

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065

FAX: (916) 568-3145

**PURCHASE ORDER NO**

**0001074934**

*PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS AND CONDITIONS.*

<b>Date</b> 01/28/2014	<b>Revision</b>	<b>Page</b> 1
<b>Payment Terms</b> NET 30	<b>Freight Terms</b> Shipping Point	<b>Ship Via</b> Best Metho
<b>Reference:</b> 1005828 LEWISJ POONV		<b>Location / Dept</b> 04CYPH129 IT

**Vendor:** 0000012021  
DIGI-KEY  
701 BROOKS AVE SOUTH  
PO BOX 677  
THIEF RIVER FALLS MN 56701-0677

**Phone:** (800) 344-4539  
**Fax:** (218) 681-3380

**email:** quotes@digikkey.com

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630  
United States

**Bill To:** 1919 Spanos Court  
Sacramento CA 95825-3981  
United States

**Tax Exempt?** N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	CAPACITORS - CAP ALUM 68UF 450V (P11692-ND)	50.00	EA	2.16	107.99	01/31/2014
2- 1	CAPACITORS - CAP ALUM 1800UF 6.3V 20% RADIAL (P12707-ND)	500.00	EA	0.32	160.46	01/31/2014

QUOTE 8156158

FAX PO

<b>Sub Total Amount</b>	268.45
<b>Sales Tax Amount</b>	21.48
<b>Total PO Amount</b>	289.93

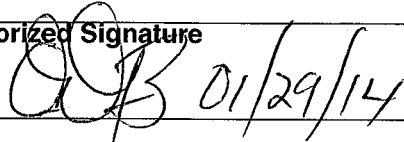
BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4500	11	FL.VA.ITSV	67800	00000	101E	289.93	2014

0001005828KIRKLINK24 - JAN - 2014

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature**  


Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

## LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

### PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact the LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTORS who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

# Requisition

**Vendor:** DIGI-KEY  
 701 BROOKS AVE SOUTH  
 PO BOX 677  
 THIEF RIVER FALLS MN 56701-0677  
 United States

**Ship To:** RECEIVING  
 10 COLLEGE PARKWAY  
 FOLSOM CA 95630

<b>Business Unit:</b>		<b>GENFD</b>	<b>OPEN</b>
Req ID:	Date	Page	
0001005828	01/23/2014	1	
Requester		Bldg#	
Jeff Lewis		IT	
Requester Signature			
Buyer: Vivian Poon			
Approved:			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	CAPACITORS - CAP ALUM 68UF 450V (P11692-ND)	50	EA	2.16	107.99	01/31/2014
2-1	CAPACITORS - CAP ALUM 1800UF 6.3V 20% RADIAL (P12707-ND)	500	EA	0.32	160.46	01/31/2014

Total Requisition Amount:                      268.45

ONLINE PRICING AND QUOTE 8156158.  
 TAX IS \$21.48.  
 TOTAL IS \$289.93.  
 FAX PO TO 218-681-3380.  
 Backup documentation forwarded via intercampus mail.

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	4500	11	FL.VA.ITSV	67800	00000	101E	268.45

<b>Approval Signature</b>	<b>Approval Signature</b>	<b>Approval Signature</b>
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701 Brooks Ave. South, P.O. Box 677, Thief River Falls, MN 56701-0677 USA

www.digikey.com  
 Orders 1-800-344-4539  
 Fax 218-681-3380  
 E-mail quotes@digikey.com  
 E-mail orders@digikey.com

Quote # 8156158

Customer	CUSTOMER	4981096
	JEFF LEWIS	
	FOLSOM LAKE COLLEGE - LOS RIOS	
	10 COLLEGE PKWY FOLSOM CA 95630-0000	

Emailed Date 23-JAN-2014		Customer Reference 1800MF 6.3	
Entered Date 23-JAN-2014	Due Date	Customer Fax 916-608-6991	Customer Phone 916-608-6633
With Questions Contact Patty Piche			Extension 1890



- Please note the terms and conditions of sale listed at the end of this quotation.
- All delivery dates quoted are estimated.
- Confirmed delivery dates may be obtained after receipt of order.
- Digi-Key Confidential: Do Not Distribute or Forward.
- All prices quoted are in U.S. \$ currency.
- To receive the pricing listed on this quote, you must refer to quote # 8156158 when placing an order.

Idx	*Part Code	Item Number	Description	Quantity	Unit Price U.S. \$	Extended Price U.S. \$	Minimum Release	Package Quantity
1	DK MFG REF STK LT PT	P11692-ND EET-ED2W680BA EET-ED2W680BA <b>IN STOCK</b> <b>EST WKS 19</b> <b>BULK</b> HTSUS: 8532.22.0040 ECCN: EAR99 PRICING VALID THRU: 22-FEB-2014 --- LEAD: LEAD FREE ROHS: ROHS COMPLIANT REACH: REACH AFFECTED DEC-2011 COUNTRY OF ORIGIN: MALAYSIA	CAP ALUM 68UF 450V 20% SNAP PANASONIC ELECTRONIC COMPONENTS	50	2.15980	107.99	50	200
2	DK MFG REF STK LT PT	P12707-ND EEU-FC0J182 EEU-FC0J182 <b>IN STOCK</b> <b>EST WKS 15</b> <b>BULK</b> HTSUS: 8532.22.0020 ECCN: EAR99 PRICING VALID THRU: 22-FEB-2014 --- LEAD: LEAD FREE ROHS: ROHS COMPLIANT REACH: REACH UNAFFECT DEC-2011 COUNTRY OF ORIGIN: MALAYSIA	CAP ALUM 1800UF 6.3V 20% RADIAL PANASONIC ELECTRONIC COMPONENTS	500	.32092	160.46	500	200

\*Part Code: **DK** = Digi-Key **MFG** = Manufacturer **REF** = Customer Reference **STK** = Stock Status **LT** = Manufacturer Lead Time  
 Abbreviations: **VA** = Value Add **DISC** = Discontinued **CONV** = Conversion **NSTK** = Non-stock **ARO** = After Receipt of Order **DEL** = Delivery



701 Brooks Ave. South, P.O. Box 677, Thief River Falls, MN 56701-0677 USA

www.digikey.com  
Orders 1-800-344-4539  
Fax 218-681-3380  
E-mail quotes@digikey.com  
E-mail orders@digikey.com

Quote # 8156158

**Thank you for your quote request.  
Please review terms and conditions below.**

Quoted for: JEFF LEWIS, FOLSOM LAKE COLLEGE - LOS RIOS

ALL TRANSACTIONS WITH DIGI-KEY CORPORATION, INCLUDING ITS SUBSIDIARIES AND/OR AFFILIATES, ARE SUBJECT TO DIGI-KEY'S TERMS OF USE AND CONDITIONS OF ORDER, AVAILABLE AT WWW.DIGIKEY.COM.

PRICES LISTED ON THE QUOTE ARE ONLY VALID WHEN SHIPPED TO UNITED STATES.

WE OFFER QUOTES IN US CURRENCY, CANADIAN CURRENCY, JAPANESE YEN, BRITISH POUND STERLING, EURO, AUSTRALIAN DOLLAR, NEW ZEALAND DOLLAR, HONG KONG DOLLAR, SINGAPORE DOLLAR, TAIWAN DOLLAR, SOUTH KOREAN WON, DANISH KRONE, NORWEGIAN KRONE, SWEDISH KRONA, AND ISRAELI SHEKEL.  
ALL QUOTES ARE ENTERED IN US CURRENCY UNLESS OTHERWISE STATED.

ALL DELIVERY DATES QUOTED ARE ESTIMATED. CONFIRMED DELIVERY DATES MAY BE OBTAINED AFTER RECEIPT OF ORDER.

ALTERNATE PART NUMBERS ARE SUGGESTED BASED ON TECHNICAL INFORMATION AVAILABLE TO DIGI-KEY. DIGI-KEY DOES NOT GUARANTEE THAT SUGGESTED ALTERNATIVES ARE BASED ON THE MOST RECENT DATA OR THAT OUR INTERPRETATION AND ACCURACY OF THE DATA IS CORRECT. CUSTOMER IS SOLELY RESPONSIBLE FOR CONFIRMING THE SPECIFICATIONS AS WELL AS DETERMINING THE APPROPRIATENESS AND COMPATIBILITY IN SELECTING A GIVEN PART FOR THEIR APPLICATION.

DUE TO QUANTITIES, USAGE, AND CONTRACTS WITH OUR MANUFACTURERS, SOME PART NUMBERS MAY BE SUBJECT TO SPECIAL TERMS.

ERRORS & OMISSIONS: PROSPECTIVE SUPPLIERS/BUYERS SHALL TAKE NO ADVANTAGE OF ANY APPARENT ERRORS OR OMISSIONS IN THE RFP DOCUMENTS. IN THE EVENT THAT ANY ERRORS OR OMISSIONS ARE DISCOVERED, THE SUPPLIER/BUYER SHALL NOTIFY THE OTHER PARTY IMMEDIATELY.

PRODUCTS SOLD BY DIGI-KEY ARE MANUFACTURED BY MULTIPLE SUPPLIERS AT MULTIPLE LOCATIONS. DUE TO DYNAMIC INVENTORY PROCESSES IN PLACE AT DIGI-KEY, THE COUNTRY OF ORIGIN FOR A PRODUCT CANNOT BE CONFIRMED AT THE TIME OF QUOTE BUT CAN BE CONFIRMED AT TIME OF ORDER.

Terms: Net 30 Days if approved Account, Prepaid, Visa, Mastercard, Discover  
or American Express.

Taxes: All applicable taxes will be applied at time of order.

Quote Shipping location is based on Customers listed location on file; ship charges may differ if location is changed.

Purchase Order Inquiry

Purchase Order

Business Unit: GENFD  
 PO ID: 0001074934

PO Status: Dispatched  
 Budget Status: Valid

Header

PO Date: 01/24/2014  
 Vendor Name: DIGI-KEY-001  
 Vendor ID: 0000012021 [Vendor Details](#)  
 Buyer: Vivian  
 Poon  
 PO Reference: 1005828 LEWISJ POONV

Doc Tol Status: Valid  
 Backorder Status: Not Backordered  
 Receipt Status: Not Recvd  
 Hold From Further Processing

Amount Summary

Merchandise: 268.45  
 Freight/Tax/Misc.: 21.48  
 Total: 289.93 USD  
 Encumbrance Balance: 289.93 USD

[Header Details](#) [All RTV](#) [Document Status](#)  
[Header Comments...](#) [Matching](#)  
[Change Order](#) [Activity Summary](#)

Lines										
Line	Item ID	Item Description	Category	PO Qty	UOM	Merchandise Amount	Status	First	1-2 of 2	Last
1		CAPACITORS - CAP ALUM 68UF 450	COMPU	50.0000	EA	107.99 USD	Approved			
2		CAPACITORS - CAP ALUM 1800UF 6	COMPU	500.0000	EA	160.46 USD	Approved			

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*RCVR: 0001064117  
 Def  
 Mar. 5, 2014*