## LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065

FAX: (916) 568-3145

### **PURCHASE ORDER NO**

0001074182

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS AND CONDITIONS.

Date	Revision	Page
11/18/2013	3	1
Payment To	erms Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:		Location / Dept
767407 SH	ANEV POONV	04EDCB

Vendor: 0000034616 LUNT SOLAR SYSTEMS

2520 N. COYOTE DRIVE SUITE 111

TUCSON AZ 85745

Phone: Fax:

(520) 344-7348 (520) 344-7352

email:

Ship To:

EL DORADO CENTER

RECEIVING 6699 CAMPUS DR PLACERVILLE CA 95667

**United States** 

Bill To:

1919 Spanos Court

Sacramento CA 95825-3981

**United States** 

Tax Exempt? N	Use Tax Applicable: Y				
Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	ZOOM EYEPIECE 7.2MM 50 DEGREE - 21.5MM 40 DEGREE LS7-21ZE	2.00 EA	149.00	298.00	12/02/2013
2- 1	TEL VUE SOL SEARCHER SUN FINDER SOL	1.00 EA	29.00	29.00	12/02/2013
3- 1	7% EDUCATIONAL DISCOUNT CREDIT	1.00 EA	-22.89	-22.89	12/02/2013
4- 1	FREIGHT	1.00 EA	13.17	13.17	12/02/2013

QUOTE 145

FAX PO

Sub Total Amount Sales Tax Amount Total PO Amount

317.28
0.00
317.28

<u>BU</u>	<u>Acct</u>	Fd	<u>Org</u>	Prog	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	4500	11	FL.VA.ELDO	67100	00000	041A	29.00	2014
GENFD	4500	11	FL.VA.ELDO	67100	00000	041X	288.28	2014

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

http://www.losrios.edu/purchasing/povalidation

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

### LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

### **PURCHASE ORDER TERMS AND CONDITIONS**

- 1. APPLICABLE LAW: The contract resulting from this order shall be governed by the laws of the State of California
- 2. COMPLETION OF ORDERS: LRCCD reserves the right to withhold payment until order is completed.
- 3. DISCOUNTS: Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
- 4. INVOICES: Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
- 5. CHANGES: No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
- 6. BILL OF LADING: If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
- 7. TRANSPORTATION CHARGES: Invoices for prepaid transportation charges must be supported by original receipted expense bills.
- ROB POINT AND FREIGHT CHARGES: Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
- 9. PATENT INDEMNITY: The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
- 10. TAXES: Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
- 11. EQUAL OPPORTUNITY EMPLOYER: The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
- 12. GENERAL SAFETY ORDERS: All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
- 13. INDEMNIFICATION: CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
- 14. TERMINATION: LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
- 15. ASSIGNMENT: Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
- 16. PUBLIC WORKS PROJECTS: CONTRACTOR must comply with Public Contract Code.
- 17. CA LABOR CODE: Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
- 18. NOTICE: Your employees <u>may</u> be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees <u>may</u> be exposed to contact the LRCCD General Services Department at (916) 568-3048.
- 19. INSURANCE: CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
- 20. DISQUALIFIED EMPLOYEES: CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
- 21. WORK AUTHORIZATION: Prior to LRCCD's acceptance of this Agreement, CONTRACTORs who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
- 22. WARRANTY: CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

Los Rios Community College District Requisition Req. No. 767407 11/7/13 P.O.NO. DATE Vendor Code Lunt Solar Systems DELIVERY INSTRUCTIONS VENDOR . Approved 04EDCB 2520 N Coyote Drive, Ste 111 ADDRESS. Terms Location Code EDC/ADMIN/OBSERVATORY Tucson STATE AZ ZIP F.O.B. College/District Location Department PHONE (520) 344-7348 (520) 344-7352 INSTRUCTIONAL Division Date Required Contact Rikki Hocking sales@luntsolarsystems.com DESCRIPTION ORDERED **AMOUNT** UNIT PRICE TOTAL PRICE QUANTITY UNIT GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES ITEM \*Use additional paper if necessary and please reference requisition number. DO NOT USE A SECOND REQUISITION. 149.99 298.00 2 LS7-21ZE Zoom Eyepiece 7.2mm 50 degree 1 21.5mm 40 degree 2 3 29.00 29.00 Tele Vue Sol Searcher Sun Finder 1 ea 4 (Line 2) 5 -22.896 (Line 3) Credit 7% for educational discount 7 Net 30 days 9 10 13.17 11 Freight 12 USe/Tax (Z/3 13 Purchases Charged to Categorical Programs, Grants or Special Projects SalesTax 22.80 This purchase is in compliance with the requirements of... Program Name For grants/special projects 340.08 Total Project/Grant Number Program Director/Coordinator Signature Program Goal/Objective Number/Explanation I hereby certify the items/services listed above are to be obtained in FL.VA.ELDO GENFD 4500 11 accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations and Bus. Unit Account\* Fund Org Includes Lines 1,3,4 laws. 00000 2104 041X 67100 Vonnie Shane \$ 311.08 \$ 308 REQUESTED BY: TYPED/PRINT Program Sub-Class Proj/Grnt Amount FL. VA. ELDO **GENFD** 4500 11 REQUESTED B DATE Bus. Unit Account \* Fund Org Line 2 041A 111 67100 00000 2014 DEAN OR AUTHORIZED SJGNATURE BY Proj/Grnt AUTHORIZED: Program Sub-Class \* Asset Location - For equipment purchases over \$200 (Accounts 6490, 6495 and computers) complete the area below indicating the final location where equipment will be housed. APPROVED! VICE PRESIDENT, ADM/NISTRATION

Instructions on Reverse

Requestor: Pink

Location Code

Area Dean: Goldenrod

Building

Room No.



Lunt Solar Systems 2520 N Coyote Drive Suite 111 Tucson, AZ 85745 USA

## Bill To:

Los Rios Community College District Folsom Lake College 10 College Parkway Folsom, CA 95630 USA

## PACKING SLIP

Invoice Number: 6846

Invoice

11/25/13

Sales Order

3840

Page: 1

Website: www.luntsolarsystems.com

Voice: (520)344-7348 Fax: (520)344-7352

## Ship to:

Los Rios Community College District Folsom Lake College 10 College Parkway Folsom, CA 95630

CustomerID	Customer PO\	Laborat Assess (page 4)	Payment Terms
Los Rios	0001074182	)	Net 30
Sales Rep ID	Shipping Method		Ship Date
Hocking	UPS Ground		11/25/13

Order Qty	Item	Description	Shipped Prior	This Shipment	Corrections
2.00	LS7-21ZE	Zoom Eyepiece 7.2mm 50 degree - 21.5mm 40 degree		2.00	
1.00	SOL	Tele Vue Sol Searcher Sun Finder		1.00	
1	MISC	Misc - Educational Discount 7%	,	1.00	
		Dec. 3, 2013 RCV2: 000/063:	268		

2013 DEC -4 A 7:23

LI C BASINESS SEVAIGES



## **Lunt Solar Systems**

2520 N Coyote Drive Suite 111 Tucson, AZ 85745 USA

Voice:(520)344-7348 Fax: (520)344-7352

# QUOTATION

Quote Number: 145

Quote Date: Nov 6, 2013

### Quoted To:

Los Rios Community College District Folsom Lake College 10 College Parkway Folsom, CA 95630 USA

TOTAL

317.28

Customer ID	Good Thru	Payment Terms	Sales Rep
Los Rios	12/6/13	Net Due	Hocking

Quantity	Item	Description	Unit Price	Amount
2.00	LS7-21ZE	Zoom Eyepiece 7.2mm 50 degree - 21.5mm 40	149.00	298.00
		degree		
1.00	SOL	Tele Vue Sol Searcher Sun Finder	29.00	29.00
1.00	Credit	7% Educational Discount	22.89	-22.89
			0070	
Table of the Control				
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			Subtotal	304.11
			Sales Tax	
			Freight	13.17



1919 Spanos Court # Sacramento, CA 95825 PURCHASING DEPARTMENT (916) 568-3071

## Return signed completed form to Purchasing via fax or email.

**VENDOR APPLICATION** 

Fax (916)568-3145   Irccdpurchase@losrios.edu		L	NAME:	A LEAST TO SECOND	<u>anno ann an an</u>			
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	Lunt	Solar System	ns	11	-3821	60341	****	
MAILING ADI	DRESS Compte	Solar System Dr#111	& California in the second		ADDRESS			
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PHONE	(526)349	1-7348 FAX	(520)344	1-7348	EMAIL	rhadinge	Dluwtso	larsystems
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I certify that all statements contained herein are correct. I				-		CONTRACTOR OF THE PROPERTY OF	***************************************	A STATE OF THE PROPERTY OF THE
understand that this information will be used as a basis for			1 Sammar	t Terms		Discounts	Extended	1
evaluating my request to receive bid invitations for purchases. I understand that being placed on the qualified vendor bid list does						None 70%	>	
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nor does it relieve my firm of providing bonds and insurances as			Refund	Returns				
required. I further agree to disclose any known or potential conflicts of interest relating to my business and Los Rios. I			1			A A A A A A A A A A A A A A A A A A A	A STATE OF THE STA	- 1
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LOS RIOS PURCHASING ONLY:

www.losrios.edu

CLEAR FORM/RESET

## Form 9

(Rev. December 2011)
Department of the Treasury
Internal Revenue Service

# Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Internal	Revenue Service		A CONTROL OF THE PROPERTY OF T					
-	Name (as shown o	your income tax return)						
ŀ	l im	: Solar Systems						
.	Business name/disregarded entity name, if different from above							
6								
page								
Ĕ	possery	heck appropriate box for federal tax classification:						
	on Individual/sole proprietor St. C Corporation S Corporation Partnership Trust/estate							
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£ 3	Limited liabil	ty company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership)	Die					
Print or type: Instruction			<b>\frac{1}{2}</b>					
포트	Other (see in		in i teminal months in the contract of the con					
Print or type Specific Instructions on	Address (number,	an each an a control of a contr	uester's name and address (optional)					
ğ	25701	1. Coyote Dr # Ill						
Ø	City, state, and ZII	code						
See	TUSO	~ AZ 85745						
ŀ	List account numb	en(s) here (optional)	A DEPOSITION OF THE PROPERTY O					
1								
Par	Tayna	yer Identification Number (TIN)	and the state of t					
		propriate box. The TIN provided must match the name given on the "Name" line	Social ascurity number					
to avo	your rin iii ule aş id backun withho	ding, For individuals, this is your social security number (SSN). However, for a						
reside	nt allen, sole proi	rietor, or disregarded entity, see the Part I Instructions on page 3. For other						
		yer identification number (EIN). If you do not have a number, see How to get a	السلسلسا السلسا					
	page 3.		Employer identification rumber					
		n more than one name, see the chart on page 4 for guidelines on whose	Establish Asia Indiana and America					
numbe	er to enter.		1 1-3826 034					
		1500 pp. 100 p	I OUE E GOIT					
Part	Certif	cation	and the second s					
	penalties of perju							
1. The	number shown	on this form is my correct taxpayer identification number (or I am waiting for a nu	imber to be issued to me), and					
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue								
Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IHS has notified me that I am								
по	longer subject to	backup withholding, and						
3. Lar	n a U.S. citizen o	other U.S. person (defined below).						
C	loation instructio	me. Voil milet cross out item 2 above it voil have been notified by the IRS that v	ou are currently subject to backup withholding					
hoosis	ca vali have falle	I to report all interest and dividends on your tax return. For real estate transactio	ns, Item 2 does not apply. For mortgage					
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genera	aliy, payments of	or than interest and dividends, you are not required to sign the certification, but	YOU HUSE DROVKIE YOU COTTEST THE SEE THE					
	ctions on page 4.							
Sign		Date	N/12/13					
Here	U.S. person	DAG F						

## **General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

### **Purpose of Form**

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- 2. Certify that you are not subject to backup withholding, or
- 3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident allen,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- · An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.



## **Lunt Solar Systems** 2520 N Coyote Drive

Suite 111

Tucson, AZ 85745

USA

### Bill To:

Los Rios Community College District Folsom Lake College 10 College Parkway Folsom, CA 95630 USA

## RVOCE

Invoice Number: 6846

Invoice Date: 11/25/13

Page: 1

Website: www.luntsolarsystems.com

Voice: (520)344-7348 Fax: (520)344-7352

## Ship to:

Los Rios Community College District Folsom Lake College 10 College Parkway Folsom, CA 95630 USA

Customer ID	Customer PO	Payment Terms
 Los Rios	0001074182	Net 30
Sales Rep ID	Shipping Method	Ship Date
Hocking	UPS Ground	11/25/13

Quantity	ltem	Description	Unit Price	Amount
	LS7-21ZE	Zoom Eyepiece 7.2mm 50 degree - 21.5mm	149.00	298.00
	·	40 degree	29.00	29.00
1.00		Tele Vue Sol Searcher Sun Finder Misc - Educational Discount 7%	22.89	-22.89
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1	I	Subtotal		304.11

For Wire Transfers:

Name: Lunt Solar Systems, LLC Bank: Wells Fargo Bank Address:2150 W Grant Rd

Tucson, AZ 85745, USA

Phone: (520) 792-5285 Account #: 3243993650

ABA or Swift Code: WFBIUS6S
Past due invoices are subject to a 1.5%

fee per month.

Subtotal 304.11

Sales Tax

Freight 13.17

Total Invoice Amount 317.28

Payment/Credit Applied

317.28

TOTAL