

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065

FAX: (916) 568-3145

PURCHASE ORDER NO 1074855A

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS AND CONDITIONS.

Date 01/28/2014	Revision	Page 1
Payment Terms NET 30	Freight Terms Shipping Point	Ship Via Best Metho
Reference: 769461 HODGEJ POONV		Location / Dept 04ASPH105

Vendor: 0000006424
AMAZON.COM
P O BOX 81226
SEATTLE WA 98108

email:

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

DO NOT SEND TO VENDOR

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	HIC BRANDS THAT COOK ESSENTIALS 6-QUART STAINLESS STEEL MIXING BOWL	3.00	EA	18.20	54.60	02/07/2014
2- 1	KITCHENAID CLASSIC SHEARS WITH SOFT GRIP, BLACK	1.00	EA	7.99	7.99	02/07/2014
3- 1	CAMBRO 950P2-152 SAN PLASTIC COLORWARE TUMBLER, 9.8-OUNCE, CLEAR	14.00	EA	3.44	48.16	02/07/2014
4- 1	TRIPP LITE TLP606 SURGE PROTECTOR STRIP 120V 6 OUTLET 6FT CORD 790 JOULE	1.00	EA	8.49	8.49	02/07/2014

AMAZON ON-LINE ORDER # 102-0385074-3058620 DATED 1/28/14

POS# 0001074855 AND 1074855A REFER TO THE SAME REQ WITH SUBSEQUENT CHANGE REQUEST PER J HARMAN

DO NOT SEND PURCHASE ORDER TO VENDOR

Sub Total Amount	119.24
Sales Tax Amount	9.54
Total PO Amount	128.78


DO NOT SEND TO VENDOR

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4300	12	FL.VI.VTEA	13060	00000	316C	128.78	2014

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature


Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

submitted 1/24/14

Change Order Request

PO # 0001074855

Request Date: 01/24/14

College/Dept: FLC

Vendor Name AMAZON

Vendor #0000006424

Change: to be issued as PO 1074855 A lines 1-4 w/ separate new Amazon Order # for add'l items.

L1 INCREASE QTY ON LINE# 4 by 3 (Total QTY this Line = 4)

DESCRIPTION: HIC BRANDS THAT COOK ESSENTIALS 6-QUART STAINLESS STEEL MIXING BOWL

L2 INCREASE QTY ON LINE# 5 by 1 (Total QTY this Line = 2)

DESCRIPTION: KITCHENAID CLASSIC SHEARS WITH SOFT GRIP, BLACK

L3 INCREASE QTY ON LINE# 6 by 14 (Total QTY this Line = 15)

DESCRIPTION: CAMBRO 950P2-152 SAN PLASTIC COLORWARE TUMBLER, 9.8-OUNCE, CLEAR

L4 INCREASE QTY ON LINE# 7 by 1 (Total QTY this Line = 2)

DESCRIPTION: TRIPP LITE TLP606 SURGE PROTECTOR STRIP 120V 6 OUTLET 6FT CORD 790 JOULE

BUDGET: GENFD 4300 12 FL.VI.VTEA 13060 00000 2014 316C

New MDSE Subtotal (Based on Unit Prices Shown on PO) = \$303.37 + \$24.27 S/TX = \$327.64
Online Amazon Prices today (1/24/14) – appear to be the same.

Please place subsequent Online Order with Amazon.com for these additional QTYs.
Original Amazon Order#_ 102-7301749-0877823 01/17/14

NEW PO TOTAL = \$327.64

Comments to be added:

Change Order to Correct Variance in QTYs on REQ#_ 769461 and QTYs on Amazon Quote Dated 1/4/14 submitted with Requisition. Confirmed by Area 6.

OTHER:

Completed should be forwarded via e-mail by an authorized signer to the DO – Purchasing mailbox.

LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact the LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTORS who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065

FAX: (916) 568-3145

PURCHASE ORDER NO

0001074855

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS AND CONDITIONS.

Date 01/17/2014	Revision	Page 1
Payment Terms NET 30	Freight Terms Shipping Point	Ship Via Best Metho
Reference: 769461 HODGEJ POONV	Location / Dept 04ASPH105	

Vendor: 0000006424
AMAZON.COM
P O BOX 81226
SEATTLE WA 98108

email:

DO NOT SEND TO VENDOR

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	TRIPP LITE TLP604 SURGE PROTECTOR STRIP 120V 6 OUTLET 4FT CORD 790 JOULE	1.00	EA	9.44	9.44	01/31/2014
2- 1	OXO GOOD GRIPS WIRE POTATO MASHER	1.00	EA	11.95	11.95	01/31/2014
3- 1	TOVOLO 12 INCH SILICONE SPATULA SET- SET OF 4	1.00	EA	11.99	11.99	01/31/2014
4- 1	HIC BRANDS THAT COOK ESSENTIALS 6-QUART STAINLESS STEEL MIXING BOWL	1.00	EA	18.20	18.20	01/31/2014
5- 1	KITCHENAID CLASSIC SHEARS WITH SOFT GRIP, BLACK	1.00	EA	7.99	7.99	01/31/2014
6- 1	CAMBRO 950P2-152 SAN PLASTIC COLORWARE TUMBLER, 9.8-OUNCE, CLEAR	1.00	EA	4.39	4.39	01/31/2014
7- 1	TRIPP LITE TLP606 SURGE PROTECTOR STRIP 120V 6 OUTLET 6FT CORD 790 JOULE	1.00	EA	8.49	8.49	01/31/2014
8- 1	TOVOLO 12 INCH SILICONE SPATULA SET, RASPBERRY FIZZ - SET OF 3	1.00	EA	9.99	9.99	01/31/2014
9- 1	UPDATE INTERNATIONAL SPSA-12 SUPERSTEEL 18/8 STAINLESS STEEL INDUCTION READY STEEL PASTA COOKER WITH COVER AND STRAINER, 12-QUART, NATURAL	1.00	EA	88.39	88.39	01/31/2014

AMAZON ON-LINE ORDER # 102-7301749-0877823 DATED 1/17/14

DO NOT SEND PURCHASE ORDER TO VENDOR

DO NOT SEND TO VENDOR

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PURCHASE ORDER NO

0001074855

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Date 01/17/2014	Revision	Page 2
Payment Terms NET 30	Freight Terms Shipping Point	Ship Via Best Metho
Reference: 769461 HODGEJ POONV		Location / Dept 04ASPH105

Vendor: 0000006424
AMAZON.COM
P O BOX 81226
SEATTLE WA 98108

email:

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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Sub Total Amount	170.83
Sales Tax Amount	13.68
Total PO Amount	184.51

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4300	12	FL.VI.VTEA	13060	00000	316C	184.51	2014

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

[Handwritten Signature] 01/29/14

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PO 000 1074855

our order of January 17, 2014 (Order ID 102-7301749-0877823)

Item	Item Price	Total
Tovolo 12 Inch Silicone Spatula Set - Set of 4 Kitchen (** P-2-A169D563 **) B008X3KQ82 848113001251	\$11.99	\$11.99
Tovolo 12 Inch Silicone Spatula Set, Raspberry Fizz - Set of 3 Kitchen (** P-3-A145E463 **) B008X3KQ46 848113001275	\$9.99	\$9.99
OXO Good Grips Wire Potato Masher Kitchen (** P-2-B199E502 **) B00004OCJK 719812262918	\$11.95	\$11.95
HIC Brands that Cook Essentials 6-Quart Stainless Steel Mixing Bowl Kitchen (** P-1-A112C810 **) B003TZG8Z0 781723480033	\$18.20	\$18.20
Tripp Lite TLP604 Surge Protector Strip 120V 6 Outlet 4ft Cord 790 Joule Electronics (** P-2-A215A441 **) B00006L4F1 037332100498	\$9.44	\$9.44

L3
L8
L2
L4
L1

RCUR 0001063707

1-22-14

CMR

e've sent this part of your order to ensure quicker service. The other items	Subtotal	\$61.57
	Shipping & Handling	\$8.36

will ship separately at no additional shipping cost.	Promotional Certificate	\$-8.36
	Tax Collected	\$4.94
Have feedback on how we packaged your order? Tell us at www.amazon.com/packaging.	Shipment Total	\$66.51
	Paid via credit/debit	\$66.51
	Balance due	\$0.00

Returns Are Easy! Most items can be refunded, exchanged, or replaced when returned in original and unopened condition. Visit <http://www.amazon.com/returns> to start your return, or <http://www.amazon.com/help> for more information on return policies.

0/DrN7F0HbN/-7 of 7-//UPS-OAKCA/sss-us/42B1533/0122-14:00/0118-15:20 1BA

*PO# 0001074855
AKK 0001063762
AKK 1-27-14*

Your order of January 17, 2014 (Order ID 102-7301749-0877823)

Qty.	Item	Item Price	Total
1	Cambro 950P2-152 SAN Plastic Colorware Tumbler, 9.8-Ounce, Clear Kitchen (** A-3 **) B003327521 099511319541	\$4.39	\$4.39
1	Update International SPSA-12 SuperSteel 18/8 Stainless Steel Induction Ready Steel Pasta Cooker with Cover and Strainer.... Kitchen (** A-3 **) B000X1JS0E 755576014486	\$88.39	\$88.39
1	Tripp Lite TLP606 Surge Protector Strip 120V 6 Outlet 6ft Cord 790 Joule Electronics (** A-3 **) B0000A10N1 037332119049	\$8.49	\$8.49
1	Kitchenaid Classic Shears With Soft Grip, Black Kitchen (** A-3 **) B0050U2400 024131146987	\$7.99	\$7.99

Subtotal \$109.26
 Shipping & Handling \$19.62
 Promotional Certificate \$-19.62
 Tax Collected \$8.74
 Order Total \$118.00
 Paid via credit/debit \$118.00
 Balance due \$0.00

This shipment completes your order.

24/DVcbbzszn/-4 of 4-//CVG5/sss-us/10435825/0119-23:00/0118-14:38 Pack Type : PA

amazon.com

www.amazon.com/
your-account

For detailed information about this and other orders, please visit Your Account. You can also print invoices, change your e-mail address and payment settings, alter your communication preferences, and much more - 24 hours a day - at <http://www.amazon.com/your-account>.

Returns Are Easy!

Most items can be refunded, exchanged, or replaced when returned in original and unopened condition. Visit <http://www.amazon.com/returns> to start your return, or <http://www.amazon.com/help> for more information on return policies.



Gift Cards
Millions of items. No expiration.
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www.amazon.com/app

Los Rios Community College District

Page _____ of _____

Requisition

FLC BUSINESS SERVICES

Req. No. **769461**
P.O. NO. _____

Vendor Code 64224	DATE Jan. 6, 2014		
Approved	VENDOR Amazon.com		
Terms	ADDRESS P.O. Box 81226		
F.O.B.	CITY Seattle	STATE WA	ZIP 98108
PHONE _____		FAX _____	

2014 JAN 14 P 4:09

DELIVERY INSTRUCTIONS	
04ASPH105	
Location Code	FLC
College/District Location	MTR
Division	Instructional
Department	1/31/14
Date Required	1/31/14

ITEM	DESCRIPTION	ORDERED		AMOUNT	
		QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
*Use additional paper if necessary and please reference requisition number. DO NOT USE A SECOND REQUISITION.					
1	HIC Brands that Cook Essentials 6-Qt	1	1	\$18.20	\$18.20
2	Stainless Steel Mixing Bowl				
3	Update International SPSA-12 Super Steel				
4	18/8 stainless steel Induction Pasta Cooker 12Qt	1	1	\$86.14	\$86.14
5	Cambro 950P2-152 Sans Plastic Tumbler, 9.8oz.	1	1	\$6.28	\$6.28
6	Oxo Good Grips Wire Potato Masher	1	1	\$11.95	\$11.95
7	Tovolo 12-inch Silicon Spatula Set - Raspberry	1	1	\$9.99	\$9.99
8	Tripp Lite TLP604 Surge Protector 120V-6 outlet	1	1	\$9.99	\$9.99
9	Kitchen Aid Classic Shears with Soft Grip - Black	1	1	\$7.99	\$7.99
10	Tripp Lite TL1606 Surge Protector 120V-4 outlet	1	1	\$8.49	\$8.49
11	Tovolo 12 inch Silicone Spatula Set - Set of 4	1	1	\$11.99	\$11.99
12					
				Sub-total: \$330.02	
13	Shopping cart order dated 1/4/14 attached.				
Purchases Charged to Categorical Programs, Grants or Special Projects				8% Sales Tax	\$26.40
This purchase is in compliance with the requirements of BASIC GRANTS VTEA					
Program Name: 316C				Total	\$356.42
Program Director/Coordinator Signature: KH					
Program Goal/Objective Number/Explanation: Instructional supplies					

I hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations and laws.

REQUESTED BY: **Jessica Hage** TYPED/PRINT DATE _____

REQUESTED BY: **Amia** SIGNATURE DATE _____

AUTHORIZED: **Debra** DEAN OR AUTHORIZED SIGNATURE DATE **1.9.14**

APPROVED: **Athleena Kukler** VICE PRESIDENT, ADMINISTRATION DATE **1/15/14**

GENED 4300 12 / FI.VI. VTEA

Bus. Unit	Account*	Fund	Org	Amount
13060	00000	2014	316C	\$356.42
Program	Sub-Class	BY	Proj/Grnt	Amount
Bus. Unit	Account*	Fund	Org	\$
Program	Sub-Class	BY	Proj/Grnt	Amount

* Asset Location - For equipment purchases over \$200 (Accounts 6490, 6495 and computers) complete the area below indicating the final location where equipment will be housed.

Location Code _____ Dept. _____

Building _____ Room No. _____

Instructions on Reverse

amazon.com

PLACE ORDER

Review your order

By placing your order, you agree to Amazon.com's privacy notice and conditions of use.

Shipping address

jessica hodge
135 VIERRA CIR
FOLSOM, CA 95630-5439
United States
Phone: 916-205-3720 Change
Ship to multiple addresses

Payment method

VISA ending in 8417 Change

Gift cards & promotional codes

Enter Code

Apply

Place your order

Billing address

Same as shipping address Change

Order Summary

Items (28):	\$330.02
Shipping & handling:	\$75.98
Promotion applied:	-\$75.98
Total before tax:	\$330.02
Estimated tax to be collected:	\$26.39

Order total: \$356.41



FREE Two-Day Shipping on Last-Minute Holiday Shopping: jess hodge, get your gifts on time. Select "FREE Two-Day Shipping with a free trial of Amazon Prime" below.

» Learn More

Estimated delivery: Jan. 9, 2014 - Jan. 14, 2014



HIC Brands that Cook Essentials
6-Quart Stainless Steel Mixing Bowl
\$18.20

Amazon Prime eligible Join now
Only 12 left in stock (more on the way).

Quantity: 4 Change
Sold by: Amazon.com LLC
Add gift options

Choose a shipping speed:

- FREE Two-Day Shipping with a free trial of Amazon Prime --get it Wednesday, Jan. 8
- FREE Shipping (5-8 business days)
- Standard Shipping (3-5 business days)
- Two-Day Shipping --get it Wednesday, Jan. 8
- One-Day Shipping --get it Tuesday, Jan. 7



Update International SPSA-12
SuperSteel 18/8 Stainless Steel
Induction Ready Steel Pasta Cooker
with Cover and Strainer, 12-Quart,
Natural
\$86.14

Amazon Prime eligible Join now
Only 12 left in stock (more on the way).

Quantity: 1 Change
Sold by: Amazon.com LLC
Add gift options



Cambro 950P2-152 SAN Plastic
Colorware Tumbler, 9.8-Ounce,
Clear
\$6.28

Amazon Prime eligible Join now
Quantity: 15 Change

Sold by: Amazon.com LLC
Add gift options



OXO Good Grips Wire Potato
Masher
\$11.95

Amazon Prime eligible Join now
Quantity: 1 Change

Sold by: Amazon.com LLC
Add gift options



Tovolo 12 Inch Silicone Spatula Set,
Raspberry Fizz - Set of 3
\$9.99

Amazon Prime eligible Join now
Quantity: 1 Change

Sold by: Amazon.com LLC
Add gift options



Tripp Lite TLP604 Surge Protector
Strip 120V 6 Outlet 4ft Cord 790
Joule
\$9.99

Qualifying offers:

- Free shipping discount
- Promotion Applied

How are shipping costs calculated?

Amazon Prime eligible [Join now](#)

Quantity: 1 [Change](#)

Sold by: Amazon.com LLC

[Add gift options](#)



Kitchenaid Classic Shears With Soft Grip, Black

\$7.99

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Plews, Jeanne

From: Nielsen, Ruth
Sent: Monday, January 13, 2014 10:13 AM
To: Plews, Jeanne
Cc: Pactol, Monica; Harrell, Kim
Subject: RE: Supply chargeback

Jeanne,

I completing understand and thanks for approving the chargeback.

In regards to the Amazon.com order, we marked this requisition as equipment (6490) because in reviewing the LRCCD No Stress Purchasing Handbook (Appendix B.12), these items can be used for a year or more without the items changing form or appreciable impairment of physical condition. We believe that the items being ordered such as mixing bowl, pasta cooker, etc. are going to be used for more than one year and are not changing form or appreciable impairment of physical condition. If this is not the case, can we request that \$357.00 be transferred from the 6490 account code to 4300 account code?

Thanks,

Ruth C Nielsen
Administrative Assistant to
Monica Pactol, Dean of Instruction
10 College Parkway
Folsom, CA 95630

916-608-6621 – office
916-608-6523 – fax

NielseR@flc.losrios.edu

*Does not
qualify as
equipment*
KFC
1/15/14

*"Give up the need to know what happens tomorrow. Just be fully present and appreciate all that is in your life right now."
Caroline Myss*

From: Plews, Jeanne
Sent: Friday, January 10, 2014 5:09 PM
To: Nielsen, Ruth; Harrell, Kim
Cc: Swanson, Mary; Pactol, Monica
Subject: RE: Supply chargeback

Oops, our error.
Mary the chargeback is approved for \$13.61.

Ruth, on Req. 769461 for Amazon.com, you listed 6490 as the account code, which is equipment. (Total is \$356.42)
All of the items are supplies. I am going to change the account code to 4300, okay?

Jeanne Plews

Los Rios PeopleSoft Information System**Budget Balance Summary**

Budget Year	Account String	Current Budget	Pre-Encumbrances	Encumbrances	YTD Expenses	Available Balance
2014	GENFD 4300 12 FL.VI.VTEA 13060 00000 2014 316C	\$1,000.00	\$0.00	\$188.12	\$339.88	\$472.00
2014	GENFD 6490 12 FL.VI.VTEA 13060 00000 2014 316C	\$750.00	\$0.00	\$145.79	\$30.20	\$574.01

[\[New Budget Summary Query\]](#) [\[Main Page\]](#)

Data Last Updated: 1/16/2014 6:19:58 AM