

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065

FAX: (916) 568-3145

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS AND CONDITIONS.

OFFICE BUSINESS SERVICES

**PURCHASE ORDER NO
CHANGE ORDER**

0003014294

Date	Revision	Page
05/15/2012	1 - 05/25/2012	1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
758253 JOHNSON POONV	04FALR ADMIN	

Vendor: 0000002961
KELLER GROUP
KELLER PAUL DBA
3041 65TH STREET STE 3
SACRAMENTO CA 95820

Phone: (916) 737-3300
Fax: (916) 737-3305

email:

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Recd 3023129
Recd 3023107

7-24-12
7-13-12

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	ARM CAPS 104331 BELMONDE WOOD	8.00	EA	62.41	499.28	05/22/2012
2- 1	ARM CAPS 201511 AYNSLEY BLACK URETHANE	12.00	EA	31.16	373.92	05/22/2012
3- 1	ARM CAPS 201511 AYNSLEY BLACK URETHANE	8.00	EA	31.16	249.28	05/22/2012
4- 1	TABLE 91NB2424ENL MYRIAD,24DX24W,END,LAMINATE	1.00	EA	518.67	518.67	05/22/2012
5- 1	TABLE 91NB2448MGL MYRIAD,24DX48W,MAGAZINE,LAMINATE	1.00	EA	562.21	562.21	05/15/2012
6- 1	CHAIR 1223/NC **SPECIAL** SELA AND A HALF, NON-CONTRAST WOOD ARMS	1.00	EA	1,554.76	1,554.76	05/15/2012
UNIT PRICE INCLUDES : \$1,108 CHAIR COST + \$446.76 KI FABRIC COST PER CHAIR						
7- 1	CHAIR 1323/NC SELA LOUNGE, NON-CONTRAST	2.00	EA	1,369.56	2,739.12	05/15/2012
UNIT PRICE INCLUDES : \$992.8 CHAIR COST + \$446.76 KI FABRIC COST PER CHAIR						
8- 1	CHAIR 1323/NC SELA LOUNGE, NON-CONTRAST	2.00	EA	1,369.56	2,739.12	05/15/2012
UNIT PRICE INCLUDES : \$992.8 CHAIR COST + \$446.76 KI FABRIC COST PER CHAIR						
9- 1	CHAIR 1323/NC SELA LOUNGE, NON-CONTRAST	2.00	EA	922.80	1,845.60	05/15/2012
10- 1	DESIGN DESIGN SERVICES OVER 3RD REVISION	3.00	EA	65.00	195.00	05/15/2012
11- 1	KI FABRIC FOR CHAIRS	1.00	EA	2,233.80	0.00	CANCEL

PROPOSAL # 61907A DATED 4/25/12

1 UNIT OF LABOR LABOR TO GENTLY PRY OFF EXISTING ARM CAPS & REAPPLY ARM CAPS WITH BLIND FASTENERS TO 14 EXISTING CHAIRS - FREE OF CHARGE

PRICES INCLUDE RECEIVE, DELIVER AND ASSEMBLE

8/14 Recd in full, NOT INV'D
Contact Vendor - Request INV.

pd 12/3/12 8-28-12 94 826218

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

5/31/12

emailed 6/6/12

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

LOS RIOS COMMUNITY COLLEGE DISTRICT

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**PURCHASE ORDER NO
CHANGE ORDER**

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PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS
AND CONDITIONS.

Date	Revision	Page
05/15/2012	1 - 05/25/2012	2
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
758253 JOHNSON POONV	04FALR ADMIN	

Vendor: 0000002961
KELLER GROUP
KELLER PAUL DBA
3041 65TH STREET STE 3
SACRAMENTO CA 95820

Phone: (916) 737-3300
Fax: (916) 737-3305

email:

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
	FAX PURCHASE ORDER FAX NUMBER : 916-737-3305 ATTN : TARA CHATTMAN					

5/25/12 - VP
LINE 11 - ADD
MAKING TOTAL PO AMOUNT \$12,136.66
ADD APPROVED BY K. KIRKLIN PER REVISED PROPOSAL # 61907A DATED 5/22/12
AS PER JOANY HARMAN'S EMAIL DATED 5/24/12

EMAIL CHANGE ORDER
CINDY LONG / KELLER GROUP

2012 JUN - 1 P 4: 2
PLA BUSINESS SERVICE

5/31/12 - VP
LINE 6 TO 8 - CHANGE UNIT PRICE
LINE 11 - CANCEL
MAKING TOTAL PO AMOUNT \$12,135.80
INCREASE FOR KI FABRIC REVISED / ADDED TO COST OF EACH CHAIR FOR ASSET COST DISTRIBUTION AS REQUESTED
BY DO PURCHASING
ADD INCREASE APPROVED BY K. KIRKLIN & C. JOHNSON PER REVISED PROPOSAL # 61907A DATED 5/22/12
REVISION REQUESTED BY DO PURCHASING JENNIFER ALFORD 5/29/12
AS PER BRENDA HANEY'S EMAIL DATED 5/30/12

EMAIL CHANGE ORDER
CINDY LONG / KELLER GROUP

Sub Total Amount	11,276.96
Sales Tax Amount	858.84
Total PO Amount	12,135.80

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

[Handwritten Signature]
5/31/12

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

LOS RIOS COMMUNITY COLLEGE DISTRICT

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FAX: (916) 568-3145

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**PURCHASE ORDER NO
CHANGE ORDER**

0003014294

Date	Revision	Page
05/15/2012	1 - 05/25/2012	3
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
758253 JOHNSON POONV	04FALR ADMIN	

Vendor: 0000002961
KELLER GROUP
KELLER PAUL DBA
3041 65TH STREET STE 3
SACRAMENTO CA 95820

Phone: (916) 737-3300
Fax: (916) 737-3305

email:

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
COPFD	6490	43	FL.VA.BEQP	71000	00100	221S	12,135.80	2012

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

2012 JUN -1 P 4:23
 BUSINESS SERVICES

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

[Handwritten Signature] 5/31/12

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Change Order Request

REVISED 5/30/12:

PO # 0003014294

Request Date: 05/24/12

College/Dept: FLC

Vendor Name KELLER GROUP

Vendor #0000002921

~~Add the following items to the purchase order: VOID
QTY: 1 UOM: LOT UNIT PRICE: \$2233.80 VOID
DESCRIPTION: KI FABRIC FOR CHAIRS VOID~~

~~INCREASE FOR KI FABRIC REVISED / ADDED TO COST OF EACH CHAIR LINES 6, 7, 8 -
FOR ASSET COST DISTRIBUTION AS REQUESTED BY DO PURCHASING:~~

~~LINE# 6~~ Change Unit Price to **\$1,554.76**

DESCRIPTION: CHAIR 1223/NC **SPECIAL SELA AND A HALF, NON-CONTRAST WOOD ARMS**

LINE# 6 COMMENTS:

UNIT PRICE INCLUDES: \$1108.00 CHAIR COST + \$446.76 KI FABRIC COST/ PER CHAIR.

~~LINE# 7~~ Change Unit Price to **\$1,369.56**

DESCRIPTION: CHAIR 1323/NC SELA LOUNGE, NON-CONTRAST

LINE# 7 COMMENTS:

UNIT PRICE INCLUDES: \$992.80 CHAIR COST + \$446.76 KI FABRIC COST/ PER CHAIR.

~~LINE# 8~~ Change Unit Price to **\$1,369.56**

DESCRIPTION: CHAIR 1323/NC SELA LOUNGE, NON-CONTRAST

LINE# 8 COMMENTS:

UNIT PRICE INCLUDES: \$992.80 CHAIR COST + \$446.76 KI FABRIC COST/ PER CHAIR.

BUDGET FOR ALL CHANGES: COPFD 6490 43 FL.VA.BEQP 71000 00100 2012 221S

DO NOT SEND CHANGE ORDER TO VENDOR – Email Change Order to: Cindy Long/
Keller Group

New PO Total = **\$12,136.69**

Comments to be added: Add/Increase approved by K. Kirklin & C. Johnson per Revised Porposal# 61907A Dated 5/22/12. Revision requested by DO Purchasing Jennifer Alford 5/30/12.

Approved By: *Kathleen Fulkew 5/30/12*



KELLER GROUP
office environments

Revised

3041 65th St. Suite 3
Sacramento, CA 95820
916.737.3300 phone
916.737.3305 fax

3600 Sisk Rd. Suite 4-F
Modesto, CA 95356
209.543.9216 phone
209.543.9224 fax

PROPOSAL 61907A
DATE 05/22/12
PROJECT #306-5

PROPOSAL FOR:

LOS RIOS COMMUNITY COLLEGE DIST
1919 SPANOS COURT
SACRAMENTO, CA 95825-3981
ATTN: ACCOUNTING

INSTALL AT:

LOS RIOS COMMUNITY COLLEGE DIS
FOLSOM LAKE COLLEGE
10 COLLEGE PARKWAY
FOLSOM, CA 95630

SALESPERSON:
Los Rios

CUSTOMER P/O:
3014294

QUOTE VALID

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
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MAKE PURCHASE ORDER OUT TO:

KELLER GROUP
3041 65TH STREET
SUITE 3
SACRAMENTO, CA 95820

SMALL BUSINESS
CERTIFICATION # 17134

SELA SEATING, LOUNGE TABLES &
ARMCAPS

1	8	104331	BELMONDE WOOD ARM CAPS FINISH: 27 EBONY BEECH ****INCLUDE BLIND FASTENERS**** Tagging: SM: Lower Level	62.41	499.28
2	12	201511	AYNSLEY BLACK URETHANE ARM CAPS ****INCLUDE BLIND FASTENERS**** Tagging: SM: Lower Level	31.16	373.92
3	8	201511	AYNSLEY BLACK URETHANE ARM CAPS ****INCLUDE BLIND FASTENERS**** Tagging: SM: Upper Level	31.16	249.28
4	1	LABOR	LABOR TO GENTLY PRY OFF EXISTING ARM CAPS & REAPPLY 28 ARM CAPS WITH BLIND FASTENERS	0.00	0.00

CONTINUED...



KELLER GROUP

office environments

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PROPOSAL 61907A
DATE 05/22/12
PROJECT #306-5

PROPOSAL FOR:

INSTALL AT:

LOS RIOS COMMUNITY COLLEGE DIST
1919 SPANOS COURT
SACRAMENTO, CA 95825-3981
ATTN: ACCOUNTING

LOS RIOS COMMUNITY COLLEGE DIS
FOLSOM LAKE COLLEGE
10 COLLEGE PARKWAY
FOLSOM, CA 95630

SALESPERSON:
Los Rios

CUSTOMER P/O:
3014294

QUOTE VALID

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
8	2	1323/NC	SELA LOUNGE CHAIR, NON-CONTRAST /NFR (STD) CA 117 FOAM & FABRIC /KCOM KI ORDERED MATERIAL-ADD'L FEES REQUIRED SUPPLIER: MAHARAM PATTERN: RUNNER COLOR: ARID 002 /NMB NO MOISTURE BARRIER /CH BASE FINISH: CHROME -NG NO - SLED GLIDES /WAC WOOD ARMCAPS BCA COCOA ON BEECH	922.80	1,845.60
9	2	1323/NC	SELA LOUNGE CHAIR, NON-CONTRAST /NFR (STD) CA 117 FOAM & FABRIC /KCOM KI ORDERED MATERIAL-ADD'L FEES REQUIRED SUPPLIER: MAHARAM PATTERN: ABACUS COLOR: EXTRACT 008 /NMB NO MOISTURE BARRIER /CH BASE FINISH: CHROME -NG NO - SLED GLIDES /WAC WOOD ARMCAPS BCA COCOA ON BEECH	922.80	1,845.60
10	2	1323/NC	SELA LOUNGE CHAIR, NON-CONTRAST /NFR (STD) CA 117 FOAM & FABRIC CONTINUED...	922.80	1,845.60



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PROPOSAL 61907A
DATE 05/22/12
PROJECT #306-5

PROPOSAL FOR:

LOS RIOS COMMUNITY COLLEGE DIST
1919 SPANOS COURT
SACRAMENTO, CA 95825-3981
ATTN: ACCOUNTING

INSTALL AT:

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FOLSOM LAKE COLLEGE
10 COLLEGE PARKWAY
FOLSOM, CA 95630

SALESPERSON:
Los Rios

CUSTOMER P/O:
3014294

QUOTE VALID

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
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If wall track is included on proposal, client assumes responsibility for costs due to electrical and/or plumbing within walls.

PRODUCT TOTAL...:	11,082.76 ✓
DESIGN.....:	195.00

ACCEPTED BY *Kathleen Keller*
DATE ACCEPTED 5/22/12

SALES TAX.....:	858.93 ✓
TOTAL.....:	=====
	12,136.69