



LOS RIOS COMMUNITY COLLEGE DISTRICT
1919 Spanos Court • Sacramento, CA 95825-3981

Scanned
to Comely
1/16/13

P.O. No. F 2713

Date 1/13/2013

LIMITED PURCHASE ORDER
(Not to Exceed \$200.00)

VENDOR NAME AND ADDRESS: KELLER GROUP 3041 USTH STREET, SUITE 3 SACRAMENTO, CA 95820	DELIVERY INSTRUCTIONS: <input checked="" type="checkbox"/> Deliver to Address Below (Check one) <input type="checkbox"/> Will Call 10378 Rockingham Drive SACRAMENTO, CA 95827
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ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	CHAIR (RL-MHW)	1	EA		90.00	90.00
2	RELATE STD MESH					
3	HIGH-BACK / ADJ ARMS					
4	Proposal 63485					
5	Project #306-13					
6						
7						
8						
9						
10	ERGO Accommodation - J. Heiland					

Purchases Charged to Categorical Programs, Grants or Special Projects This purchased is in compliance with the requirements of: Program Name _____ For grants/special projects _____ Program Director/Coord. Signature _____ Project/Grant Number _____ Program Goal/Objective Number/Explanation _____	SUB-TOTAL	90.00
	SALES TAX	7.20
	TOTAL (Not to Exceed \$200.00)	97.20

VENDOR: Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

REQUESTED BY: Debbie TURNER TYPED/PRINT DATE: 1/15/13

REQUESTED BY: COLLEEN JOHNSON SIGNATURE DATE: _____

APPROVED: Kathleen Gubkin DEAN OR OTHER AUTHORIZED SIGNATURE DATE: 1/16/13

APPROVED: _____ VICE PRESIDENT, ADMINISTRATION DATE: _____

Received by _____ Date _____

Bus. Unit Account Fund Org: GENFD 4500 11 FL.VA. PROJ

Program Sub-Class BY Proj/Grnt Amount: 167300 00000 2013 101E \$ 97.20

Bus. Unit Account Fund Org: _____

Program Sub-Class BY Proj/Grnt Amount: _____



KELLER GROUP

office environments

3041 65th St. Suite 3
Sacramento, CA 95820
916.737.3300 phone
916.737.3305 fax

3600 Sisk Rd. Suite 4-F
Modesto, CA 95356
209.543.9216 phone
209.543.9224 fax

PROPOSAL 63485
DATE 12/17/12
PROJECT #306-13

PROPOSAL FOR:

INSTALL AT:

LRCCD RANCHO CORDOVA CENTER
10378 ROCKINGHAM DRIVE
RANCHO CORDOVA CA 95670

LRCCD RANCHO CORDOVA CENTER
10378 ROCKINGHAM DR
RANCHO CORDOVA, CA 95827

SALESPERSON:
Los Rios

CUSTOMER P/O: **F2713** QUOTE VALID

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			MAKE PURCHASE ORDER OUT TO:		
			KELLER GROUP 3041 65TH STREET SUITE 3 SACRAMENTO, CA 95820		
			SMALL BUSINESS CERTIFICATION # 17134		
1	1	RL-MHW	RELATE STD MESH HIGH-BK/ADJ ARMS	90.00	90.00
		.2	Standard cylinder		
		.0	Hard Casters		
		.L	Lumbar		
		.CBK	Charblack		
		LKM01	CLR: Carbon		
		\$(G)	GRD G UPH		
		.BRS	FAB: Brisa		
		01	CLR: Black Onyx		
2	1	INSTALL	CIW TO PICK UP RELATE CHAIR AT KELLER AND DELIVER TO RANCHO CORDOVA CENTER	0.00	0.00



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#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
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If wall track is included on proposal, client assumes responsibility for costs due to electrical and/or plumbing within walls.

PRODUCT TOTAL...: 90.00

ACCEPTED BY _____

SALES TAX.....: ^{8.0%} ~~6.98~~ 7.20

DATE ACCEPTED _____

TOTAL.....: 96.98