



**LIMITED PURCHASE BUSINESS SERVICES**  
(Not to Exceed \$200.00)

Date 3-1-13

VENDOR NAME AND ADDRESS:  <b>Linda Meroux</b> <b>c/o FLC/BSO</b>	DELIVERY INSTRUCTIONS: <input type="checkbox"/> Deliver to Address Below (Check one) <input checked="" type="checkbox"/> Will Call
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ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	2 1/4 x 85 Thermal rolls for unanalysis printer - Staples	1	PK	21266	16.29	16.29
2						
3						
4						
5	Employee Reimbursement for out of pocket expense					
6						
7						
8						
9						
10						

**Purchases Charged to Categorical Programs, Grants or Special Projects**  
This purchased is in compliance with the requirements of:

Program Name: Lottery  
Project/Grant Number: 700P  
Eligible Instructional Supply

SUB-TOTAL	16.29
SALES TAX	1.30
<b>TOTAL</b> (Not to Exceed \$200.00)	<b>17.59</b>

**VENDOR:** Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

Received by Linda Meroux Date 3-1-13

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

REQUESTED BY: Linda Meroux TYPED/PRINT DATE: 3-1-13

Bus. Unit: GenFid 4300 Account: 12 FL VI, ARA3 Fund: 12 Org: ARA3

REQUESTED BY: Linda Meroux SIGNATURE DATE: 3-1-13

Program: 04000 Sub-Class: 000002013 BY: 700P Proj/Grnt: 700P Amount: \$ 17.59

APPROVED: [Signature] DEAN OR OTHER AUTHORIZED SIGNATURE DATE: 3/5/13

Bus. Unit: / Account: / Fund: / Org: /

APPROVED: [Signature] VICE PRESIDENT, ADMINISTRATION DATE: 3/6/2013

Program: / Sub-Class: / BY: / Proj/Grnt: / Amount: \$

**STAPLES**

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2435 Iron Point Road

FOLSOM, CA 95630

(916) 983-2861

SALE 1618598 6 002 71074  
1378 03/01/13 09:44  
QTY SKU PRICE

1 2 1/4X85 GAS PUMP  
718103155236 16.29  
SUBTOTAL 16.29

Standard Tax 8.00% 1.30

TOTAL \$17.59

Visa 17.59  
Card No.: XXXXXXXXXXXX0640 [S]  
Auth No.: 111044

**TOTAL ITEMS 1**

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