



LIMITED PURCHASE ORDER
(Not to Exceed \$200.00)

VENDOR NAME AND ADDRESS: <i>LAURA KELLY P.O. BOX 1604 FOLSOM, CA 95763</i>		DELIVERY INSTRUCTIONS: <input type="checkbox"/> Deliver to Address Below (Check one) <input checked="" type="checkbox"/> Will Call	
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ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	<i>(RECEIPT)</i>					
2	<i>ATTACHED)</i>					
3						
4	<i>BLACK FOAM BOARD</i>					
5	<i>PRINTING SERVICES</i>					
6						
7						
8						
9						
10						

Purchases Charged to Categorical Programs, Grants or Special Projects This purchased is in compliance with the requirements of: Program Name _____ For grants/special projects _____ Program Director/Coord. Signature _____ Project/Grant Number _____ Program Goal/Objective Number/Explanation _____	SUB-TOTAL	<i>10.00</i>
	SALES TAX	<i>.80</i>
	TOTAL (Not to Exceed \$200.00)	<i>10.80</i>

VENDOR: Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

Received by *Colleen Johnson* *4/24/13*
(Signature) Date

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

REQUESTED BY: *LAURA KELLY* *4/23/13*
TYPED/PRINT DATE

Bus. Unit Account Fund Org
GENFD 4500/11 / FL.VA.PRNT

REQUESTED BY: *Laura Kelly* *4/23/13*
SIGNATURE DATE

Program Sub-Class BY Proj/Grnt Amount
60100 0000 13 041A \$ 10.80

APPROVED: *[Signature]* *4/24/13*
DEAN OR OTHER AUTHORIZED SIGNATURE DATE

Bus. Unit Account Fund Org

APPROVED: *[Signature]* *4/26/13*
VICE PRESIDENT, ADMINISTRATION DATE

Program Sub-Class BY Proj/Grnt Amount

APPROVED: _____
VICE PRESIDENT, ADMINISTRATION DATE

Program Sub-Class BY Proj/Grnt Amount

\$10.-
 TAX .80
 8.0% \$10.80



Dollar Tree Stores, Inc.

Store# 1228 (916) 983-1680
 627 E. Bidwell St
 Folsom CA 95630-3120

DESCRIPTION	QTY	PRICE	TOTAL
BLACK FOAM BOARD	1	1.00	1.00T
BLACK FOAM BOARD	1	1.00	1.00T
BLACK FOAM BOARD	1	1.00	1.00T
BLACK FOAM BOARD	1	1.00	1.00T
BLACK FOAM BOARD	1	1.00	1.00T
BLACK FOAM BOARD	1	1.00	1.00T
BLACK FOAM BOARD	1	1.00	1.00T
BLACK FOAM BOARD	1	1.00	1.00T
BLACK FOAM BOARD	1	1.00	1.00T
BLACK FOAM BOARD	1	1.00	1.00T
SLOT BASKET (LN)	1	1.00	1.00T

Sub Total \$11.00
 SALES TAX \$0.88
 Total \$11.88
 Cash \$20.00
 CHANGE =====> \$-8.12

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 Thank You for Shopping at Dollar Tree
 Where Everything's \$1.00
 Now Shop On-Line at Dollartree.com
 =====

9650 01228 04 041 54790 1/30/13 9:42

Reimburse only
\$10.80
College printing
supplies,
Offaney
RC/BSO
4/26/13