



10 College Parkway  
Folsom, CA 95630

PURCHASE ORDER NO. CBF13039

JBC\_STUDENT LIFE

PO Date: 4/19/2013

Date Required:

Ordered By: Gen Siwabessy

Requisition #: 35089

VENDOR: 2 ELEVEN SCREENPRINT  
PO BOX 1817  
SHINGLE SPRINGS CA 95682  
EMAIL:

SHIP TO:  
FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM, CA 95630

BILL TO:  
FOLSOM LAKE COLLEGE  
ATTN: BUSINESS SERVICES  
10 COLLEGE PARKWAY  
FOLSOM, CA 95630

PH: 916.834.9229

Line #	Item/Description	QTY	UOM	PO Price	Extended Amount
1	T-SHIRTS - 1 LOT OF 30 for Student Senate COLOR: Black w/ Teal Screen Printing front & back	30.00	EA	\$9.820	\$294.60
	Front: FLC Associated Student Logo Back: Student Senate Logo SIZES: 8/EA - SML; 12/EA - MED; 7/EA - LG; 3/EA - XLG				
2	T-SHIRTS - 1 LOT OF 30 for CAEB COLOR: Black w/ Teal Screen Printing front & back	30.00	EA	\$9.820	\$294.60
	Front: FLC Associated Student Logo Back: CAEB Logo SIZES: 8/EA - SML; 12/EA - MED; 7/EA - LG; 3/EA - XLG				
3	ONE TIME SET-UP FEE - 3 LOGOS NO CHARGE - for Artwork designs in .png & .pdf formats Artwork provided by Gen Siwabessy	3.00	EA	\$0.000	\$0.00
	Shipping/Handling (taxable)				

INSTRUCTIONS:

*Per Quote Date 3/20/13  
W9 Required for payment.*

Sub Total

State Tax %

State Tax

Shipping

Total PO Amount

All shipments, invoices, and correspondence must be identified with our Purchase Order Number

Direct all deliveries and delivery documents to the SHIP TO address.

Direct all correspondence and invoices to the BILL TO address.

NO PAYMENT will be made without an invoice.

Payment Terms: NET 30

AUTHORIZED SIGNATURE AND DATE

*Kathleen Kurbin 4/22/13*

**FOLSOM LAKE COLLEGE  
EL DORADO CENTER-RANCHO CORDOVA CENTER**

**CHECK ONE**

ASG(71,72)

College Act. Trust(81)

Foundation(83)

IR(13,14)

Three Stages(55)

**CAMPUS-BASED REQUISITION**

4/15/13

DATE

**35089**

VENDOR Zelevan Screen Print

ADDRESS P.O. Box 1817

CITY Shingle Springs

STATE CA ZIP 95682

REQ. # CBF \_\_\_\_\_

PO REQUIRED(circle one) YES \_\_\_\_\_ NO \_\_\_\_\_

P.O. # CBF 13039

DATE REQUIRED \_\_\_\_\_

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	Request for Purchase order				\$78.56
2	Black senate t-shirt: small	8		\$9.82	<del>\$78.56</del>
3	Black senate t-shirt: Medium	12		\$9.82	\$117.84
4	Black senate t-shirt: Large	7		\$9.82	\$68.74
5	Black senate t-shirt: X-Large	3		\$9.82	\$29.46
6	Black CAEB t-shirt: small	8		\$9.82	\$78.56
7	Black CAEB t-shirt: Medium	12		\$9.82	\$117.84
8	Black CAEB t-shirt: Large	7		\$9.82	\$68.74
9	Black CAEB t-shirt: X-Large	3		\$9.82	\$29.46
10	Artwork in PUG & PDF. set up fee eliminated				

**Check Distribution**

Call Student, Hold for pick up # \_\_\_\_\_

Call \_\_\_\_\_, Hold for pick up # \_\_\_\_\_

Forward to \_\_\_\_\_

Inter-Campus mail to \_\_\_\_\_

USPS mail \_\_\_\_\_

Other \_\_\_\_\_

Sub-Total	\$589.20
Sales Tax	\$44.19
Freight	
<b>TOTAL</b>	<b>\$633.39</b>

Account Name	Bus Unit	Account	Fund	Department	Program	Class	Project	Amount
<u>000 JBC-Other BSNFL/SEED</u>		<u>4500</u>	<u>171</u>	<u>FL-VS-UF</u>	<u>0000</u>	<u>0000</u>	<u>5000</u>	<u>633.39</u>
Account Name	Bus Unit	Account	Fund	Department	Program	Class	Project	Amount
								\$

AUTHORIZED [Signature]  
Club Officer/Requestor

APPROVED [Signature]  
Faculty Advisor/Administrator

Business Services Use Only

Budget Checked [Signature] Vendor ID 1252

Voucher # \_\_\_\_\_ Date \_\_\_\_\_

Warrant # \_\_\_\_\_ Date \_\_\_\_\_

WHITE-YELLOW-PINK: BUSINESS OFFICE

GOLDENROD: ORIGINATOR

**ENTERED**  
[Signature]

Rev. 9/11

**Siwabessy, Genevieve**

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**From:** 2eleven Screenprint <2elevenscreenprint@gmail.com>  
**Sent:** Wednesday, March 20, 2013 1:02 PM  
**To:** Siwabessy, Genevieve  
**Subject:** Re: Folsom Lake College T-shirts

Hi, here is our quote regarding your inquiry for 60 tee shirts. The cost for each shirt is \$9.82 for a black shirt, teal screenprint on the front left chest the same for all 60 shirts. Thirty of the shirts will have the CAEB logo on the back and 30 shirts will have the **ASFLO** logo on the back, also screenprinted in teal. Additionally, there is a \$20 set up charge for each logo, this is a one time charge. We will then have the artwork for any future shirts. The price includes delivery to Folsom Lake College. The time frame is approximately 2 weeks from confirmation of the order. I won't require a deposit as you have ordered from us before and I trust payment will be made.

*correction: Student Senate*

60 X \$9.82=\$589.20+\$44.19(tax)=\$633.39+\$60(3 logos artwork set up)=\$693.39 total  
*will get waived (see 2nd page)*

Let me know if you have any questions. Thank you, Cheryl

On Tue, Mar 19, 2013 at 11:59 AM, Siwabessy, Genevieve <SiwabeG@flc.losrios.edu> wrote:

Hi Cheryl,

I wanted to follow up with you regarding my t-shirt order inquiry. I would like to get a quote for 2 sets of 30 t-shirts using the design elements attached. We're looking to have a 3.5 inch FLC logo on the left chest of both sets of t-shirts in teal. On the back, we would like to have the Senate seal for 1 set of 30 t-shirts and the CAEB seal for the other set of 30 t-shirts, also in teal and probably 8 inches in width. We would like to use 100% cotton black short-sleeve t-shirts.

Thanks,

Gen

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Genevieve Siwabessy

Student Life Supervisor

Falcon's Roost 113

Folsom Lake College

916-608-6603

[siwabeg@flc.losrios.edu](mailto:siwabeg@flc.losrios.edu)

*FLC / Logo  
AS FLC*

*ASFLLC Logo / Front  
Student Senate Logo*

*CAEB Logo*

## Siwabessy, Genevieve

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**From:** 2eleven Screenprint <2elevenscreenprint@gmail.com>  
**Sent:** Wednesday, March 20, 2013 1:25 PM  
**To:** Siwabessy, Genevieve  
**Subject:** Re: Folsom Lake College T-shirts

Hello again, I forgot to mention that the \$20 set up fee for each logo could be eliminated if you have the designs in the following format.....cdr, png, pdf, ai. Hopefully someone does. Cheryl

*I have .png & .pdf*

On Tue, Mar 19, 2013 at 11:59 AM, Siwabessy, Genevieve <[SiwabeG@flc.losrios.edu](mailto:SiwabeG@flc.losrios.edu)> wrote:

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Thanks,

Gen

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Genevieve Siwabessy

Student Life Supervisor

Falcon's Roost 113

Folsom Lake College

[916-608-6603](tel:916-608-6603)

[siwabeg@flc.losrios.edu](mailto:siwabeg@flc.losrios.edu)

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Cheryl Daly  
2eleven Screenprint  
P.O. Box 1817  
Shingle Springs, CA  
95682  
(916) 834-9229