



LOS RIOS COMMUNITY COLLEGE DISTRICT  
1919 Spanos Court • Sacramento, CA 95825-3981

P.O. No. F 2755

FLC BUSINESS SERVICES

**LIMITED PURCHASE ORDER**

Date 4/10/2014

VID: 23039

2014 APR 28 A 11:17 (Not to Exceed \$200.00)

VENDOR NAME AND ADDRESS: <b>PRESTIGE BOX CORP.</b> <b>4520 MAYWOOD AVE.</b> <b>VERNON, CA</b> <b>1.888.221.6504</b>	DELIVERY INSTRUCTIONS: <input checked="" type="checkbox"/> Deliver to Address Below (Check one) <input type="checkbox"/> Will Call <b>FLC-PRINTING SERVICES</b> <b>10 COLLEGE PARKWAY</b> <b>FOLSOM, CA 95630</b>
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ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	<b>BCF-28 (4x3 1/2x2)</b>	<b>1</b>	<b>CARTON</b>	<b>BCF-28</b>		<b>51.50</b>
2	<b>BUSINESS CARD BOXES</b>					
3	<b>1 CARTON = 200 BOXES</b>					
4	<b>(250 CARDS)</b>					
5						
6						
7						
8						
9						
10						

**Purchases Charged to Categorical Programs, Grants or Special Projects**  
This purchased is in compliance with the requirements of:

Program Name \_\_\_\_\_  
For grants/special projects \_\_\_\_\_  
Program Director/Coord. Signature \_\_\_\_\_ Project/Grant Number \_\_\_\_\_  
Program Goal/Objective Number/Explanation \_\_\_\_\_

SUB-TOTAL	<b>51.50</b>
SALES TAX	<b>3.86</b>
SHIP (FED EX)	<b>12.63</b>
<b>TOTAL</b> (Not to Exceed \$200.00)	<b>\$67.99</b>

**VENDOR: Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.**

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

REQUESTED BY: LAURA KELLY TYPED/PRINT DATE: 4/10/2014

REQUESTED BY: Laura Kelly SIGNATURE DATE: 4/14/14

APPROVED: [Signature] DEAN OR OTHER AUTHORIZED SIGNATURE DATE: 4/30/14

APPROVED: [Signature] VICE PRESIDENT, ADMINISTRATION DATE: \_\_\_\_\_

Received by \_\_\_\_\_ Date \_\_\_\_\_

GENFD 4500 11 FL VA. PRNT  
Bus. Unit Account Fund Org  
67900  
00000 2014 041A \$ 67.99

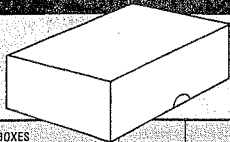
Program Sub-Class BY Proj/Grnt Amount

Bus. Unit Account Fund Org

Program Sub-Class BY Proj/Grnt Amount

# BUSINESS CARD RIGID SET UP BOXES

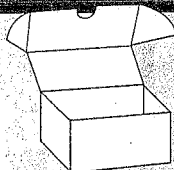
COVER TIGHT WRAPPED WITH ATTRACTIVE  
**GREY LEATHERETTE PAPER**  
 PACKED 100 COMPLETE BOXES PER CARTON



CODE	SIZE	TO PACKAGE BUSINESS CARDS	PRICE PER 100 BOXES				PACKED PER CTN	WT PER CTN
			100	300	500	1000		
BC-1	3 3/4 x 2 1/4 x 1 3/4	200 CARDS	43.75	41.75	40.75	39.75	100	7
BC-2	7 x 3 1/2 x 2	500 CARDS	49.50	47.50	46.50	45.50	100	15
BC-3	4 3/4 x 3 1/2 x 2	250 CARDS	48.25	46.25	45.25	44.25	100	12
BC-4	10 x 3 1/2 x 2	1000 CARDS	57.25	55.25	54.25	53.25	100	22
BC-5	6 x 3 1/2 x 2	500 CARDS	49.00	47.00	46.00	45.00	100	14
BC-6	12 x 3 1/2 x 2	1000 CARDS	59.50	57.50	56.50	55.50	100	24
BC-7	8 x 3 1/2 x 2	500 CARDS	52.50	50.50	49.50	48.50	100	16
BC-8	4 x 3 1/2 x 2	250 CARDS	47.50	45.50	44.50	43.50	100	11
BC-9	14 x 3 1/2 x 2	1000 CARDS	92.00	90.00	89.00	88.00	100	28

SAVE MONEY BY ORDERING ASSORTED SIZES. Price per 100 BUSINESS CARD RIGID BOXES is based on total number of BUSINESS CARD RIGID BOXES ordered regardless of sizes.

# BUSINESS CARD CORRUGATED MAILERS



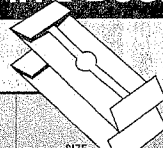
WHITE  
 SHIPPED FLAT IN  
 CORRUGATED  
 MASTER CARTONS

CODE	SIZE	TO PACKAGE BUSINESS CARDS	PRICE PER CARTON				PACKED PER CTN	WT PER CTN
			1 CTN	3 CTN	6 CTN	10 CTN		
W-2	7 x 3 1/2 x 2	500 CARDS	40.00	38.00	37.00	36.00	100	14
W-3	4 3/4 x 3 1/2 x 2	250 CARDS	37.00	35.00	34.00	33.00	100	11
W-4	10 x 3 1/2 x 2	1000 CARDS	42.25	40.25	39.25	38.25	100	17
W-5	6 x 3 1/2 x 2	500 CARDS	38.25	36.25	35.25	34.25	100	14
W-6	12 x 3 1/2 x 2	1000 CARDS	45.75	43.75	42.75	41.75	100	19
W-8	4 x 3 1/2 x 2	250 CARDS	36.25	34.25	33.25	32.25	100	10
W-10	16 x 3 1/2 x 2	1000 CARDS	51.75	49.75	48.75	47.75	100	23

SAVE MONEY BY ORDERING ASSORTED SIZES. Price per carton is based on total number of cartons of BUSINESS CARD CORRUGATED MAILERS ordered regardless of sizes.

PRICES AND DISCOUNT OFFERS SUBJECT TO CHANGE WITHOUT NOTICE.  
 Terms: Net 10 Days-F.O.B. Shipping Terminal Designated To Service Your Area

# WHITE BUSINESS CARD FOLDING BOXES

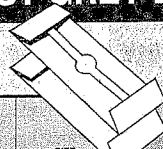


PACKED 200 COMPLETE  
 BOXES PER CARTON

CODE	SIZE	TO PACKAGE BUSINESS CARDS	1 CARTON 200 BOXES		3 CARTON 600 BOXES		5 CARTON 1000 BOXES		WT PER CTN
			PRICE PER 100	PRICE PER CTN	PRICE PER 100	PRICE PER CTN	PRICE PER 100	PRICE PER CTN	
H-22	7 X 3 1/2 X 2	500 CARDS	25.75	51.50	23.75	47.50	21.75	43.50	1
H-23	4 3/4 x 3 1/2 x 2	250 CARDS	24.75	49.50	22.75	45.50	20.75	41.50	1
H-24	10 x 3 1/2 x 2	1000 CARDS	27.88	55.75	25.88	51.75	23.88	47.75	2
H-25	6 x 3 1/2 x 2	500 CARDS	25.25	50.50	23.25	46.50	21.25	42.50	1
H-26	12 x 3 1/2 x 2	1000 CARDS	29.00	58.00	27.00	54.00	25.00	50.00	2
H-27	6 x 7 x 2	1000 CARDS	29.00	58.00	27.00	54.00	25.00	50.00	2
H-28	4 x 3 1/2 x 2	250 CARDS	24.25	48.50	22.25	44.50	20.25	40.50	1
H-29	14 x 3 1/2 x 2	1000 CARDS	37.63	75.25	35.63	71.25	33.63	67.25	3

SAVE MONEY BY ORDERING ASSORTED SIZES. Price per carton of H BUSINESS CARD FOLDING BOXES is based on total number of H Code BUSINESS CARD FOLDING BOXES ordered regardless of sizes.

# MIST GREY BUSINESS CARD FOLDING BOXES



PACKED 200 COMPLETE  
 BOXES PER CARTON

CODE	SIZE	TO PACKAGE BUSINESS CARDS	1 CARTON 200 BOXES		3 CARTON 600 BOXES		5 CARTON 1000 BOXES		WT PER CTN
			PRICE PER 100	PRICE PER CTN	PRICE PER 100	PRICE PER CTN	PRICE PER 100	PRICE PER CTN	
BCF-22	7 X 3 1/2 X 2	500 CARDS	26.75	53.50	24.75	49.50	22.75	45.50	2
BCF-23	4 3/4 x 3 1/2 x 2	250 CARDS	25.75	51.50	23.75	47.50	21.75	43.50	1
BCF-24	10 x 3 1/2 x 2	1000 CARDS	28.88	57.75	26.88	53.75	24.88	49.75	3
BCF-25	6 x 3 1/2 x 2	500 CARDS	26.25	52.50	24.25	48.50	22.25	44.50	2
BCF-26	12 x 3 1/2 x 2	1000 CARDS	30.00	60.00	28.00	56.00	26.00	52.00	3
BCF-27	6 x 7 x 2	1000 CARDS	30.00	60.00	28.00	56.00	26.00	52.00	3
BCF-28	4 x 3 1/2 x 2	250 CARDS	25.25	50.50	23.25	46.50	21.25	42.50	1
BCF-29	14 x 3 1/2 x 2	1000 CARDS	38.63	77.25	36.63	73.25	34.63	69.25	3

SAVE MONEY BY ORDERING ASSORTED SIZES. Price per carton of BCF BUSINESS CARD FOLDING BOXES is based on total number of BCF BUSINESS CARD FOLDING BOXES ordered regardless of sizes.

## WHITE LETTERHEAD FOLDING BOXES

- Cartons (J-1) 8 1/2 x 11 x 2
- Cartons (JA-1) 8 1/2 x 11 x 2 1/2
- Cartons (JB-1) 8 1/2 x 11 x 4
- Cartons (J-2) 8 1/2 x 14 x 2

## WHITE STATIONERY FOLDING BOXES

- Cartons (J-3) 7 1/4 x 10 1/2 x 2
- Cartons (J-5) 5 1/2 x 8 1/2 x 2
- Cartons (J-6) 9 x 12 x 2
- Cartons (K-1) 8 5/8 x 12 x 3
- Cartons (K-2) 8 5/8 x 9 1/2 x 3
- Cartons (K-3) 8 5/8 x 8 x 3
- Cartons (K-4) 5 3/4 x 9 1/2 x 3
- Cartons (K-5) 8 5/8 x 6 1/2 x 3
- Cartons (K-6) 11 1/8 x 9 1/2 x 3

## GREY LETTERHEAD FOLDING BOXES

- Cartons (R-1) 8 1/2 x 11 x 2
- Cartons (RA-1) 8 1/2 x 11 x 2 1/2
- Cartons (RB-1) 8 1/2 x 11 x 4
- Cartons (RY-1) 17 x 11 x 2
- Cartons (R-2) 8 1/2 x 14 x 2

## GREY STATIONERY FOLDING BOXES

- Cartons (R-3) 7 1/4 x 10 1/2 x 2
- Cartons (R-5) 5 1/2 x 8 1/2 x 2
- Cartons (R-6) 9 x 12 x 2
- Cartons (S-1) 8 5/8 x 12 x 3
- Cartons (S-2) 8 5/8 x 9 1/2 x 3
- Cartons (S-3) 8 5/8 x 8 x 3
- Cartons (S-4) 5 3/4 x 9 1/2 x 3
- Cartons (S-5) 8 5/8 x 6 1/2 x 3
- Cartons (S-6) 11 1/8 x 9 1/2 x 3

## WH

4/10/2014

BCF-28

\$51.50

3.86 TX

12.63 SHIP

## GRI

\$67.99

## BUS

- Cartons (W-2) 7 x 3 1/2 x 2
- Cartons (W-3) 4 3/4 x 3 1/2 x 2
- Cartons (W-4) 10 x 3 1/2 x 2
- Cartons (W-5) 6 x 3 1/2 x 2
- Cartons (W-6) 12 x 3 1/2 x 2
- Cartons (W-8) 4 x 3 1/2 x 2
- Cartons (W-10) 16 x 3 1/2 x 2

## BUSINESS CARD RIGID BOXES

- Cartons (BC-1) 3 3/4 x 2 1/4 x 1 3/4
- Cartons (BC-2) 7 x 3 1/2 x 2
- Cartons (BC-3) 4 3/4 x 3 1/2 x 2
- Cartons (BC-4) 10 x 3 1/2 x 2
- Cartons (BC-5) 6 x 3 1/2 x 2
- Cartons (BC-6) 12 x 3 1/2 x 2
- Cartons (BC-7) 8 x 3 1/2 x 2
- Cartons (BC-8) 4 x 3 1/2 x 2
- Cartons (BC-9) 14 x 3 1/2 x 2

## PACKED CARTONS

- Cartons (C-5R) 11 3/4 x 9 1/4 x 10 7/8
- Cartons (C-JR) 17 1/4 x 11 1/4 x 12
- Cartons (C-1) 18 1/4 x 11 3/4 x 10 7/8
- Cartons (C-3) 18 1/4 x 11 3/4 x 12 1/2
- Cartons (C-4) 18 1/4 x 14 3/4 x 12 1/2
- Cartons (C-LF) 12 1/4 x 8 3/4 x 13
- Cartons (C-2) 18 1/4 x 12 5/8 x 12 1/2

## PACKED MAILERS/FOLDERS

- Cartons (MQ-1) 8 3/4 x 11 1/4 x 2 1/4
- Cartons (MQ-2) 8 3/4 x 11 1/4 x 4 1/2
- Cartons (MQ-3) 9 1/4 x 12 1/4 x 2 1/4
- Cartons (MQ-4) 9 1/4 x 12 1/4 x 4 1/2
- Cartons (MQ-6) 8 5/8 x 15 x 4 1/4
- Cartons (FX-1) 8 3/4 x 11 1/4 x 1
- Cartons (FX-3) 9 1/4 x 12 1/4 x 1

## LETTERHEAD RIGID BOXES

- Cartons (LH-2) 8 1/2 x 11 x 2

## GREETING CARD BOXES

- Cartons (GG-1) 7 3/8 x 5 3/8 x 2

Email \_\_\_\_\_

Bill To \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date \_\_\_\_\_ Ordered By \_\_\_\_\_ Purchase Order Number \_\_\_\_\_

Charge To:  VISA  MC  Discover  AMEX

Card Billing Address \_\_\_\_\_

Ship To \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone Number (please include area code) \_\_\_\_\_ Account # \_\_\_\_\_

Exp: Date \_\_\_\_\_ Security Code \_\_\_\_\_ Name On Card (please print) \_\_\_\_\_