PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065 FAX: (916) 568-3145

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS AND CONDITIONS.

PURCHASE ORDER NO CANCELED PO

0001070510

		Page
03/01/2013	1 - 02/06/2014	1.
Payment Terr	ns Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho

Vendor: 0000024305

US BANK

P. O. BOX 6343

FARGO ND 58125-6343

Phone:

(800) 344-5696

email:

Ship To:

o: FOLSOM LAKE COLLEGE

RECEIVING

10 COLLEGE PARKWAY FOLSOM CA 95630

United States

Bill To:

1919 Spanos Court

Sacramento CA 95825-3981

United States

OT SEND TO 18

DO NOT SEND TO VENDOR

Tax Exempt? N					
Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	101 TIPS FOR EFFECTIVE SOCIAL MEDIA MARKETING IN HEALTH/FITNESS CLUBS	1.00 EA	19.95	0.00	CANCEL
2- 1	ACSM'S CAREER AND BUSINESS GUIDE FOR THE FITNESS PROFESSIONAL	1.00 EA	38.95	0.00	CANCEL
3- 1	THE DOLLARS AND SENSE OF SELLING EXERCISE: PROMOTING PERSONAL TRAINING WITH INTEGRITY	1.00 EA	19.95	0.00	CANCEL
4- 1	101 WAYS TO IMPROVE YOUR PERSONAL TRAINING BUSINESS	1.00 EA	19.95	0.00	CANCEL
5- 1	ACTING LIKE AN ANIMAL: PLAYFUL STRENGTHENING AND STRETCHING ACTIVITIES FOR KID PEOPLE	1.00 EA	19.95	0.00	CANCEL
6- 1	INSIGHTS ON EXERCISE: A GUIDE TO IMPROVING YOUR HEALTH THROUGH FITNESS	1.00 EA	21.95	0.00	CANCEL
7- 1	FUNCTIONAL EXERCISE PROGRESSIONS	1.00 EA	29.95	0.00	CANCEL
8- 1	INSIGHTS ON NUTRITION & WEIGHT LOSS: A GUIDE TO LOSING WEIGHT AND KEEPING IT OFF	1.00 EA	21.95	0.00	CANCEL
9- 1	AGING FITFULLY: PRESERVING FUNCTIONAL FITNESS REGARDLESS OF AGE OR LIMITATION	1.00 EA	19.95	0.00	CANCEL
10- 1	SHIPPING AND HANDLING	1.00 EA	19.49	0.00	CANCEL

ONLINE ORDER BY CREDIT CARD PREPAY

ORDER CONFIRMATION FOR ORDER # 4735 DATED 3/1/13

AMERICAN COLLEGE OF SPORTS MEDICINE 401 WEST MICHIGAN STREET, INDIANAPOLIS, IN 46202-3233

DO NOT SEND PURCHASE ORDER TO VENDOR

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

2/10/4

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065 FAX: (916) 568-3145

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS AND CONDITIONS.

PURCHASE ORDER NO CANCELED PO

0001070510

Date	Revision	Page
03/01/2013	1 - 02/06/2014	2
Payment Terms	Freight Terms	Ship Via
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Reference:		Best Metin
752783 CLARK P	OONV	

Vendor: 0000024305 US BANK P. O. BOX 6343 FARGO ND 58125-6343

Phone: (800) 344-5696

email:

Ship To:

FOLSOM LAKE COLLEGE

RECEIVING

10 COLLEGE PARKWAY FOLSOM CA 95630 United States

Bill To:

1919 Spanos Court

Sacramento CA 95825-3981

United States

Tax Exempt? N

Line-Sch Item/Description

Quantity UOM

PO Price

Extended Amt

Due Date

2/6/14 CANCEL PO PER J HARMAN. VP

Sub Total Amount Sales Tax Amount Total PO Amount

 0.0
 0.00
0.00

BU

Acct Fd Org

Prog Sub Proj

<u>Amount</u>

BYear 2014

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

http://www.losrios.edu/purchasing/povalidation

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Authorized Signature

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Change Order Request

PO # 0001070510

Request Date: 12/4/13

College/Dept: FLC

Vendor Name US BANK FOR ACSM

Vendor #0000024305

(one PO per request)

Cancel Purchase Order (a purchase order can only be cancelled if there is no receiver or voucher against it)

Close remaining balance on PO.

DO NOT SEND CHANGE ORDER TO VENDOR

New PO Total = \$0.00

Comments to be added: PO NOT FULFILLED BY VENDOR_ CANCELLATION REQUESTED BY D.O PURCHASING

OTHER:

Completed should be forwarded via e-mail by an authorized signer to the DO - Purchasing mailbox.

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065 FAX: (916) 568-3145

PURCHASE ORDER NO

SBAC/LIBR

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS AND CONDITIONS.

Date	Revision	Page
03/01/2013		1
Payment Terms	Freight Terms	Ship Via
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ACSM

Vendor: 0000024305 US BANK

P.O. BOX 6343 FARGO ND 58125-6343 DO NOT SEND TO VENDOR

Ship To:

FOLSOM LAKE COLLEGE

RECEIVING

10 COLLEGE PARKWAY

FOLSOM CA 95630

United States

Phone:

(800) 344-5696

email:

Bill To:

1919 Spanos Court

Sacramento CA 95825-3981

United States

Tax Exempt? N Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	101 TIPS FOR EFFECTIVE SOCIAL MEDIA MARKETING IN HEALTH/FITNESS CLUBS	1.00 EA	19.95	19.95	03/07/2013
2- 1	ACSM'S CAREER AND BUSINESS GUIDE FOR THE FITNESS PROFESSIONAL	1.00 EA	38.95	38.95	03/07/2013
3- 1	THE DOLLARS AND SENSE OF SELLING EXERCISE: PROMOTING PERSONAL TRAINING WITH INTEGRITY	1.00 EA	19.95	19.95	03/07/2013
4- 1	101 WAYS TO IMPROVE YOUR PERSONAL TRAINING BUSINESS	1.00 EA	19.95	19.95	03/07/2013
5- 1	ACTING LIKE AN ANIMAL: PLAYFUL STRENGTHENING AND STRETCHING ACTIVITIES FOR KID PEOPLE	1.00 EA	19.95	19.95	03/07/2013
6- 1	INSIGHTS ON EXERCISE: A GUIDE TO IMPROVING YOUR HEALTH THROUGH FITNESS	1.00 EA	21.95	21.95	03/07/2013
7- 1	FUNCTIONAL EXERCISE PROGRESSIONS	1.00 EA	29.95	29.95	03/07/2013
8- 1	INSIGHTS ON NUTRITION & WEIGHT LOSS: A GUIDE TO LOSING WEIGHT AND KEEPING IT OFF	1.00 EA	21.95	21.95	03/07/2013
9- 1	AGING FITFULLY: PRESERVING FUNCTIONAL FITNESS REGARDLESS OF AGE OR LIMITATION	1.00 EA	19.95	19.95	03/07/2013
10- 1	SHIPPING AND HANDLING	1.00 EA	19.49	19.49	03/07/2013

ONLINE ORDER BY CREDIT CARD PREPAY

ORDER CONFIRMATION FOR ORDER # 4735 DATED 3/1/13

AMERICAN COLLEGE OF SPORTS MEDICINE 401 WEST MICHIGAN STREET, INDIANAPOLIS, IN 46202-3233

DO NOT SEND PURCHASE ORDER TO VENDOR

DO NOT SEND TO VENDOR

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PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065 FAX: (916) 568-3145

PURCHASE ORDER NO

0001070510

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS AND CONDITIONS.

Date	Revision	Page
03/01/2013		2
Payment Terms	Freight Terms	Ship Via
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Reference:		Location / Dept
752783 CLARK POO	NV	04ASPH23

Vendor: 0000024305

US BANK

P. O. BOX 6343

FARGO ND 58125-6343

Phone:

(800) 344-5696

email:

Ship To:

FOLSOM LAKE COLLEGE

RECEIVING

10 COLLEGE PARKWAY FOLSOM CA 95630

United States

Bill To:

1919 Spanos Court

Sacramento CA 95825-3981

United States

Tax Exempt? N Line-Sch

Item/Description

Quantity UOM

PO Price

Extended Amt

Due Date

Sub Total Amount Sales Tax Amount Total PO Amount

232.04 18.60 250.64

BU GENFD

Fd Acct 12

Org

ED.VI.SB70

Sub Prog 49990

00000

Proj **Amount** 250.64 454X

BYear 2013

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http://www.losrios.edu/purchasing/povalidation

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American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

PURCHASE ORDER TERMS AND CONDITIONS

- 1. APPLICABLE LAW: The contract resulting from this order shall be governed by the laws of the State of California
- 2. COMPLETION OF ORDERS: LRCCD reserves the right to withhold payment until order is completed.
- 3. DISCOUNTS: Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
- 4. INVOICES: Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
- 5. CHANGES: No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
- 6. BILL OF LADING: If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
- 7. TRANSPORTATION CHARGES: Invoices for prepaid transportation charges must be supported by original receipted expense bills.
- ROB POINT AND FREIGHT CHARGES: Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
- 9. PATENT INDEMNITY: The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
- 10. TAXES: Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
- 11. EQUAL OPPORTUNITY EMPLOYER: The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
- 12. GENERAL SAFETY ORDERS: All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
- 13. INDEMNIFICATION: CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
- 14. TERMINATION: LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
- 15. ASSIGNMENT: Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
- 16. PUBLIC WORKS PROJECTS: CONTRACTOR must comply with Public Contract Code.
- 17. CA LABOR CODE: Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
- 18. NOTICE: Your employees <u>may</u> be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees <u>may</u> be exposed to contact the LRCCD General Services Department at (916) 568-3048.
- 19. INSURANCE: CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
- 20. DISQUALIFIED EMPLOYEES: CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
- 21. WORK AUTHORIZATION: Prior to LRCCD's acceptance of this Agreement, CONTRACTORs who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
- 22. WARRANTY: CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

Haney, Brenda

From:

ACSM Store <info@coacheschoice.com>

Sent:

Friday, March 01, 2013 12:39 PM

To:

Poon, Vivian

Subject:

ACSMStore.org Customer Receipt/Purchase Confirmation

Thank you for your order!

Merchant:

ACSMStore.org

Description: 4735

Invoice

4735

Number:

Customer ID: 2904

Shipping Information

Billing Information

VIVIĂN POON

Los Rios Community College District 1919 SPANOS COURT SACRAMENTO, CA 95825

poonv@losrios.edu (916) 568-3038

Total: US \$250.11

Date/Time:

1-Mar-2013 13:39:27 MST

Transaction ID:

5051560004

Haney, Brenda

From: Sent:

To:

Subject:

info@acsmstore.org

Friday, March 01, 2013 12:37 PM

Poon, Vivian

www.acsmstore.org Order Confirmation



CustomerID# 2904

Thank you for your order. Your order number is 4735, placed 3/1/2013 at 12:36PM.

Bill To:

Los Rios Community College District VIVIAN POON 1919 SPANOS COURT PO#0001070510 SACRAMENTO, CA 95825 **United States** (916) 568-3038 poonv@losrios.edu

Ship To:

Los Rios Community College District FOLSOM LAKE COLLEGE RECEIVING -PO#0001070510 10 COLLEGE PARKWAY FOLSOM, CA 95630 United States (916) 608-6635

Payment Info:

Shipping Method:

Credit Card: Visa VIVIAN POON ********5192 FedEx Ground®

Order Details:

Code	Item	Qty	Price	Total
9781606792391	101 Tips for Effective Social Media Marketing in Health/Fitness Clubs	1	\$19.95	\$19.95
9781608311958	ACSM's Career and Business Guide for the Fitness Professional	1 .	\$38.95	\$38.95
9781606791707	The Dollars and Sense of Selling Exercise: Promoting Personal Training With Integrity	1	\$19.95	\$19.95
9781606791035	101 Ways to Improve Your Personal Training Business	1	\$19.95	\$19.95
9781606791769	Acting Like an Animal: Playful Strengthening and Stretching Activities for Kid People	1	\$19.95	\$19.95
9781606791264	INSIGHTs on Exercise: A Guide to Improving Your Health Through Fitness	1	\$21.95	\$21.95
1-58518-998-4	Functional Exercise Progressions	1	\$29.95	\$29.95
9781606792230	INSIGHTs on Nutrition & Weight Loss: A Guide to Losing Weight and Keeping It Off	1.	\$21.95	\$21.95
1-60679-063-2	Aging Fitfully: Preserving Functional Fitness Regardless of Age or Limitation	1	\$19.95	\$19.95

Sub Total: \$212.55

Tax (8.5%): \$18.07

Shipping: \$19.49

Grand \$250.11

Only current ACSM Certified Professionals can order Certification wearables. Enter your ACSM ID or Certificate Number :

Enter Notes For Customer Service::

Thank you for shopping at www.acsmstore.org!

Los Rios Community College District

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	PHONE	FAX			Divi		ruett	Date Required
	DESCRI	PTION			ORDE	RED		TNUOMA
	GIVE COMPLETE DESCRIPTION additional paper if necessary and DO NOT USE A SEC	please reference requ		QUAN	ITITY	UNIT	UNIT PRICE	TOTAL PRICE
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Dollars and Sense of Selling Exercise: Profitouring reformation in the profit form in the profit of the second sense of the profit of the prof	2013	19.95	9781606792391 Business & Management	ŗ
101 tips for effective social media marketing in region, mines or was	2012	38.95	9781608311958 Business & Management	7
ACSM's career and business guide 101 tile ittiess professional	2011	19.95	9781606791769 Fitness/Personal Training	βL
Acting like an animal: playful suteligniening and suterching decisions for the propagation of the propagatio	2010	59.95	9781606791028 Fitness/Personal Training	пg
Fitness professional's guide to sports nutrition allu weight management.	2011	39.95	9781606791196 Fitness/Personal Training	gu
The physiology storybook: an owner's infallual for the figures fitness	2011	21.95	9781606791264. Fitness/Personal Training	ng
ougn ne	2007	49.95	827008483891 Fitness/Personal Training	ng
Scope of practicewhere niness ends and municipal pegins	2004	29.95	1-58518-998-4 Fitness/Personal Training	ng
Functional exercise progressions	2012	21.95	9781606792230 Nutrition/Weight Control	<u>.</u>
INSIGHTs on nutrition & weight loss: a guide to iosing weight and nechnish to a.	2012	19.95	9781606792254 Nutrition/Weight Control	0
"Eat Your Vegetables" and other mistakes parents make incoming now comments and the comments of the comments o	2009	19.95	1-60679-063-2 Special Populations	
Aging fittully: preserving functional functors regardless of decidences. 101 sports medicine tips/facts: vol. 1 understanding the basics	2008	19.95	1-58518-055-4 Sports Medicine	

American College of Sports Medicina

SEARCH:	

	ACSM Products
	CSM DVDs & onferences
A	CSM Publications
Α	CSM Wearables
A	CSM Certification
A	CSM Affiliate Products
	Educational Books
В	usiness & Management
F	itness/Personal Training
N	utrition & Weight Control
S	pecial Populations
S	ports Medicine
٧	Valicharts and Tools
E	Educational DVDs Business & Management
E	xercise Adherence
E	exercise Programming
F	itness Assessment
i	Autrition & Weight Control
-	Personal Training
1	Special Populations
	Sports Medicine/Medicine
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