Haney*

Business Services

Folsom Lake College | 10 College Parkway | Folsom, CA 95630

 916.608.6635 |  [haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)



**FREE SHIP TO STORE\* OR HOME\* ON OVER 500,000 ITEMS\*. NEED IT NOW? BUY ONLINE AND PICK UP IN STORE!.**



More saving. More doing.

[Tool & Truck Rental](#) | [Installation Services and Repair](#) | [Gift Cards](#) | [Help](#)

Cart 5

Your Store:  
**Folsom #6675** (Change)

[Local Ad](#) | [Store Finder](#) | [Credit Center](#) | [Weekly Specials](#)

Shop By Department

[Search All](#)

[Project: How-To](#) [Hello Los Rios Co... Your Account](#)

Shopping Cart

CHECKOUT NOW

FREE Shipping on eligible items. (see details)

	How To Get It	Unit Price	Quantity	Item Total
 <p><b>Salsbury Industries 9500S Series</b> 36 in. W x 69 in. H x 24 in. D Industrial Grade Welded Wire Mobile Wire Shelving in Chrome Model # 9534M-CHR</p>	<p>Ship to Home (\$55.00)</p> <p><input checked="" type="checkbox"/> Ship to Store Free</p> <p>Available for Pick Up: SEP 8 - SEP 11 at Folsom #6675 Folsom, CA 95630 <a href="#">Change Pick Up Store</a></p>	\$189.00	4*	\$756.00
<p><a href="#">ADD TO LIST</a></p> <p><a href="#">REMOVE</a></p>				

\*Order placed for QTY 3, Home Depot had only 3 available, and reported they have no more on order or back ordered at this time.

 <p><b>Sandusky 36 in. L x 18 in. D x 72 in. H Quick Assembly Steel Storage Cabinet in Putty</b> Model # RTA-7000-07</p>	<p>Ship to Home (\$70.00)</p> <p><input checked="" type="checkbox"/> Ship to Store Free</p> <p>Available for Pick Up: SEP 10 - SEP 15 at Folsom #6675 Folsom, CA 95630 <a href="#">Change Pick Up Store</a></p>	\$252.00	1	\$252.00
<p><a href="#">ADD TO LIST</a></p> <p><a href="#">REMOVE</a></p>				

Promotion Code

Questions? We can help.

See our online FAQs or phone us:

Online Customer Support:  
1-800-430-3376

Major Appliances:  
1-800-455-3869

Call 7 days a week - 6 a.m. to 2 a.m. EST



Merchandise Subtotal	\$1,008.00
Pick Up In-Store	FREE
Sales Tax (determined in later step)	---

Estimated Subtotal \$1,008.00  
8% S/Tax 80.64  
\$ 1088.64

CHECKOUT NOW

We accept the following payment methods:

RECOMMENDATIONS INSPIRED BY YOUR RECENT BROWSING HISTORY

**From:** [Haney, Brenda](#)  
**To:** [FLC-Purchase](#)  
**Subject:** REQUEST FOR CONFIRMING PO#\_ REQ#\_808379\_ HOME DEPOT \_ NEED TODAY  
**Date:** Friday, August 29, 2014 11:01:56 AM  
**Attachments:** [REQ# 808379 HOME DEPOT PHONE ORDER TA.pdf](#)  
**Importance:** High

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Purchasing –

Please provide a Confirming PO# for attached REQ#\_ 808379 Home Depot -  
Items available on-line only FLC BSO to place phone order with Home Depot credit card. – items  
required asap – for class/workshop set up for our new Theatre Arts Costuming Class now  
underway.

Originals – will be sent to your office today.

Thank you,

*Brenda Haney*

Business Services

Folsom Lake College | 10 College Parkway | Folsom, CA 95630

 916.608.6635 |  [haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)