

**LOS RIOS COMMUNITY COLLEGE DISTRICT**

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065

FAX: (916) 568-3145

**PURCHASE ORDER NO**

**0001071724**

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS AND CONDITIONS.

1 REQ  
2 PO'S

Date	Revision	Page
06/06/2013		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Rest Metho
Reference:	Location / Dept	
769090 JOHNSON POONV	04VAPA	

Vendor: 0000023162  
FASTSIGNS OF ELK GROVE  
9117 E STOCKTON BLVD STE 140  
ELK GROVE CA 95624

Phone: (916) 686-3111  
Fax: (916) 686-4111

email: 354@fastsigns.com

*Urgent*

Ship To: FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630  
United States

Bill To: 1919 Spanos Court  
Sacramento CA 95825-3981  
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	ALUMINUM .063 NO PARKING	5.00	EA	68.21	341.05	06/09/2013
2- 1	ALUMINUM .063 TICKET OFFICE CUSTOMERS ONLY	5.00	EA	68.21	341.05	06/09/2013

INSTALLED BY 6/9/13 EVENING

ESTIMATE # 354 24527 DATED 5/21/11

XRF PO# 0003015009

Sub Total Amount	682.10
Sales Tax Amount	54.56
Total PO Amount	736.66

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFB	4500	11	FL.VA.PROJ	67700	00000	101E	736.66	2013

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

*[Signature]* 06/06/13

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Los Rios Community College District

Page \_\_\_\_\_ of \_\_\_\_\_

## Requisition

2013-13

Req. No. <b>769090</b>
P.O. NO.

Vendor Code
Approved
Terms
F.O.B.

DATE 5/22/13

VENDOR FAST SIGNS

ADDRESS 9117 E. STOKTON BLVD

CITY EK Grove STATE CA ZIP 95624

PHONE 916-686-3111 FAX 916-686-4111

DELIVERY INSTRUCTIONS	
<u>04 JAPA</u>	Location Code
College/District Location	Department
Division	Date Required

ITEM	DESCRIPTION	ORDERED		AMOUNT	
		QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
	*Use additional paper if necessary and please reference requisition number. <b>DO NOT USE A SECOND REQUISITION.</b>				
1					
2	<u>DIRECTIONAL SIGNAGE</u>				<u>\$1,444.12</u>
3					
4	<u>moveable signs</u>				<u>682.14</u>
5					
6					
7					
8					
9					
10	<u>Shipping</u>				<u>45.00</u>
11					
12	<u>HARRIS Center Signage</u>				
13					
Purchases Charged to Categorical Programs, Grants or Special Projects				Sales Tax	<u>\$148.51</u>
This purchase is in compliance with the requirements of _____				<b>Total</b>	<u>\$2319.77</u>
Program Director/Coordinator Signature _____		Project/Grant Number _____			
Program Goal/Objective Number/Explanation					

I hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations and laws.

Colleen Johnson

REQUESTED BY: \_\_\_\_\_ TYPED/PRINT \_\_\_\_\_ DATE 5/22/13

REQUESTED BY: \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

CORED / 6620 / 41 / FL VA VAPA

Bus. Unit	Account*	Fund	Org	
<u>7000</u>	<u>70238</u>	<u>2013</u>	<u>0765</u>	<u>\$ 1583.05</u>
Program	Sub-Class	BY	Proj/Grnt	Amount
<u>6ENFD</u>	<u>4500</u>	<u>11</u>	<u>FL VA PROJ</u>	
Bus. Unit	Account*	Fund	Org	
<u>67700</u>	<u>00000</u>	<u>2013</u>	<u>101E</u>	<u>\$ 736.72</u>
Program	Sub-Class	BY	Proj/Grnt	Amount

AUTHORIZED: \_\_\_\_\_ DEAN OR AUTHORIZED SIGNATURE \_\_\_\_\_ DATE 5/22/13

APPROVED: \_\_\_\_\_ VICE PRESIDENT, ADMINISTRATION \_\_\_\_\_ DATE \_\_\_\_\_

\* Asset Location - Forequipment purchases over \$200 (Accounts 6490, 6495 and computers) complete the area below indicating the final location where equipment will be housed.

Location Code \_\_\_\_\_ Dept. \_\_\_\_\_

Building \_\_\_\_\_ Room No. \_\_\_\_\_

**Instructions on Reverse**

C 11/24/13

# FASTSIGNS

More than fast. More than signs.™

**FASTSIGNS of Elk Grove**  
9117 E. Stockton Blvd. Ste 140  
Elk Grove, CA 95624  
ph: (916) 686-3111  
fax: (916) 686-4111  
Email: 354@fastsigns.com

**Estimate 354 24528**

**Estimate Date:** 5/21/2013 10:33:57AM

**Printed:** 5/21/2013 11:12:42AM

**Customer:** Folsom Lake College  
**Contact:** Colleen Johnson  
**Description:** ReOrder: New Signs for Post and Panel (Directional)  
**Sales Person:** Julia Meyer  
**Clerk:** Julia Meyer

**ph:** (916) 608-6585  
**fax:** (916) 608-6584

**email:** Johnsoc@Flc.Losrios.Edu

Dear Colleen:

Thank you for considering Fastsigns of Elk Grove for your sign needs. The quotation we discussed is itemized below. If you have any questions, please don't hesitate to call me at 916-686-3111. To indicate your acceptance of this proposal, please sign in the space below and fax back to 916-686-4111 or simply reply online with instructions "okay to proceed."

Sincerely,

Julia Meyer

	Product	Qty	Sides	H x W	Unit Cost	Totals
1	Alumalite 10m (3/8") <b>Description:</b> Alumalite 10m (3/8") with printed and laminated vinyl applied. Strong double faced aluminum to plastic core. <b>Color:</b> White on Black <b>Text:</b> (1) HARRIS CENTER w/right-up arrow (1) HARRIS CENTER w/right arrow	* 2	1	36 x 48	\$375.00	\$750.00
2	Alumalite 10m (3/8") <b>Description:</b> Alumalite 10m (3/8") with printed and laminated vinyl applied. Strong double faced aluminum to plastic core. <b>Color:</b> White on Black <b>Text:</b> (1) Side A - HARRIS CENTER w/left arrow Side B - HARRIS CENTER w/right arrow	1	2	36 x 48	\$424.12	\$424.12
3	Installation <b>Description:</b> Installation of signs into existng post and panel signs 3ea	* 1	1	0 x 0	\$270.00	\$270.00

**Notes:**

Line Item Total:	\$1,444.12
Tax Exempt Amt:	\$315.00
Subtotal:	\$1,444.12
Shipping:	\$45.00
Taxes:	\$93.93
<b>Total:</b>	<b>\$1,583.05</b>

**Deposit Required: \$1,583.05**



More than fast. More than signs.™

**FASTSIGNS of Elk Grove**  
9117 E. Stockton Blvd. Ste 140  
Elk Grove, CA 95624  
ph: (916) 686-3111  
fax: (916) 686-4111  
Email: 354@fastsigns.com

**Estimate**

**354 24527**

**Estimate Date:** 5/21/2013 10:33:32AM

**Printed:** 5/21/2013 11:11:58AM

**Customer:** Folsom Lake College  
**Contact:** Colleen Johnson  
**Description:** ReOrder: Aluminum Parking Signs - VPAC  
**Sales Person:** Julia Meyer  
**Clerk:** Julia Meyer

**Customer:** 860

**ph:** (916) 608-6585  
**fax:** (916) 608-6584

**email:** Johnsoc@Flc.Losrios.Edu

Dear Colleen:

Thank you for considering Fastsigns of Elk Grove for your sign needs. We look forward to working with you on your project. Once the decision is made to produce this signage and any artwork is finalized, signs usually available for pick up / installation within 3-5 business days depending on the type of the sign as well as production method and proof time.

PLEASE NOTE: Cost for any logos or graphics depend on the type and source of artwork, complexity, size, whether any scanning or clean-up is needed and method of production. Prices herein are for artwork done by us and/or provided by you that does not require additional scanning, clean-up, or revisions unless otherwise noted.

Payment is required in order to start your project unless other arrangements have been made.

Upon placement of your order two complimentary proofs will be supplied for orders that are completed. A charge of \$20 will be applied for each additional proof.

Delivery dates for orders requiring proofs will be impacted. Generally, your first proof will be sent via email within 1 business day. Signs will usually be ready for pick up or installation 3 business days after receiving your written approval (without changes) depending on the size and production method of the order. Proofing day ends at 12pm. Anything approved after that will be sent to production the following day. Approvals must be in WRITING. Extended time for proofing will delay the productions of your order. FINAL EXAMINATION FOR ACCURACY IS YOUR RESPONSIBILITY!! Once the order is approved it is FINAL and we will not be held responsible otherwise.

A charge of \$25 will apply to jobs that are cancelled after processing has begun. Any proofs after will be an additional \$20. Additional charges for purchased materials, time invested, etc. may also be applied upon cancellation as determined by Fastsigns.

Please give us a call at 916-686-3111 if you have any questions or comments about this estimate.

We will match any reasonable competitor's written quote!

Sincerely,

Julia Meyer

	Product	Qty	Sides	H x W	Unit Cost	Totals
1	Aluminum .063	5	1	24 x 18	\$68.21	\$341.07

**Description:** Aluminum .063 with printed vinyl applied. Laminated. Holes top and bottom center.

**Color:** Red on White

**Text:** HARRIS CENTER  
PICK-UP AND DROP-OFF  
ONLY

**NO PARKING**  
----->

# FASTSIGNS

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## FASTSIGNS of Elk Grove

9117 E. Stockton Blvd. Ste 140

Elk Grove, CA 95624

ph: (916) 686-3111

fax: (916) 686-4111

Email: 354@fastsigns.com

## Estimate

354 24527

Estimate Date: 5/21/2013 10:33:32AM

Printed: 5/21/2013 11:11:58AM

	Product	Qty	Sides	H x W	Unit Cost	Totals
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2	Aluminum .063	5	1	24 x 18	\$68.21	\$341.07
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Description: Aluminum .063 with printed vinyl applied. Laminated. Holes top and bottom center.

Color: Green on White

Text: 15 MINUTE

PARKING

HARRIS CENTER

TICKET OFFICE CUSTOMERS

ONLY

### Notes:

Line Item Total:	\$682.14
Subtotal:	\$682.14
Taxes:	\$54.58
Total:	\$736.72

Deposit Required: \$736.72

Bill To: Folsom Lake College  
Colleen Johnson  
10 College Parkway  
Folsom, Ca 95630

Payment in full is due upon placing order.  
CUSTOM SIGNS ARE NON-REFUNDABLE

Received/Accepted By: \_\_\_\_\_

/ /