

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065  
 FAX: (916) 568-3145

**PURCHASE ORDER NO 0001076903**

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS AND CONDITIONS.

<b>Date</b>	<b>Revision</b>	<b>Page</b>
06/10/2014	2 - 06/11/2014	1
<b>Payment Terms</b>	<b>Freight Terms</b>	<b>Ship Via</b>
NET 30	Shipping Point	Best Metho
<b>Reference:</b>	<b>Location / Dept</b>	
805905 HUSSEY S KB KARNITZK	05MOH	

**Vendor:** 0000008992  
 4 IMPRINT  
 101 COMMERCE STREET  
 PO BOX 320  
 OSHKOSH WI 54901

**Phone:** (877) 446-7746  
**Fax:** (800) 355-5043

**email:**

**Ship To:** FOLSOM LAKE COLLEGE  
 RECEIVING  
 10 COLLEGE PARKWAY  
 FOLSOM CA 95630  
 United States


**Bill To:** 1919 Spanos Court  
 Sacramento CA 95825-3981  
 United States

Tax Exempt? N	Use Tax Applicable: Y	Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
		1- 1	2213 CLOSED BACK TABLE THROW 6'	1.00	EA	195.00	195.00	06/30/2014
		2- 1	COUPON CODE	1.00	EA	-19.50	-19.50	06/30/2014
		3- 1	FREIGHT	1.00	EA	8.68	8.68	06/30/2014
		4- 1	102125 ALL-IN-ONE MINI NOTEBOOK	200.00	EA	2.37	474.00	06/30/2014
		5- 1	SET UP CHARGE	1.00	EA	55.00	55.00	06/30/2014
		6- 1	COUPON CODE	1.00	EA	-52.90	-52.90	06/30/2014
		7- 1	FREIGHT	1.00	EA	20.59	20.59	06/30/2014
		8- 1	114956 MICRO BUFF MINI	200.00	EA	1.47	294.00	06/30/2014
		9- 1	SET UP CHARGE	1.00	EA	55.00	55.00	06/30/2014
		10- 1	COUPON CODE	1.00	EA	-34.90	-34.90	06/30/2014
		11- 1	FREIGHT	1.00	EA	6.89	6.89	06/30/2014
		12- 1	117791 HEALTHY HAND SANITIZER SPRAY	200.00	EA	1.77	354.00	06/30/2014
		13- 1	SET UP CHARGE	1.00	EA	60.00	60.00	06/30/2014
		14- 1	COUPON CODE	1.00	EA	-41.40	-41.40	06/30/2014
		15- 1	FREIGHT	1.00	EA	16.73	16.73	06/30/2014
		16- 1	105101 TOPAZ METAL PEN	200.00	EA	1.55	310.00	06/30/2014
		17- 1	SET UP CHARGE	1.00	EA	40.00	40.00	06/30/2014
		18- 1	COUPON CODE	1.00	EA	-35.00	-35.00	06/30/2014
		19- 1	FREIGHT	1.00	EA	11.34	11.34	06/30/2014

AS PER QUOTE #9069858 DATED 5/5/2014

PROVIDE FLO & SCC A COPY OF THE APPROVED PURCHASE ORDER FOR JASON PEDRO

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature**  
 6/23/2014

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065  
 FAX: (916) 568-3145

**PURCHASE ORDER NO 0001076903**

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS  
 AND CONDITIONS.

<b>Date</b>	<b>Revision</b>	<b>Page</b>
06/10/2014	2 - 06/11/2014	2
<b>Payment Terms</b>	<b>Freight Terms</b>	<b>Ship Via</b>
NET 30	Shipping Point	Best Metho
<b>Reference:</b>	<b>Location / Dept</b>	
805905 HUSSEY S KB KARNITZK	05MOH	

**Vendor:** 0000008992  
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 101 COMMERCE STREET  
 PO BOX 320  
 OSHKOSH WI 54901

**Phone:** (877) 446-7746  
**Fax:** (800) 355-5043

**email:**

**Ship To:** FOLSOM LAKE COLLEGE  
 RECEIVING  
 10 COLLEGE PARKWAY  
 FOLSOM CA 95630  
 United States

**Bill To:** 1919 Spanos Court  
 Sacramento CA 95825-3981  
 United States

**Tax Exempt?** N **Use Tax Applicable:** Y

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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<b>Sub Total Amount</b>	1,717.53
<b>Sales Tax Amount</b>	0.00
<b>Total PO Amount</b>	1,717.53

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4500	12	SC.VI.ECWD	12000	00000	480A	1,717.53	2014

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.  
 If you have any questions, please contact the Purchasing Office at (916) 568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature**  
 6/23/2014

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## LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

### PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact the LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTORS who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.



101 Commerce St  
PO Box 320  
Oshkosh, WI 54901

www.4imprint.com

Toll Free 877-446-7746  
Free Fax 800-355-5043

<b>Main Address</b> JASON PEDRO LOS RIOS COMMUNITY COLLEGE 1919 SPANOS CT SACRAMENTO, CA 95825	<b>Invoice Address</b> Jason Pedro Los Rios Community College 1919 Spanos Ct Sacramento CA 95825 USA	<b>Shipping Address</b> Jason Pedro Los Rios Community College 1919 Spanos Ct SACRAMENTO, CA 95825 USA Tel: 916-568-3071
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Fax: 916-563-3270

<b>Quotation Number</b>	9069858	<b>Account No.</b>	926458
<b>Quote Date</b>	May 5, 2014	<b>Account Rep.</b>	Doug Freund
<b>Quote Valid Until</b>	June 4, 2014	<b>Administrator</b>	Doug Freund

Item	Closed-Back Table Throw - 6'	Colors (Throw,Trim): A Color Choice Required, A Color Choice	Unit \$	Price \$	Total \$
Qty	Item #	Description			
1	2212	Closed-Back Table Throw - 6'	195.0000	195.00	195.00
1	Set-Up Charge	Set-Up Charge(Per Order Line)	0.0000	0.00	0.00
1	Coupon	Coupon Code	-19.5000	-19.50	-19.50
		Freight		8.68	8.68
					184.18

**Artwork Instructions**

Product Color (Base, Trim): A Color Choice Required, A Color Choice Required  
 Imprint Location: Front-Center  
 Imprint Colors:White.

**Additional Notes:**

Questions call: Doug Freund  
 Phone: 877-446-7746 Ext 8440  
 Email: dfreund@4imprint.com  
 Direct Fax: 866-888-0187

Item	All-in-One Mini Notebook	Colors (Cover,Pen Barrel): A Color Choice Required, A Color	Unit \$	Price \$	Total \$
Qty	Item #	Description			
200	102125	All-in-One Mini Notebook	2.3700	474.00	474.00
1	Set-Up Charge	Set-Up Charge	55.0000	55.00	55.00
1	Coupon	Coupon Code	-52.9000	-52.90	-52.90
		Freight		20.59	20.59
					496.69

**Artwork Instructions**

Product Color (Base, Trim): A Color Choice Required, A Color Choice Required  
 Imprint Location: Front Center  
 Imprint Colors:White.

**Additional Notes:**

Questions call: Doug Freund  
 Phone: 877-446-7746 Ext 8440  
 Email: dfreund@4imprint.com



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Oshkosh, WI 54901

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Toll Free 877-446-7746  
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Quotation Number	9069858	Account No.	926458
Quote Date	May 5, 2014	Account Rep.	Doug Freund
Quote Valid Until	June 4, 2014	Administrator	Doug Freund

Direct Fax: 866-888-0187

Item	MicroBuff Mini		Colors (MicroBuff,Trim): White, White		
Qty	Item #	Description	Unit \$	Price \$	Total \$
200	114956	MicroBuff Mini	1.4700	294.00	294.00
1	Set-Up Charge	Set-Up Charge(Per Order Line)	55.0000	55.00	55.00
1	Coupon	Coupon Code	-34.9000	-34.90	-34.90
		Freight		6.89	6.89
					<u>320.99</u>

**Artwork Instructions**

Product Color (Base, Trim): White, White  
Imprint Location: Front  
Imprint Colors:Full Color.

**Additional Notes:**

Questions call: Doug Freund  
Phone: 877-446-7746 Ext 8440  
Email: dfreund@4imprint.com  
Direct Fax: 866-888-0187

Item	Healthy Hand Sanitizer Spray		Colors (Container,Spray Button): A Color Choice Required, A		
Qty	Item #	Description	Unit \$	Price \$	Total \$
200	117791	Healthy Hand Sanitizer Spray	1.7700	354.00	354.00
1	Set-Up Charge	Set-Up Charge	60.0000	60.00	60.00
1	Coupon	Coupon Code	-41.4000	-41.40	-41.40
		Freight		16.73	16.73
					<u>389.33</u>

**Artwork Instructions**

Product Color (Base, Trim): A Color Choice Required, A Color Choice Required  
Imprint Location: Front  
Imprint Colors:Black (Standard).

**Additional Notes:**

Questions call: Doug Freund  
Phone: 877-446-7746 Ext 8440  
Email: dfreund@4imprint.com  
Direct Fax: 866-888-0187

Item	Topaz Metal Pen		Colors (Barrel,Grip): A Color Choice Required, A Color Choice		
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Oshkosh, WI 54901

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Free Fax 800-355-5043

Quotation Number	9069858	Account No.	926458
Quote Date	May 5, 2014	Account Rep.	Doug Freund
Quote Valid Until	June 4, 2014	Administrator	Doug Freund

Qty	Item #	Description	Unit \$	Price \$	Total \$
200	105101	Topaz Metal Pen	1.5500	310.00	310.00
1	Set-Up Charge	Set-Up Charge	40.0000	40.00	40.00
1	Coupon	Coupon Code	-35.0000	-35.00	-35.00
		Freight		11.34	11.34
					326.34

**Artwork Instructions**

Product Color (Base, Trim): A Color Choice Required, A Color Choice Required  
Imprint Location: Barrel- Beside Clip  
Imprint Colors: Laser Engrave.

**Additional Notes:**

Questions call: Doug Freund  
Phone: 877-446-7746 Ext 8440  
Email: dfreund@4imprint.com  
Direct Fax: 866-888-0187

**Grand Total** 1,717.53

**METHOD OF PAYMENT**

- We previously ordered from you on open account.
- We are well rated with Dun & Bradstreet. My D & B number is \_\_\_\_\_.
- Please fax us a Credit Application. We understand that our order will not go into production until your application is approved, which may take 2-3 weeks.
- Enclosed is a check in the amount of \$\_\_\_\_\_ payable to 4imprint.
- MasterCard  Visa  American Express  Discover  Diner's Club

**\*\*\*IMPORTANT\*\*\*\*** To place your order please put a check mark next to the item(s) you wish to order, sign below and return all pages of this quotation with your artwork. If paying by credit card please contact your customer service representative with your credit card details.

Your Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_ Your  
Purchase Order # \_\_\_\_\_

**Shipment Details**

Shipment to	Qty	Item #	Must Ship	Carrier, service	Due Date	Freight
Address as above.	1	2212		UPS Ground (Parcel)	May 15 2014	8.68
	200	102125		UPS Ground (Parcel)	May 13 2014	20.59
	200	114956		UPS Ground (Parcel)	May 16 2014	6.89
	200	117791		UPS Ground (Parcel)	May 15 2014	16.73
	200	105101		UPS Ground (Parcel)	May 20 2014	11.34

total \$63.80  
64.23

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065  
 FAX: (916) 568-3145

**PURCHASE ORDER NO 0001076903**

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Reference:	Location / Dept	
805905 HUSSEY-S KB KARNITZK	05MOH	

Vendor: 0000008992  
 4 IMPRINT  
 101 COMMERCE STREET  
 PO BOX 320  
 OSHKOSH WI 54901

*RCVR: 0001065924*  
*LMT 8/13/14*

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email:

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Bill To: 1919 Spanos Court  
 Sacramento CA 95825-3981  
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4- 1	102125 ALL-IN-ONE MINI NOTEBOOK ✓	200.00	EA	2.37	474.00	06/30/2014
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6- 1	COUPON CODE	1.00	EA	-52.90	-52.90	06/30/2014
7- 1	FREIGHT	1.00	EA	20.59	20.59	06/30/2014
8- 1	114956 MICRO BUFF MINI ✓	200.00	EA	1.47	294.00	06/30/2014
9- 1	SET UP CHARGE	1.00	EA	55.00	55.00	06/30/2014
10- 1	COUPON CODE	1.00	EA	-34.90	-34.90	06/30/2014
11- 1	FREIGHT	1.00	EA	6.89	6.89	06/30/2014
12- 1	117791 HEALTHY HAND SANITIZER SPRAY ✓	200.00	EA	1.77	354.00	06/30/2014
13- 1	SET UP CHARGE	1.00	EA	60.00	60.00	06/30/2014
14- 1	COUPON CODE	1.00	EA	-41.40	-41.40	06/30/2014
15- 1	FREIGHT	1.00	EA	16.73	16.73	06/30/2014
16- 1	105101 TOPAZ METAL PEN ✓	200.00	EA	1.55	310.00	06/30/2014
17- 1	SET UP CHARGE	1.00	EA	40.00	40.00	06/30/2014
18- 1	COUPON CODE	1.00	EA	-35.00	-35.00	06/30/2014
19- 1	FREIGHT	1.00	EA	11.34	11.34	06/30/2014

AS PER QUOTE #9069858 DATED 5/5/2014

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Authorized Signature

*JR Walden 6/23/2014*

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Toll Free 877-446-7746  
Free Fax 800-355-5043

**Main Address**  
JASON PEDRO  
LOS RIOS COMMUNITY COLLEGE  
1919 SPANOS CT  
SACRAMENTO, CA 95825

**Invoice Address**  
Accounts Payable Dept  
Los Rios Community College  
1919 Spanos Ct  
Sacramento CA 95825  
USA

**Shipping Address**  
Jason Pedro  
PO# 0001076903  
Los Rios Community College  
FLC-El Dorado Center  
6699 Campus Dr. Bldg B.  
PLACERVILLE, CA 95667  
USA  
Tel: 916-568-3071

Fax: 916-563-3270

**Order Number** 9079575      **Account No.** 926458  
**Order Date** May 7, 2014      **Account Rep.** Doug Freund

**Item** Closed-Back Table Throw - 6'      **Colors** (Throw,Trim): Black, Black

Qty	Item #	Description	Unit \$	Price \$	Total \$
1	2212	Closed-Back Table Throw - 6'	195.0000	195.00	195.00
1	Coupon	Coupon Code	-19.5000	-19.50	-19.50
1	Set-Up Charge	Set-Up Charge(Per Order Line)	0.0000	0.00	0.00
		Freight		8.68	8.68

Received  
7/1/14

**Artwork Instructions**

Product Color (Base, Trim): Black, Black  
Imprint Location: Front-Center  
Imprint Colors:White.

**Additional Notes:**

Questions call: Doug Freund  
Phone: 877-446-7746 Ext 8440  
Email: dfreund@4imprint.com  
Direct Fax: 866-888-0187

LINE 1

**Grand Total** 184.18

**Thank you for your order!**

If you need to make a change - Please call your account representative. Their name and phone number are shown above.

**Shipment Details**

Shipment to	Qty	Item #	Must Ship	Carrier, service	Due Date	Freight
Address as above.	1	2212	Jun 27 2014	UPS Ground (Parcel)	Jul 7 2014	8.68





101 Commerce St  
PO Box 320  
Oshkosh, WI 54901

www.4imprint.com

Toll Free 877-446-7746  
Free Fax 800-355-5043

<b>Main Address</b> JASON PEDRO LOS RIOS COMMUNITY COLLEGE 1919 SPANOS CT SACRAMENTO, CA 95825	<b>Invoice Address</b> Accounts Payable Dept Los Rios Community College 1919 Spanos Ct Sacramento CA 95825 USA	<b>Shipping Address</b> Jason Pedro MLT Coordinator Los Rios Community College FLC-El Dorado Center 6699 Campus Dr. Bldg B. PLACERVILLE, CA 95667 USA Tel: 916-568-3071
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Fax: 916-563-3270

Order Number	9109017	Account No.	926458
Order Date	May 14, 2014	Account Rep.	Doug Freund

Item	All-in-One Mini Notebook		Colors	(Cover, Pen Barrel): Frosted Carolina Blue, Translucent		
Qty	Item #	Description	Unit \$	Price \$	Total \$	
200	102125	All-in-One Mini Notebook	2.3700	474.00	474.00	
1	Set-Up Charge	Set-Up Charge	55.0000	55.00	55.00	
1	Coupon	Coupon Code	-52.9000	-52.90	-52.90	
		Freight		20.59	20.59	
					496.69	

Rec 7/1/14

**Artwork Instructions**

Product Color (Base, Trim): Frosted Carolina Blue, Translucent Carolina Blue  
Imprint Location: Front Center  
Imprint Colors: White.

**Additional Notes:**

Questions call: Doug Freund  
Phone: 877-446-7746 Ext 8440  
Email: dfreund@4imprint.com  
Direct Fax: 866-888-0187

LINE 4

Item	Healthy Hand Sanitizer Spray		Colors	(Container, Spray Button): Black, White		
Qty	Item #	Description	Unit \$	Price \$	Total \$	
200	117791	Healthy Hand Sanitizer Spray	1.7700	354.00	354.00	
1	Set-Up Charge	Set-Up Charge	60.0000	60.00	60.00	
1	Coupon	Coupon Code	-41.4000	-41.40	-41.40	
		Freight		16.73	16.73	
					389.33	

**Artwork Instructions**

Product Color (Base, Trim): Black, White  
Imprint Location: Front  
Imprint Colors: White.

**Additional Notes:**

Questions call: Doug Freund  
Phone: 877-446-7746 Ext 8440  
Email: dfreund@4imprint.com  
Direct Fax: 866-888-0187

Email Confirm: dfreund@4imprint.com

**PACKING SLIP**

**ORDER # OPPD442854**

Required Ship Date: 06/27/2014

**BILL TO:**

4 Imprint, Inc.	Cust ID: 197045
A/P Rachael @ 920-236-7272 ext 8430 ***email invoice@4imprint.com* OshKosh, WI 54901 USA P: (920) 236-7272 ext. 8430 F: (920) 303-3726	

**SHIP TO:**

Los Rios Community College
Jason Pedro FLC El Dorado Center 6699 Campus Dr Bldg B Placerville, CA 95667 United States P: (916) 568-3071

Ship From	FOB	PO#	Ship Via	Sales Rep	Terms	Order Date
SLDC	Third Party	9109098-3	UPS GROUND	LINDA MISIOROWS	NET 30	06/23/2014

Qty Ord.	Qty Ship	Item #	Description
200	200	X0157401007	MicroBuff MINI - Premium Graphics
1		R00219	Set Up Charge

P.O. # 000 1076903

LINE 8

Received  
7/1/14





101 Commerce St  
PO Box 320  
Oshkosh, WI 54901

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Toll Free 877-446-7746  
Free Fax 800-355-5043

<b>Main Address</b> JASON PEDRO LOS RIOS COMMUNITY COLLEGE 1919 SPANOS CT SACRAMENTO, CA 95825	<b>Invoice Address</b> Accounts Payable Dept Los Rios Community College 1919 Spanos Ct Sacramento CA 95825 USA	<b>Shipping Address</b> Jason Pedro MLT Coordinator Los Rios Community College FLC-El Dorado Center 6699 Campus Dr. Bldg B. PLACERVILLE, CA 95667 USA Tel: 916-568-3071
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Fax: 916-563-3270

<b>Order Number</b> 9109098	<b>Account No.</b> 926458
<b>Order Date</b> May 14, 2014	<b>Account Rep.</b> Doug Freund

Item MicroBuff Mini Colors (MicroBuff, Trim): White, White

Qty	Item #	Description	Unit \$	Price \$	Total \$
200	114956	MicroBuff Mini	1.4700	294.00	294.00
1		Set-Up Charge (Per Order Line)	55.0000	55.00	55.00
1		Coupon Code	-34.9000	-34.90	-34.90
		Freight		6.89	6.89

7/1/14

**Artwork Instructions**

Product Color (Base, Trim): White, White  
Imprint Location: Front  
Imprint Colors: Full Color.

Additional Notes:  
Questions call: Doug Freund  
Phone: 877-446-7746 Ext 8440  
Email: dfreund@4imprint.com  
Direct Fax: 866-888-0187

LINE 8

Grand Total 320.99

Thank you for your order!

If you need to make a change - Please call your account representative. Their name and phone number are shown above.

**Shipment Details**

Shipment to	Qty	Item #	Must Ship	Carrier, service	Due Date	Freight
Address as above.	200	114956	Jun 27 2014	UPS Ground (Parcel)	May 30 2014	6.89



	Job # 875632	Ship date 07/25/14	In hand date 08/01/14
	Cust # 197045	Prog # 4IMPRINT14	

Ph 920-236-7272      Fx 920-236-7282

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4IMPRINT \*DO NOT ACKN OR PROOF  
101 COMMERCE ST (54901-4864)  
PO BOX 320  
OSHKOSH WI 54903-0320

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LOS RIOS COMMUNITY COLLEGE  
ATTN: JASON PEDRO-MLT COOR  
FLC-EL DORADO CENTER  
6699 CAMPUS DR BLDG B  
PLACERVILLE CA 95667

Via    UPS GRND

Unit 0	Cust po # 9109017-4	Order date 06/24/14	Terms Net 30	Salesperson 20062P00 House Account
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Ordered	Shipped	Item #	Sub #	Description
200	<u>200</u>	HLTHND	001	HEALTHY HAND SAN-BLACK BLACK
<p><i>Rec 8/11/14 D-LEE</i></p> <p><i>P.O.# 0001076903</i></p> <p><u><i>LINE 12</i></u></p>				
1 COLOR IMPRINT - WHITE				

**Special instructions**

NOTE TO ART: ART EMAILED

NOTE TO PROD: \*\* EXACT QTY \*\*

NOTE TO SHIPPING: 9109017 MUST BE REF ON ALL INVOICES,  
PACKING LISTS, BILLS OF LADING, PACKAGE LABELS AND  
SHIPPER'S MANIFESTS

**THIS IS YOUR PACKING LIST**

IF THERE ARE ANY QUESTIONS REGARDING  
THIS ORDER PLEASE REFER TO THE JOB NUMBER.

**THANK YOU! For Your Order**



101 Commerce St  
PO Box 320  
Oshkosh, WI 54901

www.4imprint.com

Toll Free 877-446-7746  
Free Fax 800-355-5043

**Main Address**  
JASON PEDRO  
LOS RIOS COMMUNITY COLLEGE  
1919 SPANOS CT  
SACRAMENTO, CA 95825

**Invoice Address**  
Accounts Payable Dept  
Los Rios Community College  
1919 Spanos Ct  
Sacramento CA 95825  
USA

**Shipping Address**  
Jason Pedro  
MLT Coordinator  
Los Rios Community College  
FLC-El Dorado Center  
6699 Campus Dr. Bldg B.  
PLACERVILLE, CA 95667  
USA  
Tel: 916-568-3071

Fax: 916-563-3270

Order Number 9077333 Account No. 926458  
Order Date May 6, 2014 Account Rep. Doug Freund

Item Topaz Metal Pen Colors (Barrel,Grip): Aqua Blue, Black

Qty	Item #	Description	Unit \$	Price \$	Total \$
200	105101	Topaz Metal Pen	1.5500	310.00	310.00
1	Coupon	Coupon Code	-35.0000	-35.00	-35.00
1	Set-Up Charge	Set-Up Charge	40.0000	40.00	40.00
		Freight		11.34	11.34

*P.O. 000 1076903*

*Received  
July 3, 2014*

*LINE 16*

**Artwork Instructions**

Product Color (Base, Trim): Aqua Blue, Black  
Imprint Location: Barrel- Beside Clip  
Imprint Colors:Laser Engrave.

Additional Notes:  
Questions call: Doug Freund  
Phone: 877-446-7746 Ext 8440  
Email: dfreund@4imprint.com  
Direct Fax: 866-888-0187

Grand Total 326.34

Thank you for your order!

If you need to make a change - Please call your account representative. Their name and phone number are shown above.

**Shipment Details**

Shipment to	Qty	Item #	Must Ship	Carrier, service	Due Date	Freight
Address as above.	200	105101	Jul 1 2014	UPS Ground (Parcel)	Jul 9 2014	11.34