

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065

FAX: (916) 568-3145

PURCHASE ORDER NO
XCHANGE ORDER

0001077361

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS AND CONDITIONS.

Date 07/15/2014	Revision 2 - 09/29/2014	Page 1
Payment Terms NET 30	Freight Terms Shipping Point	Ship Via Best Metho
Reference: 808052 HINTZE J KB POONV		Location / Dept 04CYPH112

Vendor: 0000004463
QUALITY CONTROL SERVICES
CHARLES W SLATTERY DBA
P O BOX 243
PLACERVILLE CA 95667

Phone: (530) 626-0812
Fax: (530) 647-0904

email:

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	MAINTENANCE, SERVICE, REPAIR, CALIBRATION AND PARTS FOR ELECTRONIC AND ANALYTICAL BALANCES LOCATED AT FOLSOM LAKE COLLEGE CHEMISTRY DEPARTMENT 7/1/14 TO 6/30/15	1.00	EA	1,838.50	1,838.50	06/15/2015

CHARGED AT \$70.00 PER BALANCE.

X 9/29/14 INCREASE ORDER BY \$238.50 FOR A NEW TOTAL OF \$1,838.50 PER J.HARMAN - KJK

Sub Total Amount	1,838.50
Sales Tax Amount	0.00
Total PO Amount	1,838.50

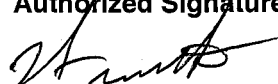
BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5600	11	FL.VI.AR03	19050	00000	041A	1,838.50	2015

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

CHANGE ORDER ONLY
- do not duplicate -

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature
 9-29-14

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

STANDARD PO - CHANGE ORDER REQUEST

One Purchase Order per Form

PO#: **000177361** REQUEST DATE: **09/12/14** COLLEGE: **FLC**

VENDOR NAME: **QUALITY CONTROL SERVICES** VENDOR#: **4463**

CHANGE UNIT PRICE ON **LINE# 1** TO: **\$1,838.50** (Increase of \$238.50)

BUDGET: **GENFD 5600 11 FL.VI.AR03 19050 00000 041A**

NEW PO TOTAL: **\$1838.50**

PO COMMENTS: Increase required to pay Invoice# 8917.

REQUESTED BY: **Jeanne Hintze**

DEPT: **AR03/CHEM**

DO NOT SEND CHANGE ORDER TO VENDOR - (For BSO Use Only)

Email Completed Standard PO Change Order Form to FLC BSO Attn: Brenda Haney at haneyb@flc.losrios.edu (Must be emailed as an attachment, Do Not paste into body of email).

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065

FAX: (916) 568-3145

PURCHASE ORDER NO

0001077361

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS AND CONDITIONS.

Date 07/15/2014	Revision 1 - 07/17/2014	Page 1
Payment Terms NET 30	Freight Terms Shipping Point	Ship Via Best Metho
Reference: 808052 HINTZE J KB POONV		Location / Dept 04CYPH112

Vendor: 0000004463
 QUALITY CONTROL SERVICES
 CHARLES W SLATTERY DBA
 P O BOX 243
 PLACERVILLE CA 95667

Phone: (530) 626-0812
Fax: (530) 647-0904

email:

Ship To: FOLSOM LAKE COLLEGE
 RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630
 United States

Bill To: 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	MAINTENANCE, SERVICE, REPAIR, CALIBRATION AND PARTS FOR ELECTRONIC AND ANALYTICAL BALANCES LOCATED AT FOLSOM LAKE COLLEGE CHEMISTRY DEPARTMENT 7/1/14 TO 6/30/15	1.00	EA	1,600.00	1,600.00	06/15/2015

CHARGED AT \$70.00 PER BALANCE.

Sub Total Amount	1,600.00
Sales Tax Amount	0.00
Total PO Amount	1,600.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5600	11	FL.VI.AR03	19050	00000	041A	1,600.00	2015

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Signature 7/21/2014

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact the LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTORS who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

Los Rios Community College District

FY2015

Requisition

Page _____ of _____

Req. No.	808052
P.O. NO.	

Vendor Code 000 4463	DATE <u>6/9/14</u> dba. <u>Charles W Slattery</u>
Approved by / Date	VENDOR <u>Quality Control Services</u>
Reviewed by / Date	ADDRESS <u>P.O. Box 243</u>
Dispatched Method / Date	CITY <u>Placerville</u> STATE <u>CA</u> ZIP <u>95667</u>
	PHONE <u>530-626-0812</u> FAX <u>530-647-0904</u>

DELIVERY INSTRUCTIONS		
04 CYPH 112		
Location Code	FLC	
College/District Location	Chemistry	
Division	Instr	Tech
Date Required	6/30/15	

ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED		AMOUNT	
		QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
*Use additional paper if necessary and please reference requisition number. DO NOT USE A SECOND REQUISITION.					
1	Blanket Purchase <u>Maintenance order for the</u>	1	EA		1600
2	<u>service, repair, calibration and parts</u>				
3	<u>for FLC chemistry department's</u>			Set up as	Amount
4	<u>electronic and analytical balances</u>			Only PO	
5	<u>Valid Dates from 7/1/14 to 6/30/15</u>				
6					
7	Authorized Personnel: Jeanne Hintze, Tina Saad,				
8	Linda Meroux, Linda Santoro, Gary Harley, Kathleen Kirklin				
9					
10	Blanket P.O. for FY 2013/2014 was B114246			NO BPO	
11				2015	
12	(Verbal quote by vendor; prices to be \$70 per-balance)				
13					

Purchases Charged to Categorical Programs, Grants or Special Projects			Sales Tax
This purchase is in compliance with the requirements of _____			
Program Name			
For grants/special projects			
Program Director/Coordinator Signature	Project/Grant Number	Total \$1600	
Program Goal/Objective Number/Explanation			

I hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations and laws.

REQUESTED BY:	<u>Jeanne Hintze</u>	TYPED/PRINT	DATE	<u>6/9/14</u>
REQUESTED BY:	<u>Jeanne Hintze</u>	SIGNATURE	DATE	<u>6/9/14</u>
AUTHORIZED:	DEAN OR AUTHORIZED SIGNATURE	DATE		
APPROVED:	VICE PRESIDENT, ADMINISTRATION	DATE	<u>6/30/14</u>	

GENED 5600 / 11 / FL.VI.A R 3				
Bus. Unit	Account	* Fund	Org	
19050	100000	2015	041A	\$ 1600
Program	Sub-Class	BY	Proj/Grnt	Amount
	/	/	/	
Bus. Unit	Account	* Fund	Org	
	/	/	/	\$
Program	Sub-Class	BY	Proj/Grnt	Amount

APPROVED: Kathleen Kirklin 6/30/14

*** Asset Location** - For equipment purchases over \$200 (Accounts 6490, 6495 and computers) complete the area below indicating the final location where equipment will be housed.

Location Code _____ Dept. _____

Building _____ Room No. _____

Instructions on Reverse

Details for Line QUALITY CO-001

PO ID: 0001077361 Line: 1 MAINTENANCE, SERVICE, REPAIR
 Status: Approved Amount Only Backorder Status: Not Backordered

Line Details			
Physical Nature:	Goods		
Merchandise Amt:	1,600.00	Currency:	USD
Category:	FEEES	Category ID:	00006
	FEEES		
Contract SetID:	LRCCD		
Contract:		Version:	
Contract Line:		Category Line:	
Group ID:			
Release:			
Rebate ID:			
RFQ ID:		RFQ Line:	
Vendor Item ID:			
Vendor's Catalog:		UPN ID:	
GPO Contract:		GPO ID:	
Manufacturer ID:			
Mfg Item ID:			
Price Qty:	Schedule	Price Date:	PO
<input checked="" type="checkbox"/> Withholding		<input checked="" type="checkbox"/> Device Tracking	
Receiving Required:	Do Not	Replenish Code:	Standard
<input type="checkbox"/> Inspect		Inspect ID:	
Configuration Code:			

Return

LMT 8/13/14

Rec'd 8/11/14

Calibration

Service & Repairs on 19 balances x \$70 ea = 1330

Quality Control Services

P.O. Box 243
 Placerville, CA 95667
 (530) 626-0812

No 8892

DEPT. CHEMISTRY DATE 8-11-2014

NAME FOLSOM LAKE COLLEGE
 ADDRESS 10 COLLEGE PKW.
 CITY FOLSOM, CA 95630

SOLD BY <u>CHARLIE</u>			
MODEL	SERIAL NO.	LOCATION	AMOUNT
AP-3045	1 1129012501	LAB	
PB-6025	2 1128451474	LAB	
PB-6025	3 1128463792	LAB	
PB-6025	4 1128400892	LAB	
PB-6025	5 1128443700	LAB	
AP-1105	6 1113061059	LAB	
AA-200	7 B-634520	LAB	
	8		
19	9 BALANCE SERVICES 1070.00		1330.00
	10		
	11		
	12		
	13		

CUSTOMER'S ORDER NO. 0001077361

REC'D BY Sharon H. B.

THIS IS NOT AN INVOICE

KEEP THIS SLIP FOR REFERENCE

Calibration Page 1 of 2

Rec'd 8/11/14

Service & Repairs on 14 balances x 70 ea = \$1330

PO# 0001077361

Quality Control Services

P.O. Box 243
Placerville, CA 95667
(530) 626-0812

No 8891

DEPT CHEMISTRY DATE 8-8-2014

NAME FOLSOM LAKE COLLEGE

ADDRESS 10 COLLEGE PKW.

CITY FOLSOM, CA 95630

SOLD BY CHARLIE

MODEL	SERIAL NO.	LOCATION	AMOUNT
AB-1045	1120303085	LAP	
AB-1045	121431660	LAP	
AB-1045	1120303091	LAP	
AB-1045	1120303090	LAP	
AB-2045	1126063475	LAP	SHOP REPAIR
AB-2045	1126070011	LAP	
PB-6025	1128463790	LAP	
PB-6025	1128400593	LAP	
PB-6025	1128400599	LAP	
PB-6025	1128400595	LAP	
AET-200	J-71236	LAP	
AT-261	1119070635	LAP	
AB-2045	1128443399	LAP	

This ONE
taken in for
Repair
Broken, Not
working,
won't hold
a value, keeps
increasing

Estimate
by 8/18

CUSTOMER'S ORDER NO. 0001077361

REC'D BY Jeanne Hunter

THIS IS NOT AN INVOICE

KEEP THIS SLIP FOR REFERENCE

From: [Wong, Barbara](#)
 To: [Harman, Joany](#)
 Cc: [Hintze, Jeanne](#); [Haney, Brenda](#)
 Subject: RE: Voucher 00412557 Quality Control Services
 Date: Thursday, October 16, 2014 1:58:49 PM
 Attachments: [image001.png](#)
[image002.png](#)

Change done.

Barbara

From: Harman, Joany
 Sent: Thursday, October 16, 2014 1:28 PM
 To: Wong, Barbara
 Cc: Hintze, Jeanne; Haney, Brenda
 Subject: Voucher 00412557 Quality Control Services

Barbara,
 Voucher 00412557 Quality Control Services is for services that happened in Placerville, despite what the receipt says, see [below](#). Please remove the use tax of 90¢ and pay as invoiced. If you need anything further, please reply to Brenda and Jeanne.
 Thank you,



Joany Harman | Business Services Supervisor
 Folsom Lake College | 10 College Parkway | Folsom, CA 95630
 p. 916.608.6622 | f. 916.608.6553 | harman@flc-losrios.edu | <http://flc-losrios.edu>

From: Hintze, Jeanne
 Sent: Thursday, October 16, 2014 11:14 AM
 To: Hartley, Gary; Harman, Joany; Santoro, Linda
 Subject: RE: Chemistry Error

Gary,
 I am unsure what the error is for both lines: the one issue I do see is that the attached bill for this was \$508.50, while the total in Joany's memo below is \$509.40
 This bill is for **broken balance repair done in Placerville where the tax is 7.5%**, instead of 8% as it is here in Folsom, so apparently a \$0.90 additional charge was added.
 Chemistry does not 90 cents available in GENFD 5600 11 FL.VI.AR03 19050 00000 2015 041A for a change order increase to PO 0001077361.

What do you suggest?
 Thank you,
 Jeanne

Budget Year	Account String	Current Budget	Pre-Encumbrances	Encumbrances	YTD Expenses	Available Balance
2015	GENFD 4500 11 FL.VI.AR03 19050 00000 2015 041A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2015	GENFD 5201 11 FL.VI.AR03 19050 00000 2015 041A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2015	GENFD 5600 11 FL.VI.AR03 19050 00000 2015 041A	\$2,239.00	\$0.00	\$600.50	\$1,638.00	\$0.50
2015	GENFD 5601 11 FL.VI.AR03 19050 00000 2015 041A	\$1,474.00	\$0.00	\$696.52	\$777.48	\$0.00

Data Last Updated: 10/16/2014 6:18:38 AM

From: Hartley, Gary
 Sent: Saturday, October 11, 2014 10:32 AM
 To: Harman, Joany; Santoro, Linda
 Cc: Hintze, Jeanne
 Subject: RE: Chemistry Error

We'll ask Jeanne.

From: Harman, Joany
 Sent: Friday, October 10, 2014 12:48 PM
 To: Hartley, Gary; Santoro, Linda
 Subject: Chemistry Error

The following lines are in error:

Unit	Acct	Fd	Dept	Prog	Class	Proj	Voucher	Amount	PO No.	Excep Type	Name	Descr	Invoice	Date
GENFD	5600	11	FL.VI.AR03	19050	00000	041A	00412557	180.900	0001077361	Exceeds Budget Tolerance	QUALITY CONTROL SERVICES	PARTS	1325	9/25/2014
GENFD	5600	11	FL.VI.AR03	19050	00000	041A	00412557	328.500	0001077361	Exceeds Budget Tolerance	QUALITY CONTROL SERVICES	REPAIR.SHIPPING	1325	9/25/2014

Thank you,



Joany Harman | Business Services Supervisor
 Folsom Lake College | 10 College Parkway | Folsom, CA 95630
 p. 916.608.6622 | f. 916.608.6553 | harman@flc-losrios.edu | <http://flc-losrios.edu>