

**LOS RIOS COMMUNITY COLLEGE DISTRICT**

PURCHASING: (916) 568-3071 ACCOUNTING: (916) 568-3065

FAX: (916) 568-3145

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS AND CONDITIONS.

Comp

12/13

**PURCHASE ORDER NO  
CHANGE ORDER**

0001067390

PP

Date	Revision	Page
06/12/2012	1 - 08/03/2012	1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
758260 CUNNINGHAM POONV	04ADMN	

**Vendor:** 0000019466  
UNITED RENTALS  
9062 UNION PARK WAY  
ELK GROVE CA 95624

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630  
United States

**email:**

**Bill To:** 1919 Spanos Court  
Sacramento CA 95825-3981  
United States

DO NOT SEND TO VENDOR

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	LABOR & TRAVEL TIME FOR ANNUAL INSPECTION - GENIE AWP 36 (OUTRIGGER LIFT)	1.00 LOT	420.00	420.00	06/19/2012
2- 1	ENVIRONMENTAL CHARGE - MCI	1.00 EA	2.27	2.27	06/19/2012

QUOTE # 102805064 DATED 5/15/12

8/31/12 - VP  
LINES 1 & 2 - CHANGE DESCRIPTION AND UNIT PRICE  
REQUESTED BY AOPS, TO PAY FINAL INVOICE 103612849-001.  
AS PER JOANY HARMAN'S EMAIL DATED 8/30/12

DO NOT SEND CHANGE ORDER TO VENDOR

PO 42245 9-11-12 94 652144

Sub Total Amount	422.27
Sales Tax Amount	0.18
Total PO Amount	422.45

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5600	11	FL.VA.OPER	65100	00000	041A	422.45	2013

DO NOT SEND TO VENDOR

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

*[Signature]* 09/05/12

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Change Order Request

Resubmitted  
8/30/12

8/30/12 - REVISION

PO # 0001067390

Request Date: 07/12/12

College/Dept: FLC

Vendor Name UNITED RENTALS  
(one PO per request)

Vendor #0000019466

Process  
RWRS  
✓ & em to  
AOPS  
once  
Chg is  
Disp.

LINE# 1

Change description to:

LABOR & TRAVEL TIME FOR ANNUAL INSPECTION - GENIE AWP 36 (OUTRIGGER LIFT)

Change QTY & UOM to: ~~5/EA~~ 1/LOT

Change Unit Price to: \$420.00 (NON-TAXABLE)

LINE# 2

Change description to:

ENVIRONMENTAL CHARGE - MCI

Change Unit Price to: \$2.27 (TAXABLE)

BUDGET FOR ALL: GENFD 5600 11 FL.VA.OPER 65100 00000 2012 041A

DO NOT SEND CHANGE ORDER TO VENDOR

New PO Total = \$422.45 (Total sales tax \$0.18 - Line# 2)

Comments to be added: Requested by AOPS, to pay final invoice 103612849-001.

OTHER:

Completed should be forwarded via e-mail by an **authorized signer** to the **DO - Purchasing** mailbox.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071      ACCOUNTING: (916) 568-3065

FAX: (916) 568-3145

**PURCHASE ORDER NO**

**0001067390**

PLEASE SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS, TERMS AND CONDITIONS.

Date	Revision	Page
06/12/2012		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
758260 CUNNINGHAM POONV	04ADMN	

**Vendor:** 0000019466  
 UNITED RENTALS  
 9062 UNION PARK WAY  
 ELK GROVE CA 95624

**Ship To:** FOLSOM LAKE COLLEGE  
 RECEIVING  
 10 COLLEGE PARKWAY  
 FOLSOM CA 95630  
 United States

**email:**

**Bill To:** 1919 Spanos Court  
 Sacramento CA 95825-3981  
 United States

*Rec'd 1057796 625-12*

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	ANNUAL INSPECTION OF GENIE AWP 36 (OUTRIGGER LIFT)	1.00	EA	316.70	316.70	06/19/2012
2- 1	SALES TAX	1.00	EA	0.13	0.13	06/19/2012

QUOTE # 102805064 DATED 5/15/12

Sub Total Amount	316.83
Sales Tax Amount	0.00
Total PO Amount	316.83

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5600	11	FL.VA.OPER	65100	00000	041A	316.83	2012

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

2012 JUN 5 P 3:59  
 PURCHASING SERVICES

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

*[Handwritten Signature]* 6/14/12

*emailed 6/15/12 c.h.*

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATASHEETS (MSDS) must be provided with the delivery of product as required by law.

# Los Rios Community College District

## Requisition

Page \_\_\_\_\_ of \_\_\_\_\_

Req. No. <b>758260</b>
P.O. NO.

Vendor Code	DATE <u>5/15/12</u>
Approved	VENDOR <u>United Rentals</u>
Terms	ADDRESS <u>9062 UNION PARKWAY</u>
F.O.B.	CITY <u>Elk Grove</u> STATE <u>CA</u> ZIP <u>95624</u>
PHONE <u>916) 685-7368</u> FAX <u>916) 685-7259</u>	

DELIVERY INSTRUCTIONS	
2012 MAY 16 A 9:10	Location Code <u>FLC</u>
College/District Location <u>FLC</u>	Department
Division	Date Required

ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES <small>*Use additional paper if necessary and please reference requisition number. DO NOT USE A SECOND REQUISITION.</small>	ORDERED		AMOUNT	
		QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	Annual Inspection of Genie				316.70
2	AWP 36 (outrigger lift)				
3					
4	Quote: 102805064				
5					
6					
7					
8					
9	6/8/12 Not in PS				
10					
11					
12					
13	Safety Issue				

Purchases Charged to Categorical Programs, Grants or Special Projects			Sales Tax
This purchase is in compliance with the requirements of _____			.13
Program Director/Coordinator Signature _____	Program Name _____	Project/Grant Number _____	Total
For grants/special projects _____			316.83
Program Goal/Objective Number/Explanation _____			

I hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations and laws.

REQUESTED BY: Chris Cunningham TYPED/PRINT DATE 5/15/12

REQUESTED BY: [Signature] SIGNATURE DATE 5/15/12

AUTHORIZED: [Signature] DEAN OR AUTHORIZED SIGNATURE DATE 5/15/12

APPROVED: [Signature] VICE PRESIDENT, ADMINISTRATION DATE 5/15/12

65100/5600/11 / FL VA D PER

Bus. Unit	Account *	Fund	Org	
65100	00000	020124	041A	\$ 316.83
Program	Sub-Class	BY	Proj/Grnt	Amount
Bus. Unit	Account *	Fund	Org	
				\$
Program	Sub-Class	BY	Proj/Grnt	Amount

\* Asset Location - For equipment purchases over \$200 (Accounts 6490, 6495 and computers) complete the area below indicating the final location where equipment will be housed.

Location Code \_\_\_\_\_ Dept. \_\_\_\_\_

Building \_\_\_\_\_ Room No. \_\_\_\_\_

Instructions on Reverse



LOCATION #655  
9062 UNION PARK WAY  
ELK GROVE, CA 95624  
916-665-7368 916-665-7259 FAX

800-UR-RENTS (800-877-3687)  
unitedrentals.com



# 102805064

Customer Number : 535746  
Work Order Date : 5/15/12

Job Location: 10 COLLEGE PARKWAY, FOLSOM  
Job Number : 2  
P.O. Number : QUOTE  
Authorized : COLLEEN JOHNSON  
Written by : UR655FL

Job Site

FOLSOM LAKE COLLEGE  
10 COLLEGE PKWY  
FOLSOM, CA 95630-6798

Office: 916-568-3047 M#: 916-856-3415

Customer

LOS RIOS COMMUNITY COLLEGE  
1919 SPANOS CT  
SACRAMENTO, CA 95825

EQUIP #	Make	Model	Serial #	Description			
535746CU	GENIE	AWP36	01	36' AWP FOLSOM LAKE			
Work To Be Done CR/ ANNUAL INSPECTION							
PARTS:							
Qty	Part Number	Description	Stk/Cls	Bin Loc	U/M	Price	Extended
1	ENV	ENVIRONMENTAL CHARGE	MCI			1.700	1.70
LABOR:							
Mechanic		Hours Work	Rate		Extended		
DAN NEELY		2.50	RENTAL & SERVICE DUE INSPECTIO		105.00 262.50		
DAN NEELY		.50	SERVICE TRAVEL TIME		105.00 52.50		
COMPLAINT: ANNUAL INSPECTION FOLSOM LAKE COLLEGE							
Total Parts & Materials							1.70
Total Labor							315.00
Tax							.13
Total Amount							316.83

\* ENVIRONMENTAL CHARGE:

The items indicated above may be subject to an environmental charge, which is designed to recover the company's direct and indirect expenses for the handling, managing and disposing of waste products, hazardous materials and related administrative costs. This is not a government-mandated charge.  
FUEL: Fuel charges do not include federal, state, or local excise taxes.

READ BEFORE SIGNING:

BY SIGNING THIS WORK ORDER, CUSTOMER (1) AGREES TO ALL TERMS AND CONDITIONS ON THE FRONT AND BACK OF THIS WORK ORDER, AND (2) AUTHORIZES UNITED TO PERFORM THE SERVICES.

X

CUSTOMER SIGNATURE                      DATE                      CUSTOMER NAME PRINTED                      UNITED RENTALS REPRESENTATIVE/DELIVERED BY DATE