



10 College Parkway  
Folsom, CA 95630

**PURCHASE ORDER NO. CBF13021**

**THEATRE ARTS - SPRING 2012 "ROMEO AND JULIET"**

PO Date: Oct 17, 2012      Date Required: Oct 26, 2012

Ordered By: DAVID WILLIAMS      Requisition #: 34958

**VENDOR: HEETWAVES SCREEN PRINTING**  
4811 CHIPPENDALE DR STE 902  
SACRAMENTO CA 95841

**SHIP TO:**  
FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM, CA 95630

**BILL TO:**  
FOLSOM LAKE COLLEGE  
ATTN: BUSINESS SERVICES  
10 COLLEGE PARKWAY  
FOLSOM, CA 95630

PH 916 348-1824      FAX 916 348-4377

Line #	Item/Description	QTY	UOM	PO Price	Extended Amount
1	T-SHIRTS 100% COTTON HVYWGT - PC-54 SHIRT COLOR: BLACK WITH: WHITE IMPRINT - FRONT SIDE ONLY ASSORTED SIZES: SMALL - X-LARGE	75.00	EA	\$7.150	\$536.25
2	T-SHIRTS 100% COTTON HVYWGT - PC-54 SHIRT COLOR: BLACK WITH BLACK IMPRINT - FRONT SIDE ONLY SIZE: 2X-LARGE	2.00	EA	\$9.150	\$18.30
3	SET UP - SCREEN CHARGE	1.00		\$15.000	\$15.00
4	SET - ART CHARGE	1.00	EA	\$10.000	\$10.00
	QUOTE/ORDER #30777				
	Shipping/Handling (taxable)				

**INSTRUCTIONS:**

Sub Total

State Tax %       State Tax

**CUSTOMER WILL SUPPLY DIGITAL ARTWORK**

Shipping

Total PO Amount

All shipments, invoices, and correspondence must be identified with our Purchase Order Number

Direct all deliveries and delivery documents to the SHIP TO address.

Direct all correspondence and invoices to the BILL TO address.

NO PAYMENT will be made without an invoice.

Payment Terms: NET 30

AUTHORIZED SIGNATURE AND DATE

*Katalina Kuplin* 10/17/12

FOLSOM LAKE COLLEGE  
EL DORADO CENTER + RANCHO CORDOVA CENTER

- CHECK ONE
- ASG(71,72)
  - College Act. Trust(81.89)
  - Foundation(83)
  - IR(13, 14)
  - Three Stages(55)

CAMPUS-BASED REQUISITION

10-16-12  
DATE

VENDOR Heatwaves Custom Silkscreening REQ. # CBF 34958  
 ADDRESS 4811 Chippendale Drive PO REQUIRED(circle one) YES NO  
 CITY Sacramento P.O. # CBF 13021  
 STATE CA ZIP 95841 DATE REQUIRED \_\_\_\_\_

BUSINESS SERVICES  
 10/16 P 4:37

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	Port 100% Pre-shrunk T-shirt - Small #PC-54	15	1	\$7.15	\$107.25
2	Port 100% Pre-shrunk T-shirt - Med. #PC-54	20	1	\$7.15	\$143.00
3	Port 100% Pre-shrunk T-shirt - Lg. #PC-54	20	1	\$7.15	\$143.00
4	Port 100% Pre-shrunk T-shirt - XL #PC-54	20	1	\$7.15	\$143.00
5	Port 100% Pre-shrunk T-shirt - XXL #PC-54	2	1	\$9.15	\$18.30
6					
7					
8			Screen Time		\$15.00
9			Actual Time		\$10.00
10	Sales order no. 30117				

Check Distribution

Call Student, Hold for pick up # \_\_\_\_\_  
 Call \_\_\_\_\_, Hold for pick up # \_\_\_\_\_  
 Forward to \_\_\_\_\_  
 Inter-Campus mail to \_\_\_\_\_  
 USPS mail \_\_\_\_\_  
 Other \_\_\_\_\_

Sub-Total	\$519.55
Sales Tax	\$44.91
Shipping Freight	16.86
<b>TOTAL</b>	<b>\$641.32</b>

Theatre Arts    SC0FL / 5890    14 / FI.VI.A207 / 10070 / 00000 / 017A \$ 641.32

Account Name      Bus Unit      Account      Fund      Department      Program      Class      Project      Amount

\_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ \$ \_\_\_\_\_

Account Name      Bus Unit      Account      Fund      Department      Program      Class      Project      Amount

AUTHORIZED Ruth Niever  
 Club Officer/Requestor

APPROVED [Signature]  
 Faculty Advisor/Administrator

Business Services Use Only

Budget Checked [Signature] Vendor ID 1070

Voucher # \_\_\_\_\_ Date \_\_\_\_\_

Warrant # \_\_\_\_\_ Date \_\_\_\_\_

# HEETWAVES CUSTOM SILK SCREENING

4811 CHIPPENDALE DR. • SACRAMENTO, CA 95841 • (916) 348-1824 • FAX (916) 348-4377

PHONE ( ) ( )  
 FAX ( ) ( )  
 SHIP DATE 10/31/12  
 NEW ACCT. YES / NO  
 GET ART APPROVAL YES / NO

SALES ORDER # 30777  
 Printing

DATE 10-16-12 PO.# 06E13021 APPROVAL COM. CARD MAG ACCT#

**BILL TO**  
 Account Name Folsom Lake College  
 Address 10 College Parkway  
 City Folsom State CA Zip 95630

**SHIP TO**  
 Account Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

DEPARTMENT APPROVAL  
 INT. DATE  
 ART SALES PROD. / / / / / /

Quantity	Stock #	Color	Description	S	M	L	XL	XXL	TOTAL
1	PC59	Black	100% Pre-shrink cotton	15	20	20	20	20	53.30
2	154	Black	"	2					19.30
3									
4									
5									
6									
7									
8									
SCREEN CHARGES									15.50
ART CHARGES									10.00
ESTIMATED TIME									15.00
ACTUAL TIME									19.00

ART DEPARTMENT  
 FINAL PROOF - OK AS IS  
 PROOF OK WITH CORRECTIONS

PRODUCTION DEPARTMENT  
 SUBTOTAL 574.55  
 SALES TAX 44.91  
 Shipping 16.86  
 Total 641.37  
 BAL.

SEE ATTACHED PRODUCTION SHEET

Signature \_\_\_\_\_ Date \_\_\_\_\_

TERMS: PO req.

SHIPPING INSTRUCTIONS: PAU  DELIVER  UPS

Purchaser \_\_\_\_\_ DATE \_\_\_\_\_  
 Salesperson C. Kelly DATE 10-16-12

DESIGN # 1

ART WORK: NEW ART  REORDER  MOD

LOCATION: Big Front

# OF COLORS: 1  
White Ink  
10" wide

DESIGN # 2

ART WORK: NEW ART  REORDER  MOD

LOCATION: \_\_\_\_\_

# OF COLORS: \_\_\_\_\_

PLEASE SIGN & SEND  
 back to us, Thank you!

SCOTT,

THERE IS A 5% OVER OR UNDER CHARGE ON ALL AD SPECIALTY ITEMS. THIS INCLUDES ALL ITEMS EXCEPT GARMENTS.

THERE IS A 2% SPOILAGE ON ALL CUSTOMER SUPPLIED ITEMS FOR PRINTING AND EMBROIDERY.

ARTWORK AND SCREENS ARE THE PROPERTY OF HEETWAVES. THE COST FOR THESE ITEMS ARE FOR PRINTING PREPARATION SERVICES. THESE ITEMS MAY BE PURCHASED AT ADDITIONAL COST