

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065

FAX: (916) 568-3145

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS AND CONDITIONS.

**PURCHASE ORDER NO**  
**CHANGE ORDER**

**0001076141**

<b>Date</b> 05/01/2014	<b>Revision</b> 1 - 05/16/2014	<b>Page</b> 1
<b>Payment Terms</b> NET 30	<b>Freight Terms</b> Shipping Point	<b>Ship Via</b> Best Metho
<b>Reference:</b> 1005970 LEWISJ POONV		<b>Location / Dept</b> 04RCC7 RCC

**Vendor:** 0000002496  
HEWLETT PACKARD  
ATTN: PUBLIC SECTOR SALES  
10810 FARNAM DRIVE  
OMAHA NE 68154

**Phone:** (877) 480-4433  
**Fax:** (800) 825-2329

**email:** DO NOT SEND TO VENDOR

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630  
United States

**Bill To:** 1919 Spanos Court  
Sacramento CA 95825-3981  
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	COMPUTER - HP PRODESK 600 G1 8GB RAM (C8T90AV)	8.00	EA	647.04	5,176.32	05/15/2014
2- 1	WARRANTY - 5 YEAR NEXT BUSINESS DAY ONSITE (U7899E) \$60/COMPUTER; 8 COMPUTERS	1.00	LOT	480.00	480.00	05/15/2014
3- 1	MONITOR - 20" HP ELITEDISPLAY E201 LED (C9V73AA)	8.00	EA	165.00	1,320.00	05/15/2014
4- 1	FEE, CA RECYCLE \$4/MONITOR; 8 MONITORS	1.00	LOT	32.00	32.00	05/15/2014

OID # 0171890001

FAX PO TO STACY GOODMAN AT (916) 596-4802

5/16/14 CHANGE SHIP TO ADDRESS PER J HARMAN. VP  
DO NOT SEND CHANGE ORDER TO VENDOR

DO NOT SEND TO VENDOR

**Sub Total Amount**  
**Sales Tax Amount**  
**Total PO Amount**

7,008.32
519.71
7,528.03

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	6490	12	FL.VI.BSKL	64900	00000	577I	7,528.03	2014

0001005970KIRKLINK23-APR-2014

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature**

*Ship To Address Change Only*

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

## LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

### PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact the LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTORS who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

# Requisition

**Vendor:** HEWLETT PACKARD  
 ATTN: PUBLIC SECTOR SALES  
 10810 FARNAM DRIVE  
 OMAHA NE 68154  
 United States

**Ship To:** 10378 ROCKINGHAM DRIVE  
 SACRAMENTO CA 95827

<b>Business Unit:</b> GENFD OPEN		
Req ID:	Date	Page
0001005970	04/17/2014	1
Requester	Bldg#	
Jeff Lewis	RCC	
Requester Signature		
Buyer: Vivian Poon		
Approved:		

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	COMPUTER - HP PRODESK 600 G4 8GB RAM (C8T90AV)	8	EA	647.04	5,176.32	04/30/2014
	ASSET DEPT: RCC LOCATION: 04RCC7 CATEGORY: COMPU	8				
2-1	WARRANTY - 5 YEAR NEXT BUSINESS DAY ONSITE (U7899E)	8	EA	60.00	480.00	04/30/2014
	ASSET DEPT: RCC LOCATION: 04RCC7 CATEGORY: COMPU	8				
3-1	MONITOR - 20" HP ELITEDISPLAY E201 LED (C9V73AA)	8	EA	165.00	1,320.00	04/30/2014
	ASSET DEPT: RCC LOCATION: 04RCC7 CATEGORY: COMPU	8				
4-1	RECYCLING FEE	8	EA	4.00	32.00	04/30/2014
	ASSET DEPT: RCC LOCATION: 04RCC7 CATEGORY: COMPU	8				

Total Requisition Amount: 7,008.32

OID # 0171890001.  
 TAX IS \$519.71.  
 TOTAL IS \$7528.03.  
 RCC COMPUTER LAB.  
 FAX PO TO STACY GOODMAN AT (916) 596-4802; OR EMAIL TO: sgoodman@nwnit.com.  
 Backup documentation forwarded via intercampus mail.

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
GENFD	6490	12	PL.VI.BSKL	64900	00000	577I	7,008.32

**Purchases Charged to Catagorical Programs, Grants or Special Project.**

This purchase is in compliance with the requirement of BSKL

For grants/special projects 577I

Name: [Signature]

Approval Signature <u>[Signature]</u>	Approval Signature	Approval Signature
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**LOS RIOS**  
COMMUNITY  
COLLEGE  
DISTRICT

Below is a listing of the Los Rios Community College District computer equipment standards as approved by the Management Information Systems Department. Please choose the items you are interested in procuring and submit them through the district requisition process.

## Desktops

### HP ProDesk 600 G1 Small Form Factor Desktop With 8GB Memory



HP ProDesk 600 G1 Small Form Factor  
Microsoft Windows 7 Professional - 64bit  
HP ProDesk 600 SFF 92% High-Efficient Chassis  
Energy Star 5.0 Enabled  
Intel Core i5-4570 3.2GHz 6MB Processor  
8GB 1600MHz DDR3 (1 x 8GB)  
500GB 7200 RPM 3.5 HDD  
Intel HD Graphics 4600  
SuperMulti DVD RW Optical Drive  
Intel I217LM Gigabit Network Connection  
HP USB Standard Keyboard  
HP USB Optical Mouse  
HP SFF Chassis Tower Stand  
3/3/3 SFF Warranty

Part # C8T89AV-SED  
\$655.88

#### Options

Part # QP897AT  
HP Integrated Work Center Stand  
\$99.00

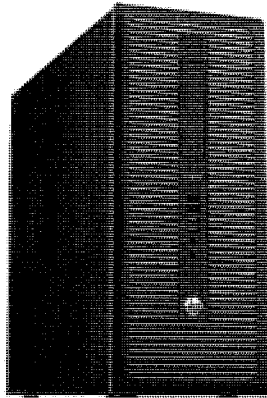
#### Extended Warranty Options

Part # U7897E  
4-year Next Business Day Onsite  
\$46.00

Part # U7899E  
5-year Next Business Day Onsite  
\$60.00

### HP ProDesk 600 G1 Tower Desktop With 8GB Memory

HP ProDesk 600 G1 Tower Desktop PC  
Microsoft Windows 7 Professional - 64bit  
HP ProDesk 600 Tower Standard Chassis



Energy Star 5.0 Enabled  
Intel Core i5-4570 3.2GHz 6MB Processor  
8GB 1600MHz DDR3 (1 x 8GB)  
500GB 7200 RPM 3.5 HDD  
Intel HD Graphics 4600  
SuperMulti DVD±RW Optical Drive  
Intel I217LM Gigabit Network Connection  
HP USB Standard Keyboard  
HP USB Optical Mouse  
3/3/3 Tower Warranty

Part # C8T90AV  
\$647.04

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**Extended Warranty Options**

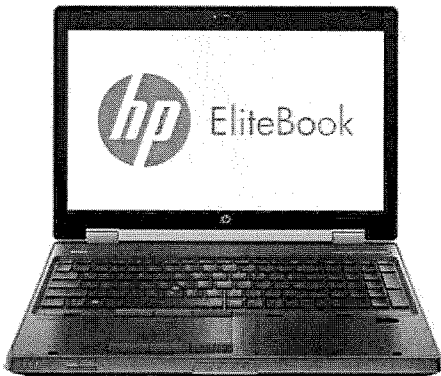
Part # U7897E  
4-year Next Business Day Onsite  
\$46.00

Part # U7899E  
5-year Next Business Day Onsite  
\$60.00

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**Notebooks**

**HP EliteBook 8570w Mobile Workstation With 8GB Memory**



HP EliteBook 8570w Mobile Workstation  
Microsoft Windows 7 Professional - 64bit  
Intel Core i5-3320M 2.60GHz 3MB Processor  
Intel vPro™ Technology Enabled  
15.6 inch LED HD+ WVA Anti-Glare Display (1600 x 900)  
720p HD Integrated Webcam  
1GB ATI FirePro M4000 Graphics  
8GB 1600MHz DDR3 (2 x 4GB)  
320GB 7200rpm SATA Hard Drive  
DVD±RW SuperMulti DL Drive  
Dualpoint (Touchpad and Pointstick) Keyboard  
Bluetooth 4.0 Wireless Technology  
Intel Centrino Ultimate-N 6300 WiFi  
56K v.92 High Speed Modem  
Integrated Fingerprint Reader  
120W Hardware Kit  
HP 8-cell 83Whr Li-Ion Primary Battery  
3-year standard parts and labor warranty 3/3/3.  
Includes HP Elite Premium Support

Part # A2X01AV  
\$1,136.56

E-Waste Recycling Fee  
\$4.00

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**Options**

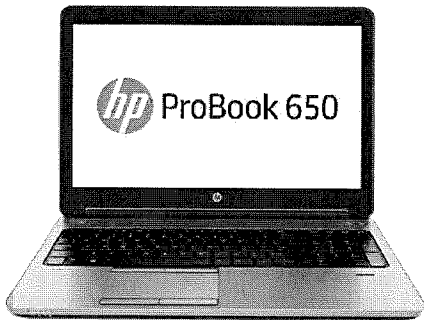
Part # A7E32UT  
90W HP Docking Station  
\$149.00

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**Extended Warranty Options**

Part # UF631E  
HP 3 year Next Business Day Onsite With Accidental Damage  
\$87.20

**HP ProBook 650 G1 Notebook  
With 8GB Memory**



HP ProBook 650 G1 Notebook  
Microsoft Windows 7 Professional - 64bit  
Intel Core i5-4200M (2.50GHz With 3MB Cache)  
8GB 1600MHz DDR3 (1 x 8GB)  
500GB 5400rpm SATA Hard Drive  
Intel Graphics 4600  
DVD+/-RW SuperMulti DL Drive  
Integrated Webcam  
15.6" diagonal LED-Backlit Display (1366 x 768)  
Touchpad keyboard  
Six-cell 5WHR battery  
Broadcom 802.11a/b/g/n (2x2) + Bluetooth 4.0  
Three-year parts, three-year labor, limited warranty

Part # D3B21AV  
\$845.02

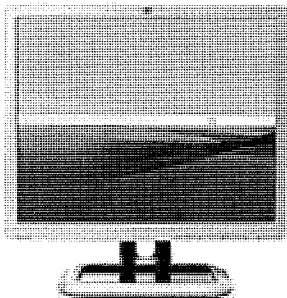
E-Waste Recycling Fee  
\$4.00

**Options**

Part # A7E32UT  
90W HP Docking Station  
\$149.00

**Monitors**

**20" HP EliteDisplay E201 LED Backlit LCD Monitor**



20" HP EliteDisplay E201 LED Backlit LCD Monitor  
Display Technology TFT Active Matrix  
Display Diagonal Size 20 Inch  
Dot Pitch / Pixel Pitch 0.277 Mm  
Dimensions Width 19.03 Inch x Depth 8.31 Inch x Height 12.45 Inch  
USB; VGA; DVI-D; Display Port  
Image Contrast Ratio 1000:01:00  
Brightness 250 cd/m2  
Max Resolution 1600 x 900  
3 year Warranty

Part # C9V73AA  
\$165.00

E-Waste Recycling Fee \$4.00

**23" HP EliteDisplay E231 LED Backlit LCD Monitor**

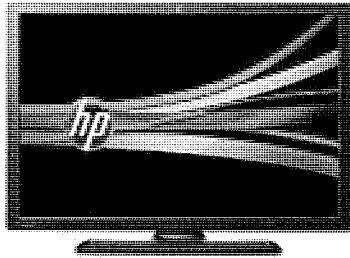


23" HP EliteDisplay E231 LED Backlit LCD Monitor  
Display Technology TFT Active Matrix  
Display Diagonal Size 23 Inch  
Dot Pitch / Pixel Pitch 0.265 Mm  
Dimensions Width 21.71 Inch x Depth 9.81 Inch x Height 13.81 Inch  
USB; VGA; DVI-D; Display Port  
Image Contrast Ratio 1000:01:00  
Brightness 250 cd/m2  
Max Resolution 1920x1080  
3 year Warranty

Part# C9V75A8  
\$205.00

E-Waste Recycling Fee \$4.00

### 24" HP ZR2440w LED Backlit IPS LCD Monitor

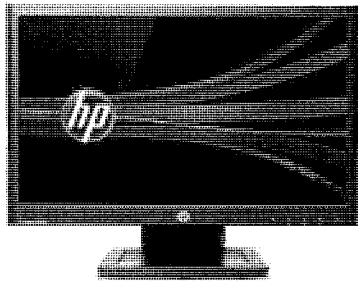


24" HP ZR2440w LED Backlit IPS LCD Monitor  
Resolution: 1920 x 1200  
Contrast Ratio: 1000:1  
Response Rate: 6 ms (on/off)  
Input signal: DVI-D, HDMI, DisplayPort  
Weight: 18.74 lbs  
3 Year Warranty

Part # XW477A4  
\$350.00

E-Waste Recycling Fee \$4.00

### 21.5" HP L2206tm LED Backlit Touch Screen Monitor



21.5" HP L2206TM LED Backlit Touch Screen Monitor  
Resolution: 1920 x 1200  
Contrast Ratio: 1000:1  
Response Rate: 5 ms (on/off)  
Input signal: USB; VGA; DVI-D, Headphone; Microphone; DisplayPort  
Weight: 18.74 lbs  
Three Year Warranty

Part # B0L55A8  
\$280.00

E-Waste Recycling Fee \$4.00

## Accessories



**HP Silver Flat Panel Speaker Bar**  
For any HP LCD Monitor

Part # NQ576AT  
\$19.00

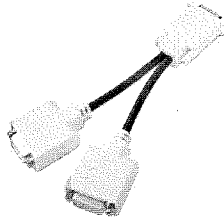


**HP DisplayPort to DVI-D Adapter**  
For any HP LCD Monitor

Part # FH973AA  
\$14.00

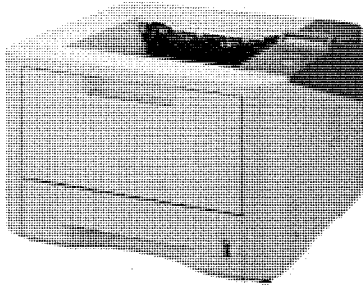
**HP DMS59 DVI Dual Head Connector Cable**  
For any HP LCD Monitor

Part # DL139A  
\$16.00



## Printers

### Samsung ML-3712ND Monochrome Laser Printer



Samsung ML-3712ND Monochrome Laser Printer  
37PPM, 80,000 Duty Cycle, includes First-in Toner  
2,000 Page Yield  
3-Year, 3-Day Ship Exchange Warranty

Part # ML-3712ND-BTO  
\$105.13

## Services

Part # 999-2001, Desktop asset tagging service, \$7.33  
Part # 999-0003, Desktop/laptop image load service, \$18.86  
Part # 999-5033, Desktop – basic onsite installation (20+ units), \$36.67  
Part # 999-5042, Monitor – basic onsite installation (with desktop), \$10.48

## HP Service Repair

For service or repair please contact Rick or Lorne with Zytech solutions:

Rick Young at (916) 616-9207 or email: [service@zytechsolutions.com](mailto:service@zytechsolutions.com)  
Lorne Zeni at (916) 616-9206 or email: [service@zytechsolutions.com](mailto:service@zytechsolutions.com)

## Ordering Information

No Shipping charges apply.  
CA Sales Tax Not Included.

Fax all PO's to # 916-596-4802

### For HP Products:

Purchases Orders need to be made out to Hewlett Packard and reference "OID # 0171890001".

Hewlett Packard Company  
10810 Farnam Drive  
Omaha, NE 68154

### \* For Samsung Printer Only:

Special pricing is set up through NWN. Issue Purchase Orders to:

NWN Corporation  
9745 Business Park Drive, Suite A  
Sacramento, CA 95827

## NWN Contact Information

SALES:

(for order processing and questions/comments concerning equipment information provided on this webpage)

Stacy Goodman – Account Executive, Education  
(916) 637-2114  
[SGoodman@nwnit.com](mailto:SGoodman@nwnit.com)