

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065

FAX: (916) 568-3145

PURCHASE ORDER NO 0001075739

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS AND CONDITIONS.

Date	Revision	Page
04/04/2014		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
769208 DEWITTC POONV	04CYPH115	

Vendor: 0000005692
 UNIVERSITY OF CALIFORNIA DAVIS
 CASHIER'S OFFICE
 PO BOX 989062
 WEST SACRAMENTO CA 95798-9062

Ship To: FOLSOM LAKE COLLEGE
 RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630
 United States

email:

Bill To: 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	INTACT, EMBALMED CADAVER & STD WHITE BODY BAG	1.00	EA	2,500.00	2,500.00	04/15/2014
2- 1	AMATOMICAL MATERIALS DELIVERY	1.00	EA	200.00	200.00	04/15/2014

THIS IS AN URGENT REQUIREMENT
 ENCLOSE ANATOMICAL MATERIALS REQUEST APPLICATION
 ENCLOSE ANATOMICAL MATERIALS USE AGREEMENT


Sub Total Amount	2,700.00
Sales Tax Amount	0.00
Total PO Amount	2,700.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4300	12	FL.VI.AR03	04000	00000	700P	2,700.00	2014

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

 4/8/2014

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact the LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTORS who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

Los Rios Community College District

Page 2 of 2

Requisition

FLC BUSINESS SERVICES

Req. No. 769208
P.O. NO.

Vendor Code 22088 5792
Approved
Terms
F.O.B.

DATE **12-11-13**

VENDOR ~~UNIVERSITY OF CALIFORNIA DAVIS~~ **DONATED BODY PROGRAM**

ADDRESS **UC DAVIS SCHOOL OF MEDICINE**
4800 BROADWAY, SUITE 100

CITY **SACRAMENTO** STATE **CA** ZIP **95820**

PHONE **(916) 734-9563** FAX

DELIVERY INSTRUCTIONS	
04CYPH115	
Location Code	
FLC	LIFESCIENCES
College/District Location	Department
BIOLOGY	1-30-14
Division	Date Required

ITEM	DESCRIPTION	ORDERED		AMOUNT	
		QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
	*Use additional paper if necessary and please reference requisition number. DO NOT USE A SECOND REQUISITION.				
1	INTACT, EMBALMED CADAVER & STD WHITE BODYBAG	1	EA		\$2500.⁰⁰
2					
3	ANATOMICAL MATERIALS DELIVERY SHIPPING				200.⁰⁰
4					
5	(Anatomical Materials Request Application attached) (includes Anatomical Materials Use Agreement)				
6					
7					
8	Please send original application w/PO to vendor.				
9					
10					
11					
12	PY PO - 0001051862.				
13	(non-taxable) Lottery				

Purchases Charged to Categorical Programs, Grants or Special Projects		Sales Tax	
This purchase is in compliance with the requirements of FLC LOTTERY			
Program Director/Coordinator Signature <i>[Signature]</i>	For grants/special projects	Project/Grant Number 700P 700P	Total \$2700.⁰⁰
ELIGIBLE INSTRUCTIONAL SUPPLIES			
Program Goal/Objective Number/Explanation			

I hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations and laws.

REQUESTED BY: *[Signature]* TYPED/PRINT: *[Signature]* DATE: **1-31-14**

REQUESTED BY: *[Signature]* SIGNATURE: *[Signature]* DATE: **2/3/14**

AUTHORIZED: DEAN OR AUTHORIZED SIGNATURE: *[Signature]* DATE: **2/13/2014**

APPROVED: VICE PRESIDENT, ADMINISTRATION: *[Signature]* DATE: **VPA not available**

GENFD / 4300 / ¹²FL.VI.ARD 3	Bus. Unit	Account*	Fund	Org	Amount
64000 / 00000 / 2014 / 700P					\$ 2700.⁰⁰
Program	Sub-Class	BY	Proj/Grnt	Amount	
Bus. Unit	Account*	Fund	Org	Amount	
Program	Sub-Class	BY	Proj/Grnt	Amount	

* Asset Location - For equipment purchases over \$200 (Accounts 6490, 6495 and computers) complete the area below indicating the final location where equipment will be housed.

Location Code _____ Dept. _____

Building _____ Room No. _____

Instructions on Reverse

ANATOMICAL MATERIALS REQUEST APPLICATION

Requestor: (must be physician, faculty, or professional scientist)

Name: Sherry Rogers & David Lagala

Title: Professors of Biology

Organization: Folsom Lake College; Los Rios Community College District

Address: 10 College Parkway

City: Folsom

State: CA

Zip: 95630

Telephone: 916.608.6550 & 530.642.5638

Fax: 916.608.6991

Email: rogerss@flc.losrios.edu & lagalad@flc.losrios.edu

Requestors' Supervisor or Chair: (must have supervisory duties of requestor)

Name: Gary Hartley

Title: Dean of Instruction and Technology

Organization: Folsom Lake College

Address: 10 College Parkway

City: Folsom

State: CA

Zip: 95630

Telephone: 916.608.6615

Fax: 916.608.6545

Email: gary.hartley@flc.losrios.edu

Financial Contact: (must be individual responsible for organization's financial obligations)

Name: Kathleen Kirklin

Title: Vice President of Administration

Organization: Folsom Lake College

Address: 10 College Parkway

City: Folsom

State: CA

Zip: 95630

Telephone: 916.608.6733

Fax: _____

Email: kirklik@flc.losrios.edu

An inter-departmental recharge number or hard copy purchase order, as applicable,
is required prior to the allocation of anatomical materials. Recharge or PO number: _____

Federal funding sources must be specified by name: _____

Accredited CME courses must list accrediting entity: _____

Request Specifications: Please use the following two sections to fully describe your request. Significant detail is appreciated as it allows us to accurately address your request.

Type of use: Education Research

Type of anatomical material(s): whole body, embalmed

Number of anatomical material(s): 1

Type of preparation: Embalmed Fresh-frozen Thawed Fresh, never frozen

Special preparation request(s):

Date of use: Spring 2014

Duration of use: viable life of tissues & contract

Requested delivery date (if different than day of use): first available; confirm staff available for receiving

Will photos, video, or images of specimens be captured? Yes No

If yes, complete *Appendix: A Photography, Video, Images* (page 5)

Facility Description: (for delivery, storage, use and return of anatomical materials)

Name of Facility: Folsom Lake College, Building FL2, Life Sciences Cadaver Room

Address: 10 College Parkway

City: Folsom

State: CA

Zip: 95630

Contact Name: Linda Meroux

Telephone: 916.608.6541

Please use the remaining space to fully describe your course or study. Be sure to include any relevant specimen demographics (gender, age range, inclusion or exclusion of medical conditions). You may attach additional pages if necessary. If this is a surgical skills course/lab please describe attendees and their affiliation(s).

1. Select students with prior course work in anatomy & physiology will participate, under the supervision of the PIs listed above, in full dissection of the specimen.

2. Folsom Lake College offers seven sections of Anatomy & Physiology Biol 430/431 each semester. Enrolled students fulfill prerequisites for various allied health programs. The specimens will be incorporated into laboratory study and viewed by currently enrolled students.

3. Specimen demographics requested: first available female, preferably with reproductive organs intact; minimal muscle atrophy desirable

ANATOMICAL MATERIALS USE AGREEMENT

- 1) Donations to the University of California, Anatomical Materials Programs (AKA Donated or Willed Body Programs and hereafter referred to as Program) are confidential. Disclosure of a Donor name for any purpose other than those determined necessary by California State or Federal law is against UC policy. Donor anonymity shall be preserved. To protect the dignity and privacy of the Donor, the face or any other identifying feature of the material shall never be publicly displayed in any way. This includes display to students, staff, visitors and faculty not participating in the intended use of the material.
- 2) The anatomical material(s) on loan to you and your organization remains the property of the University of California and can be recalled to the university at anytime and at the sole discretion of the University. End users shall not sell, transfer, or otherwise provide anatomical material to any third party.
- 3) Anatomical materials shall not be used for any purpose other than those specified in your use description, submitted herein.
- 4) Anatomical materials shall not be used in any facility other than that indicated herein. Venues must be a laboratory, hospital, or dedicated educational facility. Anatomical material must be kept in a locked room or otherwise secured from intrusion or tampering when not in use. Under no circumstances shall anatomical material be taken from the laboratory or storage area, except as related to the purpose of acquisition and return.
- 5) Changes in personnel (faculty or staff) who have oversight responsibilities regarding the procurement, use, storage, and security of the allocated anatomical materials must be reported to the Program within 30 days.
- 6) Anatomical material is sent with an identification tracking number and device. This number and/or device must be affixed or attached to the specimen throughout its use and upon its return to the Program. All specimens in your care, regardless of their origin, must be clearly marked on the external packaging and be clearly identifiable.
- 7) Photography, video, or other images of anatomical material requires pre-approval (use *Appendix A*) and shall not be permitted for any purpose other than for strict instructional purposes for situations of a non-public nature. Social media postings are prohibited. Image use for marketing purposes and the capture of photographs or other images unrelated to the intended studies is expressly forbidden. End users are required to provide a disc of any images produced to the Program for our files. Furthermore, if any images are used in journals, textbooks, or other publications, the following acknowledgement, and another pre-approved statement, must be included: *"The authors wish to thank the individuals who donated their bodies and tissues for the advancement of education and research, which were provided by the UC Anatomical Materials Programs."*
- 8) The Program reserves the right to conduct a site visit prior to or at the time of delivery of anatomical materials. An additional inspection may be conducted on an annual basis or as often as deemed necessary by the Program. Failure to pass a site inspection may result in the immediate revocation of the loan of UC anatomical materials.
- 9) All anatomical materials, preserved or unpreserved, must be considered potentially infectious and are required by Cal/OSHA or other applicable health and safety regulations to be labeled and handled as such. Universal Precautions are to be observed in all handling of anatomical material. Users are responsible for keeping materials labeled appropriately and stored in compliance with all applicable laws and regulations. While materials are in your care you assume the responsibility for providing appropriate health and safety training and supervision of all applicable personnel.

- 10) UC Anatomical Materials Programs recommend and support full segregation of postmortem human and pre and/or postmortem animal tissues used for education and research in laboratory settings through the use of separate rooms, cabinets, cold storage, or other storage facilities. In the event that segregation is not practicable, other methodologies should be employed to result in quick recognition of the tissue type. Other methodologies may include separate inventories, shelving, color coding of containers and/or labels, and the use of different coding systems. Principle investigators should consult with campus EH&S departments to determine compliance with local, state, federal and university laws, rules and regulations.
- 11) Submission of the "Anatomical Materials Request Application" is no guarantee that anatomical material will be available or that the request will be granted. Requests are approved by a committee on a hierarchal basis as is set forth in the University of California Anatomical Materials Programs Standards and Guidelines. Availability, preparation, and storage of anatomical materials can be variable in nature. To help ensure your request is fulfilled with the best possible quality of materials in sufficient quantity, we request 90 days advance notice whenever possible. We require **cancellation** of requests to occur **5 business days prior** to the specified delivery date. Requestors who cancel after this will be subject to pay all material charges in full.
- 12) Anatomical materials shall be disposed of by the Program and will require your contacting us when your studies/research have been completed. Round-trip transportation fees will be charged in advance. Transportation arrangements are the responsibility of the Program and will be scheduled during normal business hours. Any questions regarding use and disposition of specimens shall be directed to the program, which can be reached at (916) 734-9560.

On behalf of the organization named herein, we accept full responsibility for the proper use, handling, and storage of all anatomical materials while under our care. By signing this document, we certify that we have read, understand, and agree to abide by the conditions provided in this application. We further agree that we will contact the Program with any questions.

Requestor Signature: Sheng M. Rogye Date: 1/6/2014
 Responsible Institutional Representative Signature: [Signature] Date: 2/24/14

For internal use only Date received: _____ Staff member taking request: _____
 Reviewed by: _____ Date: _____

- Approved
- Conditional Approval, specify: _____
- Denied, specify: _____

Reviewer Comments:



[Skip to main content](#)

Body Donation Program

UC Davis Body Donation Program Contact Information

Aron Davis
Program Director
Aron.Davis@ucdmc.ucdavis.edu
916.734.9562

Kimberly Pipe
Assistant Director
Kimberly.Pipe@ucdmc.ucdavis.edu
916.734.9561

Zhanna Khabatyuk
Administrative Assistant
Zkhabatyuk@ucdavis.edu
916.734.9560

Cody Bartlett
Technician
Cody.Bartlett@ucdmc.ucdavis.edu
916.734.9452

Body Donation Program | 4800 Broadway | Suite 100 | Sacramento, CA 95820 | Main
Office Phone Line: 916-734-9560 | Fax Number: 916-734-9563
© 2014 UC Regents. All Rights Reserved | [UC Davis Health Systems](#) | [Legal](#) | [Jobs](#)

PURCHASE ORDER NO 1051862A
DUPLICATE

Change Order

Date	Revision	Page
09/29/2009		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:		
738327 ROGERS POONV		

Vendor: 0000005692
 UNIVERSITY OF CALIFORNIA DAVIS
 CASHIER'S OFFICE
 PO BOX 989062
 WEST SACRAMENTO CA 95798-9062

Ship To: FOLSOM LAKE COLLEGE
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email:

Bill To: 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

Tax Exempt? N

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 ENCLOSE ANATOMICAL MATERIALS USE AGREEMENT
 ATTN : CHARLOTTE WACKER

9/30/09 - VP
 CLOSE PO# 0001051862 AND REPLACE BY PO#1051862A

GOODS ARE RECEIVED UNDER PO# 0001051862

DO NOT SEND TO VENDOR

Sub Total Amount	2,400.00
Sales Tax Amount	0.00
Total PO Amount	2,400.00

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	4300	12	FL.VI.AR03	04000	00000	700J	2,400.00	2010

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Unauthorized

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DUPLICATE**

Date 09/29/2009	Revision	Page 2
Payment Terms NET 30	Freight Terms Shipping Point	Ship Via Best Metho
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CASHIER'S OFFICE
PO BOX 989062
WEST SACRAMENTO CA 95798-9062

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United States

email:

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

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If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

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Unauthorized

LOS RIOS COMMUNITY COLLEGE DISTRICT

COMPL

CADAVER

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065

FAX: (916) 568-3145

PURCHASE ORDER NO

0001051862

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS AND CONDITIONS.

Date	Revision	Page
06/01/2009		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Meths
Reference:		
738327 ROGERS POONV		

Vendor: 0000022088
 DONATED BODY PROGRAM
 4800 BROADWAY, SUITE 100
 SACRAMENTO CA 95820

Phone: (916) 734-9563

Ship To: FOLSOM LAKE COLLEGE
 RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630
 United States

Bill To: 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

UC Davis

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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THIS IS AN URGENT REQUIREMENT

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ENCLOSE ANATOMICAL MATERIALS USE AGREEMENT

ATTN : CHARLOTTE WACKER

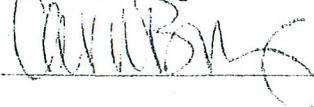
Sub Total Amount	2,400.00
Sales Tax Amount	0.00
Total PO Amount	2,400.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
GENPD	4300	12	FL VI AR03	04000	00000	700J	2,400.00

2009 MAY 33 P 4:05
 BUSINESS SERVICES

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Authorized Signature



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 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Los Rios Community College District

Requisition

Req. No. **738327**
P.O. NO.

Vendor Code _____ DATE 4/28/09

Approved _____ VENDOR U.C. Regents

Terms _____ ADDRESS P.O. Box 989062

F.O.B. _____ CITY West Sacramento STATE CA ZIP 95798-9062

PHONE _____ FAX _____

DELIVERY INSTRUCTIONS

04AR03
Location Code

FLC Life Sciences
College/District Location Department

Biology
Division Date Required _____

ITEM	DESCRIPTION <small>GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES *Use additional paper if necessary and please reference requisition number. DO NOT USE A SECOND REQUISITION.</small>	ORDERED		AMOUNT	
		QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	Intact, embalmed cadaver	1	1	\$ 2,300	\$ 2,300
2	+ std white body bag				
3					
4	Anatomical Materials Delivery	1	1	\$ 100	\$ 100
5					
6					
7	Additional Info:				
8	- Attached contract, ~ 7 pp.				
9	- Attached Anatomical Materials				
10	request application ~ 4 pp.				
11					
12					
13					

Purchases Charged to Categorical Programs, Grants or Special Projects

This purchase is in compliance with the requirements of _____

Program Name _____

For grants/special projects _____

Program Director/Coordinator Signature _____ Project/Grant Number _____

Program Goal/Objective Number/Explanation _____

Sales Tax _____

Total \$ 2,400

I hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations and laws.

REQUESTED BY: Sherry Rogers 4/28/09
TYPED/PRINT DATE

REQUESTED BY: Sherry Rogers 4/28/09
SIGNATURE DATE

AUTHORIZED: [Signature] 5/1/09
DEAN OR AUTHORIZED SIGNATURE DATE

APPROVED: _____ VICE PRESIDENT, ADMINISTRATION DATE

Sue to find budget

Bus. Unit	Account *	Fund	Org	Amount
/	/	/	/	\$ 2,400
Program	Sub-Class	BY	Proj/Grnt	Amount
/	/	/	/	
Bus. Unit	Account *	Fund	Org	Amount
/	/	/	/	\$
Program	Sub-Class	BY	Proj/Grnt	Amount
/	/	/	/	

* Asset Location - For equipment purchases over \$200 (Accounts 6490, 6495 and computers) complete the area below indicating the final location where equipment will be housed.

Location Code 04AR03 Dept. L.S./Biol

Building _____ Room No _____

Instructions on Reverse

LOS RIOS COMMUNITY COLLEGE DISTRICT

CADAVER

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065

FAX: (916) 568-3145

PURCHASE ORDER NO

0001051862

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS AND CONDITIONS.

Date	Revision	Page
06/01/2009		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:		
738327 ROGERS POONV		

Vendor: 0000022088
 DONATED BODY PROGRAM
 4800 BROADWAY, SUITE 100
 SACRAMENTO CA 95820

Phone: (916) 734-9563

Ship To: FOLSOM LAKE COLLEGE
 RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630
 United States

Bill To: 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	INTACT, EMBALMED CADAVER & STD WHITE BODY BAG	1.00	EA	2,300.00	2,300.00	06/11/2009
2- 1	ANATOMICAL MATERIALS DELIVERY	1.00	EA	100.00	100.00	06/11/2009

THIS IS AN URGENT REQUIREMENT

ENCLOSE ANATOMICAL MATERIALS REQUEST APPLICATION

ENCLOSE ANATOMICAL MATERIALS USE AGREEMENT

ATTN: CHARLOTTE WACKER

Sub Total Amount
 Sales Tax Amount
 Total PO Amount

2,400.00
0.00
2,400.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
GENPD	4300	12	FL.VI.AR03	04000	00000	700J	2,400.00

2009 MAY 33 P 4:05
 BUSINESS SERVICES

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment

Authorized Signature


Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Body Donation Program
UC Davis School of Medicine
4800 Broadway, Suite 100
Sacramento, California 95820

Telephone (916) 734-9560
Fax (916) 734-9563

ANATOMICAL MATERIALS REQUEST APPLICATION

Requestor: (must be physician, faculty, or professional scientist)

Name: Sherry Rogers & David Lagala Title: Professors of Biology

Organization: Folsom Lake College; Los Rios Community College District

Address: 10 College Parkway

City: Folsom State: CA Zip: 95630

Telephone: 916.608.6550 & 530.642.5638 Fax: 916.608.6991

Email: rogerss@flc.losrios.edu & lagalad@flc.losrios.edu

Requestors' Supervisor or Chair: (must have supervisory duties of requestor)

Name: _____ Title: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Email: _____

Financial Contact: (must be individual responsible for organization's financial obligations)

Name: _____ Title: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Email: _____

An inter-departmental recharge number or hard copy purchase order, as applicable,
is required prior to the allocation of anatomical materials. Recharge or PO number: _____

Federal funding sources must be specified by name: _____

Accredited CME courses must list accrediting entity: _____

ANATOMICAL MATERIALS USE AGREEMENT

- 1) Donations to the University of California, Anatomical Materials Programs (AKA Donated or Willed Body Programs and hereafter referred to as Program) are confidential. Disclosure of a Donor name for any purpose other than those determined necessary by California State or Federal law is against UC policy. Donor anonymity shall be preserved. To protect the dignity and privacy of the Donor, the face or any other identifying feature of the material shall never be publicly displayed in any way. This includes display to students, staff, visitors and faculty not participating in the intended use of the material.
- 2) The anatomical material(s) on loan to you and your organization remains the property of the University of California and can be recalled to the university at anytime and at the sole discretion of the University. End users shall not sell, transfer, or otherwise provide anatomical material to any third party.
- 3) Anatomical materials shall not be used for any purpose other than those specified in your use description, submitted herein.
- 4) Anatomical materials shall not be used in any facility other than that indicated herein. Venues must be a laboratory, hospital, or dedicated educational facility. Anatomical material must be kept in a locked room or otherwise secured from intrusion or tampering when not in use. Under no circumstances shall anatomical material be taken from the laboratory or storage area, except as related to the purpose of acquisition and return.
- 5) Changes in personnel (faculty or staff) who have oversight responsibilities regarding the procurement, use, storage, and security of the allocated anatomical materials must be reported to the Program within 30 days.
- 6) Anatomical material is sent with an identification tracking number and device. This number and/or device must be affixed or attached to the specimen throughout its use and upon its return to the Program. All specimens in your care, regardless of their origin, must be clearly marked on the external packaging and be clearly identifiable.
- 7) Photography, video, or other images of anatomical material requires pre-approval (use *Appendix A*) and shall not be permitted for any purpose other than for strict instructional purposes for situations of a non-public nature. Social media postings are prohibited. Image use for marketing purposes and the capture of photographs or other images unrelated to the intended studies is expressly forbidden. End users are required to provide a disc of any images produced to the Program for our files. Furthermore, if any images are used in journals, textbooks, or other publications, the following acknowledgement, and another pre-approved statement, must be included: *"The authors wish to thank the individuals who donated their bodies and tissues for the advancement of education and research, which were provided by the UC Anatomical Materials Programs."*
- 8) The Program reserves the right to conduct a site visit prior to or at the time of delivery of anatomical materials. An additional inspection may be conducted on an annual basis or as often as deemed necessary by the Program. Failure to pass a site inspection may result in the immediate revocation of the loan of UC anatomical materials.
- 9) All anatomical materials, preserved or unpreserved, must be considered potentially infectious and are required by Cal/OSHA or other applicable health and safety regulations to be labeled and handled as such. Universal Precautions are to be observed in all handling of anatomical material. Users are responsible for keeping materials labeled appropriately and stored in compliance with all applicable laws and regulations. While materials are in your care you assume the responsibility for providing appropriate health and safety training and supervision of all applicable personnel.

Hartley, Gary

From: Holzberg, Steven
Sent: Monday, December 09, 2013 12:55 PM
To: Lagala, David; Rogers, Sherry
Cc: Hartley, Gary
Subject: RE: Cadaver

700P

Hi Gary, is that sufficient for you to make the case?

Thanks David!

Steve

Steve Holzberg, Ph.D.
Professor of Biology
Folsom Lake College
10 College Pkwy
Folsom, CA 95630
916-608-6657

From: Lagala, David
Sent: Monday, December 09, 2013 12:51 PM
To: Holzberg, Steven; Rogers, Sherry
Cc: Hartley, Gary
Subject: RE: Cadaver

Hi Steve,

That is great news. Regarding the life expectancy of a cadaver, it may be variable depending on temperature and care. We were able to get close to four years out of our last one which is good for not having any refrigeration. UCD is now capping us at 3-5 years requiring that cadavers be returned after a maximum of five years. So, we should budget for a new cadaver every three years with the possibility of extending that out if we have good temperature control on the storage room and we are lucky in keeping the microbial growth down to a minimum, and last but not least, we can talk UCD in allowing us two-1 year extensions for a maximum of 5 years. Many variables most of which are beyond our control. The main control we have is keeping the microbes at bay. For this I have been using the embalming fluid as a wetting agent which is probably not the best practice since it contains Formalin but it is effective at extending the cadaver time.

The urgency comes in that we are now the only LRCCD Anatomy and Physiology program lacking cadaveric specimens. Not only have we not been able to offer our own students the opportunity for cadaver study but we have also had to turn away other programs such as the El Dorado High School Allied Health program. The high school program has come to rely on FLC as a method to motivate the graduating seniors who are contemplating entering into health care related careers and attracting them to FLC and EDC as a place to complete their prerequisites. The students are so motivated to study cadavers that they were willing to drive down to CRC for the opportunity when that option was presented to them. Unfortunately due to time restrictions and logistics it was difficult to organize this trip for our FLC students and the EDHS students. Thus, the students had no opportunity this fall for expanding the study of anatomy. Hopefully this will change ASAP for the spring.

Thanks Steve for the follow up,

David

David Lagala
Professor, Anatomy & Physiology
Folsom Lake College at the El Dorado Center
(530) 642-5638

Do not train a child to learn by force or harshness; but direct them to it by what amuses their minds, so that you may be better able to discover with accuracy the peculiar bent of the genius of each.
Plato (BC 427-BC 347) Greek philosopher.

He who opens a school door, closes a prison.
Victor Hugo (1802-1885) French poet, dramatist and novelist.

From: Holzberg, Steven
Sent: Saturday, December 07, 2013 9:32 AM
To: Rogers, Sherry; Lagala, David
Cc: Hartley, Gary
Subject: FW: Cadaver

Hi David

Just wanted to update you on the cadaver situation.

I spoke with Gary again about it yesterday and he said that you should still write up a brief paragraph to explain the urgency of the request. He also said the budget numbers should be available in a week or so.

I'm not sure if the message I just received via Carlos obviates or simply supports the above conversation, but it indicates we have much more flexibility in coming up with the money than we had thought previously. It also indicates that someone thinks the cadaver should've lasted longer, and perhaps this is why Gary is asking for the explanation. However, if we bought it in 09, that sounds like over 3 years ago to me, so I'm not sure what that statement was about. You might want to check with him as to whether that is something that needs to be addressed since I didn't have a clear sense on that from him.

Anyway, if you don't have a current quote and supplier lined up already, make sure to have those ducks in a row so we can order it as soon as possible.

Thanks

Steve

----- Original message -----

From: "Kirklin, Kathleen"
Date: 12/06/2013 5:25 PM (GMT-08:00)
To: "Lopez, Carlos"
Subject: Cadaver

Hi Carlos,

I want to confirm that I have followed up on the cadaver issue. District and I agree that cadavers are an instructional supply (4300), not equipment. While the cadaver has a useful life, there may be a multitude of reasons it wouldn't last for 3-years, unforeseen decay, accidental damage..... I talked with David Newnham and he is going to follow-up with Gary Hartley. From what Jae shared with me the Biology budget was increased about \$1,300 over last year but I don't think that included a cadaver purchase. In 2009 we purchased the cadaver for \$2,400 through the UCD Donated Body Program.

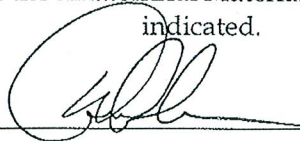
RETURN: 10 JUNE 2014
REQUEST#: 101122

**Anatomical Material Tracking Return
from End User Facility to UC Davis Body Donation Program**

ANATOMICAL MATERIAL
UCD-08-024 C-WB

I, the undersigned, confirm that the Anatomical Material listed above left my facility on the date indicated.

DAVID LALALA



6/10/14

Print

Signature

Date

Organization you represent: FOLSOM LAKE COLLEGE

I, the undersigned, confirm the receipt of the Anatomical Material listed above.

K. Pipe



06/10/2014


Print

Signature

Date

BODY DONATION PROGRAM
UC DAVIS SCHOOL OF MEDICINE

**THIS FORM MUST BE RETURNED
TO THE UC DAVIS BODY DONATION PROGRAM
BY FAX (916) 734-9563
OR MAIL TO: UCDBDP, 4800 BROADWAY, SUITE 100, SACRAMENTO, CA 95820**

ENTERED


Delivery: 10 June 2014
Return: 10 June 2017
AMRA REQUEST #103400

Anatomical Material Tracking from UC Davis to End User Facility

Anatomical Material	Preparer Initials	Witness Initials	Lock #
UCD-13-121 WC-EM	CR	A.S.	03220

Shipment Prepared by Kimberly H Pipes

Witnessed by [Signature]

The signatures of UC staff members above confirm the packaging and transfer of the Anatomical Materials contained in the security ID numbers listed above.

I, the undersigned, confirm the receipt of the shipment listed above.
I have verified the security ID numbers.

DAVID LAGALA [Signature] 6/10/14
Print Signature Date

Organization you represent:
Folsom Lake College

**THIS FORM MUST BE RETURNED
TO THE UC DAVIS BODY DONATION PROGRAM
BY FAX (916) 734-9563
OR MAIL TO: UCDBDP, 4800 BROADWAY, SUITE 100,
SACRAMENTO, CA 95820**

Site Visit Record

Date of Visit: 06/10/2014

Attending Staff: Kimberly H. Pipe

Requestor Name: Sherry Rogers

Organization: Folsom Lake College

Phone: 916.608.6550

Email: Rogerss@flc.edu

Location of Inspection: Folsom Lake College, Building FL2, Life Sciences Cadaver Room

Site visit conducted in reference to:

Annual Review Anatomical Material Request Application Other (specify)

Site Inspection: (please check to affirm or indicate N/A, as applicable)

SECURITY

Facility is locked and only authorized individuals have access (please note security method(s)) Yes No N/A

Key Key Card Coded Entry Cameras Security Guard Other:

Anatomical material is secure from non-authorized access and public view Yes No N/A

SAFETY

Lab Biosafety Level BSL-1 BSL-2 BSL-3 BSL-4 N/A

Requestor understands that they are responsible for health and safety compliance (local, state or other) Yes No N/A

Written training and lab safety protocols (such as CalOsha's IIPP) are available on request Yes No N/A

Eyewash and hand washing facilities are available in the use space Yes No N/A

Appropriate hazard signs are posted (biohazard, carcinogen or other) Yes No N/A

Biohazard waste containers are clearly marked Yes No N/A

Sharps containers are present Yes No N/A

Formaldehyde testing of air is completed regularly Yes No N/A

Lab is inspected by campus bio-safety officer or department/regulatory body Yes No N/A

Lab shows signs of reasonable cleanliness Yes No N/A

INVENTORY

Existing UC Specimens are labeled, inventoried and stored according to AMRA requirements Yes No N/A

Describe how specimens are stored Cadaver is in clamshell w/ # on body bag + # on cadaver

DECORUM

Guidelines or other signage for respectful behaviour are posted in lab - in syllabus Yes No N/A

During introduction to courses, instructors remind students that dissection of a human body is a privilege - also in syllabus Yes No N/A

Photography is not permitted in lab Yes No N/A

SPECIMEN USE

Are students/residents allowed to dissect?

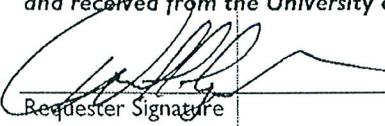
Yes No N/A

Are students/residents given access to cadavers when instructors are not present?

Yes No N/A

Notes All Supervised

I acknowledge that a site inspection was performed for the proper use, handling and storage of all anatomical materials requested and received from the University of California.


Requester Signature

Professor
Title

6/10/14
Date

I have performed a full site inspection for the proper use, handling and storage of all anatomical materials requested and/or received by this requester

Kimberly J. Pipe
UC Staff Signature

Assistant Director
Title

06/10/2014
Date

COMMENTS

For Internal Use Only

An end user contract applies to this entity: Yes No Contract Expiration Date: December 2019

Approved for use of UC anatomical materials Yes No

If not approved, please state reasons: _____

Compl

**PURCHASE ORDER NO 0003011619
DUPLICATE**

Date 07/23/2009	Revision	Page 1
Payment Terms NET 30	Freight Terms Shipping Point	Ship Via Best Metho
Reference: 750917 HENDRICKS POONV		

Vendor: 0000013189
FORENSIC ANALYTICAL
3777 DEPOT ROAD, SUITE 409
HAYWARD CA 94545

Phone: (510) 887-8828

email:

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	EXPOSURE ASSESSMENT DURING CADAVAR STORAGE, HANDLING AND EXAMINATIONS TASK 2 - LABORATORY FEES BASELINE AND EXPOSURE ASSESSEMENT	1.00	EA	2,250.00	2,250.00	07/23/2009

PROPOSAL DATED 7/2/09 FROM JOHN MARTINELLI

ENCLOSE SIGNED ACKNOWLEDGEMENT TASK 2

FAX PURCHASE ORDER
FAX NO. : 916-726-3747

Sub Total Amount	2,250.00
Sales Tax Amount	0.00
Total PO Amount	2,250.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
COPFD	5890	41	FL.VA.PROJ	04000	00199	041A	2,250.00	2010

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Unauthorized

Los Rios Community College District

Requisition

Page ____ of ____

Req. No. **750917**

P.O. NO.

Vendor Code	DATE <u>7/15/09</u>
Approved	VENDOR <u>Forensic Analytical</u>
Terms	ADDRESS <u>3777 Depot Rd, Suite 413</u>
F.O.B.	CITY <u>Hayward</u> STATE <u>CA</u> ZIP <u>94545</u>
PHONE <u>510-266-4600</u> FAX <u>916-726-3747</u>	

DELIVERY INSTRUCTIONS	
Location Code _____	
College/District Location _____	Department _____
Division _____	Date Required _____

ITEM	DESCRIPTION	ORDERED		AMOUNT	
		QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
*Use additional paper if necessary and please reference requisition number. DO NOT USE A SECOND REQUISITION.					
1	See pg 2 attached Proposal for				
2	Exposure assessment during (cadaver)				
3	Storage, Handling and Examinations				
4	Dated 6/2/09 and				
5					
6	Task 2 - Laboratory Fees				
7	(Baseline and Exposure Assent)	1		2,250	2,250.00
9	- Please Reference Task 2 of the attached				
10	Quote. Dated 6/2/09				
11					
12	- Please Fax to 916-726-3747				
13					

Purchases Charged to Categorical Programs, Grants or Special Projects			Sales Tax	
This purchase is in compliance with the requirements of _____				
Program Name _____				
For grants/special projects _____				
Program Director/Coordinator Signature _____	Project/Grant Number _____	Total		<u>2,250.00</u>
Program Goal/Objective Number/Explanation _____				

I hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations and laws.

REQUESTED BY: Theresa Dittendricks TYPED/PRINT SIGNATURE DATE 7/15/09

REQUESTED BY: [Signature] SIGNATURE DATE 7/15/09

AUTHORIZED BY: [Signature] DEAN OR AUTHORIZED SIGNATURE DATE 7/15/09

APPROVED: _____ VICEPRESIDENT, ADMINISTRATION DATE _____

Bus. Unit	Account*	Fund	Org	\$
Program	Sub-Class	BY	Proj/Grnt	Amount
Bus. Unit	Account*	Fund	Org	\$
Program	Sub-Class	BY	Proj/Grnt	Amount

* Asset Location - For equipment purchases over \$200 (Accounts 6490, 6495 and computers) complete the area below indicating the final location where equipment will be housed.

Location Code _____ Dept. _____

Building _____ Room No. _____

Instructions on Reverse

ACKNOWLEDGEMENT – Labor fees for (check all that apply): Task 1 ; Task 3 (labor).

ASCIP

GENERAL TERMS AND CONDITIONS

ALL ORDERS FOR GOODS AND/OR SERVICES (THE "SERVICES") SHALL BE COVERED BY THE FOLLOWING EXPRESS TERMS AND CONDITIONS WHICH SHALL CONSTITUTE THE ENTIRE CONTRACT (THE "CONTRACT") BETWEEN FORENSIC ANALYTICAL SPECIALTIES, INC. (THE "SELLER") AND THE BUYER (THE "BUYER").

- 1 **TERMS AND CONDITIONS.** All terms and conditions relating to the rendering of services or the sale of goods by Seller are set forth herein, subject to change by Seller without notice. The Contract contains the final and complete agreement between the parties and there are no representations or warranties, expressed or implied, with respect to services or goods, except as specifically set forth herein. No waiver by Seller of any default shall be deemed a waiver of any subsequent default. Failure of Seller to object to provisions contained in any order or other communication from Buyer shall not be construed as a waiver of any right or remedy of Seller hereunder, nor an acceptance of any such provisions.
- 2 **INDEMNIFICATION.** The Buyer waives any claim against Seller, and agrees to defend, indemnify and hold Seller harmless from any claim or liability for injury or loss, including all attorney fees and defense costs, arising or allegedly arising from or in any way connected with Seller's services under this Contract, except where such claim or liability is caused by the gross negligence or willful misconduct of Seller. The Buyer also agrees to defend, indemnify and hold Seller harmless from any claim or liability, injury or loss, including all attorney fees and defense costs, arising in whole or in part from the negligent act or omission, and/or strict liability of the Buyer or anyone directly or indirectly employed by the Buyer. The Seller does not guarantee the completion of performance of contracts by third parties, nor is it responsible for their acts or omissions, nor for the safety of any workplace other than Seller's premises.
- 3 **COMPENSATION.** Unless stated otherwise in a Letter of Agreement between Seller and Buyer, the compensation for services will be billed in accordance with the agreed upon rates, subject to change upon notification. Time spent in traveling, when in the interest of the project, will be charged to the Buyer. Direct non-salary expenses (reimbursable expenses) will be charged at cost, plus 15%.
- 4 **PAYMENT TERMS.** Payment terms are net 30 days unless special written arrangements have been made. Seller may, at any time, suspend performance of any service, withhold written reports or require payment in cash, security or other adequate assurance satisfactory to Seller when, in Seller's opinion, the financial condition of Buyer or other grounds for insecurity warrant such action. Seller reserves the right to assess late charges on accounts due past 30 days at the rate of 18% per annum. Any attorney fees or other costs incurred in collecting any delinquent amount shall be paid by the Buyer.
- 5 **TAXES.** All sales taxes or use taxes, whether now existing or hereinafter imposed or modified, or taxes or duties of any nature whatsoever which may be assessed, shall be paid by Buyer; in the event Seller is required to pay any such tax, the Buyer shall reimburse Seller therefore on demand, or in lieu of such payment, shall provide Seller at the time the order is submitted with exemption certificates or other documents acceptable to taxing or customs authorities.
- 6 **CREDIT.** This Contract is given and accepted subject to Seller's approval of Buyer's credit, determinable at any time and from time to time by Seller in its sole judgment, affecting the whole or any unfulfilled portion of this Contract.
- 7 **LEGAL ENFORCEMENT OF GENERAL CONDITIONS.** If any portion of this Contract is found to be unenforceable, the remaining portions of the Contract shall remain in effect and enforced.
- 8 **MODIFICATION OF AGREEMENT.** The foregoing conditions may be modified only by written agreement and signed by duly authorized representative.
- 9 **AGREEMENT OF BUYER.** I understand the foregoing General Conditions and Compensation and agree to abide by all herein.

Acknowledgement:

The terms and conditions set forth in the above proposal are acceptable and within the approval authority of the undersigned.

Name (Please Print)
(Authorized agent for ASCIP)

Signature

Title

Date

ACKNOWLEDGEMENT – Lab fees for (check all that apply): **Task 2** ; **Task 3** (lab).

FLC

GENERAL TERMS AND CONDITIONS

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- 1 **TERMS AND CONDITIONS.** All terms and conditions relating to the rendering of services or the sale of goods by Seller are set forth herein, subject to change by Seller without notice. The Contract contains the final and complete agreement between the parties and there are no representations or warranties, expressed or implied, with respect to services or goods, except as specifically set forth herein. No waiver by Seller of any default shall be deemed a waiver of any subsequent default. Failure of Seller to object to provisions contained in any order or other communication from Buyer shall not be construed as a waiver of any right or remedy of Seller hereunder, nor an acceptance of any such provisions.
- 2 **INDEMNIFICATION.** The Buyer waives any claim against Seller, and agrees to defend, indemnify and hold Seller harmless from any claim or liability for injury or loss, including all attorney fees and defense costs, arising or allegedly arising from or in any way connected with Seller's services under this Contract, except where such claim or liability is caused by the gross negligence or willful misconduct of Seller. The Buyer also agrees to defend, indemnify and hold Seller harmless from any claim or liability, injury or loss, including all attorney fees and defense costs, arising in whole or in part from the negligent act or omission, and/or strict liability of the Buyer or anyone directly or indirectly employed by the Buyer. The Seller does not guarantee the completion of performance of contracts by third parties, nor is it responsible for their acts or omissions, nor for the safety of any workplace other than Seller's premises.
- 3 **COMPENSATION.** Unless stated otherwise in a Letter of Agreement between Seller and Buyer, the compensation for services will be billed in accordance with the agreed upon rates, subject to change upon notification. Time spent in traveling, when in the interest of the project, will be charged to the Buyer. Direct non-salary expenses (reimbursable expenses) will be charged at cost, plus 15%.
- 4 **PAYMENT TERMS.** Payment terms are net 30 days unless special written arrangements have been made. Seller may, at any time, suspend performance of any service, withhold written reports or require payment in cash, security or other adequate assurance satisfactory to Seller when, in Seller's opinion, the financial condition of Buyer or other grounds for insecurity warrant such action. Seller reserves the right to assess late charges on accounts due past 30 days at the rate of 18% per annum. Any attorney fees or other costs incurred in collecting any delinquent amount shall be paid by the Buyer.
- 5 **TAXES.** All sales taxes or use taxes, whether now existing or hereinafter imposed or modified, or taxes or duties of any nature whatsoever which may be assessed, shall be paid by Buyer; in the event Seller is required to pay any such tax, the Buyer shall reimburse Seller therefore on demand, or in lieu of such payment, shall provide Seller at the time the order is submitted with exemption certificates or other documents acceptable to taxing or customs authorities.
- 6 **CREDIT.** This Contract is given and accepted subject to Seller's approval of Buyer's credit, determinable at any time and from time to time by Seller in its sole judgment, affecting the whole or any unfulfilled portion of this Contract.
- 7 **LEGAL ENFORCEMENT OF GENERAL CONDITIONS.** If any portion of this Contract is found to be unenforceable, the remaining portions of the Contract shall remain in effect and enforced.
- 8 **MODIFICATION OF AGREEMENT.** The foregoing conditions may be modified only by written agreement and signed by duly authorized representative.
- 9 **AGREEMENT OF BUYER.** I understand the foregoing General Conditions and Compensation and agree to abide by all herein.

Acknowledgement:

The terms and conditions set forth in the above proposal are acceptable and within the approval authority of the undersigned.

Name (Please Print)
(Authorized agent for Los Rios Community College)



Signature

Title

Date



Forensic Analytical

LRCCD

DEC 18 2009

December 15, 2009

GENERAL SERVICES

Los Rios Community College District
Attn: Debbie Turner
1919 Spanos Court
Sacramento, CA 95825-3981

Re: Invoice

Dear Ms. Turner,

Enclosed is the invoice for the following project:

- Exposure Assessment (during Cadaver Storage, Handling & Examinations) conducted at Folsom Lake College located at 10 College Parkway in Folsom, CA.

Per PO # 0003011619 which Forensic Analytical received, this invoice covers the lab analysis and sample media costs for this assessment. ASCIP was billed for the labor and report costs.

If you have any questions or comments, please contact me at your convenience in my office at 916-726-1303.

Respectfully,
FORENSIC ANALYTICAL

Tasha Pierce
Corporate Accounts Specialist
Forensic Analytical Consulting Services, Inc.



Corporate Office:
Forensic Analytical
 3777 Depot Road
 Suite 413
 Hayward CA 94545
 United States
 (510)266-8186
 Federal Tax ID 20-5804959

Send payments to:
**Forensic Analytical Consulting
 Services Inc**
 PO Box 49177
 San Jose, CA 95161-9177

Invoice #	IVSC00743
Invoice Date	12/14/2009
Client #	C3729

Questions regarding your invoice? Email tpierce@forensica.com or call Tasha at (916) 726-1303

Bill To
Debbie Turner Los Rio Community College District 1919 Spanos Court Sacramento CA 95825-3981

Report To
Los Rios Community College District / ATTN: Debbie Turner 1919 Spanos Court Sacramento CA 95825-3981

Project	Due Date	PO #	Terms
PJ8192 Exposure Assessme...	1/13/2010	LRCCD PO# 0003011619	Net 30 Days

Invoice_Type
Fixed fee invoice

Reference: Folsom Lake College 10 College Parkway Folsom CA 95630 Exposure Assessment during Cadaver Storage, Handling and Exam...	Total Due	\$2,250.00
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Please reference Invoice IVSC00743 and customer # C3729 on your payment. Thank you.

Please send payment to Forensic Analytical Consulting Services Inc, PO Box 49177, San Jose, CA 95161-9177

Past due balances are subject to late charges of up to 1.5% per month