



**LIMITED PURCHASE ORDER**  
 (Not to Exceed \$200.00)

<b>VENDOR NAME AND ADDRESS:</b> <del>XXXXXXXXXXXXXXXXXX</del> <b>RESCO PRINTING</b> 6160 Enterprise Dr Diamond Springs, CA 95619 (530)642-2842	<b>DELIVERY INSTRUCTIONS:</b> <input type="checkbox"/> Deliver to Address Below (Check one) <input checked="" type="checkbox"/> Will Call  Folsom Lake College 10 College Parkway Folsom, CA 95630 (916)608-6650
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ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	Perforate 2500 sheets of 11x17	1	ea			31.25
2	bond paper					
3	Set-up Charge	1	ea			12.50
4						
5						
6	Email TO TO: rescodirection.net and					
7	Kay.lenhart@comcast.net					
8						
9						
10						

<b>Purchases Charged to Categorical Programs, Grants or Special Projects</b> This purchased is in compliance with the requirements of:  Program Name _____ For grants/special projects _____ Program Director/Coord. Signature _____ Project/Grant Number _____  Program Goal/Objective Number/Explanation _____	<table style="width:100%"> <tr> <td style="text-align:right">SUB-TOTAL</td> <td style="text-align:right">43.75</td> </tr> <tr> <td style="text-align:right">SALES TAX</td> <td style="text-align:right">3.39</td> </tr> <tr> <td style="text-align:right"><b>TOTAL</b> (Not to Exceed \$200.00)</td> <td style="text-align:right"><b>47.14</b></td> </tr> </table>	SUB-TOTAL	43.75	SALES TAX	3.39	<b>TOTAL</b> (Not to Exceed \$200.00)	<b>47.14</b>
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SALES TAX	3.39						
<b>TOTAL</b> (Not to Exceed \$200.00)	<b>47.14</b>						

**VENDOR:** Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

<b>Kathy Barnes Liguori</b> REQUESTED BY: _____ DATE: 8/15/12 REQUESTED BY: <i>Kathy Barnes Liguori</i> SIGNATURE DATE: 8/15/12 APPROVED: _____ DEAN OR OTHER AUTHORIZED SIGNATURE DATE: 8/15/12 APPROVED: <i>Kathleen Kuklan</i> VICE PRESIDENT, ADMINISTRATION DATE: 8/21/12	Received by _____ Date _____  GENFD / 4500 / 11 / FL.VA.PRNT Bus. Unit Account Fund Org 60100 00000 / 13 / 041A \$ 47.14 Program Sub-Class BY Proj/Grnt Amount Bus. Unit Account Fund Org Program Sub-Class BY Proj/Grnt Amount
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