



LOS RIOS COMMUNITY COLLEGE DISTRICT
1919 Spanos Court • Sacramento, CA 95825-3981

P.O. No. F 2357

FLC BUSINESS SERVICES

LIMITED PURCHASE ORDER

Date 1/15/13

2013 JAN 17 P 4:08

(Not to Exceed \$200.00)

VENDOR NAME AND ADDRESS: <i>American River Overhead Door</i> <i>P.O. Box 7023</i> <i>Folsom, Calif 95763</i> <i>(530) 676-8778</i>	DELIVERY INSTRUCTIONS: <input type="checkbox"/> Deliver to Address Below (Check one) <input type="checkbox"/> Will Call <i>EL Dorado Center</i> <i>6699 Campus Drive</i> <i>Placerville, Ca 95667</i>
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ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	<i>Service/maintenance/Inspection</i>					<i>200.00</i>
2	<i>for overhead roll-up door</i>					
3	<i>of observatory building</i>					
4	<i>to include:</i>					
5	<i>lubricate door system</i>					
6	<i>lubricate door opener</i>					
7	<i>Adjust gate opener travel</i>					
8						
9	<i>Estimate for this service \$97.00</i>					
10	<i>Aditt'l parts + labor will require written estimate</i>					

Purchases Charged to Categorical Programs, Grants or Special Projects *estimate*
This purchased is in compliance with the requirements of:

Program Name:		SUB-TOTAL	
For grants/special projects:		SALES TAX	<i>non-taxable</i>
Program Director/Coord. Signature	Project/Grant Number	TOTAL (Not to Exceed \$200.00)	<i>200.00</i>
Program Goal/Objective Number/Explanation			

VENDOR: Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

REQUESTED BY: *Vonnie Shane* TYPED/PRINT DATE: *1/15/13*

REQUESTED BY: *Vonnie Shane* SIGNATURE DATE: *1/15/13*

APPROVED: *[Signature]* DEAN OR OTHER AUTHORIZED SIGNATURE DATE: *1/15/13*

APPROVED: *[Signature]* VICE PRESIDENT, ADMINISTRATION DATE: *1/18/13*

Received by _____ Date _____

GENPD 5600/ 11 / FL.VA. ELDO

Bus. Unit	Account	Fund	Org	Amount
<i>67100</i>	<i>100200</i>	<i>2013</i>	<i>041A</i>	<i>\$200.00</i>

Bus. Unit	Account	Fund	Org
/	/	/	/

Program	Sub-Class	BY	Proj/Grnt	Amount
/	/	/	/	\$