

**LOS RIOS COMMUNITY COLLEGE DISTRICT**

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065

FAX: (916) 568-3145

**PURCHASE ORDER NO  
CHANGE ORDER**

**0001067776**

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS AND CONDITIONS.

Date	Revision	Page
08/01/2012	3 - 06/11/2013	1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
760479 LIGUORI JD POONV	04ASPH	

**Vendor:** 0000004527  
RAY MORGAN CO.  
1580 VINEYARD RD  
ROSEVILLE CA 95678

**Phone:** (916) 630-2121  
**Fax:** (916) 630-2122

**email:**

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630  
United States

**Bill To:** 1919 Spanos Court  
Sacramento CA 95825-3981  
United States

DO NOT SEND TO VENDOR

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	JPM00579 CANON IR3220 LOCATED FL1-51 EST BW 50,000 @ .015 = 750.00 EST COLOR 1,000 @ .11 = 110	1.00	EA	860.00	0.00	CANCEL
2- 1	NNY18217 CANON IR330 LOCATED LF1-176 EST BW 25,000 @ .026 = 650.00	1.00	EA	893.81	893.81	07/12/2012
3- 1	TJR39483 CANON IR1023 LOCATED COUNSELING EST BW 50,000 @ .0199 = 995.00	1.00	EA	995.00	995.00	07/12/2012
4- 1	FAH15631 CANON C2020 LOCATED FR-115 EST BW 5,500 @ .0169 = 92.95 EST COLOR 50 @ .11 = 5.50	1.00	EA	99.00	0.00	CANCEL

MAINTENANCE AGREEMENT INCLUDES ALL PARTS, LABOR, PM, EMERGENCY REPAIRS, ALL CONSUMABLES EXCEPT PAPER AND STAPLES.  
VALID 7/1/12 - 6/30/13

9/26/12 - VP  
LINES 1 & 4 - CANCEL  
MAKING TOTAL PO AMOUNT \$1,595  
REQUESTED BY C. JOHNSON TO CANCEL MAINTENANCE AGREEMENT CONTRACTS FOR LINES: 1 AND 4: PRINTING DEPT.  
WILL ORDER MAINTENANCE AND SUPPLIES ON AN AS-NEEDED BASIS ON DEPARTMENTS BLANKET PO.  
AS PER JOANY HARMAN'S EMAIL DATED 9/26/12

10/26/12 - JA  
INCREASE LINE 2 UNIT PRICE TO \$650  
NEW PO TOTAL \$1645.00  
REQUESTED BY K. BARNES  
PER J. HARMAN EMAIL 10/22/12

DO NOT SEND TO VENDOR

6/11/13 VP LINE 2 CHANGE TO \$893.81 J HARMAN EMAIL 6/6/13 DO NOT SEND

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature  


Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065

FAX: (916) 568-3145

**PURCHASE ORDER NO 0001067776**  
**CHANGE ORDER**

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS AND CONDITIONS.

Date	Revision	Page
08/01/2012	3 - 06/11/2013	2
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
760479 LIGUORI JD POONV	04ASPH	

**Vendor:** 0000004527  
 RAY MORGAN CO.  
 1580 VINEYARD RD  
 ROSEVILLE CA 95678

**Phone:** (916) 630-2121  
**Fax:** (916) 630-2122

**email:**

**Ship To:** FOLSOM LAKE COLLEGE  
 RECEIVING  
 10 COLLEGE PARKWAY  
 FOLSOM CA 95630  
 United States

**Bill To:** 1919 Spanos Court  
 Sacramento CA 95825-3981  
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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Sub Total Amount	1,888.81
Sales Tax Amount	0.00
Total PO Amount	1,888.81

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5600	11	FL.VS.COUN	63100	00000	051C	995.00	2013
GENFD	5600	11	FL.VS.ENRL	62100	00000	051C	893.81	2013

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916) 568-3071.

<http://www.losrios.edu/purchasing/povalidation>

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Authorized Signature

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**LOS RIOS COMMUNITY COLLEGE DISTRICT**

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065

FAX: (916) 568-3145

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**PURCHASE ORDER NO 0001067776**  
**CHANGE ORDER**

Date	Revision	Page
08/01/2012	2 - 10/26/2012	1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
760479 LIGUORI JD POONV	04RSPH	

**Vendor:** 0000004527  
RAY MORGAN CO.  
1580 VINEYARD RD  
ROSEVILLE CA 95678

**Phone:** (916) 630-2121  
**Fax:** (916) 630-2122

**email:**

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630  
United States


**Bill To:** 1919 Spanos Court  
Sacramento CA 95825-398  
United States

10/26/12  
 FLC BUSINESS SERVICES

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	JPM00579 CANON IR3220 LOCATED FL1-51 EST BW 50,000 @ .015 = 750.00 EST COLOR 1,000 @ .11 = 110	1.00	EA	860.00	0.00	CANCEL
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MAINTENANCE AGREEMENT INCLUDES ALL PARTS, LABOR, PM, EMERGENCY REPAIRS, ALL CONSUMABLES EXCEPT PAPER AND STAPLES.  
VALID 7/1/12 - 6/30/13

9/26/12 - VP  
LINES 1 & 4 - CANCEL  
MAKING TOTAL PO AMOUNT \$1,595  
REQUESTED BY C. JOHNSON TO CANCEL MAINTENANCE AGREEMENT CONTRACTS FOR LINES: 1 AND 4: PRINTING DEPT.  
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 10/26/12 - JA  
INCREASE LINE 2 UNIT PRICE TO \$650  
NEW PO TOTAL \$1645.00  
REQUESTED BY K. BARNES  
PER J. HARMAN EMAIL 10/22/12

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature  
 10/29/12

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MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065

FAX: (916) 568-3145

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS AND CONDITIONS.

**PURCHASE ORDER NO** 0001067776  
**CHANGE ORDER**

<b>Date</b> 08/01/2012	<b>Revision</b> 1 - 09/26/2012	<b>Page</b> 1
<b>Payment Terms</b> NET 30	<b>Freight Terms</b> Shipping Point	<b>Ship Via</b> Best Metho
<b>Reference:</b> 760479 LIGUORI JD POONV		<b>Location / Dept</b> 04ASPH

**Vendor:** 0000004527  
RAY MORGAN CO.  
1580 VINEYARD RD  
ROSEVILLE CA 95678

**Phone:** (916) 630-2121  
**Fax:** (916) 630-2122

**email:**

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630  
United States

**Bill To:** 1919 Spanos Court  
Sacramento CA 95825-3981  
United States

Tax Exempt? N

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VALID 7/1/12 - 6/30/13

9/26/12 - VP

LINES 1 & 4 - CANCEL

MAKING TOTAL PO AMOUNT \$1,595

REQUESTED BY C. JOHNSON TO CANCEL MAINTENANCE AGREEMENT CONTRACTS FOR LINES: 1 AND 4: PRINTING DEPT.

WILL ORDER MAINTENANCE AND SUPPLIES ON AN AS-NEEDED BASIS ON DEPARTMENTS BLANKET PO.

AS PER JOANY HARMAN'S EMAIL DATED 9/26/12

Sub Total Amount	1,595.00
Sales Tax Amount	0.00
Total PO Amount	1,595.00

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Authorized Signature

*[Handwritten Signature]* 09/28/12

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**PURCHASE ORDER NO**

**0001067776**

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<b>Date</b> 08/01/2012	<b>Revision</b>	<b>Page</b> 1
<b>Payment Terms</b> NET 30	<b>Freight Terms</b> Shipping Point	<b>Ship Via</b> Best Metho
<b>Reference:</b> 760479 LIGUORI JD POONV		<b>Location / Dept</b> 04ASPB

**Vendor:** 0000004527  
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Tax Exempt? N

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MAINTENANCE AGREEMENT INCLUDES ALL PARTS, LABOR, PM, EMERGENCY REPAIRS, ALL CONSUMABLES EXCEPT PAPER AND STAPLES.  
VALID 7/1/12 - 6/30/13

<b>Sub Total Amount</b>	2,554.00
<b>Sales Tax Amount</b>	0.00
<b>Total PO Amount</b>	2,554.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5600	11	FL.VS.COUN	63100	00000	051C	995.00	2013
GENFD	5600	11	FL.VS.ENRL	62100	00000	041A	99.00	2013
GENFD	5600	11	FL.VS.ENRL	62100	00000	051C	600.00	2013
GENFD	5600	11	FL.VS.OPFC	67900	00000	041A	860.00	2013

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Authorized Signature

*[Handwritten Signature]* 08/02/12

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## PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all **claims**, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact the LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTORS who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

# Los Rios Community College District

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Page      of     

## Requisition

Req. No. <b>760479</b>
P.O. NO.

Vendor Code <b>4527</b>	DATE <b>6/28/12</b>				
Approved	VENDOR <b>Ray Morgan</b>				
Terms	ADDRESS <b>1580 Vinyard Rd</b>				
F.O.B.	CITY <b>Roseville</b>	STATE <b>CA</b>	ZIP <b>95678</b>		
	PHONE				FAX

DELIVERY INSTRUCTIONS	
<i>Handwritten notes and signatures</i>	
Location Code	
FLC	Printing
College/District Location	Department
Division	Date Required

ITEM	DESCRIPTION	ORDERED		AMOUNT	
		QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
	*Use additional paper if necessary and please reference requisition number. DO NOT USE A SECOND REQUISITION.				
1	Maintenance Agreement, per attached list,				
2	includes all parts, labor, PM, emergency				
3	repairs, all consumables except paper				
4	and staples.				
5	7/1/12 - EX 6/30/13				
6					
7					
8	<i>See attached</i>				
9	<i>spreadsheet</i>				
10					
11					
12					
13	PR PATT 0001062434				

Purchases Charged to Categorical Programs, Grants or Special Projects		Sales Tax	incl
This purchase is in compliance with the requirements of _____		<del>Handwritten Total</del>	
Program Director/Coordinator Signature	Program Name	<b>Total</b>	<b>2604.00</b>
_____ For grants/special projects	Project/Grant Number		
Program Goal/Objective Number/Explanation			

I hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations and laws.

**Kathy Barnes Liguori**      **6/28/12**

REQUESTED BY:      TYPED/PRINT      DATE

*Signature*      **6/28/12**

REQUESTED BY:      SIGNATURE      DATE

*Signature*      **7/2/12**

AUTHORIZED:      DEAN OR AUTHORIZED SIGNATURE      DATE

*Signature*      **7/2/12**

APPROVED:      VICE PRESIDENT ADMINISTRATION      DATE

/ various, see attached				
Bus. Unit	Account *	Fund	Org	Amount
/	/	/	/	2604.00
Program	Sub-Class	BY	Proj/Grnt	Amount
/	/	/	/	\$ <del>Handwritten</del>
Bus. Unit	Account *	Fund	Org	Amount
/	/	/	/	\$
Program	Sub-Class	BY	Proj/Grnt	Amount
* Asset Location - For equipment purchases over \$200 (Accounts 6490, 6495 and computers) complete the area below indicating the final location where equipment will be housed.				
Location Code			Dept.	
Building			Room No.	

**Instructions on Reverse**

Company: RAY MORGAN

VID: 4527

Purpose: Student Services Copier Maintenance Agreements

REQ#: 760479

LINE#	DESCRIPTION	UOM	UNIT PRICE	EXT'D AMT	BU	ACCT	FUND	DEPT/ORG	PROG	SUBCLS	BY	PROJ GRNT
1	S/N JPM00579 - CANON IR3220 located in the Student Services Workroom (FL1-51). Est B/W: 50,000 @ .015 = 750.00; Est Color: 1000 @ .11 = 110.00	EA	860.00	860.00	GENFD	5600	11	FL.VS.OFFC	67900	00000	2013	041A

LINE 1

COMMENTS

2	S/N NNY18217 - CANON IR330 located in Admissions and Records (FL1-176). Est B/W: 25,000 @ .026 = 650.00	EA	650.00	650.00	GENFD	5600	11	FL.VS.ENRL	62100	00000	2013	051C
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LINE 2

COMMENTS

3	S/N TJR39483 - CANON IR1023 located in Counseling. B/W Est: 50,000 @ .0199 = 995.00	EA	995.00	995.00	GENFD	5600	11	FL.VS.COUM	63100	00000	2013	051C
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LINE 3

COMMENTS

4	S/N FAH15631 - CANON C2020 located in Career Center Office (FR-115). Est B/W: 5500 @ .0169 = 92.95; Est Color: 50 @ .11 = 5.50	EA	99.00	99.00	GENFD	5600	11	FL.VS.ENRL	62100	00000	2013	041A
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LINE 4

COMMENTS

**Total \$ 2,604.00**

**PO COMMENTS:**

MAINTENANCE AGREEMENT PER ATTACHED QUOTE FROM: JULY 1, 2012 - JUNE 30, 2013

INCLUDES: ALL PARTS, LABOR, PM, EMERGENCY REPAIRS, ALL CONSUMABLES, EXCEPT PAPER AND STAPLES.

*EW'd to DO 7/10/12*



REQ 760429

**MAINTENANCE AGREEMENT**

Date: \_\_\_\_\_

Purchase Order# \_\_\_\_\_  
 When utilizing a purchase order, please submit a hard copy of the purchase order with the signed agreement.

Contract # NEW  
 RMC Account Rep: Tina Peters

BILL TO: 5683077

Company Name: Los Rios Community College Dist	
Department:	
Address: 1919 Spanos Court	
City: Sacramento	County:
State: CA	Zip: 95825
Phone #: 916-608-6650	Fax:
Contact: Kathy Barnes Liguori	
Email Address: barnesk@fic.losrios.edu	

SHIP TO: 9166086650

Company Name: Folsom Lake College	
Department:	
Address: <del>100 Scholar Way</del> <u>10 College Parkway</u>	
City: Folsom	County:
State: CA	Zip: 95630
Phone #: 916-608-6650	Fax:
Contact: Kathy Barnes Liguori	
Email Address: barnesk@fic.losrios.edu	

AGREEMENT START DATE: 7/1/2012 - 6/30/2013  
 This maintenance plan is effective for 12 months from the agreement start date (install date if applicable). Base charges are payable in advance with overages billed in arrears.

**Meter Contact Information:**

Contact Name:	Kathy Barnes Liguori
Phone Number:	916-608-6650
Email Address:	barnesk@fic.losrios.edu

COVERAGE TYPE: (Network support and related technical services are NOT covered by this agreement. Such services are offered with optional TSA agreement.)

- STANDARD (GF) (Includes all parts & labor; Excludes ALL consumables.)  Excludes Drum (GP)
- BUNDLED - including KIP Wide Format w/o paper: (AI) (Includes all parts, labor and consumable toner. Consumables such as, but not limited to staples, ink stamos, paper or specialty media are excluded)
- Wide Format "Plus" (AIP) (Includes all parts, labor & supplies, including 20 lb standard bond paper)
- NON-STANDARD (TO) (Includes consumable toner cartridges only. Excludes all parts, labor, and consumables such as, but not limited to staples, ink stamps, paper or specialty media)

**COVERED EQUIPMENT**

MODEL #	SERIAL # / ID #	START METER	ESTIMATED ANNUAL VOLUME	MANUFACTURER'S PUBLISHED YIELD PER CONTAINER	Minimum Volume per Month	Minimum Base Charge Per Month	OVERAGE/PER COPY CHARGE
Please see supplemental list for inventory and rates							

Minimum Total Per MONTH **\$1,244.16**  
 (Plus Applicable Taxes)

QUANTITY OF TONER INCLUDED IN AGREEMENT: Per mfg Specs  
 In the case of supply inclusive agreements, RMC will supply to the Customer toner free of charge according to the Manufacturer's Published Yield per Container. At RMC's discretion, RMC may perform a Toner Usage Reconciliation audit from time to time. If Customer's toner usage exceeds the manufacturer's published yields, RMC will bill the Customer for excess toner usage at its lowest published price.

**SPECIAL INSTRUCTIONS**

RENEWAL: YES  NO

**BILLING CYCLE - Bases**

Monthly  Annual  
 Quarterly  Semi-Annual

**BILLING CYCLE - Meters**

Monthly  Annual  
 Quarterly  Semi-Annual

Customer agrees to purchase and RAY MORGAN COMPANY agrees to provide maintenance service for the equipment listed above, in accordance with the terms and conditions of this agreement. No terms or conditions, expressed or implied, are authorized unless they appear on the original of this agreement and are signed by the customer and an officer of RAY MORGAN COMPANY. The additional terms and conditions of this agreement listed on the reverse side are incorporated in and made part of this agreement. No change, alteration or amendment of these terms and conditions are authorized or effective unless agreed upon in writing by an officer of RAY MORGAN COMPANY. No course or dealing or other conduct or custom shall constitute an amendment to the terms hereof nor alter or vary the terms of this agreement.

X *Kathleen Kirklen V.P. Admin* 7/2/12

280 760479

*Fine*

# Ray Morgan Company

Canon

3131 Esplanade, Chico, CA 95973 PH: (530) 343-6065 FAX: (530) 343-9470

## MULTIPLE EQUIPMENT MAINTENANCE SUPPLEMENT

Date: 7/1/2012 start date

BILL TO: 9166086650

Company Name: Folsom Lake College	
Department:	
Address: 100 Scholar Way	
City: Folsom	County:
State: CA	Zip: 95630
Phone #: 916-608-6650	Fax:
Contact: Kathy Barnes Liguori	
Email Address: <a href="mailto:barnesk@flc.losrios.edu">barnesk@flc.losrios.edu</a>	

Contract # New

Work needed prior to contracting. Prior vendor has now completed the work

Units highlighted are in need of parts prior to contracting. Estimated labor is 1 hr Per machine. See estimate for parts cost

### COVERED EQUIPMENT

MODEL #	SERIAL #	Location	START METER	ESTIMATED ANNUAL VOLUME	MANUFACTURER'S PUBLISHED YIELD PER CONTAINER	MINIMUM VOLUME PER BILLING CYCLE	MINIMUM CHARGE PER BILLING CYCLE	OVERAGE/PER COPY CHARGE
IR 3220 BLK	JPM00577	Printing	To be pulled wk of 7/2	5,500		1000	\$55.00	\$0.0150
IR 3220 CLR	JPM00577			250		100	\$11.00	\$0.1100
IR 3220 BLK	JPM00580	CS Wkrm						
IR 3220 CLR	JPM00580			Will not cover				
IRC 5045 BLK	GPQ51923	FL2		145,000		12083	\$132.92	\$0.0110
IRC 5045 CLR	GPQ51923			3,000		2000	\$182.00	\$0.0910
IRC 5870 BLK	SIY14101	FL4		75,000		6250	\$68.75	\$0.0110
IRC 5870 CLR	SIY14101			2,500		250	\$22.75	\$0.0910
IRC 2620 BLK	SH100042	Suite 9		25,000		2083	\$35.21	\$0.0169
IRC 2620 CLR	SH100042			1,000		567	\$62.37	\$0.1100
IR 210	NPR31673	PLE		1,500		800	\$20.00	\$0.0195
IR 3570	KLP00320	Library		25,000		1667	\$21.34	\$0.0128
IR 5070	SXP37655	FL1		200,000		16667	\$125.00	\$0.0075
IR 3230	DFR01416	PE		20,000		1667	\$24.83	\$0.0149
IRAC 5035 BLK	GNW51412	Vapa Faca		25,000		2083	\$18.75	\$0.0090
IRAC 5035 CLR	GNW51412			50		250	\$22.75	\$0.0910
IR 3220 BLK	JPM00579	SS Workrm		50,000		4167	\$62.50	\$0.0150
IRC 3220 CLR	JPM00579			1,000		250	\$27.50	\$0.1100
IR 330	NNY18217	Admissions		25000		2083	\$54.17	\$0.0260
IR 1023	TJR39483	Counseling		50000		3750	\$74.63	\$0.0199
IRAC 5035 BLK	GNW51470	Vapa Adm.		40,000		3750	\$33.75	\$0.0090
IRAC 5035 CLR	GNW51470			15,000		1250	\$113.75	\$0.0910
IRC 2020 BLK	FAH15031	Career Center, Administration, Room: FR115		5,500		1500	\$25.35	\$0.0169
IRC 2020 CLR				50		250	\$27.50	\$0.1100
IR 2525		Career Center, Student use		1,000		1500	\$22.35	\$0.0149

Minimum Total Per Billing Cycle (Plus Applicable Taxes) **\$1,244.16**