



FOLSOM LAKE COLLEGE
EL DORADO CENTER | RANCHO CORDOVA CENTER

10 College Parkway
Folsom, CA 95630

PURCHASE ORDER NO. CBF13024

AJ CLUB

PO Date: Dec 7, 2012

Date Required: Dec 17, 2012

Ordered By: BEN KROHN

Requisition #: 34810

VENDOR: RCCC INDUSTRIES
12500 BRUCEVILLE ROAD
ELK GROVE CA 95757

SHIP TO:
FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM, CA 95630

BILL TO:
FOLSOM LAKE COLLEGE
ATTN: BUSINESS SERVICES
10 COLLEGE PARKWAY
FOLSOM, CA 95630

Line #	Item/Description	QTY	UOM	PO Price	Extended Amount
1	PLAQUE - 5 X 7 MIRAGE ACRYLIC - APPRECIATION PLAQUE	1.00		\$25.000	\$25.00
1	STOCK LOGO	1.00		\$6.000	\$6.00
	Shipping/Handling (taxable)				

INSTRUCTIONS:

Sub Total

State Tax %

State Tax

Shipping

Total PO Amount

All shipments, invoices, and correspondence must be identified with our Purchase Order Number

Direct all deliveries and delivery documents to the SHIP TO address.

Direct all correspondence and invoices to the BILL TO address.

NO PAYMENT will be made without an invoice.

Payment Terms: NET 30

AUTHORIZED SIGNATURE AND DATE

Stephanie Kerble 12/12/12

FOLSOM LAKE COLLEGE
EL DORADO CENTER • RANCHO CORDOVA CENTER

CAMPUS-BASED REQUISITION

CHECK ONE
 ASG(71,72)
 College Act. Trust(81.89)
 Foundation(83)
 IR(13, 14)
 Three Stages
FLC BUSINESS SERVICES

2012 DEC 12 P 12:19

12/7/12

DATE

VENDOR RCCC INDUSTRIES

REQ. # CBF 34810

ADDRESS 12500 BRUCEVILLE RD.

PO REQUIRED(circle one) **YES** NO

CITY ELK GROVE CA 95757

P.O. # CBF 13024

STATE CA ZIP 95757

DATE REQUIRED 12/17/12

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	AJ CLUB, APPRECIATION PLAQUE			31.00	31.00
2					
3					
4	- PO Request -				
5					
6					
7					
8					
9	PLAQUE NEEDED BY 12-17-12				
10	NTE \$100				

Check Distribution

Call Student, Hold for pick up # _____
 Call _____, Hold for pick up # _____
 Forward to _____
 Inter-Campus mail to _____
 USPS mail
 Other let Ben know when PO approved/generated

Sub-Total	
Sales Tax	2.40
Freight	
TOTAL	33.40

AJ CLUB BANFLI 9550 1 811 FLVA BSOFI 000001401031 400C NTE \$100

Account Name Bus Unit Account Fund Department Program Class Project Amount
 _____ / _____ / _____ / _____ / _____ / _____ / _____ / _____ \$ _____

AUTHORIZED [Signature]
 Club Officer/Requestor
 APPROVED [Signature]
 Faculty Advisor/Administrator

Business Services Use Only
 Budget Checked [Signature] Vendor ID 1096
 Voucher # _____ Date _____
 Warrant # _____ Date _____

WHITE-YELLOW-PINK: BUSINESS OFFICE

GOLDENROD: ORIGINATOR

Rev. 9/11

ENTERED
 [Signature]

Club Minutes for Expenditure Approvals

Submit with Requisition to Business Services

Club Name: Administration of Justice Club Meeting Date: 11/8/12

This meeting was called to order by Saadia Khan

The following motions for club expenditures were made and approved

Motion/Purpose	Payable To	Amount
Plaque for Kraft (appreciation)	R.C.C.C. Industries	\$ ^{up to} 100

Minute Report prepared and submitted by club representative:

Name & Student ID #: Saadia Khan #1384313

Club Office Held: President

Signature:  Date: 12/7/12

Distribution:

Original - Business Services with Campus-Based Requisition

Copy - Club Files